

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

REGULAR MEETING

Tuesday, June 23, 2015, 3:00 p.m.
(or immediately following SSSD meeting)

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

1. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 26, 2015

2. MONTHLY FINANCIAL REPORT

Newt Pressley will present a financial summary of SWS expenditures and revenues for the 11-month period ending May 31, 2015.

3. MEANSVILLE-RILEY WATER COMPANY WATER SERVICES AGREEMENT

Meansville-Riley Water Company (MRWC) currently purchases water services from Spartanburg Water System (SWS) as a wholesale water customer. The existing water services agreement between MRWC and SWS is scheduled to expire on October 24, 2015. Staff worked with Meansville-Riley Water Company to negotiate a new water services agreement between MRWC and SWS to extend the agreement for an additional ten years. The new termination date for the agreement will be June 23, 2025.

On May 26, 2015, MRWC Commission voted to approve the new water services agreement between MRWC and SWS. Management recommends the approval of the proposed water services agreement between MRWC and SWS.

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4. WOODRUFF-ROEBUCK WATER DISTRICT/STARTEX-JACKSON-WELLFORD-DUNCAN WATER DISTRICT/SPARTANBURG WATER SYSTEM WATER SERVICES AGREEMENT

Woodruff-Roebuck Water District (WRWD), Startex-Jackson-Wellford-Duncan Water District (SJWD), and Spartanburg Water System (SWS) have worked together to develop a water services agreement between the three utilities to provide supportive water services to each utility as needed for system redundancy and to support economic development in the region.

The proposed water services agreement between WRWD, SJWD, and SWS is structured such that SWS will provide up to 2 million gallons of water per day if requested and it is proposed as a five year agreement with automatic annual renewals upon mutual agreement between the three utilities.

Management recommends the approval of the proposed water services agreement between WRWD, SJWD, and SWS to be executed by the Chief Executive Officer on behalf of the Commission.

5. SECURITY UPDATES

In an effort to update security at Spartanburg Water, staff engaged Paynter Security Consulting Group, a security consultant with experience in the utility sector, to assist with the identification and prioritization of security needs. With the assistance of Paynter Security Consulting, staff has completed an evaluation of the current security programs and systems, including a review of video surveillance cameras, the unarmed security guard program, facility gates, and alarm system at the Administrative complex. The original video surveillance system is ten years old. Paynter Security Consulting developed standards and specifications that will provide structure and consistency to the security programs. Using these standards and specifications, proposals were solicited to coordinate the replacement of the video surveillance equipment and update the current unarmed security guard program.

Proposals were received on May 26, 2015, from qualified firms to provide unarmed security guard services. The scope of services includes site visits at specified locations and the inspection of critical assets at designated areas. The firms are required to furnish uniformed guards and logoed

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vehicles with the applicable technology to electronically document the completion of each site visit. Guards will also address and respond to any special needs as they occur. Bid results represent a yearly cost.

The bid results are tabulated below:

Guard – One Protective Services Charlotte, NC	\$34,821.00
SECURITAS Greenville, SC	\$60,372.24
Allied Barton Security Services Columbia, SC	\$88,072.64
American Security of Greenville Greenville, SC	\$132,388.80
Security Masters Spartanburg, SC	\$166,757.50

Proposals were received on June 4, 2015, from qualified firms to provide and install upgraded video surveillance cameras and related equipment. The scope of work includes furnishing all equipment, installation and cabling needed to establish a functional camera system. The firm will also provide ongoing maintenance and repairs needed to maintain the system.

The bid results are tabulated below:

A3 Communication Greenville, SC	\$192,194.00
Absolute Technologies Greer, SC	\$228,413.00
Star Asset Protection Greer, SC	\$239,106.00

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overall scoring of each proposal, cost, and the overall response to each solicitation.

Unarmed security guards	Allied Barton	\$88,072.64
Video surveillance camera systems	A3 Communications	\$192,194.00
Facility gate upgrades	Newman Fence Co.	\$8,400.00
Alarm system upgrades	Star Asset Security	\$29,340.00

Funding of \$229,934 for equipment and facility improvements (cameras, gates, alarm system) is requested from Capital Funds, to be allocated between SWS (\$176,558.17) and SSSD (\$53,375.83).

Funding of \$88,072.64 for the security guard service is requested from Operating Funds, to be allocated between SWS (\$70,348.02) and SSSD (\$17,724.62).

6. WAY TO WELLVILLE UPDATE

With the recent announcement that Spartanburg is one of only five communities across the country selected to participate in the Way to Wellville project, Spartanburg Water System is committed to proposing new ways to support our shared interests with community partners in the improved health and wellbeing of our residents and customers. The Commission adopted a resolution at the February 2015 meeting supporting the Way to Wellville efforts.

In response to the Way to Wellville project, staff has developed and will soon launch "Choose Tap", a community-wide initiative to raise awareness about the environmentally conscious, safe, healthy and affordable decision to choose tap over bottled water. Not only does this support our mission, but also the Way to Wellville's efforts in Obesity Prevention, one of five target areas that will be performed and measured by the Wellville team.

Choose Tap's goals are to inspire interest and confidence while educating and encouraging audiences to act. Messaging will focus on compelling reasons, with supporting data, as to why tap water is a better choice than

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soft drinks and bottled water, with an emphasis on the benefits of human health, water safety, ecological soundness and economic benefits to the consumer.

Spartanburg Water is developing partnerships with Spartanburg County School Districts 6 and 7, Partners for Active Living and others in the community to identify opportunities for encouraging tap water as the healthy alternative to bottled water and soft drinks. Staff has also organized a site visit to Louisville Water to study its successful “Pure Tap” program, which was launched in 1996 and is recognized as being among the nation’s best campaigns to encourage the consumption of tap water.

7. CUSTOMER ENGAGEMENT – WATER CITIZENS ACADEMY

Staff has researched and planned the development of a Water Citizens Academy, a short-term customer engagement project for those community members interested in learning about critical water issues, and to better understand how a water utility operates.

There is much more to water than turning on the tap, and our leadership team has developed a curriculum that is geared towards creating a better understanding of what elements go into the delivery—and treatment—of the community’s water. From advancements in treatment and watershed maintenance, to the rehabilitation and replacement of aging infrastructure, SWS is on the cutting edge when viewed against the benchmarks and best practices of the country’s leading water utilities.

The academy will be comprised of six early evening sessions at different SWS facilities. The session schedule, with an October launch, will be released soon.

Participants will learn about:

- An overview of the Spartanburg Water System (SWS), including its long history and business management practices.
- The behind the scenes work SWS is doing every day to ensure a safe and reliable water supply is available to fuel our economy and meet regional needs.

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- How SWS maintains its watersheds on Lakes Bowen, Blalock, Reservoir #1, and Landrum.

8. ENACTMENT OF EMERGENCY PROCUREMENT – BLADDERWORT ON LAKE BOWEN

Staff will provide the Commission an update on the enactment of Spartanburg Water System's emergency procurement procedure related to the control of Bladderwort on Lake Bowen.

9. OUTSIDE CITY WATER MAIN EXTENSIONS

The following are outside water main extensions that are consistent with the SWS Participation Policy.

- A. Goldmine Road South** - consisting of approximately 1080 LF of 12-inch water main, and one hydrant
- B. Lofty Cove – Foster Road (p/o), Narrow Circle (p/o), Dodd Lane** - consisting of approximately 1570 LF of 12-inch water main, 2930 LF of 6-inch water main, 650 LF of 4-inch water main, and three hydrants

Each will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

Management recommends Commission approve items A and B above.

10. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on July 11, 1989.

A. Outside City Private Fire Service Agreement

- (1) Spartanburg Housing Authority – New Senior Living**

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SHA - New Senior Living, located on Grand Central Ave in Spartanburg, SC, wishes to connect a 6-inch water line to the Commission's 8-inch water line along Grand Central Avenue to serve a private fire protection system, with one private hydrant, for the above-mentioned residential complex. The Spartanburg Housing Authority wishes to enter into an agreement for this service.

Annual Stand-by Revenue – \$383.44

B. Lake Agreements

All fees have been paid on the following lake agreements, and there are no encroachments to sign.

- (1) **Richard W. Davenport** desires to construct a dock on Lake Bowen.
- (2) **Stanley M. and Kaye Pack** desire to replace a dock on Lake Bowen.
- (3) **Dee Camp** desires to replace a dock on Lake Bowen.
- (4) **Winston C. Taylor and Marcia W. Taylor** desire to replace a dock on Lake Bowen.

11. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS