AGENDA

THE COMMISSIONERS OF PUBLIC WORKS
OF THE CITY OF SPARTANBURG, S.C.
Meeting Place: 200 Commerce Street

REGULAR MEETING

Tuesday, May 26, 2015, 3:00 p.m.
(or immediately following SSSD meeting)

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

1. **APPROVAL OF MINUTES OF WORK SESSION MEETING OF APRIL 27, 2015 AND REGULAR MEETING OF APRIL 28, 2015**

2. **MONTHLY FINANCIAL REPORT**

   Newt Pressley will present a financial summary of SWS expenditures and revenues for the 10-month period ending April 30, 2015.

3. **PUBLIC HEARING FOR PROPOSED FY 2015-2016 OPERATING BUDGET**

   A public hearing will be held by the Commission to allow input regarding the proposed FY 2015-2016 operating budget.

4. **DISCUSSION/APPROVAL OF PROPOSED FY 2015-2016 OPERATING BUDGET**

   Management requests approval of the proposed FY 2015-2016 operating budget.

5. **UPDATE ON BOND REFUNDING TRANSACTION**

   At the April meeting, the Commission approved the resolution authorizing the refunding of the 2007 B and 2010 Revenue Bonds. Brad Love of Haynsworth Sinkler Boyd, SWS bond counsel, will be present to review the
status of this potential transaction and review a proposed amendment to the resolution.

Management requests Commission approval of the resolution amendment.

6. **PREVENTATIVE MAINTENANCE AGREEMENT FOR LABORATORY SERVICES**

   Laboratory Services maintains Preventative Maintenance Agreements (PMA’s) for select laboratory instruments and software programs. The proposed contract is an annual agreement and includes service for routine preventative maintenance, troubleshooting, repairs (parts and labor), software support, certain upgrades, and priority emergency repair service. The PMA is provided by the manufacturer, who is the sole source of the laboratory service.

   A. **Perkin Elmer (Laboratory Information Management System) LIMS**

      This database system is used to assign identification codes and store / retrieve data for samples. In addition, this system generates both regulatory and process control reports for samples associated with the Safe Drinking Water Act (SDWA) and the Clean Water Act (CWA) programs. Perkin Elmer has quoted an annual PMA for services described above for a total cost of $20,943.

      The total cost for the renewal of this annual Preventive Maintenance Agreement is $20,943. Funding will be provided through the Laboratory Services operating budget, with costs shared 50% between SWS and SSSD.

      Management recommends the approval of the renewal of the Perkin Elmer LIMS Preventive Maintenance Agreement for an amount not to exceed $10,472.

7. **RIGHT-OF-WAY MOWING AND MAINTENANCE BID**

   Bids were received on April 28, 2015, for contractor services to furnish labor and equipment to mow and maintain SWS distribution right-of-ways. The solicitation for bids requires the successful contractor to mow and maintain 30 miles of right-of-way twice annually for a 1-year term. SWS reserves the right to extend this contract annually for two additional 12-month terms.
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A tabulation of the responses is listed below:

Phillips Lawn Care*                      $23,580  
Gaffney SC

South East Mowing, LLC                   $24,600  
Blountville, TN

Quality Inspection Services, Inc.        $28,140  
Pacolet, SC

Lovin Contracting Company, LLC           $29,400  
Robbinsville, NC

Landscape Accents, LLC                   $31,440  
Laurens, SC

*Phillips Lawn Care is an MWBE vendor

Management recommends an award to Phillips Lawn Care, based on their low bid of $393 per mile, with the annual contract amount not to exceed $23,580.

The Right-of-Way contract represents a potential three year commitment with a total value of $70,740.

The project will be funded from the SWS operating budget.

8. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on July 11, 1989.

A. Inside City Private Fire Service Agreement

(1) Pine Street School
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Pine Street School, located at 500 S. Pine Street in Spartanburg, SC, wishes to connect a 6-inch water line to the Commission’s 6-inch water line along S. Pine Street to serve a private fire hydrant for the above-mentioned public school. Spartanburg School District Seven wishes to enter into an agreement for this service.

Annual Stand-by Revenue – $255.60

B. Lake Agreements

All fees have been paid on the following lake agreements, and there are no encroachments to sign.

(1) Kelsea L. Mathis desires to construct a boat lift on Lake Bowen.

(2) Gerald Brinkman desires to replace a dock on Lake Bowen.

(3) Jeffrey Stanley desires to replace a dock on Lake Bowen.

(4) David G. Ficklin desires to replace a dock on Lake Bowen.

(5) Joseph A. Vollmer and Susan J. Vollmer desire to construct a boat lift and replace a dock on Lake Bowen.

(6) Patrick D. Newcomb, Robin Newcomb, Robert Newcomb, and Debra Newcomb desire to replace a dock and manage trees and vegetation on Lake Bowen.

(7) Alice W. Smith desires to replace a dock on Lake Bowen.

(8) Thomas B. Smith and Loreen M. Smith desire to construct a boat lift on Lake Bowen.

(9) James K. Baity, Jr. and Angela J. Baity desire to stabilize the shoreline on Lake Bowen.

(10) Steve A. and Karen J. Skinner desire to stabilize the shoreline on Lake Bowen.
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(11) Richard Blanton desires to construct a dock and boat lift on Lake Bowen.

(12) Dwayne E. and Pamela C. Maxwell and Timothy M. and Lisa B. Clubb desire to replace a dock on Lake Bowen.

(13) Ronald S. Hicks and Linda D. Hicks desire to replace a dock on Lake Bowen.

(14) Randall C. Johnson and Throop Lockey desire to construct a boat lift on Lake Bowen.

(15) Charles and Jewell Holbrook desire to construct a soft pathway and replace a dock on Lake Blalock.

9. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS