

**SPARTANBURG WATER SYSTEM**

**FISCAL YEAR 2021 - 2022**

**ANNUAL OPERATING BUDGET**

*Commissioners*

John D. Montgomery, Chair

Horace C. Littlejohn, Jr.

Angela M. Viney

*Chief Executive Officer*

Sue G. Schneider

*Chief Financial Officer*

Newt Pressley

**SPARTANBURG WATER SYSTEM**  
**FY 2021-2022 OPERATING BUDGET**  
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**Spartanburg Water System**  
**Estimated Revenue for Fiscal Years 2021 & 2022**

Source of Revenue	FY21 Request	FY21 Revised	FY22 Request
<b>User Charges</b>			
Metered Water Sales	\$ 31,958,900	\$ 31,900,000	\$ 32,011,515
Fire Protection Charges	372,000	374,000	374,000
Base Charge	8,684,121	8,780,000	8,936,158
Miscellaneous Water Sales	-	-	-
	<u>41,015,021</u>	<u>41,054,000</u>	<u>41,321,673</u>
<b>Billings, Collection &amp; Application</b>			
Late Payment Charges	295,000	294,000	288,000
Cutoff Service Charges	420,000	390,000	396,000
Returned Check Service Charges	25,000	24,000	24,000
Tap and Meter Sales	913,500	1,700,000	1,218,000
New Account Fee/Transfer Fee	190,000	204,000	204,000
	<u>1,843,500</u>	<u>2,612,000</u>	<u>2,130,000</u>
<b>Recreational Income</b>			
Boating Permits	355,000	350,000	723,550
Pavilion	-	-	20,000
Other Watershed Permits	15,000	50,000	50,000
	<u>370,000</u>	<u>400,000</u>	<u>793,550</u>
<b>General Revenue</b>			
Hydro-Electric Revenue	150,000	140,000	140,000
Sewer Billing & Collection Fee	613,488	613,488	613,080
SSSD Fleet Services Fee	145,000	150,000	155,000
SSSD Administrative Fee	1,174,449	1,174,452	1,277,594
SSSD Maintenance Facility Fee	153,693	153,693	398,866
SSSD Engineering Fee	887,570	880,000	910,566
Miscellaneous Revenue	210,000	230,000	130,000
Ice Machine Revenue-Ice	410,000	400,000	460,000
Ice Machine Revenue-Water	16,000	16,000	16,000
	<u>3,760,200</u>	<u>3,757,633</u>	<u>4,101,106</u>
<b>Interfund Transfer</b>			
Capital Fund Transfer	-	-	-
Capacity Fees	450,000	850,000	792,500
Rate Stabilization Fund	868,000	868,000	843,000
	<u>1,318,000</u>	<u>1,718,000</u>	<u>1,635,500</u>
<b>Grand Total</b>	<u>\$ 48,306,721</u>	<u>\$ 49,541,633</u>	<u>\$ 49,981,829</u>

**Spartanburg Water System  
Expenditure Budget**

Dept: Total Company		FY21	FY21	FY22
Account #	Account Name	Budget	Estimated Expenditures	Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 11,839,651	\$ 11,949,039	\$ 12,627,870
51100	Overtime	445,399	482,099	470,930
51200	Retirement	2,034,405	1,929,842	2,169,162
51300	FICA	939,805	948,798	1,002,057
51500	Group Insurance	2,000,000	1,939,755	2,000,000
51600	Worker's Compensation	103,540	108,942	81,890
51700	Employment Security Commission	15,000	1,000	15,000
51800	Other Post Employment Benefits	1,410,689	1,410,689	1,471,544
51900	Other Benefits-S/LTD Insurance	54,000	56,756	56,000
		<u>18,842,489</u>	<u>18,826,920</u>	<u>19,894,453</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	158,975	117,550	142,650
52100	Safety Equipment and Supplies	118,210	142,017	153,392
52200	Office/Computer System Maint.	302,749	317,810	304,532
52300	Vehicle & Equipment Maint.	185,000	175,000	185,000
52400	Vehicle & Equipment Fuel	260,000	171,000	260,000
52500	System Operation & Maintenance	1,513,380	1,352,630	1,523,606
52600	Building & Grounds Maintenance	515,304	470,660	507,480
52700	Treatment and Filter Supplies	2,300,000	2,307,552	2,395,556
52800	Lab Supplies	242,550	242,347	242,500
52900	Service Area/Watershed Maint.	108,500	76,000	88,500
		<u>5,704,668</u>	<u>5,372,567</u>	<u>5,803,216</u>
<b>Outside Services</b>				
53000	Utilities	1,220,060	1,121,580	1,150,700
53100	Telephone	288,676	287,522	278,973
53200	Uniforms	110,300	110,300	114,660
53300	Legal	138,000	167,280	168,000
53400	Consulting Services	504,632	439,378	425,483
53500	Audit	18,750	18,750	18,750
53600	Fees and Support Services	716,768	715,418	737,355
53700	Postage & Delivery	188,194	209,399	193,608
53900	Other Outside Services	1,139,220	1,219,959	1,206,531
		<u>4,324,600</u>	<u>4,289,586</u>	<u>4,294,060</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	226,165	72,275	211,770
54100	Meals and Lodging	30,125	10,000	27,925
54200	Transportation	8,980	4,756	7,750
54300	Memberships & Sponsorships	125,429	113,753	126,111
54400	Employment Expenses	32,000	23,000	31,961
54500	Employee Programs	73,500	78,500	84,860
54600	Company Training Programs	29,724	9,304	32,079
		<u>525,923</u>	<u>311,588</u>	<u>522,456</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	129,267	103,775	75,784
55100	Capital Improvements	525,000	600,000	575,000
55200	Small Equipment Replacement	66,100	40,100	64,276
		<u>720,367</u>	<u>743,875</u>	<u>715,060</u>
<b>Company Expenses</b>				
56000	Debt Service Principal & Interest	11,718,095	11,640,909	11,741,355
56100	Property & Liability Insurance	357,000	357,000	410,000
56200	Depreciation Fund	1,900,000	1,900,000	2,100,000
56300	System Improvement Fund	1,000,000	1,000,000	1,000,000
56400	Customer Relations & Info.	149,250	72,100	122,000
56500	Meter/Endpoint Fund	700,000	700,000	1,000,000
56600	Distribution System Rehab Fund	1,000,000	1,000,000	1,000,000
56700	Bad Debt Expense	200,000	200,000	200,000
56800	City Trfr-Economic Development	1,064,328	1,064,328	1,079,229
56900	Rate Stabilization	-	-	-
56950	Contingency	100,000	-	100,000
		<u>18,188,673</u>	<u>17,934,337</u>	<u>18,752,584</u>
<b>Grand Total</b>		<u>\$ 48,306,721</u>	<u>\$ 47,478,873</u>	<u>\$ 49,981,829</u>

**Spartanburg Water System  
Expenditure Budget**

Dept: Administration		FY21	FY21	FY22
Account #	Account Name	Budget	Estimated Expenditures	Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 313,820	\$ 373,625	\$ 367,998
51100	Overtime	-	-	-
51200	Retirement	51,969	58,136	60,940
51300	FICA	24,007	28,582	28,152
		<u>389,796</u>	<u>460,343</u>	<u>457,090</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	18,000	10,000	15,000
52100	Safety Equipment and Supplies	1,000	1,000	1,000
52200	Office/Computer System Maint.	2,000	1,450	2,000
52600	Building & Grounds Maintenance	37,120	39,000	39,440
		<u>58,120</u>	<u>51,450</u>	<u>57,440</u>
<b>Outside Services</b>				
53000	Utilities	34,800	31,000	29,000
53100	Telephone	17,400	22,400	17,400
53300	Legal	138,000	167,280	168,000
53400	Consulting Services	145,000	116,870	85,000
53500	Audit	18,750	18,750	18,750
53700	Postage & Delivery	12,500	12,500	12,500
53900	Other Outside Services	90,000	95,000	98,600
		<u>456,450</u>	<u>463,800</u>	<u>429,250</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	30,000	6,000	30,000
54100	Meals and Lodging	10,000	2,000	10,000
54200	Transportation	500	-	500
54300	Memberships & Sponsorships	100,000	90,000	100,000
		<u>140,500</u>	<u>98,000</u>	<u>140,500</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	-	419	-
		<u>-</u>	<u>419</u>	<u>-</u>
<b>Company Expenses</b>				
56000	Debt Service Principal & Interest	11,718,095	11,640,909	11,741,355
56100	Property & Liability Insurance	357,000	357,000	410,000
56200	Depreciation Fund	1,900,000	1,900,000	2,100,000
56300	System Improvement Fund	1,000,000	1,000,000	1,000,000
56400	Customer Relations & Info.	92,750	50,000	96,500
56500	Meter/Endpoint Fund	700,000	700,000	1,000,000
56600	Distribution System Rehab Fund	1,000,000	1,000,000	1,000,000
56700	Bad Debt Expense	200,000	200,000	200,000
56800	City Trfr-Economic Development	1,064,328	1,064,328	1,079,229
56900	Rate Stabilization	-	-	-
56950	Contingency	100,000	-	100,000
		<u>18,132,173</u>	<u>17,912,237</u>	<u>18,727,084</u>
<b>Grand Total</b>		<u>\$ 19,177,039</u>	<u>\$ 18,986,249</u>	<u>\$ 19,811,364</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**ADMINISTRATION DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** .....\$457,090

The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$15,000

Funds are requested for general office supplies, copy machine supplies, business cards, stationary, etc.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$1,000

Funds are requested for Administration office safety supplies and fire extinguisher maintenance.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$2,000

This item provides for office equipment including copier, recording equipment, and fax machine.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** .....\$39,440

This item includes the SWS share of cost for the Admin complex.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** .....\$29,000

This item includes the SWS share of cost for the Admin complex.

**Item 31 – TELEPHONE** ..... \$17,400

This item includes the SWS share of cost for the Admin complex.

**Item 33 – LEGAL** ..... \$168,000

This item budgets for miscellaneous legal services.

**Item 34 – CONSULTING SERVICES** ..... \$85,000

This item requests funds for the following:

- 1) Arbitrage rebate calculation (\$15,000)
- 2) Financial reporting (\$7,000)
- 3) Rate consulting (\$8,000)
- 4) Customer Surveys – Monthly Surveys (\$5,000)
- 5) Coalition services (\$30,000)
- 6) Other consulting (\$20,000)

**Item 35 – AUDIT** ..... \$18,750

This item provides for the annual audit services.

**Item 37 – POSTAGE AND DELIVERY** .....\$12,500

Funds are budgeted for postage cost associated with administrative and financial activities.

**Item 39 – OTHER OUTSIDE SERVICES** .....\$98,600

This item includes the following:

DAC services, Bank of America Analysis Fees, Internet Reimbursement, Ethics Hotline, Security Services, GFOA, CSX Fees, Regulatory Compliance Issues, and Miscellaneous outside services.

## **EDUCATION & OTHER BUSINESS EXPENSES**

### **Item 40- EDUCATION, TRAINING..... \$30,000**

This item includes continuing education and conferences for the Administration staff and Commission.

### **Item 41 – MEALS AND LODGING..... \$10,000**

This item includes meals and lodging not included in conferences.

### **Item 42 – TRANSPORTATION..... \$500**

This item includes airfare and other transportation cost not included in conferences.

### **Item 43 – MEMBERSHIPS & SPONSORSHIPS..... \$100,000**

Memberships include AWWA, S.C. Rural Water Association, Water ISAC, AMWA, Upstate S.C. Alliance, S.C. Wildlife Federation, Chamber of Commerce. Sponsorships include One Spartanburg, Ten at the Top, and Watershed Ecology Center.

## **COMPANY EXPENSES**

### **Item 60 – DEBT SERVICE PRINCIPAL & INTEREST.....\$11,741,355**

Funds are requested for Revenue Bonds and Trust Department fees.

### **Item 61 – PROPERTY & LIABILITY INSURANCE..... \$410,000**

Funds are requested for tort and auto liability coverage, employee bonds and coverage for facilities, building and equipment.

### **Item 62 – DEPRECIATION FUND..... \$2,100,000**

This item provides an amount to be transferred to the Depreciation fund for renovation and replacement of operational equipment and system facilities.

### **Item 63 – SYSTEM IMPROVEMENT FUND.....\$1,000,000**

This item provides for the transfer of funds to the Capital Account for future projects.

### **Item 64 – CUSTOMER RELATIONS & INFO..... \$96,500**

Funds are requested for the annual report, customer education, bill inserts, etc.

### **Item 65 – METER/ENDPOINT FUND.....\$1,000,000**

This line item is added to earmark a separate fund for the future replacement of meter reading infrastructure.

### **Item 66 – DISTRIBUTION SYSTEM REHAB FUND..... \$1,000,000**

This line item provides for the transfer to the Distribution System Rehab Fund. This fund will be utilized for significant line breaks and a portion of the water line replacement program.

### **Item 67 – BAD DEBT EXPENSE..... \$200,000**

This budget includes uncollectible customer water billings.

### **Item 68 – CITY TRFR-ECONOMIC DEVELOPMENT..... \$1,079,229**

This budget item reflects a fixed annual transfer to the City of Spartanburg.

### **Item 6950 – CONTINGENCY..... \$100,000**

This line item may be utilized for unplanned supplemental budget requests.

# Spartanburg Water System Expenditure Budget

Dept: Group Insurance & Other Emp Benefits

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51500	Group Insurance	2,000,000	1,939,755	2,000,000
51600	Worker's Compensation	103,540	108,942	81,890
51700	Employment Security Commission	15,000	1,000	15,000
51800	Other Post Employment Benefits	1,410,689	1,410,689	1,471,544
51900	Other Benefits-S/LTD Insurance	54,000	56,756	56,000
		3,583,229	3,517,142	3,624,434
<b>Grand Total</b>		<b>\$ 3,583,229</b>	<b>\$ 3,517,142</b>	<b>\$ 3,624,434</b>



**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**

**GROUP INSURANCE & OTHER EMPLOYEE BENEFITS**

**LABOR**

**Item 15 - GROUP INSURANCE** ..... \$2,000,000

This item includes the following:

Estimated Claims, BCBS/Admin Fees, HCC/Reinsurance, Stop Loss Reimbursement,  
Prescription Rebates, Employee Contributions.

**Item 16 – WORKER’S COMPENSATION** ..... \$81,890

This line item covers medical expenses and a portion of lost wages for employees who become ill  
or injured on the job.

**Item 17 – EMPLOYMENT SECURITY COMMISSION** ..... \$15,000

This line item provides funds to cover the company in the event a terminated employee files for  
unemployment compensation.

**Item 18 – OTHER POST EMPLOYMENT BENEFITS** ..... \$1,471,544

This line item provides funding of health insurance benefits for retirees. Funding is based on  
actuarial based contributions to the SC Other Retirement Benefits Employer Trust (SC ORBET),  
which was established by the Municipal Association of South Carolina for political subdivisions.  
This program provides a method for mitigating liabilities under GASB45, which requires financial  
reporting for post-employment benefits.

**Item 19 – OTHER BENEFITS - SHORT TERM & LONG TERM DISABILITY INSURANCE** ..... \$56,000

This line item represents cost associated with short term and long term disability insurance.

# Spartanburg Water System Expenditure Budget

Dept: Human Resources

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 316,395	\$ 312,820	\$ 329,450
51100	Overtime	-	31	-
51200	Retirement	52,395	48,680	54,557
51300	FICA	24,204	23,933	25,203
		<u>392,994</u>	<u>385,464</u>	<u>409,210</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	8,275	3,000	8,350
52100	Safety Equipment and Supplies	200	200	7,982
52200	Office/Computer System Maint.	14,275	15,000	17,782
		<u>22,750</u>	<u>18,200</u>	<u>34,114</u>
<b>Outside Services</b>				
53400	Consulting Services	27,954	23,724	27,658
53700	Postage & Delivery	100	100	100
53900	Other Outside Services	11,772	9,000	15,852
		<u>39,826</u>	<u>32,824</u>	<u>43,610</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	12,995	2,500	8,470
54100	Meals and Lodging	400	400	400
54200	Transportation	500	100	500
54300	Memberships & Sponsorships	3,650	4,000	3,904
54400	Employment Expenses	32,000	23,000	31,961
54500	Employee Programs	73,500	78,500	84,860
54600	Company Training Programs	29,724	9,304	32,079
		<u>152,769</u>	<u>117,804</u>	<u>162,174</u>
<b>Grand Total</b>		<u>\$ 608,339</u>	<u>\$ 554,292</u>	<u>\$ 649,108</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**HUMAN RESOURCES DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$409,210

The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$8,350

This item includes employee badge program, general office supplies, copy machine supplies, and personnel files.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$7,982

This item includes funds for safety supplies.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$17,782

Funds are included for the copier, ID printer, and various HR software/systems.

**OUTSIDE SERVICES**

**Item 34 – CONSULTING SERVICES** ..... \$27,658

This item requests funds for the following: Steinberg & Associates, Skye Investments, and HR Consulting.

**Item 37 – POSTING AND DELIVERY** ..... \$100

This item includes funds for express delivery services.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$15,852

Funds are requested for the following: Med Cost COBRA Admin., Salary Services, and Pro-Benefits (125 Plan).

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$8,470

Department funds are requested for conferences, staff training, and the HR library.

**Item 41 – MEALS AND LODGING** ..... \$400

This item includes costs incurred for official SWS business.

**Item 42 – TRANSPORTATION** ..... \$500

Funds requested for use of personal vehicles for company business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$3,904

Includes agency membership fees for: Upstate Employers Network, Human Resources Management, Spartanburg Human Resources Association, BIO lunches, Leadership Spartanburg, and World at Work.

**Item 44 – EMPLOYMENT EXPENSES** ..... \$31,961

This item includes Recruitment Expenses (ZipRecruiter and Kwantek), physicals, DOT Drug Tests, audiograms, spirometry physical test, Employment Screenings (ESS), Photography (new hire/promotions), and miscellaneous job boards.

**Item 45 – EMPLOYEE PROGRAMS**..... **\$84,860**

Funds are requested for the following:

Employee Programs (misc.), flowers/cards/memorials, Chaplaincy Program, Service Awards/certificates, Day of Service, United Way, Publications (Hope Health Newsletter, Pipeline), Driver's license checks, Recognition breakfast/Christmas gift cards, Suggestions program awards (Safety/non-safety), Veterans breakfast-catering, Health Fair- gym memberships (net out), computer purchase program, Spartanburg Water Week.

**Item 46 – COMPANY TRAINING PROGRAMS**..... **\$32,079**

Funds are requested for Diversity training, Harassment prevention, Supervisory training, Ethics training, Violence in the Workplace/Active Shooter training, and First aid/AED/CPR.

# Spartanburg Water System Expenditure Budget

Dept: Information Technologies

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 874,121	\$ 881,050	\$ 940,128
51100	Overtime	3,000	3,500	3,500
51200	Retirement	145,251	137,636	156,265
51300	FICA	67,100	67,668	72,188
		<u>1,089,472</u>	<u>1,089,854</u>	<u>1,172,081</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	7,000	6,000	7,000
52200	Office/Computer System Maint.	90,206	90,206	91,316
52500	System Operation & Maintenance	18,000	15,000	18,000
		<u>115,206</u>	<u>111,206</u>	<u>116,316</u>
<b>Outside Services</b>				
53100	Telephone	217,656	217,656	212,903
53400	Consulting Services	20,000	20,000	20,000
53900	Other Outside Services	76,243	76,243	76,013
		<u>313,899</u>	<u>313,899</u>	<u>308,916</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	30,000	20,000	30,000
54100	Meals and Lodging	1,000	300	1,000
54200	Transportation	3,000	3,000	3,000
54300	Memberships & Sponsorships	300	1,293	1,920
		<u>34,300</u>	<u>24,593</u>	<u>35,920</u>
<b>Capital Outlay</b>				
55200	Small Equipment Replacement	4,000	4,000	4,000
		<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<b>Grand Total</b>		<u>\$ 1,556,877</u>	<u>\$ 1,543,552</u>	<u>\$ 1,637,233</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**INFORMATION TECHNOLOGY DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$1,172,081

The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$7,000

This item provides for office and computer supplies.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE**..... \$91,316

This item budgets for company-wide computer maintenance, including servers, networking devices, and antivirus protection. Also, includes funds for the Microsoft Enterprise Agreement License.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$18,000

This item provides for purchase and repair of electrical components and other supplies for the SCADA activities.

**OUTSIDE SERVICES**

**Item 31 – TELEPHONE** ..... \$212,903

Funds are requested for data line services for the company-wide computer network, cellular services, and maintenance for the VoIP phone system.

**Item 34 – CONSULTING SERVICES**..... \$20,000

This item provides for assistance with Information Technology, Communication and SCADA initiatives.

**Item 39 – OTHER OUTSIDE SERVICES**..... \$76,013

Funds are requested for internet services, smart phone management, security camera maintenance, access control maintenance, and software services.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$30,000

Request is for department training on existing and new technology.

**Item 41 – MEALS AND LODGING**..... \$1,000

This item includes costs incurred for official SWS business.

