

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

REGULAR MEETING

Tuesday, April 28, 2015, 3:00 p.m.
(or immediately following SSSD meeting)

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

1. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 31, 2015

2. MONTHLY FINANCIAL REPORT

Newt Pressley will present a financial summary of SWS expenditures and revenues for the nine-month period ending March 31, 2015.

3. REFUNDING OF THE WATER SYSTEM'S SERIES 2007 B AND 2010 REVENUE BONDS

A. Resolution authorizing the Bond Refunding.

Brad Love of Haynsworth Sinkler Boyd, SWS bond counsel, will present the resolution authorizing the refunding of the 2007 B and 2010 Water System Revenue Bonds. Commission approval is requested for the resolution.

B. Underwriter services for the proposed refunding bond transaction.

Management requested a proposal from Stephens, Inc., to provide underwriter services for the refunding issue. As the Water System's underwriter, Stephens Inc., would provide the following types of services applicable to the issue: analysis and structuring; document review and advice; organization and participation in the credit ratings

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process; pre-sale and marketing services; pricing support; post-sale services, including financial closing documents.

Management will review the proposed underwriter services and applicable fees at the Commission meeting.

4. RESOLUTION TO AUTHORIZE ACCEPTANCE OF LOAN ASSISTANCE AGREEMENT FROM WATER QUALITY REVOLVING FUND AUTHORITY – MATHIS DAIRY ROAD WATERLINE EXTENSION PROJECT

Spartanburg Water has received a Principle Forgiveness Loan from the Water Quality Revolving Fund Authority in the amount of \$99,300 for the installation of approximately 970 linear feet of 6-inch ductile iron pipe and 980 linear feet of 4-inch ductile iron pipe along Mathis Dairy Road. At the March 2015 meeting, Commission approved, pending review and approval of bids by DHEC, staff's recommendation to award a contract to Davis Grading, Inc, of Shelby, NC, based on their bid of \$93,347.

Management recommends the Commission adopt a resolution to authorize acceptance of the loan assistance, and to designate the Chairperson authorization to sign the Loan Assistance Agreement for the Mathis Dairy Road Waterline Extension Project.

5. PROCUREMENT POLICY REVISION

Every year the Spartanburg Water System (SWS) procures goods and services from suppliers, contractors and consultants. SWS has an annual spend of approximately \$15,000,000 for operating and capital expenditures. SWS would like to encourage those doing business in the Spartanburg community to further invest in the betterment of it. The addition of a Community Benefit Program to the Procurement Policy would increase the value of SWS's resources with the goal of not incurring additional costs. A Community Benefit Program is very similar to the existing Minority and Women Business Policy, which encourages MWBE participation in the annual spend for goods and services.

The Community Benefit Program would be included in our procurement process and would be voluntary by those pursuing SWS's business.

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Like the MWBE Program, a scoring matrix would be established during the procurement process to fairly evaluate each proposer’s willingness to contribute towards a program or activity that benefits the community within SWS’s service area.

Some examples of types of community benefit initiatives that could be an outcome from this program include:

- Providing a donation or in-kind support for Science, Technology, Engineering, Arts, and Mathematics (STEAM) education initiatives at a local school.
- Providing volunteers to support community clean-up of creeks, streams or lakes.
- Supporting programs that encourage the development of local blueways or trails and provides recreational opportunities for local residents.
- Programs that bring the proposers staff into the community to effectively engage and promote a culture of science and engineering, such as serving as mentors to students, tutoring or making presentations in classrooms.
- Programs that “adopt a school” and provide resources and support to impacted communities.

In order to properly adopt this Community Benefit Policy, a section would need to be added to the existing Procurement Policy to incorporate this initiative. The section added would read as follows:

SECTION 26. COMMUNITY BENEFIT AGREEMENTS

Community Benefit Policy

Spartanburg Water System recognizes that its mission includes not only being a good steward of the District’s resources, but it also increases the value of those resources for the benefit of SWS’s surrounding community. One method by which SWS may use its resources to benefit its community is through the use of Community Benefit Agreements. As such, SWS authorizes and approves of the use of Community Benefit Agreements. The Chief Executive Officer

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shall develop and implement procedures and guidelines for this Community Benefit Policy consistent with this Procurement Policy.

Management recommends adding Section 26 to the SWS Procurement Policy to allow a Community Benefit Program to be incorporated.

6. OUTSIDE CITY WATER MAIN EXTENSION – 500 BROWN MILL ROAD

The above-mentioned project, which consists of approximately 192 LF of 2-inch water main, is consistent with the SWS Participation Policy.

It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

Management recommends Commission approve the above.

7. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on July 11, 1989.

A. Inside City Private Fire Service Agreement

Texas Roadhouse located in Spartanburg, SC wishes to connect a 6-inch water line to the Commission's 6-inch water line along Barritt Avenue to serve a private fire protection system for a restaurant located at 1371 W. O. Ezell Boulevard. Texas Roadhouse Holdings, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$127.80

B. Lake Agreements

All fees have been paid on the following lake agreements, and there are no encroachments to sign.

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- (1) **Walter Wasileff** desires to construct a dock and hard pathway on Lake Blalock.
- (2) **Jon A. Gaminde** desires to replace a dock, construct a new irrigation system and soft cart path on Lake Blalock.
- (3) **Oliver Whitaker and Terri Whitaker** desire to construct a boat lift on Lake Bowen.
- (4) **John E. Burnette** desires to replace a dock, construct a boat lift, and manage vegetation on Lake Bowen.
- (5) **George and Stacey Sanford** desire to replace a dock on Lake Bowen.
- (6) **Thomas C. Lovin** desires to replace a dock on Lake Bowen.
- (7) **Keith Holden** desires to replace a dock on Lake Bowen.

8. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

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THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

WORK SESSION

Monday, April 27, 2015, 12:00 p.m.

This is a work session of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

The work session will be held to discuss the proposed FY 2015-2016 budget.