

MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Spartanburg, SC, August 23, 2016, at 3:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Ms. Viney, Mr. Littlejohn, and Mr. Montgomery. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

1. APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 28, 2016

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

2. MONTHLY FINANCIAL REPORT

Newt Pressley presented a financial summary of SWS expenditures and revenues for the 12-month period ending June 30, 2016 and the one-month period ending July 31, 2016. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

3. CITY OF SPARTANBURG – ECONOMIC DEVELOPMENT PARTICIPATION AGREEMENT

Spartanburg Assistant City Manager, Chris Story, provided an update to the Commission on the Economic Development Participation Agreement.

Mr. Story thanked the Commission for the opportunity to provide an update and stated that it has been a good year for economic development. The City of Spartanburg is pleased with the mix of economic growth.

There have been 70 new businesses opened in Downtown Spartanburg since 2003. The City continues to see an array of small businesses and different types of establishments, as well as older buildings being turned into residential development. Mr. Story also provided other specific economic development information.

Ms. Schneider thanked Mr. Story for the presentation and noted that a lot of information was provided.

The Commission thanked Mr. Story.

The above was provided as information to the Commission.

4. HEALTH INSURANCE AGENT/BROKER RENEWAL

Since October 2009, Steinberg and Associates has been acting as Spartanburg Water's consultant/broker of record for health, dental, disability, and voluntary life plans. (This includes vision, prescription drug cards and reinsurance as applicable).

During these past several years, the value of having Steinberg & Associates as our agent has been demonstrated by their attention to details that resulted in savings and significant reimbursement to the company from our re-insurer. Their knowledge and oversight provides the expertise needed in the complicated medical insurance industry. Steinberg & Associates submitted a renewal proposal for their professional services of \$30,000 for the 2017 calendar year.

Management recommended renewing the agent/broker agreement with Steinberg and Associates. The allocation between companies is \$22,200 for SWS and \$7,800 for SSSD.

Mr. Littlejohn moved and Ms. Viney seconded the motion to ratify the action taken in the SSSD meeting and approve management's recommendation to renew the agent/broker agreement with Steinberg and Associates. The motion passed unanimously.

5. SOUTH PACOLET RIVER WATERSHED BASED PLAN FOR NUTRIENT LOAD REDUCTION IN LAKE BOWEN AND MUNICIPAL RESERVOIR #1 – GRANT AWARD NOTIFICATION AND PROFESSIONAL SERVICES

Spartanburg Water continues to take a proactive approach to mitigate future algae and other source water concerns, such as MIB, by exploring opportunities to improve the health of the watershed. One such opportunity that presented itself recently was a submittal of watershed grant proposal to the State of South Carolina for consideration. Management is pleased to announce that Spartanburg Water has received \$60,000 in grant funding through the South Carolina Department of Health and Environmental Control to develop a Watershed Based Plan for the South Pacolet River. The plan will provide guidance that can be used by multiple jurisdictional agencies on the appropriate best management practices aimed at reducing nutrient and other non-point source pollutant impacts on Lake Bowen and Municipal Reservoir #1 within the South Pacolet River Watershed.

Professional services are necessary for development of the plan to address 10 required elements of the grant awarded by SCDHEC.

Due to their proven expertise in this area, coupled with an existing Master Services Agreement with Spartanburg Water, management recommended that Hazen and Sawyer of Charleston, SC be utilized to develop a Watershed Based Plan at an estimated cost of \$83,400. \$60,000 will be eligible to be reimbursed by the SCDHEC grant that has been awarded. The additional \$23,400 will be funded through the operating budget.

Ms. Schneider explained the need to continue to preserve our watersheds for years to come.

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Mr. Littlejohn moved and Ms. Viney seconded the motion for Hazen and Sawyer of Charleston, SC to be utilized to develop a Watershed Based Plan at an estimated cost of \$83,400. \$60,000 will be eligible for reimbursement by the SCDHEC grant that has been awarded. \$23,400 will be funded through the operating budget. The motion passed unanimously.

6. PROFESSIONAL SERVICES – LAKE BOWEN AND MUNICIPAL RESERVOIR #1 DAM SAFETY INUNDATION MAPPING

Professional services are necessary for enhancement of the SWS dam safety program. Safety is imperative to the mission of SWS. Due to last year's catastrophic flooding in the Central Midlands of the State, management deems it very pertinent and timely to conduct inundation mapping (dam breach analysis) related to potential impacts of Lake Bowen and Municipal Reservoir #1. Inundation mapping was completed at Lake Blalock after the lake was raised ten vertical feet in 2006 and focuses on a stream segment from the Blalock Dam, all the way to the Broad River. Inundation mapping from the Bowen Dam to the downstream reaches of the watershed, which includes the Municipal Reservoir #1 Dam, have not been performed.

The cornerstone activity to any inundation mapping is to model a dam breach and then determine the impacts of that breach. Once the maps are created, an effective emergency management plan can be developed both internally and with key stakeholders. Professional services will be utilized to carry out this dam breach analysis.

Management recommended that Kleinschmidt Associates of Lexington, SC be utilized to complete the appropriate data collection, hydraulic mapping, inundation mapping and report development at an estimated cost of \$27,700. The project will be funded through the operating budget.

Ms. Schneider stated inundation mapping from the Lake Bowen Dam to the downstream of the watershed and Municipal Reservoir #1 Dam be completed in order to continue to work with emergency responders to assist in the future with severe storms.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management's recommendation that Kleinschmidt Associates of Lexington, SC be utilized to complete the appropriate data collection, hydraulic mapping, inundation mapping and report development at an estimated cost of \$27,700. The motion passed unanimously.

7. LEAD AND COPPER PROGRAM UPDATE

Management updated the Commission on the Lead and Copper Program. Ms. Schneider stated lead and copper testing is completed every three years and SWS remains in compliance.

The above was provided as information to the Commission.

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8. RESERVOIR MONITORING

Management provided an update to the Commission on the monitoring for Geosmin and MIB in the reservoirs.

Ms. Schneider stated there have been over 1,500 water samples taken and over 55,000 analyses completed since January 2016. Geosmin was detected in Reservoir No. 1, so an application of algaecide was applied in early May. Management has been very focused in monitoring the watersheds.

The above was provided as information to the Commission.

9. OUTSIDE CITY WATER MAIN EXTENSION – BLEASE HORTON ROAD

The above-mentioned project, which consists of approximately 290 LF of 8-inch water main, is consistent with the SWS Participation Policy. It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

Management recommended Commission approve the above.

Mr. Littlejohn moved and Ms. Viney seconded management's recommendation to approve the outside city water main extension noted above. The motion passed unanimously.

10. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on July 11, 1989.

A. Inside City Private Fire Service Agreements

(1) New Day Clubhouse

New Day Clubhouse located at 325 S. Church Street in Spartanburg, SC wishes to connect a 6-inch water line to the Commission's 8-inch water line located along Deborah Drive to serve a private fire protection system for the above-mentioned commercial enterprise. New Day Clubhouse wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$127.80

B. Outside City Private Fire Service Agreements

(1) Lidl Grocery, Westside

Lidl Grocery located at 8180 Warren H. Abernathy Highway in Spartanburg, SC, wishes to connect a 6-inch water line to the Commission's 12-inch water line along Warren H. Abernathy Highway to serve a private fire protection system, including 2 private hydrants, for

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the above-mentioned retail grocer. Lidl US, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$619.92

C. Lake Agreements

All fees have been paid on the following lake agreements, and there are no encroachments to sign.

- (1) **Bobbie C. Johnson** desires to replace a dock on Lake Bowen.
- (2) **Kelan Brown** desires to replace a dock on Lake Bowen.
- (3) **Sherry L. Manry** desires to replace a dock on Lake Bowen.
- (4) **Joy A. Holden** desires to construct a dock and boat lift on Lake Bowen.
- (5) **Donald W. Jackson** desires to construct a boat lift on Lake Bowen.
- (6) **Ralph Wabnitz and Tammy M. Wabnitz** desire to construct a boat lift on Lake Bowen.
- (7) **Frank J. Prehoda** desires to replace a dock on Lake Bowen.
- (8) **John Thomas Davis, III and Frances D. Thomas** desire to replace a dock on Lake Bowen.
- (9) **Kenneth Tindall** desires to construct a boat lift on Lake Bowen.
- (10) **Donald R. Morrow, Sr. and Sandra K. Morrow** desire to construct a boat lift on Lake Bowen.
- (11) **Glenn and Cathrine Gould** desire to construct a boat lift on Lake Bowen.
- (12) **Joe A. and Linda K. Eaton** desire to construct a boat lift and stabilize the shoreline on Lake Bowen.
- (13) **Richard W. and Margene S. Petty** desire to construct a dock on Lake Bowen.

The above was provided as information to the Commission.

11. EXECUTIVE SESSION

The Commission agreed it was not necessary to enter into Executive Session to discuss personnel matters.

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12. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

- A.** Ms. Schneider informed the Commission of the Oxygenation Tour for the construction project at Lake Bowen on August 30 at 9:00 a.m.
- B.** Ms. Schneider noted that September 15 is Imagine a Day Without Water. The American Water Works Association promotes this and encourages everyone to recognize the essential nature of water.
- C.** Ms. Schneider advised the Commission that the 28th Annual Lake Sweep will be held on Saturday, September 17, at the Lake Bowen landing.
- D.** Ms. Schneider stated she was glad Ms. Viney and Mr. Littlejohn were able to attend the exploratory talks with Roger C. Peace Rehabilitation Center, it's so early in exploratory talks, but management will continue to communicate with the Commission.

Meeting adjourned at 4:30 p.m.

G. Newton Pressley
Secretary-Treasurer

tbh

MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Work Session, held at 8515 Highway 9, Inman, SC, August 30, 2016, at 9:00 a.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Ms. Viney, Mr. Littlejohn, and Mr. Montgomery. No one was absent.

The meeting was opened with the following statement:

This is a work session of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

This work session was held for the Commission to tour the Oxygenation Project at Lake Bowen.

G. Newton Pressley
Secretary-Treasurer

tbh