

SPARTANBURG WATER SYSTEM

FISCAL YEAR 2022 - 2023

ANNUAL OPERATING BUDGET

Commissioners

John D. Montgomery, Chair

Horace C. Littlejohn, Jr.

Angela M. Viney

SPARTANBURG WATER SYSTEM
FY 2022-2023 OPERATING BUDGET
TABLE OF CONTENTS

I. Total Company and Department Budgets

Revenue Budget	1
Total Expenditure Budget	2
Administration.....	3
Group Insurance and Other Employee Benefits.....	6
Human Resources.....	8
Information Technology.....	11
Accounting	13
Purchasing.....	15
Customer Service	17
Field Services.....	19
Engineering	21
Drinking Water.....	24
Watershed Management.....	27
Laboratory Services	30
Collection & Distribution.....	32
Fleet Services	35
Distribution System.....	38
Service Connection Supplies.....	40
Above Ground Maintenance	42
Ice Machines	44
Construction	46
Employee Summary	48

II. Rates and Fees Schedule 51

III. Depreciation/Capital

Depreciation Schedules.....	60
Debt Service	64

Spartanburg Water System
Estimated Revenue for Fiscal Years 2022 & 2023

Source of Revenue	FY22 Request	FY22 Revised	FY23 Request
User Charges			
Metered Water Sales	\$ 31,827,678	\$ 32,730,000	\$ 33,639,880
Fire Protection Charges	374,000	384,000	386,000
Base Charge	8,936,158	9,027,000	9,131,032
Miscellaneous Water Sales	75,000	75,000	75,000
	<u>41,212,836</u>	<u>42,216,000</u>	<u>43,231,912</u>
Billings, Collection & Application			
Late Payment Charges	288,000	288,000	288,000
Cutoff Service Charges	396,000	408,000	408,000
Returned Check Service Charges	24,000	25,200	24,000
New Account Fee/Transfer Fee	204,000	210,000	210,000
	<u>912,000</u>	<u>931,200</u>	<u>930,000</u>
New Connections			
Capacity Fees	792,500	968,000	810,000
Tap Sales	1,218,000	1,412,306	1,533,000
	<u>2,010,500</u>	<u>2,380,306</u>	<u>2,343,000</u>
Recreational Income			
Boating Permits	648,550	550,000	500,000
Pavilion	20,000	5,000	20,000
Other Watershed Permits	50,000	55,000	50,000
	<u>718,550</u>	<u>610,000</u>	<u>570,000</u>
General Revenue			
Hydro-Electric Revenue	140,000	70,000	70,000
Sewer Billing & Collection Fee	613,080	613,056	1,054,000
SSSD Fleet Services Fee	155,000	130,000	130,000
SSSD Administrative Fee	1,277,594	1,277,544	1,350,381
SSSD C&D Fee	398,866	398,000	389,758
SSSD Engineering Fee	910,566	920,000	910,542
Miscellaneous Cost Recoveries	130,000	130,000	130,000
Ice Machine Revenue-Ice	460,000	450,000	450,000
Ice Machine Revenue-Water	16,000	15,000	15,000
	<u>4,101,106</u>	<u>4,003,600</u>	<u>4,499,681</u>
Interfund Transfer			
Rate Stabilization Fund	1,026,837	1,000,000	
	<u>1,026,837</u>	<u>1,000,000</u>	<u>-</u>
Grand Total	<u>\$ 49,981,829</u>	<u>\$ 51,141,106</u>	<u>\$ 51,574,593</u>

**Spartanburg Water System
Expenditure Budget**

Dept: Total Company		FY22	FY22	FY23
Account #	Account Name	Budget	Estimated Expenditures	Request
Labor				
51000	Salaries and Wages	\$ 12,627,870	\$ 12,159,965	\$ 13,058,096
51100	Overtime	470,930	491,177	483,750
51200	Retirement	2,169,162	2,095,029	2,351,476
51300	FICA	1,002,059	967,812	1,035,952
51500	Group Insurance	2,000,000	2,695,077	2,000,000
51600	Worker's Compensation	81,890	76,727	81,000
51700	Employment Security Commission	15,000	14,000	15,000
51800	Other Post Employment Benefits	1,471,544	1,471,544	1,095,503
51900	Other Benefits-S/LTD Insurance	56,000	58,907	58,000
		<u>19,894,455</u>	<u>20,030,238</u>	<u>20,178,777</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	142,650	127,841	139,506
52100	Safety Equipment and Supplies	153,392	139,410	149,255
52200	Office/Computer System Maint.	304,532	304,058	301,838
52300	Vehicle & Equipment Maint.	185,000	185,000	185,000
52400	Vehicle & Equipment Fuel	260,000	289,000	325,000
52500	System Operation & Maintenance	1,523,606	1,526,606	1,544,920
52600	Building & Grounds Maintenance	507,480	576,500	553,566
52700	Treatment and Filter Supplies	2,395,556	2,307,552	2,696,084
52800	Lab Supplies	242,500	215,000	205,000
52900	Service Area/Watershed Maint.	88,500	63,500	58,500
		<u>5,803,216</u>	<u>5,734,467</u>	<u>6,158,669</u>
Outside Services				
53000	Utilities	1,150,700	1,069,000	1,262,136
53100	Telephone	278,973	292,523	285,767
53200	Uniforms	114,660	114,660	116,815
53300	Legal	168,000	90,000	120,000
53400	Consulting Services	425,483	379,500	344,367
53500	Audit	18,750	18,750	18,750
53600	Fees and Support Services	737,355	735,352	694,025
53700	Postage & Delivery	193,608	205,177	205,153
53900	Other Outside Services	1,206,531	1,138,007	1,149,215
		<u>4,294,058</u>	<u>4,042,969</u>	<u>4,196,228</u>
Education & Other Business Expenses				
54000	Education, Training	211,770	93,150	214,270
54100	Meals and Lodging	27,925	13,100	29,925
54200	Transportation	7,750	4,950	8,680
54300	Memberships & Sponsorships	126,111	128,351	150,850
54400	Employment Expenses	31,961	49,019	31,222
54500	Employee Programs	84,860	48,800	74,280
54600	Company Training Programs	32,079	12,000	29,380
		<u>522,456</u>	<u>349,370</u>	<u>538,607</u>
Capital Outlay				
55000	Equipment/Other Capital Items	75,784	151,402	145,064
55100	Capital Improvements	575,000	750,000	800,000
55200	Small Equipment Replacement	64,276	60,276	65,335
		<u>715,060</u>	<u>961,678</u>	<u>1,010,399</u>
Company Expenses				
56000	Debt Service Principal & Interest	11,741,355	11,740,000	12,060,580
56100	Property & Liability Insurance	410,000	376,000	431,000
56200	Depreciation Fund	2,100,000	2,100,000	2,100,000
56300	System Improvement Fund	1,000,000	1,000,000	1,300,000
56400	Customer Relations & Info.	122,000	108,500	118,500
56500	Meter/Endpoint Fund	1,000,000	1,000,000	1,000,000
56600	Distribution System Rehab Fund	1,000,000	1,000,000	1,000,000
56700	Bad Debt Expense	200,000	100,000	150,000
56800	City Trfr-Economic Development	1,079,229	1,079,229	1,112,685
56900	Rate Stabilization	-	-	119,148
56950	Contingency	100,000	-	100,000
		<u>18,752,584</u>	<u>18,503,729</u>	<u>19,491,913</u>
Grand Total		<u>\$ 49,981,829</u>	<u>\$ 49,622,451</u>	<u>\$ 51,574,593</u>

Spartanburg Water System Expenditure Budget

Dept: Administration

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 367,998	\$ 495,030	\$ 578,377
51200	Retirement	60,940	81,977	75,091
51300	FICA	28,152	37,870	44,246
		<u>457,090</u>	<u>614,877</u>	<u>697,714</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	15,000	15,000	15,000
52100	Safety Equipment and Supplies	1,000	800	1,000
52200	Office/Computer System Maint.	2,000	1,600	2,000
52600	Building & Grounds Maintenance	39,440	52,000	43,500
		<u>57,440</u>	<u>69,400</u>	<u>61,500</u>
Outside Services				
53000	Utilities	29,000	26,000	27,840
53100	Telephone	17,400	17,400	17,400
53300	Legal	168,000	90,000	120,000
53400	Consulting Services	85,000	75,000	85,000
53500	Audit	18,750	18,750	18,750
53700	Postage & Delivery	12,500	12,500	12,500
53900	Other Outside Services	98,600	80,000	83,430
		<u>429,250</u>	<u>319,650</u>	<u>364,920</u>
Education & Other Business Expenses				
54000	Education, Training	30,000	9,500	30,000
54100	Meals and Lodging	10,000	3,000	10,000
54200	Transportation	500	50	500
54300	Memberships & Sponsorships	100,000	105,000	125,000
		<u>140,500</u>	<u>117,550</u>	<u>165,500</u>
Company Expenses				
56000	Debt Service Principal & Interest	11,741,355	11,740,000	12,060,580
56100	Property & Liability Insurance	410,000	376,000	431,000
56200	Depreciation Fund	2,100,000	2,100,000	2,100,000
56300	System Improvement Fund	1,000,000	1,000,000	1,300,000
56400	Customer Relations & Info.	96,500	90,000	97,000
56500	Meter/Endpoint Fund	1,000,000	1,000,000	1,000,000
56600	Distribution System Rehab Fund	1,000,000	1,000,000	1,000,000
56700	Bad Debt Expense	200,000	100,000	150,000
56800	City Trfr-Economic Development	1,079,229	1,079,229	1,112,685
56900	Rate Stabilization	-	-	119,148
56950	Contingency	100,000	-	100,000
		<u>18,727,084</u>	<u>18,485,229</u>	<u>19,470,413</u>
Grand Total		<u>\$ 19,811,364</u>	<u>\$ 19,606,706</u>	<u>\$ 20,760,047</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
ADMINISTRATION DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$697,714

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$15,000

Funds are requested for general office supplies, copy machine supplies, business cards, stationary, etc.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$1,000

Funds are requested for Administration office safety supplies and fire extinguisher maintenance.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$2,000

This item provides for office equipment including copier, recording equipment, and fax machine.

Item 26 – BUILDING & GROUNDS MAINTENANCE \$43,500

This item includes the SWS share of cost for the Admin complex.

OUTSIDE SERVICES

Item 30 – UTILITIES \$27,840

This item includes the SWS share of cost for the Admin complex.

Item 31 – TELEPHONE \$17,400

This item includes the SWS share of cost for the Admin complex.

Item 33 – LEGAL \$120,000

This item budgets for miscellaneous legal services.

Item 34 – CONSULTING SERVICES \$85,000

This item requests funds for the following:

- 1) Arbitrage Rebate Calculation (\$15,000)
- 2) Financial Reporting (\$10,000)
- 3) Rate Consulting (\$10,000)
- 4) Other Consulting Services (\$50,000)

Item 35 – AUDIT \$18,750

This item provides for the annual audit services.

Item 37 – POSTAGE AND DELIVERY \$12,500

Funds are budgeted for postage cost associated with administrative and financial activities.

Item 39 – OTHER OUTSIDE SERVICES \$83,430

This item includes the following:

DAC Bond, Bank of America Fees, Internet Reimbursement, Ethics Hotline, Security Services, GFOA, CSX Fees, Conference Call Service, and Miscellaneous Outside Services.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40- EDUCATION, TRAINING \$30,000

This item includes continuing education and conferences for the Administration staff and Commission.

Item 41 – MEALS AND LODGING..... \$10,000
This item includes meals and lodging not included in conferences.

Item 42 – TRANSPORTATION..... \$500
This item includes airfare and other transportation cost not included in conferences.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$125,000
Memberships include AWWA, S.C. Rural Water Association, Water ISAC, AMWA,
Upstate S.C. Alliance, S.C. Wildlife Federation, Chamber of Commerce. Sponsorships include
One Spartanburg, Ten at the Top, and Watershed Ecology Center.

COMPANY EXPENSES

Item 60 – DEBT SERVICE PRINCIPAL & INTEREST.....\$12,060,580
Funds are requested for Revenue Bonds and Trust Department fees.

Item 61 – PROPERTY & LIABILITY INSURANCE..... \$431,000
Funds are requested for tort and auto liability coverage, employee bonds and coverage for
facilities, building and equipment.

Item 62 – DEPRECIATION FUND..... \$2,100,000
This item provides an amount to be transferred to the Depreciation fund for renovation and
replacement of operational equipment and system facilities.

Item 63 – SYSTEM IMPROVEMENT FUND\$1,300,000
This item provides for the transfer of funds to the Capital Account for future projects.

Item 64 – CUSTOMER RELATIONS & INFO..... \$97,000
Funds are requested for the annual report, customer education, bill inserts, etc.

Item 65 – METER/ENDPOINT FUND\$1,000,000
This line item is added to earmark a separate fund for the future replacement of meter reading
infrastructure.

Item 66 – DISTRIBUTION SYSTEM REHAB FUND..... \$1,000,000
This line item provides for the transfer to the Distribution System Rehab Fund. This fund
will be utilized for significant line breaks and a portion of the water line replacement program.

Item 67 – BAD DEBT EXPENSE..... \$150,000
This budget includes uncollectible customer water billings.

Item 68 – CITY TRFR-ECONOMIC DEVELOPMENT..... \$1,112,685
This budget item reflects a fixed annual transfer to the City of Spartanburg.

Item 69 – RATE STABILIZATION FUND..... \$311,782
This line item may be utilized for transfers to the Rate Stabilization fund.

Item 6950 – CONTINGENCY \$100,000
This line item may be utilized for unplanned supplemental budget requests.

Spartanburg Water System Expenditure Budget

Dept: Group Insurance & Other Emp Benefits

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51500	Group Insurance	\$ 2,000,000	\$ 2,695,077	\$ 2,000,000
51600	Worker's Compensation	81,890	76,727	81,000
51700	Employment Security Commission	15,000	14,000	15,000
51800	Other Post Employment Benefits	1,471,544	1,471,544	1,095,503
51900	Other Benefits-S/LTD Insurance	56,000	58,907	58,000
		3,624,434	4,316,255	3,249,503
Grand Total		\$ 3,624,434	\$ 4,316,255	\$ 3,249,503

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
GROUP INSURANCE & OTHER EMPLOYEE BENEFITS

LABOR

Item 15 - GROUP INSURANCE \$2,000,000

This item includes the following:

Estimated Claims, BCBS/Admin Fees, HCC/Reinsurance, Stop Loss Reimbursement,
Prescription Rebates, Employee Contributions.

Item 16 – WORKER’S COMPENSATION \$81,000

This line item covers medical expenses and a portion of lost wages for employees who become ill
or injured on the job.

Item 17 – EMPLOYMENT SECURITY COMMISSION \$15,000

This line item provides funds to cover the company in the event a terminated employee files for
unemployment compensation.

Item 18 – OTHER POST EMPLOYMENT BENEFITS \$1,095,503

This line item provides funding of health insurance benefits for retirees. Funding is based on
actuarial based contributions to the SC Other Retirement Benefits Employer Trust (SC ORBET),
which was established by the Municipal Association of South Carolina for political subdivisions.
This program provides a method for mitigating liabilities under GASB45, which requires financial
reporting for post-employment benefits.

Item 19 – OTHER BENEFITS - SHORT TERM & LONG TERM DISABILITY INSURANCE \$58,000

This line item represents cost associated with short term and long term disability insurance.

Spartanburg Water System Expenditure Budget

Dept: Human Resources

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 329,450	\$ 231,678	\$ 246,118
51100	Overtime	-	50	-
51200	Retirement	54,557	38,374	43,218
51300	FICA	25,203	17,727	18,828
		<u>409,210</u>	<u>287,829</u>	<u>308,164</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	8,350	4,500	6,350
52100	Safety Equipment and Supplies	7,982	4,000	4,045
52200	Office/Computer System Maint.	17,782	14,000	13,267
		<u>34,114</u>	<u>22,500</u>	<u>23,662</u>
Outside Services				
53400	Consulting Services	27,658	26,000	25,042
53700	Postage & Delivery	100	100	100
53900	Other Outside Services	15,852	13,500	14,352
		<u>43,610</u>	<u>39,600</u>	<u>39,494</u>
Education & Other Business Expenses				
54000	Education, Training	8,470	1,000	7,470
54100	Meals and Lodging	400	-	400
54200	Transportation	500	300	500
54300	Memberships & Sponsorships	3,904	2,500	3,153
54400	Employment Expenses	31,961	49,019	31,222
54500	Employee Programs	84,860	48,800	74,280
54600	Company Training Programs	32,079	12,000	29,380
		<u>162,174</u>	<u>113,619</u>	<u>146,405</u>
Capital Outlay				
55000	Equipment/Other Capital Items	-	1,309	-
		<u>-</u>	<u>1,309</u>	<u>-</u>
Grand Total		<u>\$ 649,108</u>	<u>\$ 464,857</u>	<u>\$ 517,725</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
HUMAN RESOURCES DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL..... \$308,164

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES..... \$6,350

This item includes employee badge program, general office supplies, copy machine supplies, and personnel files.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES..... \$4,045

This item includes funds for safety supplies.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE..... \$13,267

Funds are included for the copier, ID printer, and various HR software/systems.

OUTSIDE SERVICES

Item 34 – CONSULTING SERVICES..... \$25,042

This item requests funds for the following: Steinberg & Associates, Skye Investments, and HR Consulting.

Item 37 – POSTING AND DELIVERY..... \$100

This item includes funds for express delivery services.

Item 39 – OTHER OUTSIDE SERVICES..... \$14,352

Funds are requested for the following: Med Cost COBRA Admin., Salary Services, and Pro-Benefits (125 Plan).

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING..... \$7,470

Department funds are requested for conferences, staff training, and the HR library.

Item 41 – MEALS AND LODGING..... \$400

This item includes costs incurred for official SWS business.

Item 42 – TRANSPORTATION..... \$500

Funds requested for use of personal vehicles for company business.

Item 43 – MEMBERSHIPS & SPONSORSHIPS..... \$3,153

Includes agency membership fees for: Upstate Employers Network, Human Resources Management, Spartanburg Human Resources Association, BIO lunches, Leadership Spartanburg, and miscellaneous dues.

Item 44 – EMPLOYMENT EXPENSES..... \$31,222

This item includes Recruitment Expenses (ZipRecruiter and Kwantek), physicals, DOT Drug Tests, audiograms, spirometry physical test, Employment Screenings (ESS), Photography (new hire/promotions), and miscellaneous job boards.

Item 45 – EMPLOYEE PROGRAMS..... \$74,280

Funds are requested for the following:

Employee Programs (misc.), flowers/cards/memorials, Chaplaincy Program, Service Awards/certificates, Day of Service, United Way, Publications (Hope Health Newsletter, Pipeline), Driver's license checks, Suggestions program awards (Safety/non-safety), Health Screenings-gym memberships (net out), computer purchase program, Gift/Gift cards for Employee Recognition Week, Spartanburg Water Week, Veterans Day, and Outstanding Customer Service Recognition.

Item 46 – COMPANY TRAINING PROGRAMS..... \$29,380

Funds are requested for Diversity training, Harassment prevention, Supervisory training, Ethics training, Violence in the Workplace/Active Shooter training, and First aid/AED/CPR.

Spartanburg Water System Expenditure Budget

Dept: Information Technologies

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 940,128	\$ 784,424	\$ 878,952
51100	Overtime	3,500	2,500	3,500
51200	Retirement	156,265	130,315	154,959
51300	FICA	72,188	60,200	67,508
		<u>1,172,081</u>	<u>977,438</u>	<u>1,104,919</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	7,000	4,000	6,000
52200	Office/Computer System Maint.	91,316	91,316	78,457
52500	System Operation & Maintenance	18,000	16,000	18,000
		<u>116,316</u>	<u>111,316</u>	<u>102,457</u>
Outside Services				
53100	Telephone	212,903	212,903	206,010
53400	Consulting Services	20,000	10,000	20,000
53900	Other Outside Services	76,013	76,013	73,084
		<u>308,916</u>	<u>298,916</u>	<u>299,094</u>
Education & Other Business Expenses				
54000	Education, Training	30,000	15,000	30,000
54100	Meals and Lodging	1,000	1,200	1,200
54200	Transportation	3,000	3,000	3,000
54300	Memberships & Sponsorships	1,920	1,000	1,920
		<u>35,920</u>	<u>20,200</u>	<u>36,120</u>
Capital Outlay				
55200	Small Equipment Replacement	4,000	8,000	8,000
		<u>4,000</u>	<u>8,000</u>	<u>8,000</u>
Grand Total		<u>\$ 1,637,233</u>	<u>\$ 1,415,870</u>	<u>\$ 1,550,590</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
INFORMATION TECHNOLOGY DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$1,104,919

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$6,000

This item provides for office and computer supplies.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$78,457

This item budgets for company-wide computer maintenance, including servers, networking devices, and antivirus protection. Also, includes funds for the Microsoft Enterprise Agreement License.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$18,000

This item provides for purchase and repair of electrical components and other supplies for the SCADA activities.

OUTSIDE SERVICES

Item 31 – TELEPHONE \$206,010

Funds are requested for data line services for the company-wide computer network, cellular services, and maintenance for the VoIP phone system.

Item 34 – CONSULTING SERVICES \$20,000

This item provides for assistance with Information Technology, Communication and SCADA initiatives.

Item 39 – OTHER OUTSIDE SERVICES \$73,084

Funds are requested for internet services, smart phone management, security camera maintenance, access control maintenance, and software services.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$30,000

Request is for department training on existing and new technology.

Item 41 – MEALS AND LODGING \$1,200

This item includes costs incurred for official SWS business.

Item 42 – TRANSPORTATION \$3,000

Funds requested for use of personal vehicles for company business.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$1,920

Memberships include ASIS International (security), Infragard (security), and Rotary.

Item 52 – SMALL EQUIPMENT REPLACEMENT \$8,000

Funds are requested for replacement of various specialized tools and equipment.
These items are not included in the depreciation fund.

Spartanburg Water System Expenditure Budget

Dept: Accounting

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 695,694	\$ 714,684	\$ 812,108
51100	Overtime	1,000	100	1,000
51200	Retirement	115,372	118,368	142,782
51300	FICA	53,297	54,681	62,203
		<u>865,363</u>	<u>887,833</u>	<u>1,018,093</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	15,000	11,639	15,000
52200	Office/Computer System Maint.	34,800	35,118	36,250
		<u>49,800</u>	<u>46,757</u>	<u>51,250</u>
Outside Services				
53400	Consulting Services	3,825	-	3,825
53900	Other Outside Services	8,800	8,902	9,112
		<u>12,625</u>	<u>8,902</u>	<u>12,937</u>
Education & Other Business Expenses				
54000	Education, Training	10,000	-	10,300
54100	Meals and Lodging	1,600	-	1,600
54200	Transportation	100	-	100
54300	Memberships & Sponsorships	1,200	1,164	1,500
		<u>12,900</u>	<u>1,164</u>	<u>13,500</u>
Capital Outlay				
55000	Equipment/Other Capital Items	1,000	15,360	1,000
		<u>1,000</u>	<u>15,360</u>	<u>1,000</u>
Grand Total		<u>\$ 941,688</u>	<u>\$ 960,016</u>	<u>\$ 1,096,780</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
ACCOUNTING DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$1,018,093

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES..... \$15,000

This item includes payroll & A/P checks/envelopes, printing supplies, W-2's, 1099's, and general office supplies.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE..... \$36,250

Funds are requested for the following: copier, folder/inserters, and SWS portion of annual maintenance on Tyler Munis system.

OUTSIDE SERVICES

Item 34 – CONSULTING SERVICES..... \$3,825

Funds are requested for business computer programming and miscellaneous accounting services.

Item 39 – OTHER OUTSIDE SERVICES..... \$9,112

This item provides for generator alarm monitoring, satellite TV services, and Armored Car services.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING..... \$10,300

Funds are requested for computer and supervisory training.

Item 41 – MEALS AND LODGING..... \$1,600

This item includes the cost of meals associated with official SWS business.

Item 42 – TRANSPORTATION..... \$100

Provides for use of personal vehicles for company business.

Item 43 – MEMBERSHIPS & SPONSORSHIPS..... \$1,500

This item includes membership in the IMA, GFOA, and other civic/professional organizations.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS..... \$1,000

(N/A) Miscellaneous Furniture Purchases/Replacements (\$1,000)

This fund will be used to replace office furniture that is broken or worn out, and unplanned furniture needs that may occur during the fiscal year.

Spartanburg Water System Expenditure Budget

Dept: Purchasing

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 318,955	\$ 279,000	\$ 327,950
51100	Overtime	1,000	750	1,000
51200	Retirement	52,985	46,327	57,764
51300	FICA	24,477	21,401	25,165
		<u>397,417</u>	<u>347,477</u>	<u>411,879</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	5,000	5,000	5,500
52100	Safety Equipment and Supplies	600	300	600
52200	Office/Computer System Maint.	1,300	1,600	1,600
52600	Building & Grounds Maintenance	152,500	160,000	162,276
		<u>159,400</u>	<u>166,900</u>	<u>169,976</u>
Outside Services				
53000	Utilities	3,000	3,000	3,100
53200	Uniforms	114,660	114,660	116,815
53400	Consulting Services	1,000	-	1,000
53900	Other Outside Services	7,000	4,000	7,000
		<u>125,660</u>	<u>121,660</u>	<u>127,915</u>
Education & Other Business Expenses				
54000	Education, Training	3,000	3,000	9,000
54100	Meals and Lodging	200	100	1,000
54300	Memberships & Sponsorships	7,000	7,000	7,000
		<u>10,200</u>	<u>10,100</u>	<u>17,000</u>
Capital Outlay				
55000	Equipment/Other Capital Items	7,400	7,000	-
		<u>7,400</u>	<u>7,000</u>	<u>-</u>
Grand Total		<u>\$ 700,077</u>	<u>\$ 653,137</u>	<u>\$ 726,770</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
PURCHASING DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL\$411,879

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES\$5,500

Funds are requested for forms, copier and office supplies.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES.....\$600

Funds are requested for safety supplies.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE\$1,600

This item provides for office equipment maintenance.

Item 26 – BUILDING & GROUNDS MAINTENANCE..... \$162,276

Funds are requested for the following:

- 1) Building Maintenance (\$3,000)
- 2) Custodial Services (\$135,180)
- 3) Facility Mowing and Maintenance for SWS Facilities (\$19,356)
- 4) Pavilion Services (\$1,640)
- 5) Flooring Maintenance (\$3,100)

OUTSIDE SERVICES

Item 30 – UTILITIES..... \$3,100

Funding is required for Piedmont Natural Gas only. Other utilities are budgeted by the SWS C&D Department.

Item 32 – UNIFORMS \$116,815

This item provides for the company-wide cost of uniforms.

Item 34 – CONSULTING SERVICES.....\$1,000

Funds are requested for warehouse and procurement system support services.

Item 39 – OTHER OUTSIDE SERVICES \$7,000

This item includes advertising for SWS bid solicitations, company-wide shred services and other public notices.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$9,000

Funds are requested for training associated with procurement and inventory management.

Item 41 – MEALS AND LODGING \$1,000

This item includes the cost of meals associated with official SWS business, including MWBE events.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$7,000

Funds are requested for the following memberships: CVMSDC, ISM, NIGP, and Sponsorship 2022 MBE Summit.

Spartanburg Water System Expenditure Budget

Dept: Customer Service

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 1,121,372	\$ 1,110,674	\$ 1,156,509
51100	Overtime	5,930	4,677	4,750
51200	Retirement	186,681	184,702	203,917
51300	FICA	86,239	85,324	88,836
		<u>1,400,222</u>	<u>1,385,378</u>	<u>1,454,012</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	16,050	14,002	13,000
52200	Office/Computer System Maint.	80,059	77,822	75,044
		<u>96,109</u>	<u>91,824</u>	<u>88,044</u>
Outside Services				
53700	Postage & Delivery	178,733	191,152	190,428
53900	Other Outside Services	518,911	552,172	536,928
		<u>697,644</u>	<u>743,324</u>	<u>727,356</u>
Education & Other Business Expenses				
54000	Education, Training	2,500	400	1,900
54100	Meals and Lodging	125	-	1,125
54200	Transportation	-	-	930
		<u>2,625</u>	<u>400</u>	<u>3,955</u>
Capital Outlay				
55000	Equipment/Other Capital Items	1,000	9,671	1,000
		<u>1,000</u>	<u>9,671</u>	<u>1,000</u>
Grand Total		<u>\$ 2,197,600</u>	<u>\$ 2,230,597</u>	<u>\$ 2,274,367</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
CUSTOMER SERVICE DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$1,454,012

The FY23 budget requests no additional staffing.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$13,000

This item provides funds for cashiering/drop box envelopes, various forms, door hangers/pouches, and general office supplies.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE..... \$75,044

Funds are requested for the following: Advanced CIS annual maintenance fees, Advanced Business Equipment maintenance, postage machine maintenance, Aperta annual hardware/software maintenance.

OUTSIDE SERVICES

Item 37 – POSTAGE AND DELIVERY \$190,428

This item budgets for postage cost for customer bills.

Item 39 – OTHER OUTSIDE SERVICES..... \$536,928

This item provides for customer and support services, including the following: answering service, language translation services, payment processing fees, Online Utility Exchange for customer identity verification, credit check service for utility deposit determination, and bill print/mail services.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$1,900

Funds are requested for Customer Service Week 2023, SCAWWA Conference, and general professional development.

Item 41 – MEALS AND LODGING \$1,125

This item includes the cost of meals associated with official SWS business.

Item 42 – TRANSPORTATION \$930

Funds requested for use of personal vehicles for company business.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS \$1,000

(N/A) Miscellaneous Furniture Purchases/Replacements (\$1,000)

This fund will be used to replace office furniture that is broken or worn out and unplanned furniture needs that may occur during the fiscal year.

Spartanburg Water System Expenditure Budget

Dept: Field Services

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 917,686	\$ 884,585	\$ 1,025,940
51100	Overtime	98,500	106,100	101,500
51200	Retirement	168,280	164,057	197,978
51300	FICA	77,738	75,787	86,249
		<u>1,262,204</u>	<u>1,230,529</u>	<u>1,411,667</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	2,500	3,200	3,656
52100	Safety Equipment and Supplies	1,200	1,200	1,250
52200	Office/Computer System Maint.	15,398	19,525	25,806
52500	System Operation & Maintenance	41,606	41,606	45,920
		<u>60,704</u>	<u>65,531</u>	<u>76,632</u>
Outside Services				
53900	Other Outside Services	1,778	2,520	2,889
		<u>1,778</u>	<u>2,520</u>	<u>2,889</u>
Education & Other Business Expenses				
54000	Education, Training	16,700	350	7,500
54100	Meals and Lodging	300	-	300
54200	Transportation	300	-	300
		<u>17,300</u>	<u>350</u>	<u>8,100</u>
Capital Outlay				
55200	Small Equipment Replacement	2,676	2,676	3,885
		<u>2,676</u>	<u>2,676</u>	<u>3,885</u>
Grand Total		<u>\$ 1,344,662</u>	<u>\$ 1,301,606</u>	<u>\$ 1,503,173</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
FIELD SERVICES DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL **\$1,411,667**

The FY23 budget requests 3 additional positions to prepare for system wide meter changeout.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES **\$3,656**

This item provides funds for printer toner, copy paper, and general office supplies.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES **\$1,250**

This item provides funds for first aid kits, fire extinguisher maintenance, and personal protection equipment.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE **\$25,806**

Funds are requested for Infinity Mobile, ITRON equipment maintenance, and MARS Water Meter Testing.

Item 25 – SYSTEM OPERATION & MAINTENANCE **\$45,920**

This item includes the following supplies: Locks, clips, u-bolts and caps, Dye tablets, Ice House cleaning items, batteries, tape, hand tools, registers and remotes, and splice kits.

OUTSIDE SERVICES

Item 39 – OTHER OUTSIDE SERVICES **\$2,889**

This item provides for the Badger Meter ORION® system monthly fee.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING **\$7,500**

Funds are requested for Customer Service conference, Excel training, and Trimble/Pathfinder Office training.

Item 41 – MEALS AND LODGING **\$300**

This item includes the cost of meals associated with company business.

Item 42 – TRANSPORTATION **\$300**

Funds provide for use of personal vehicle for company business.

CAPITAL OUTLAY

Item 52 – SMALL EQUIPMENT REPLACEMENT **\$3,885**

This item provides for the replacement of various tools and equipment on an as-needed basis.

Spartanburg Water System Expenditure Budget

Dept: Engineering

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 1,213,920	\$ 1,213,920	\$ 1,306,434
51100	Overtime	23,000	20,000	23,000
51200	Retirement	204,834	204,337	233,449
51300	FICA	94,624	94,395	101,702
		<u>1,536,378</u>	<u>1,532,652</u>	<u>1,664,585</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	24,000	20,000	24,000
52100	Safety Equipment and Supplies	960	960	960
52200	Office/Computer System Maint.	39,177	39,177	41,214
52500	System Operation & Maintenance	4,250	4,250	4,250
		<u>68,387</u>	<u>64,387</u>	<u>70,424</u>
Outside Services				
53400	Consulting Services	14,000	14,000	14,000
53600	Fees and Support Services	1,760	1,760	1,760
		<u>15,760</u>	<u>15,760</u>	<u>15,760</u>
Education & Other Business Expenses				
54000	Education, Training	29,700	15,000	29,700
54100	Meals and Lodging	2,500	500	2,500
54200	Transportation	300	100	300
54300	Memberships & Sponsorships	2,200	2,200	2,200
		<u>34,700</u>	<u>17,800</u>	<u>34,700</u>
Capital Outlay				
55000	Equipment/Other Capital Items	47,084	47,084	11,209
		<u>47,084</u>	<u>47,084</u>	<u>11,209</u>
Grand Total		<u>\$ 1,702,309</u>	<u>\$ 1,677,683</u>	<u>\$ 1,796,678</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
ENGINEERING DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$1,664,585

The FY23 budget request no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$24,000

This item includes general office supplies and forms, as well as various printing costs.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$960

This item provides funds for first aid kits, fire extinguisher maintenance, and personal protection equipment.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$41,214

This item includes funds for ESRI, InfoWater/Info Works, AutoCad, Terrasync, and Trimble software maintenance fees.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$4,250

This item includes miscellaneous field supplies.

OUTSIDE SERVICES

Item 34 – CONSULTING SERVICES \$14,000

Funds are provided for consulting services for the GIS and PIMS systems, and miscellaneous engineering/surveying services.

Item 36 – FEES AND SUPPORT SERVICES \$1,760

Funds are requested for general SCDHEC Construction permits, courthouse retrieval system, access to SCDOT archived plans, and additional online fees and taxes.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$29,700

Funds are requested for various conferences and technical training.

Item 41 – MEALS AND LODGING \$2,500

This item includes cost of meals associated with SWS official business.

Item 42 – TRANSPORTATION \$300

This item includes funds for employee reimbursement of mileage for SWS travel in personal vehicles while on company business.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$2,200

Includes annual fees for membership in organizations as follows: AWWA, WEF, SC Department of LLR Certifications, WEASC, and other civic/professional organizations.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS \$11,209

- (N/A) Miscellaneous Furniture Purchases/Replacements (\$4,000)
This fund will be used to replace office furniture that is broken or dysfunctional, and unplanned furniture needs that may occur during the fiscal year.
- (1) Laptop Computer (\$2,055)
This fund will be used to purchase a laptop for the Engineering Operations Manager.
- (1) Inspection Drone (\$2,500)
This fund will be used to purchase the equipment that will help staff oversee tank work and CEPSCI inspections.
- (2) Drone License Testing (\$350)
This fund will be used to purchase licenses for two employees who complete and pass the course to fly a drone, which is a FFA requirement.
- (6) Bluebeam Revu License-Standard (\$2,304)
This fund will be used to purchase pdf software that is designed for enhancing pdf functions (markups, pdf editing, document comparisons).

Spartanburg Water System Expenditure Budget

Dept: Drinking Water Treatment

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 1,481,588	\$ 1,281,588	\$ 1,443,469
51100	Overtime	85,000	100,000	88,000
51200	Retirement	259,427	228,791	268,926
51300	FICA	119,844	105,691	117,157
		<u>1,945,859</u>	<u>1,716,070</u>	<u>1,917,552</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	8,750	11,500	12,000
52100	Safety Equipment and Supplies	20,000	16,000	20,000
52200	Office/Computer System Maint.	1,200	500	1,200
52500	System Operation & Maintenance	300,000	325,000	325,000
52600	Building & Grounds Maintenance	200,000	240,000	200,000
52700	Treatment and Filter Supplies	2,395,556	2,307,552	2,696,084
52800	Lab Supplies	5,000	5,000	5,000
52900	Right of Way Maintenance	-	-	10,000
		<u>2,930,506</u>	<u>2,905,552</u>	<u>3,269,284</u>
Outside Services				
53000	Utilities	815,000	750,000	922,500
53100	Telephone	34,000	50,000	50,000
53400	Consulting Services	200,000	200,000	150,000
53600	Fees and Support Services	136,500	130,000	136,500
53700	Postage & Delivery	1,000	850	850
53900	Other Outside Services	62,500	57,000	62,500
		<u>1,249,000</u>	<u>1,187,850</u>	<u>1,322,350</u>
Education & Other Business Expenses				
54000	Education, Training	6,000	3,300	6,000
54100	Meals and Lodging	2,800	500	2,800
54200	Transportation	1,800	500	1,800
54300	Memberships & Sponsorships	3,000	3,000	3,000
		<u>13,600</u>	<u>7,300</u>	<u>13,600</u>
Capital Outlay				
55000	Equipment/Other Capital Items	5,000	4,339	74,230
55200	Small Equipment Replacement	800	800	800
		<u>5,800</u>	<u>5,139</u>	<u>75,030</u>
Company Expenses				
56400	Customer Relations & Info.	3,500	3,500	3,500
		<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
Grand Total		<u>\$ 6,148,265</u>	<u>\$ 5,825,412</u>	<u>\$ 6,601,316</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
DRINKING WATER TREATMENT DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$1,917,552

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES..... \$12,000

Funds are requested for general office supplies, copier/computer maintenance, and printing costs.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$20,000

Funds requested include personal protection equipment for all departmental employees and first aid kits and supplies for all department vehicles and buildings.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$1,200

This item includes maintenance for the copier and other office equipment.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$325,000

Funds for maintenance/parts/ contracts for pumps, chemical feeders, treatment components, filters, air compressors, dams, intake, generators, SCADA system, etc.

Item 26 – BUILDING & GROUNDS MAINTENANCE \$200,000

Funds for building and grounds maintenance for plants, facilities, pavilions, etc.

Item 27 – TREATMENT AND FILTER SUPPLIES \$2,696,084

This item provides for routine plant chemicals, oxygenation supplies, and algaecide treatments.

Item 28 – LAB SUPPLIES \$5,000

This item provides for routine lab supplies related to watershed fieldwork research and Simms check sampling.

Item 29 – RIGHT OF WAY MAINTENANCE \$10,000

This item includes funds for Right-of-Way Maintenance at Simms/DWT.

OUTSIDE SERVICES

Item 30 – UTILITIES..... \$922,500

This item budgets for power, water/sewer service, fuel oil and natural gas at plants and facilities.

Item 31 – TELEPHONE \$50,000

This item provides for monthly telephone services and long distance charges.

Item 34 – CONSULTING SERVICES \$150,000

This item includes Consulting Services for Watershed Based Plan implementation funding and grant matches, structural evaluation of dams and dam safety inspections. Also includes system sustainability, redundancy and resiliency evaluations as well as key DWT system component condition assessments, emergency response planning, algae management plan support, regulatory permit/program assistance, aquatic nuisance species consultation, and approved work authorizations that are funded through the DWT operational budget.

Item 36 – FEES AND SUPPORT SERVICES \$136,500

Funds for USGS gauging station fees, SCDHEC Operating Permits, SCDHEC user fees, etc.

Item 37 – POSTAGE AND DELIVERY..... \$850
This item is for postage and delivery costs including costs associated with submitting SCDHEC regulatory reports/documents.

Item 39 – OTHER OUTSIDE SERVICES..... \$62,500
Funds requested for security services at all DWT facilities and for the stand-by contract with Blue Ridge Water System (including limited water usage under this contract). Also includes funds for supplemental triploid grass carp stocking in reservoirs and other ancillary outside services that support DWT operations.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING..... \$6,000
Funds are requested for various conferences and technical training.

Item 41 – MEALS AND LODGING..... \$2,800
Request for meals and lodging associated with SWS business, not connected to a specific conference or seminar.

Item 42 – TRANSPORTATION..... \$1,800
Funds for personal car use for official SWS business and air transportation to special events.

Item 43 – MEMBERSHIPS & SPONSORSHIPS..... \$3,000
Funds requested for WEASC/SCAWWA, SC Environmental Certification Board, Partnership for Safe Water, Association of State Dam Safety Officials, Water Environment Federation, and Aquatic Plant Management Society.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS..... \$74,230

- (2) ID Card Access for R.B. Simms Water Plant Gates (\$45,000)
The main entrance gate at R.B. Simms has been upgraded with an ID card reader to better control access to the plant. Funds are requested for ID card access for the two interior gates to allow better access monitoring and control to the different parts of the plant and physical property.
- (1) Blue Ridge Pressure Reducing Valve Telemetry (\$29,230)
Funds are requested for adding automation to the Blue Ridge Connection valve to help in emergency situations. Automating this valve would make it possible for the R.B. Simms operators to open the valve if the clear well level is dropping too fast while the plant is shutdown.

Item 52 – SMALL EQUIPMENT REPLACEMENT..... \$800
Funds are requested for various specialized tools and equipment on an as-needed basis for the Simms and Landrum Plants.

COMPANY EXPENSES

Item 64 – CUSTOMER RELATIONS & INFO..... \$3,500
This item provides for the preparation/printing of the Consumer Confidence Report as required by federal and state regulations.

Spartanburg Water System Expenditure Budget

Dept: Watershed

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 566,532	\$ 536,674	\$ 561,324
51100	Overtime	8,000	16,000	16,000
51200	Retirement	95,143	91,523	101,378
51300	FICA	43,952	42,280	44,165
		<u>713,627</u>	<u>686,476</u>	<u>722,867</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	18,000	18,000	18,000
52100	Safety Equipment and Supplies	11,250	11,250	15,000
52200	Office/Computer System Maint.	2,000	2,000	2,000
52500	System Operation & Maintenance	3,750	3,750	3,750
52600	Building & Grounds Maintenance	59,000	80,000	92,500
52900	Right of Way Maintenance	40,000	15,000	-
		<u>134,000</u>	<u>130,000</u>	<u>131,250</u>
Outside Services				
53000	Utilities	25,000	25,000	41,063
53100	Telephone	5,000	4,000	4,000
53400	Consulting Services	19,000	19,000	10,000
53600	Fees and Support Services	500	280	280
53900	Other Outside Services	75,000	80,000	85,900
		<u>124,500</u>	<u>128,280</u>	<u>141,243</u>
Education & Other Business Expenses				
54000	Education, Training	3,000	3,000	3,500
54100	Meals and Lodging	1,500	500	1,000
54300	Memberships & Sponsorships	1,012	1,012	1,202
		<u>5,512</u>	<u>4,512</u>	<u>5,702</u>
Capital Outlay				
55000	Equipment/Other Capital Items	-	18,339	4,900
55200	Small Equipment Replacement	800	800	800
		<u>800</u>	<u>19,139</u>	<u>5,700</u>
Company Expenses				
56400	Customer Relations & Info.	12,000	8,000	8,000
		<u>12,000</u>	<u>8,000</u>	<u>8,000</u>
Grand Total		<u>\$ 990,439</u>	<u>\$ 976,407</u>	<u>\$ 1,014,762</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
WATERSHED MANAGEMENT DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$722,867

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$18,000

Funds are requested for general office supplies and forms, seasonal boat permits, printing services for customer communication.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$15,000

Funds requested for personal safety equipment. Also for safety equipment for lake offices and public landing facilities such as first aid supplies, fire extinguishers, rescue equipment, etc.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$2,000

Funds are requested for maintenance on the copier and other office equipment.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$3,750

This item provides for maintenance on one pontoon, two patrol boats, and four Jon boats.

Item 26 – BUILDING & GROUNDS MAINTENANCE \$92,500

This item includes funds for building/facility maintenance for Warden's offices, boat shed, public restrooms, cleaning supplies, landing and park maintenance, portable toilets during high traffic, septic tank service, waste removal services for dumpsters.

OUTSIDE SERVICES

Item 30 – UTILITIES \$41,063

Funds requested for utility service for Bowen/Blalock offices and park facilities.

Item 31 – TELEPHONE \$4,000

This item provides funding for monthly telephone services and long distance charges.

Item 34 – CONSULTING SERVICES \$10,000

This item provides funds for consulting services for PIMS system maintenance and BioBase aquatic species mapping program.

Item 36 – FEES AND SUPPORT SERVICES \$280

Funds are requested for yearly S.C. boat registration fees.

Item 39 – OTHER OUTSIDE SERVICES \$85,900

This item provides for the following:

Routine security and alarm system monitoring for both lake offices and field station, Professional surveying, Certified Arborist Services, tree removal, playground inspections, and Nuisance Wildlife Control.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$3,500

Funds include seminars/conferences, education and training including Law Enforcement training, webinars, training materials.

Item 41 – MEALS AND LODGING \$1,000

This item includes the cost of meals for official SWS business.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$1,202

Membership include SCELOA, Water Environment Federation, Water Environment Association of S.C., SCLLR, North American Lake Management Society, S.C. Wildlife Federation International Society of Arboriculture.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS \$4,900

(1) Fireproof Safe (\$1,400)

Funds are requested to purchase a fireproof safe to safely store firearms and ammunition. The addition of a safe will enhance our safety and security and is in line with best practices for safe storage of firearms.

(1) Safety Cabinet for Gas Storage (\$2,500)

Funds are requested for a new outdoor safety storage cabinet to house gas cans. Outdoor safety cabinets help to protect gas cylinders and isolate them from combustibles.

(2) Office Chairs (\$1,000)

Funds are requested to replace two worn office chairs.

Item 52 – SMALL EQUIPMENT REPLACEMENT \$800

Funds are requested for replacement of various specialized tools and equipment on as-needed basis

COMPANY EXPENSES

Item 64 – CUSTOMER RELATIONS & INFO \$8,000

Funds requested for Watershed Workdays, Paddle Festival, Customer Communication (signs, kiosks, handouts, kits, etc.), Customer/Employee Appreciation, and printing of policies and procedures.

Spartanburg Water System Expenditure Budget

Dept: Lab Services

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Supplies & Maintenance				
52200	Office/Computer System Maint.	\$ 2,000	\$ 1,400	\$ 2,000
52600	Building & Grounds Maintenance	16,040	7,000	16,000
52800	Lab Supplies	237,500	210,000	200,000
		<u>255,540</u>	<u>218,400</u>	<u>218,000</u>
Outside Services				
53000	Utilities	37,200	30,000	34,000
53100	Telephone	600	500	600
53400	Consulting Services	10,000	5,000	10,000
53600	Fees and Support Services	471,742	476,459	449,430
53700	Postage & Delivery	1,000	300	1,000
53900	Other Outside Services	130,177	60,000	75,000
		<u>650,719</u>	<u>572,259</u>	<u>570,030</u>
Education & Other Business Expenses				
54000	Education, Training	-	500	1,500
54100	Meals and Lodging	-	500	500
		<u>-</u>	<u>1,000</u>	<u>2,000</u>
Capital Outlay				
55200	Small Equipment Replacement	2,000	-	-
		<u>2,000</u>	<u>-</u>	<u>-</u>
Grand Total		<u>\$ 908,259</u>	<u>\$ 791,659</u>	<u>\$ 790,030</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
LAB SERVICES DEPARTMENT

SUPPLIES AND MAINTENANCE

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$2,000
This item budgets for service agreements/maintenance on office equipment (copier, fax, etc.).

Item 26 – BUILDING & GROUNDS MAINTENANCE \$16,000
The joint lab facility requires funding for supplies and maintenance/repair of the Lab Services building.

Item 28 – LAB SUPPLIES \$200,000
This item includes cost for laboratory expendables such as chemicals, supplies, gases, and QC ampoules required to maintain state certification. This item includes cost of preventive maintenance agreements for all major instrumentation, and third party calibrations required to maintain state certification.

OUTSIDE SERVICES

Item 30 – UTILITIES \$34,000
This item budgets for power and natural gas for the joint lab facility.

Item 31 – TELEPHONE \$600
This item provides for monthly and long distance telephone service for the joint lab facility.

Item 34 – CONSULTING SERVICES \$10,000
This item includes funds for consulting services as needed.

Item 36 – FEES AND SUPPORT SERVICES \$449,430
This item provides for the inter-company fee paid to SSSD. The budget amount includes the system's share of designated line items within the department's budget, including labor and office supplies. Funds are also for SCDHEC Operating permits, SCDHEC user fees, etc.

Item 37 – POSTAGE & DELIVERY \$1,000
This item provides for customer communications required by revised Pb-Cu rule.

Item 39 – OTHER OUTSIDE SERVICES \$75,000
Provides funding for outside lab services required for monitoring of spray field, rdia/crypto, disinfection byproducts, geosmin/MIB, source water quality and emerging contaminants of concern.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$1,500
Funds are requested for various conferences and training.

Item 41 – MEALS AND LODGING \$500
This item budgets for meals and lodging associated with SWS business.

Spartanburg Water System Expenditure Budget

Dept: Collection & Distribution

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 2,924,038	\$ 2,924,038	\$ 2,916,007
51100	Overtime	180,000	180,000	180,000
51200	Retirement	514,029	514,029	543,659
51300	FICA	237,459	237,459	236,845
		<u>3,855,526</u>	<u>3,855,526</u>	<u>3,876,511</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	17,000	17,000	17,000
52100	Safety Equipment and Supplies	90,000	90,000	90,000
52200	Office/Computer System Maint.	4,000	4,000	7,000
52500	System Operation & Maintenance	1,000,000	1,000,000	1,000,000
52600	Building & Grounds Maintenance	27,500	27,500	29,290
52900	Right of Way Maintenance	48,500	48,500	48,500
		<u>1,187,000</u>	<u>1,187,000</u>	<u>1,191,790</u>
Outside Services				
53000	Utilities	25,000	25,000	22,133
53100	Telephone	5,670	5,670	4,507
53400	Consulting Services	15,000	15,000	10,000
53900	Other Outside Services	93,500	93,500	88,500
		<u>139,170</u>	<u>139,170</u>	<u>125,140</u>
Education & Other Business Expenses				
54000	Education, Training	37,400	37,400	42,400
54100	Meals and Lodging	6,000	6,000	6,000
54200	Transportation	1,000	1,000	1,000
54300	Memberships & Sponsorships	2,875	2,875	2,875
		<u>47,275</u>	<u>47,275</u>	<u>52,275</u>
Capital Outlay				
55000	Equipment/Other Capital Items	-	34,000	25,696
55200	Small Equipment Replacement	35,000	35,000	35,000
		<u>35,000</u>	<u>69,000</u>	<u>60,696</u>
Grand Total		<u>\$ 5,263,971</u>	<u>\$ 5,297,971</u>	<u>\$ 5,306,412</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
COLLECTION & DISTRIBUTION DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$3,876,511

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$17,000

Funds requested for general office supplies and forms printing.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$90,000

Funds requested include personal protection equipment for all departmental employees and first aid kits and supplies for all department vehicles and buildings.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$7,000

Funds are provided for copiers and other office equipment maintenance and software maintenance agreements.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$1,000,000

Funds requested are for distribution maintenance and repair; construction hand tools, road patching supplies, meter shop supplies; construction supplies, and system maintenance required by independent contractors; construction/demolition debris disposal.

Item 26 – BUILDING & GROUNDS MAINTENANCE \$29,290

Funds requested for building and grounds maintenance for the three buildings and two storage sheds, including janitorial supplies, appliance and HVAC contractor maintenance, waste management services general facilities maintenance (painting, roof repair, gate and fence repair, security monitoring, etc.).

Item 29 – RIGHT OF WAY MAINTENANCE \$48,500

This item includes funds for system Right-of-Way maintenance and mowing.

OUTSIDE SERVICES

Item 30 – UTILITIES \$22,133

Funds are requested for electrical power and natural gas service for the joint maintenance facility.

Item 31 – TELEPHONE \$4,507

Request includes monthly telephone service, long distance charges, and telephone system maintenance for the joint maintenance facility.

Item 34 – CONSULTING SERVICES \$10,000

Funding requested for distribution system initiatives and infrastructure evaluation.

Item 39 – OTHER OUTSIDE SERVICES \$88,500

Funds are provided for Palmetto Utility Protection Service, port-a-let services, hazardous/non-hazardous waste disposal and spill response, large meter testing, and pre-qualified backflow testers.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$42,400

Funds are requested for various conferences and technical training.

Item 41 – MEALS AND LODGING \$6,000

Funds are requested for meals associated with after hours and weekend work.

Item 42 – TRANSPORTATION..... \$1,000

This item includes cost of transportation associated with SWS business.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$2,875

Funds requested for membership in related professional organizations including SCWEA, WEF and S.C. Environmental certification license/renewal and other various certifications.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS..... \$25,696

(1) AED Unit & Storage Cabinet (\$2,000)

This fund will be used to purchase an AED Unit to be placed in the renovated C&D Field Ops Team Member Facility.

(1) Traffic Control Equipment Trailer or Truck Body (\$8,000)

This fund will be used to purchase a trailer or truck body that will allow more efficient storage and deployment of traffic control equipment.

(2) Mueller Tru-Cut Tapping Machines (\$4,000)

This fund will be used to purchase PVC pipe tapping machines that will equip additional teams to tap PVC and HDPE piping, not only for new taps, but also when repairs necessitate relocating an existing tap.

(1) B-101 Tapping & Drilling Machine (\$3,500)

This fund will be used to purchase a new tapping machine that will outfit another Construction Crew with the necessary equipment to switch services and assist with residential taps as needed. Currently, there are two tapping machines shared by six crews.

(1) Floor Drill Press (\$2,696)

This fund will be used to purchase a floor drill press that will allow maintenance department to drill out bolts, manufacture plates, and prep other material for use at pump stations.

(1) Portable Pipe Threader with Stand (\$5,500)

This fund will be used to purchase a pipe threader that will make it easier to complete electrical projects by improving the ability to thread pipe onsite when completing jobs at lift stations or water sites.

Item 52 – SMALL EQUIPMENT REPLACEMENT..... \$35,000

Funds are requested for repair or replacement of various specialized tools and equipment on as-needed basis. Each piece of equipment has a value of less than \$5,000 and is not included in the Depreciation Fund. Examples include but are not limited to: power saws, tapping equipment, compaction tamps, pumps, small generators, gas monitors, emergency lighting, etc.

Spartanburg Water System Expenditure Budget

Dept: Fleet Services

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 319,964	\$ 319,964	\$ 324,119
51100	Overtime	10,000	10,000	10,000
51200	Retirement	54,642	54,642	58,671
51300	FICA	25,242	25,242	25,560
		<u>409,848</u>	<u>409,848</u>	<u>418,350</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	2,000	2,000	2,000
52100	Safety Equipment and Supplies	2,400	2,400	2,400
52200	Office/Computer System Maint.	7,500	7,500	7,500
52300	Vehicle & Equipment Maint.	185,000	185,000	185,000
52400	Vehicle & Equipment Fuel	260,000	289,000	325,000
52500	System Operation & Maintenance	30,000	30,000	30,000
52600	Building & Grounds Maintenance	8,000	5,000	5,000
		<u>494,900</u>	<u>520,900</u>	<u>556,900</u>
Outside Services				
53100	Telephone	250	250	250
53400	Consulting Services	5,000	500	500
53600	Fees and Support Services	1,500	1,500	1,500
53900	Other Outside Services	40,000	40,000	40,000
		<u>46,750</u>	<u>42,250</u>	<u>42,250</u>
Education & Other Business Expenses				
54000	Education, Training	3,000	500	3,000
54300	Memberships & Sponsorships	500	500	500
		<u>3,500</u>	<u>1,000</u>	<u>3,500</u>
Capital Outlay				
55000	Equipment/Other Capital Items	-	-	8,000
55200	Small Equipment Replacement	10,000	10,000	10,000
		<u>10,000</u>	<u>10,000</u>	<u>18,000</u>
Grand Total		<u>\$ 964,998</u>	<u>\$ 983,998</u>	<u>\$ 1,039,000</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
FLEET SERVICES DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$418,350
The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$2,000
Funds requested are for general office supplies and form printing.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$2,400
Funds requested include personal protection equipment for all department employees.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$7,500
This item includes funds for the fleet maintenance software.

Item 23 – VEHICLE & EQUIPMENT MAINTENANCE \$185,000
Funds requested are to maintain vehicles, heavy trucks and equipment. Cost reflects all parts, supplies, and outsource repairs associated with Fleet Services expenditures.

Item 24 – VEHICLE & EQUIPMENT FUEL \$325,000
Funds requested are to provide fuel (gas and diesel) for vehicles, heavy trucks and equipment.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$30,000
Funds requested are for the repair and replacement of existing tools and equipment; waste oil disposal, shop supplies, and diagnostic equipment.

Item 26 – BUILDING & GROUNDS MAINTENANCE \$5,000
Funds requested are for the general maintenance and upkeep of the Fleet Services building.

OUTSIDE SERVICES

Item 31 – TELEPHONE \$250
This item provides for monthly and long distance charges.

Item 34 – CONSULTING SERVICES \$500
Funding requested for business computer programming services and key fleet performance measures.

Item 36 – FEES AND SUPPORT SERVICES \$1,500
Funds for yearly DHEC tank fees, annual tank tightness test, and annual pressurized line tightness test.

Item 39 – OTHER OUTSIDE SERVICES \$40,000
Funds provided for GPS Cellular Service and GPS unit replacement.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$3,000
Funds are requested for training to upgrade mechanics on the latest technology and diagnostic equipment.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$500
Funds requested for membership of SEGFMA (South Eastern Government Fleet Managers Association).

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS \$8,000

(N/A) Miscellaneous shop tools (\$8,000)

This fund will be used to purchase up-to-date tools and technology needed to service newer vehicles and equipment, as well as to support efficiency of services. This includes a fluid transfer and filtration unit, refrigerant leak detector trailer wiring and ABS tester, IR non-contact thermometer, as well as specialty hand tools.

Item 52 – SMALL EQUIPMENT REPLACEMENT \$10,000

Funds are requested for replacement of various specialized tools and equipment on an as-needed basis.

Spartanburg Water System Expenditure Budget

Dept: Distribution System

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Supplies & Maintenance				
52500	System Operation & Maintenance	\$ 45,000	\$ 38,000	\$ 45,000
52600	Building & Grounds Maintenance	5,000	5,000	5,000
		<u>50,000</u>	<u>43,000</u>	<u>50,000</u>
Outside Services				
53000	Utilities	150,000	150,000	145,000
53100	Telephone	3,150	1,800	3,000
53900	Other Outside Services	5,000	4,000	4,000
		<u>158,150</u>	<u>155,800</u>	<u>152,000</u>
Capital Outlay				
55200	Small Equipment Replacement	-	500	500
		<u>-</u>	<u>500</u>	<u>500</u>
Grand Total		<u>\$ 208,150</u>	<u>\$ 199,300</u>	<u>\$ 202,500</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
DISTRIBUTION SYSTEM DEPARTMENT

SUPPLIES AND MAINTENANCE

Item 25 – SYSTEM OPERATION & MAINTENANCE..... \$45,000

Funds requested for materials, spare parts, supplies and maintenance for all distribution pump stations, tanks, regulators, altitude valves, remote chlorine stations, etc., maintenance by outside contractors, equipment rental and various hand tools and construction supplies.

Item 26 – BUILDING & GROUNDS MAINTENANCE..... \$5,000

Includes miscellaneous maintenance and repair to remote facilities (i.e. gates/fence repair and access road maintenance)

OUTSIDE SERVICES

Item 30 – UTILITIES \$145,000

Funds requested for electrical service to all SWS remote facilities (i.e. pump stations, tanks, regulator valves, etc.)

Item 31 – TELEPHONE \$3,000

Funds requested for communication service associated with all remote distribution sites (i.e. SCADA).

Item 39 – OTHER OUTSIDE SERVICES..... \$4,000

Funds provided for contracted services during emergency/hazardous weather situations and facilities compliance issues (i.e. hazardous, non-hazardous waste disposal, spill response, ground water monitoring, cathodic tank protection).

CAPITAL OUTLAY

Item 52 – SMALL EQUIPMENT REPLACEMENT \$500

Funds are requested for replacement of various specialized tools and equipment on an as-needed basis.

Spartanburg Water System Expenditure Budget

Dept: Service Connection Supplies

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Capital Outlay				
55100	Capital Improvements	\$ 575,000	\$ 750,000	\$ 800,000
		575,000	750,000	800,000
Grand Total		\$ 575,000	\$ 750,000	\$ 800,000

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
SERVICE CONNECTION SUPPLIES DEPARTMENT

CAPITAL OUTLAY

Item 51 – CAPITAL IMPROVEMENTS..... **\$800,000**

This item includes supplies utilized for new taps and service repairs/renewals.

Spartanburg Water System Expenditure Budget

Dept: Above Ground Maintenance

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 566,839	\$ 520,000	\$ 541,858
51100	Overtime	30,000	26,000	30,000
51200	Retirement	98,837	90,418	100,418
51300	FICA	45,658	41,769	43,747
		<u>741,334</u>	<u>678,187</u>	<u>716,023</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	-	500	500
52100	Safety Equipment and Supplies	5,000	2,500	4,000
52500	System Operation & Maintenance	20,000	12,000	12,000
		<u>25,000</u>	<u>15,000</u>	<u>16,500</u>
Outside Services				
53600	Fees and Support Services	112,528	112,528	91,730
		<u>112,528</u>	<u>112,528</u>	<u>91,730</u>
Education & Other Business Expenses				
54000	Education, Training	20,000	3,000	20,000
54100	Meals and Lodging	800	400	800
54200	Transportation	250	-	250
54300	Memberships & Sponsorships	1,000	600	1,000
		<u>22,050</u>	<u>4,000</u>	<u>22,050</u>
Capital Outlay				
55000	Equipment/Other Capital Items	-	-	3,829
55200	Small Equipment Replacement	4,000	-	3,850
		<u>4,000</u>	<u>-</u>	<u>7,679</u>
Grand Total		<u>\$ 904,912</u>	<u>\$ 809,715</u>	<u>\$ 853,982</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
ABOVE GROUND MAINTENANCE DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$716,023

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$500

Funds requested for general office supplies.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$4,000

This item includes personal protection equipment and first aid kits/supplies for vehicles.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$12,000

This item includes switchgear maintenance and cleaning, and VFD (Variable Frequency Drive) maintenance, and other supplies for the AGM group.

OUTSIDE SERVICES

Item 36 – FEES AND SUPPORT SERVICES \$91,730

This line item provides for the inter-company operations fee paid to SSSD for managerial cost.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$20,000

Funds are requested for crane certification and training for new AGM employees, SC Backflow training and certification, other training opportunities, safety and specialized training.

Item 41 – MEALS AND LODGING \$800

This item provides for meals after-hours emergency and weekend work.

Item 42 – TRANSPORTATION \$250

Funds are budgeted for use of personal vehicle for official business.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$1,000

Funds requested for dues (WEASC) and license renewals.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS \$3,829

(1) Grapple Bucket for Skid-Steer (\$3,829)

Funds are requested for a grapple bucket for skid-steer that will make it easier to remove dead trees and limbs as well as cut down on time and loading capabilities when completing different tasks including clearing roadways, working in the sling fields, and ground maintenance.

Item 52 – SMALL EQUIPMENT REPLACEMENT \$3,850

Funds are requested for replacements of various specialized tools and equipment on an as-needed basis. These items are not included in the Depreciation Fund.

Spartanburg Water System Expenditure Budget

Dept: Ice Machines

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Supplies & Maintenance				
52500	System Operation & Maintenance	\$ 55,000	\$ 52,000	\$ 57,000
		55,000	52,000	57,000
Outside Services				
53000	Utilities	66,500	60,000	66,500
53600	Fees and Support Services	12,825	12,825	12,825
53900	Other Outside Services	48,400	48,400	51,520
		127,725	121,225	130,845
Company Expenses				
56400	Customer Relations & Info.	10,000	7,000	10,000
		10,000	7,000	10,000
Grand Total		\$ 192,725	\$ 180,225	\$ 197,845

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
ICE MACHINES DEPARTMENT

SUPPLIES AND MAINTENANCE

Item 25 – SYSTEM OPERATION & MAINTENANCE..... \$57,000

This item provides for supplies and maintenance for Ice Houses.

OUTSIDE SERVICES

Item 30 – UTILITIES..... \$66,500

This item budgets annually for electrical and water services.

Item 36 – FEES AND SUPPORT SERVICES..... \$12,825

The item budgets annually for Ice House of America fees and DHEC permits.

Item 39 – OTHER OUTSIDE SERVICES..... \$51,520

This item provides funding for property leasing, site security, and Smart Ice subscription.

COMPANY EXPENSES

Item 64 – CUSTOMER RELATIONS & INFO \$10,000

Funds are requested for Ice House promotional expenditures.

Spartanburg Water System Expenditure Budget

Dept: Construction

Account #	Account Name	FY22 Budget	FY22 Estimated Expenditures	FY23 Request
Labor				
51000	Salaries and Wages	\$ 863,706	\$ 863,706	\$ 938,931
51100	Overtime	25,000	25,000	25,000
51200	Retirement	147,170	147,170	169,266
51300	FICA	67,986	67,986	73,741
		<u>1,103,862</u>	<u>1,103,862</u>	<u>1,206,938</u>
Supplies & Maintenance				
52000	Printing and Office Supplies	4,000	1,500	1,500
52100	Safety Equipment and Supplies	13,000	10,000	10,000
52200	Office/Computer System Maint.	6,000	8,500	8,500
52500	System Operation & Maintenance	6,000	4,000	4,000
		<u>29,000</u>	<u>24,000</u>	<u>24,000</u>
Outside Services				
53400	Consulting Services	25,000	15,000	15,000
53700	Postage & Delivery	275	275	275
53900	Other Outside Services	25,000	18,000	15,000
		<u>50,275</u>	<u>33,275</u>	<u>30,275</u>
Education & Other Business Expenses				
54000	Education, Training	12,000	1,200	12,000
54100	Meals and Lodging	700	400	700
54300	Memberships & Sponsorships	1,500	1,500	1,500
		<u>14,200</u>	<u>3,100</u>	<u>14,200</u>
Capital Outlay				
55000	Equipment/Other Capital Items	14,300	14,300	15,200
55200	Small Equipment Replacement	5,000	2,500	2,500
		<u>19,300</u>	<u>16,800</u>	<u>17,700</u>
Grand Total		<u>\$ 1,216,637</u>	<u>\$ 1,181,037</u>	<u>\$ 1,293,113</u>

SPARTANBURG WATER SYSTEM
BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023
CONSTRUCTION DEPARTMENT

LABOR

DEPARTMENT LABOR TOTAL \$1,206,938

The FY23 budget requests no additional positions.

SUPPLIES AND MAINTENANCE

Item 20 – PRINTING AND OFFICE SUPPLIES \$1,500

Funds are requested for general office supplies and forms printing.

Item 21 – SAFETY EQUIPMENT AND SUPPLIES \$10,000

This item includes first aid supplies and personal protection equipment for all department employees.

Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE \$8,500

Funds are requested for two AutoCAD licenses that include software, and one year's subscription for an IR processing software.

Item 25 – SYSTEM OPERATION & MAINTENANCE \$4,000

Funds are requested for purchasing various construction hand tools and supplies.

OUTSIDE SERVICES

Item 34 – CONSULTING SERVICES \$15,000

Funding requested for consulting services from geotechnical, civil, environmental consultants.

Item 37 – POSTAGE AND DELIVERY \$275

This item budgets for public notification letters on various projects.

Item 39 – OTHER OUTSIDE SERVICES \$15,000

This item provides for staff augmentation for Engineering or GIS Drafting.

EDUCATION & OTHER BUSINESS EXPENSES

Item 40 – EDUCATION, TRAINING \$12,000

This item includes professional license fees, training, and two employees to attend SCEC.

Item 41 – MEALS AND LODGING \$700

Funds requested are for meals associated with after hours and weekend work.

Item 43 – MEMBERSHIPS & SPONSORSHIPS \$1,500

Funds are requested for NASTTI, WEASC-SCAWWA, ASCE membership dues for staff.

CAPITAL OUTLAY

Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS \$15,200

(2) Tough Pads (\$6,200)

Funds are requested for Tough Pads to provide Asset Engineering Field Technicians with computer access to maps and project information while in the field.

(N/A) Office Furnishings (\$9,000)

Funds are requested for office furnishings for Asset Engineering Technician Area including file and drawing storage units, table for plan review, and additional workstation components to support efficiency and ergonomics.

Item 52 – SMALL EQUIPMENT REPLACEMENT \$2,500

Funds are requested for repair or replacement of various specialized tools and equipment on as-needed basis. Each piece of equipment has a value of less than \$5,000 and is not included in the depreciation schedules.

SPARTANBURG WATER SYSTEM

EMPLOYEE SUMMARY

Department	Position Title	Number of Positions	
		FY 21-22 Approved	FY 22-23 Proposed
Administration (10)	Administrative Assistant/Office Manager	1	1
	Chief Executive Officer	1	1
	Chief Operating Officer	1	1
		3	3
Human Resources (15)	Human Resources Manager	1	1
	Senior HR Specialist	2	2
	Administrative Assistant II	1	1
		4	4
Information Technology (16)	Administrative Assistant II	1	1
	Communications Manager	1	1
	Communications Specialist	1	1
	Sr. Communications Specialist	1	1
	Director of Admin Services	1	1
	Information Technology Specialist	2	2
	SCADA System Technician	2	2
	Insurance & Security Program Manager	1	1
	Sr. Information Technology Specialist	2	2
	Technology Manager	1	1
		13	13
Accounting (21)	Accounting Supervisor	2	2
	Accounts Payable Clerk I	1	1
	Accounts Payable Clerk II	1	1
	Administrative Assistant II	1	1
	Chief Financial Officer	1	1
	Director of Financial Services	1	1
	Payroll Coordinator	1	1
	Revenue Accounting Clerk	1	1
	Employment & Benefits Coordinator	1	1
		10	10
Purchasing (22)	Administrative Assistant I	1	1
	Buyer I	1	2
	Buyer II	1	0
	Sr. Procurement Specialist	1	1
	Purchasing Manager	1	1
	Warehouse Associate	1	1
		6	6

Department	Position Title	Number of Positions	
		FY 21-22 Approved	FY 22-23 Proposed
Customer Service (23)	Sr. Billing Technician	1	1
	Billing Technician I	1	1
	Billing Technician II	2	2
	Customer Service Manager	1	1
	Customer Service Representative-Cashiering	4	4
	Customer Service Representative-Contact Center	11	11
	New Connections Representative	2	2
	Customer Service Supervisor	1	1
	Billing Coordinator	1	1
	Receptionist	1	1
	Cashiering Coordinator	1	1
	New Connections Coordinator	1	1
		<u>27</u>	<u>27</u>
Field Services (24)	Field Service Coordinator	2	3
	Field Service Manager	1	1
	Field Services Rep I	3	7
	Field Services Rep II	6	4
	Field Services Technician	6	6
	Field Service Data Technician II	1	1
		<u>19</u>	<u>22</u>
Engineering (30)	Capital Projects Officer	1	1
	Engineering Field Technician II	2	2
	Engineering Field Technician III	2	2
	Engineering Operations Manager	1	1
	Engineering Technician II	1	1
	GIS/Drafter Technician I	0	1
	GIS/Drafter Technician II	2	1
	GIS Data Specialist	1	1
	Project Engineer I	1	0
	Project Engineer II	1	3
	Project Engineer III	2	2
	GIS Content Manager	1	1
	Engineering Admin Data Technician	1	1
	Residential Commercial Coordinator	1	0
		<u>17</u>	<u>17</u>
Drinking Water Treatment (40)	Water Plant Lead Operator	2	2
	Administrative Assistant II	1	1
	Water Plant Operator	16	16
	Drinking Water Treatment Manager	1	1
	Water Program Specialist	1	1
	Director of Drinking Water Treatment	1	1
	Drinking Water Treatment Supervisor	1	1
	Part-Time Staff	N/A	N/A
		<u>23</u>	<u>23</u>
Watershed Management (42)	Lake Warden	4	4
	Watershed Management Specialist	3	3
	Support Admin-Watershed Management	1	1
	Chief Warden/Watershed Supervisor	1	1
	Part-Time Staff	N/A	N/A
		<u>9</u>	<u>9</u>

Department	Position Title	Number of Positions	
		FY 21-22 Approved	FY 22-23 Proposed
Collection & Distribution (61)	C & D Maintenance Manager	1	1
	C&D Support Services Coordinator	1	1
	Collection / Distribution Team Leader I	7	8
	Collection / Distribution Team Leader II	7	5
	Collection / Distribution Team Member I	25	22
	Collection / Distribution Team Member II	2	5
	Collection / Distribution Team Member III	5	3
	Cross Connection Control Tech.	3	3
	Director of Water Distribution	1	1
	Field Coordinator	2	2
	Field Operations Manager	1	1
	CMMS Coordinator	1	0
	Office Coordinator	1	1
	Administrative Assistant I	1	1
	Water Distribution Line Locator	3	3
	Welder	1	1
	Safety Manager	0	1
	Workforce Development Coordinator	0	1
		62	60
Fleet Services (62)	Fleet Services Data Technician	1	1
	Fleet Services Section Manager	1	1
	Garage Mechanic	4	4
		6	6
Above Ground Maintenance (65)	Maintenance Coordinator	2	2
	Maintenance Tech I	2	3
	Maintenance Tech II	3	2
	Maintenance Tech III	3	3
		10	10
Construction Dept (90)	Collection/Distribution Teamleader I	0	1
	Collection/Distribution Teamleader II	2	2
	Collection/Distribution Teammember I	9	6
	Collection/Distribution Teammember II	0	3
	Collection/Distribution Teammember III	1	0
	GIS/Drafter Technician III	1	1
	Engineering Field Tech III	1	2
	Engineering Field Tech II	1	0
	Project Engineer I	0	1
	Project Engineer III	1	1
	Asset Engineering Manager	1	1
		17	18
	Company Total	226	228

Spartanburg Water System
Rates and Fees

I. Monthly Retail Water Rates

A. Volume Charge – per 100 gallons (Effective for July, 2022 billing)

Inside City..... \$.396
Outside City..... \$.693

B. Monthly Base Charge (based on meter size)

The Base Charge recovers costs associated with meter reading and maintenance, billing, customer service and a portion of capital costs.

Monthly Base Charge Schedule

<u>Meter size</u>	<u>Inside City</u>	<u>Outside City</u>
5/8".....	\$7.50	\$11.25
1"	\$17.11.....	\$25.67
1 ½"	\$33.13	\$49.71
2"	\$52.36	\$78.55
3"	\$97.23	\$145.86
4".....	\$161.33	\$242.01
6"	\$321.58	\$482.38
8"	\$526.70	\$790.06
10"	\$789.51	\$1,184.28

II. Monthly Wholesale Contracted Water Rates

A. Volume Charge – \$1.671 per 1000 gallons

B. Monthly Base Charge

The Base Charge recovers costs associated with meter reading and maintenance, billing, customer service and a portion of capital costs.

2"	\$24.20
3"	\$42.78
4"	\$69.33
6"	\$135.67
8"	\$220.59
10".....	\$329.42

III. Customer Service Fees and Collection Charges

A. New Account Fee..... \$30

The New Account Fee is added to the first bill to recover the administrative and field costs associated with these transactions.

B. Utility Deposit

The utility deposit is a means of offsetting bad debt expense that results from customers not paying final bills as they move from their existing Spartanburg Water service accounts. The deposit is based on meter size up to 1" and capacity for larger meters.

Deposit Schedule

<u>Meter size</u>	<u>Deposit Amount</u>
5/8" meter	\$90 per account
1" meter	\$250 per account

Meters larger than 1" based on projected flow

Note: After twelve consecutive timely payments, the deposit is refunded as an account credit.

C. After Hours Turn On Fee..... \$30

Service fee for trips to turn on water after 7:00 pm weeknights, or weekends.

D. Late Payment Charge \$1.50, plus 1.5% of the water balance.

Offsets costs associated with handling delinquent accounts.

E. Returned Check Charge \$25

Fee is added when a customer's bank returns payment for insufficient funds.

F. Collection Charges

- 1) Nonpayment fee \$35 at time of disconnection
- 2) \$20 Lock fee
- 3) \$45 Meter Block Fee
- 4) \$140 Tamper Fee *plus cost of damaged equipment

IV. New Connections

A. Tap and Meter Fees (Effective on September 1, 2022)

The tap fees recovers the costs associated with connecting to the water system, including materials, field labor, equipment, and office processing.

	<u>Inside</u>	<u>Outside</u>
¾ " Service	\$1,015	\$1,330
1" Service	\$1,530	\$1,875
1 ½" Service	\$3,860	\$4,745
2" Service	\$4,875	\$6,465

*Meter sizes above 2" are referred to Spartanburg Water System Engineering.

** A \$1,500 Participation Fee is added if applicable to the service location.

B. Capacity Fees

Capacity Fees are a method of partially financing new facilities required to maintain adequate treatment and storage and transmission mains to the distribution system. Water Capacity Fees are paid for all new connections and existing connections for which water meter size is increased.

5/8" meter.....	\$675
1" meter	\$1,688
1 ½ " meter	\$3,375
2" meter	\$5,400
3" meter	\$12,150
4" meter	\$19,575
6" meter	\$72,900
8" meter	\$89,100

- C. Participation Fee \$1,500
Paid by new customers on participation projects and recovers a proportionate share of cost of the new line extension.

D. Relocate, Upsize and Downsize Service (Effective on September 1, 2022)

Relocate

Fee paid by customers who request to move the water tap/meter to a different location on the parcel.

	<u>Inside</u>	<u>Outside</u>
¾" Service	\$840	\$1,140
1" Service	\$1,295	\$1,660
1.5" Service	\$3,355	\$4,275
2" Service	\$3,695	\$5,075

Upsize

Fee paid by customers who request to increase the water tap/meter size.

¾" to 1"	\$1,530	\$1,875
¾" to 1.5"	\$3,860	\$4,740
¾" to 2"	\$4,875	\$6,460
1" to 1.5"	\$3,860	\$4,740
1" to 2"	\$4,875	\$6,460
1.5" to 2"	\$4,875	\$6,460

Downsize

Fee paid by customers who request to reduce the water tap/meter size

1" to ¾"	\$760	\$985
1.5" to ¾"	\$760	\$985
1.5" to 1"	\$1,040	\$1,230
2" to ¾"	\$760	\$985
2" to 1"	\$1,040	\$1,230

V. Fire Protection Charges

The Fire Protection fee includes the annual stand by charge for fire protection services.

Quarterly Fire Protection Charges

<u>Meter size</u>	<u>Inside City</u>	<u>Outside City</u>
3"	\$37.19	\$55.79
4"	\$37.19	\$55.79
6"	\$37.19	\$55.79
8"	\$79.25	\$118.88
10"	\$142.52	\$213.78
12"	\$230.20	\$345.30
Fire Hydrants	\$37.19	\$55.79

VI. Boating Fees (Update effective May 24, 2022)

Spartanburg Water has established a specific boat permitting fee structure applicable to the use of Lake Bowen and Lake Blalock.

Lake Bowen Boating Fees			
Season	Spartanburg County Fee	Out Of County Fee	Out Of State
Outboard/ Stern Drive	\$100	\$200	\$500
Inboard/PWC	\$200	\$400	\$1,000

Lake Blalock Boating Fees			
Season	Spartanburg County Fee	Out Of County Fee	Out Of State
Outboard	\$100	\$200	\$500

Combination Lake Bowen & Lake Blalock Boating Fees			
Season	Spartanburg County Fee	Out Of County Fee	Out Of State
Motorized	\$175	\$350	\$950
Non-Powered Permanent (*One-time fee per watercraft)	\$25	\$25	\$25

Daily Boating Fees			
Daily	Spartanburg County Fee	Out Of County Fee	Out Of State
Outboard/ Stern Drive	\$50	\$100	\$250
Inboard/Personal Watercraft	\$200	\$400	\$1,000

Horse Power Restrictions			
Lake Bowen		Lake Blalock	
Outboard	115 HP	Boats	30 HP
Stern Drive & PWC	190 HP	Pontoons	40 HP
Inboard	Not Restricted pursuant to SC State Law Section 50-25-1320		
V-Drive	Not Allowed pursuant to SC State Law Section 50-25-1320		

VII. Land Permits

Spartanburg Water Land Permits	
	<u>Fee</u>
New Dock	\$300
Dock Replacement	\$100
Irrigation	\$200
Irrigation Renewal	\$100
Shoreline Stabilization	\$100
Boat Lift	\$100
Personal Watercraft Lift	\$100
Boat Ramp (License Only)	\$500
Property Transfer Fee	\$100
Tree and Vegetation	\$0
Pathway	\$0
General	\$0
**Transfer fee is a flat fee of \$100 for Press Pause participants, and \$100 plus the cost of each individual permit for Non-Press Pause participants.	

New Dock - Installation of a new dock when the lot has never previously had a dock. Fees are for staff time including site location, design review, and administrative services.

Dock Replacement - Replacement of an existing dock. Fees are for staff time including site location, design review, and administrative services.

Irrigation - Installation of a new irrigation system. Fees are for staff time including site location, design review, and administrative services.

Irrigation Renewal - Annual renewal fee for having an irrigation on SWS property. Fees are for administrative services.

Shoreline Stabilization - Installation for stone, rip rap, or sea wall for shoreline improvement. Fees are for staff time including site location, design review, and administrative services.

Boat Lift - Installation of new boat lift or replacement of an existing boat lift. Fees are for staff time including site location, design review, and administrative services. May have up to two boat lifts and fee is per lift.

Personal Watercraft Lift - Installation of a new personal watercraft lift or replacement of an existing personal watercraft lift. Fees are for staff time including site location, design review, and administrative services. May have up to two personal watercraft lifts and fee is per lift.

Boat Ramp (License Only) - Only for existing permitted or licensed boat ramps and will only be charged upon the sale or transfer of ownership. Fees are for administrative services and stormwater related issues into the reservoirs.

Property Transfer Fee - Transfer fee to be assessed when property transfers from owner to owner. Non-Press Pause participants will have to pay the Property Transfer fee along with all associated permit fees. Press pause participants will only have to pay the Property Transfer Fee and will not have to pay fees for individual permits/licenses.

Certified Arborist Assessment - Enforcements involving damage to trees and other vegetation may require an assessment from an ISA Certified Arborist. Cost incurred by the arborist should be directly assessed to the contiguous landowner.

Contour Survey by SWS Staff - SWS staff are not certified surveyors, but do have the equipment and ability to survey the SWS owned contour to assist with the determination of the property line. Cost is directly associated with staff time.

License - No new licenses will be issued. The only license that will be issued will be for property transfers where the previous property owner participated in Press Pause. Any non-conforming structure that does not have a current license will need to be removed from SWS property when the property transfers to a new owner.

VIII. Ice Houses

Our 12 Twice the Ice Houses have the following features:

Each Spartanburg Water Ice House uses automation to produce, store, bag, and dispense ice. All Ice Houses are available 24 hours a day, seven days a week and offer customers the option of using a debit/credit card reader or cash for ice. (Water, because it is only .25 per gallon, does require cash.) Our prices are \$2.00 for a 16 lb. bag and 20 lb. bulk, and \$1.50 for a 10 lb. bag. The customer brings their own container and purchases one gallon of water for .25, or five gallons for \$1.

Location and prices:

8039 Asheville Hwy, Spartanburg, SC

16 lb. bag or no bulk \$2.00

565 Laurens Rd, Woodruff, SC

16 lb. bag or 20 lb. bulk \$2.00

367 Whitney Rd, Spartanburg, SC

16 lb. bag or 20 lb. bulk \$2.00

8515 Hwy 9, Inman, SC

16 lb. bag or 20 lb. bulk \$2.00

208 Spartanburg Hwy, Lyman, SC

16 lb. bag or 20 lb. bulk \$2.00

300 S. Alabama Ave., Chesnee, SC	
16 lb. bag or 20 lb. bulk	\$2.00
285 John B. White Blvd., Spartanburg, SC	
16 lb. bag or 20 lb. bulk	\$2.00
481 E. Blackstock Road, Spartanburg, SC	
16 lb. bag or 20 lb. bulk	\$2.00
7034 S. Pine Street, Pacolet, SC	
10 lb. bag	\$1.50
1250 Union Street, Spartanburg, SC	
10 lb. bag	\$1.50
16 lb. bag	\$2.00
3515 Boiling Springs Road, Boiling Springs, SC	
10 lb. bag	\$1.50
16 lb. bag	\$2.00
203 Battleground Road (Hwy. 110), Cowpens, SC	
10 lb. bag	\$1.50

IX. Pavilion Fees

Rainbow Lake Pavilion

This enclosed lodge-type facility accommodates approximately 125 people. It has a kitchen equipped with a refrigerator and a microwave, restrooms and a large meeting room with a fireplace. There are fifteen round tables (five feet in diameter) and 125 chairs available for use.

Rental Fee \$450, plus \$100 deposit
 Fee for Employees half price once per fiscal year, plus \$100 deposit
 (The deposit will be refunded provided all of the rules for renting the Pavilion are followed and no damage is done during the rental.)

Pavilions at Lake Bowen (No fee)

Lake Bowen Park offers a covered pavilion for use at the Lake Blalock Landing. The pavilion has multiple picnic tables. Use of the pavilion is on a first-come, first-served basis.

Pavilions at Lake Blalock Park (No fee)

Lake Blalock Park offers three covered pavilions for use at the Lake Blalock Landing. Each pavilion is in a separate area and provides two picnic tables. All use of the pavilions is on a first-come, first-served basis.

X. Other Fees

A. New Connections – Hydrant Meter

Water meters may be installed on a temporary basis on an SWS fire hydrant to enable customers to obtain water within or near their construction area or for various uses, i.e. hydro seeding, paving, filling swimming pool, etc. Customers are required to complete a Hydrant Meter Installation Agreement and submit to the New Connections Department with applicable fees. Meters include two (2) sizes: ¾" (garden hose connection size) and 3" (fire hose connection size). Meters are installed and removed by SWS employees.

- a) ¾" Hydrant Meter Deposit \$115
- b) 3" Hydrant Meter Deposit..... \$650
- c) Hydrant Meter Installation Fee..... \$100

B. Cross Connection Control – Backflow Testing Fees

All existing approved backflow assemblies are required to be tested annually or as deemed necessary to comply with Spartanburg Water or Department of Health and Environmental Control (DHEC) requirements. Failure to comply with the testing, repairing, and/or retesting requirements for backflow assemblies as stipulated within this section may result in the following options:

1. Assemblies located at the property line or meter:

Spartanburg Water will test the device(s), and if necessary make proper repairs to the device(s).

OR

Spartanburg Water will utilize the services of a SCDHEC certified contract backflow tester to test the devices(s), and if necessary make proper repairs to the device(s).

The non-compliant customer(s) will assume all Spartanburg Water's cost associated with the testing, repairing, and/or retesting of the device(s) along with a fifty dollar (\$50.00) administrative fee to recover the costs involved in the handling , administration, and billing of the test. These costs will be added to the customer's bill.

2. Assemblies not located at the property line or meter:

- Spartanburg Water will consider the customer in non-compliance and may opt to suspend service.

Service Connection Size

a) ¾" and 1"	\$50
b) 1.5" and 2"	\$70
c) 3"	\$135

**SPARTANBURG WATER SYSTEM
DEPRECIATION FUNDING SCHEDULE**

	Replacement/ Renovation Cost	# of Years	Annual Amount
Expenditure Schedule			
1. Vehicle/Equipment Replacement	8,157,635	10	815,764
2. Storage Tank Rehab	4,060,191	15	270,679
3. Distribution Remote Facilities	3,366,500	Various	168,325
4. C&D Complex and Equipment	1,387,000	Various	173,375
5. Ice Houses	1,380,000	8	172,500
6. Drinking Water Treatment	8,772,331	Various	438,617
7. Watershed Management	2,034,100	Various	119,653
8. Lab Equipment	732,950	Various	91,619
9. IT Equipment & Systems	745,280	5	149,056
10. SCADA Equipment	3,072,360	11	279,305
11. Office Equipment	126,777	8	15,847
12. Engineering Equipment	162,500	5	32,500
13. Fleet Services Equipment	152,500	5	15,250
Schedule Total			<u>2,742,490</u>
FY 23 Funding Amount			<u>2,100,000</u>

**SPARTANBURG WATER SYSTEM
DEPRECIATION FUND
FIVE-YEAR FUNDING AND EXPENDITURE SCHEDULE**

<u>FY 2022 Ending Balance</u>	2,500,000
<u>FY 2023</u>	
Annual Funding from Operating Budget	<u>2,100,000</u>
Expenditure Schedule	
1. Vehicle/Equipment Replacement	(640,000)
2. Storage Tank Rehab	(300,000)
3. Distribution Remote Facilities	(339,900)
4. C&D Complex and Equipment	(138,000)
5. Ice Houses	(50,000)
6. Drinking Water Treatment	(1,013,450)
7. Watershed Management	(18,500)
8. Lab Equipment & Services	(65,817)
9. IT Equipment & Systems	(212,859)
10. SCADA Equipment	(127,900)
11. Office Equipment	(24,900)
12. Engineering Equipment	(108,000)
13. Fleet Services Equipment	(15,000)
14. Meter/Endpoint Replacement	(150,000)
Subtotal FY 2023 Expenditures	(3,204,326)
Ending Balance	<u><u>1,395,674</u></u>

FY 2024

Annual Funding from Operating Budget	<u>2,500,000</u>
Expenditure Schedule	
1. Vehicle/Equipment Replacement	(385,000)
2. Storage Tank Rehab	(100,000)
3. Distribution Remote Facilities	(332,500)
4. C&D Complex and Equipment	(128,000)
5. Ice Houses	(40,000)
6. Drinking Water Treatment	(925,620)
7. Watershed Management	(52,500)
8. Lab Equipment & Services	(323,575)
9. IT Equipment & Systems	(155,105)
10. SCADA Equipment	(91,000)
11. Office Equipment	(40,000)
12. Engineering Equipment	(34,500)
13. Fleet Services Equipment	(15,000)
Subtotal FY 2024 Expenditures	(2,622,800)
Ending Balance	<u><u>1,272,874</u></u>

FY 2025

Annual Funding from Operating Budget	<u>3,000,000</u>
Expenditure Schedule	
1. Vehicle/Equipment Replacement	(475,000)
2. Storage Tank Rehab	(500,000)
3. Distribution Remote Facilities	(344,900)
4. C&D Complex and Equipment	(99,000)
5. Ice Houses	(105,000)
6. Drinking Water Treatment	(888,788)
7. Watershed Management	(15,000)
8. Lab Equipment & Services	(283,344)
9. IT Equipment & Systems	(95,475)
10. SCADA Equipment	(70,300)
11. Office Equipment	(36,800)
12. Engineering Equipment	(10,000)
13. Fleet Services Equipment	<u>(15,000)</u>
Subtotal FY 2025 Expenditures	(2,938,607)
Ending Balance	<u><u>1,334,267</u></u>

FY 2026**Annual Funding from Operating Budget**3,000,000**Expenditure Schedule**

1. Vehicle/Equipment Replacement	(570,000)
2. Storage Tank Rehab	(700,000)
3. Distribution Remote Facilities	(281,400)
4. C&D Complex and Equipment	(118,000)
5. Ice Houses	(65,000)
6. Drinking Water Treatment	(979,141)
7. Watershed Management	(21,500)
8. Lab Equipment & Services	(67,643)
9. IT Equipment & Systems	(138,690)
10. SCADA Equipment	(74,350)
11. Office Equipment	(6,800)
12. Engineering Equipment	(10,000)
13. Fleet Services Equipment	(15,000)

Subtotal FY 2026 Expenditures (3,047,524)

Ending Balance 1,286,743

FY 2027**Annual Funding from Operating Budget**3,000,000**Expenditure Schedule**

1. Vehicle/Equipment Replacement	(526,000)
2. Storage Tank Rehab	(200,000)
3. Distribution Remote Facilities	(119,700)
4. C&D Complex and Equipment	(98,000)
5. Ice Houses	(105,000)
6. Drinking Water Treatment	(651,984)
7. Watershed Management	(212,000)
8. Lab Equipment & Services	(38,778)
9. IT Equipment & Systems	(258,151)
10. SCADA Equipment	(194,500)
11. Office Equipment	(9,500)
12. Engineering Equipment	(3,000)
13. Fleet Services Equipment	(15,000)

Subtotal FY 2027 Expenditures (2,431,613)

Ending Balance 1,855,130

**SPARTANBURG WATER SYSTEM
DEBT SERVICE SCHEDULE**

As of June 30,	2012 Bond	2015A Bond	2015B Bond	2017A Bond	2017B Bond	2020 Bond	Total Debt Service
2022	640,726	1,294,250	768,732	5,950,488	2,082,544	979,615	11,716,355
2023	643,238	1,294,250	766,638	5,953,263	2,396,544	981,647	12,035,580
2024	650,416	1,294,250	767,733	5,949,375	2,392,944	983,056	12,037,773
2025	652,147	1,294,250	767,046	5,948,913	2,393,944	983,987	12,040,287
2026	658,544	1,294,250	381,900	5,946,788	2,394,344	1,359,595	12,035,421
2027	664,495	1,294,250	-	5,953,000	2,394,144	1,737,861	12,043,750
2028	-	1,294,250	-	5,952,375	2,393,344	2,058,183	11,698,152
2029	-	3,956,125	-	-	3,801,944	2,060,140	9,818,208
2030	-	3,956,500	-	-	3,793,544	2,060,096	9,810,140
2031	-	3,954,875	-	-	3,798,544	2,058,694	9,812,113
2032	-	3,950,875	-	-	3,798,544	2,059,900	9,809,319
2033	-	3,954,000	-	-	3,798,544	2,063,811	9,816,355
2034	-	3,953,750	-	-	3,800,344	2,060,231	9,814,325
2035	-	3,954,750	-	-	3,798,544	2,059,211	9,812,505
2036	-	3,956,500	-	-	3,803,144	2,060,544	9,820,188
2037	-	-	-	-	6,938,744	2,058,046	8,996,790
2038	-	-	-	-	7,997,744	2,059,237	10,056,980
2039	-	-	-	-	8,004,494	2,063,970	10,068,464
2040	-	-	-	-	903,244	2,057,101	2,960,345
2041	-	-	-	-	905,656	2,061,731	2,967,387
2042	-	-	-	-	902,256	2,059,540	2,961,796
2043	-	-	-	-	903,206	2,060,680	2,963,886
2044	-	-	-	-	902,388	-	902,388
2045	-	-	-	-	905,725	-	905,725
2046	-	-	-	-	903,050	-	903,050
2047	-	-	-	-	904,531	-	904,531
	<u>3,268,840</u>	<u>39,402,875</u>	<u>2,683,317</u>	<u>35,703,714</u>	<u>74,929,450</u>	<u>39,007,260</u>	<u>194,995,456</u>