**Item 42 – TRANSPORTATION** ..... \$3,000

Funds requested for use of personal vehicles for company business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$1,920

Memberships include Certified Professional in Supply Management, ASIS International (security), Infragard (security), and Rotary.

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... \$4,000

Funds are requested for replacement of various specialized tools and equipment.  
These items are not included in the depreciation fund.

# Spartanburg Water System Expenditure Budget

Dept: Accounting

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 615,800	\$ 620,000	\$ 695,694
51100	Overtime	1,500	1,000	1,000
51200	Retirement	102,225	96,628	115,372
51300	FICA	47,223	47,507	53,297
		<u>766,749</u>	<u>765,134</u>	<u>865,363</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	15,000	14,000	15,000
52200	Office/Computer System Maint.	33,060	40,196	34,800
		<u>48,060</u>	<u>54,196</u>	<u>49,800</u>
<b>Outside Services</b>				
53400	Consulting Services	5,000	1,275	3,825
53900	Other Outside Services	8,106	11,000	8,800
		<u>13,106</u>	<u>12,275</u>	<u>12,625</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	10,000	-	10,000
54100	Meals and Lodging	1,600	-	1,600
54200	Transportation	150	50	100
54300	Memberships & Sponsorships	1,200	1,200	1,200
		<u>12,950</u>	<u>1,250</u>	<u>12,900</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	1,000	250	1,000
		<u>1,000</u>	<u>250</u>	<u>1,000</u>
<b>Grand Total</b>		<u>\$ 841,865</u>	<u>\$ 833,105</u>	<u>\$ 941,688</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**ACCOUNTING DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$865,363

The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$15,000

This item includes payroll & A/P checks/envelopes, printing supplies, W-2's, 1099's, and general office supplies.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$34,800

Funds are requested for the following: copier, folder/inserters, and SWS portion of annual maintenance on Tyler Munis system.

**OUTSIDE SERVICES**

**Item 34 – CONSULTING SERVICES** ..... \$3,825

Funds are requested for business computer programming and miscellaneous accounting services.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$8,800

This item provides for generator alarm monitoring and satellite TV services.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$10,000

Funds are requested for computer and supervisory training.

**Item 41 – MEALS AND LODGING** ..... \$1,600

This item includes the cost of meals associated with official SWS business.

**Item 42 – TRANSPORTATION** ..... \$100

Provides for use of personal vehicles for company business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$1,200

This item includes membership in the IMA, GFOA, and other civic/professional organizations.

**CAPITAL OUTLAY**

**Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS** ..... \$1,000

(N/A) Miscellaneous Furniture Purchases/Replacements (\$1,000)

This fund will be used to replace office furniture that is broken or worn out, and unplanned furniture needs that may occur during the fiscal year.



## Spartanburg Water System Expenditure Budget

Dept: Purchasing

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 301,090	\$ 301,990	\$ 318,955
51100	Overtime	1,000	661	1,000
51200	Retirement	50,026	47,093	52,985
51300	FICA	23,110	23,153	24,477
		<u>375,225</u>	<u>372,897</u>	<u>397,416</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	6,000	3,000	5,000
52100	Safety Equipment and Supplies	600	300	600
52200	Office/Computer System Maint.	1,200	1,300	1,300
52600	Building & Grounds Maintenance	153,160	140,000	152,500
		<u>160,960</u>	<u>144,600</u>	<u>159,400</u>
<b>Outside Services</b>				
53000	Utilities	3,100	2,500	3,000
53200	Uniforms	110,300	110,300	114,660
53400	Consulting Services	1,000	1,650	1,000
53900	Other Outside Services	7,000	7,000	7,000
		<u>121,400</u>	<u>121,450</u>	<u>125,660</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	7,000	1,000	3,000
54100	Meals and Lodging	1,000	200	200
54300	Memberships & Sponsorships	6,700	6,000	7,000
		<u>14,700</u>	<u>7,200</u>	<u>10,200</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	13,200	8,000	7,400
		<u>13,200</u>	<u>8,000</u>	<u>7,400</u>
<b>Grand Total</b>		<u>\$ 685,485</u>	<u>\$ 654,147</u>	<u>\$ 700,076</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**PURCHASING DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$397,416  
The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$5,000  
Funds are requested for forms, copier and office supplies.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$600  
Funds are requested for safety supplies.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$1,300  
This item provides for office equipment maintenance.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$152,500  
Funds are requested for the following:  
1) Building Maintenance (\$2,500)  
2) Custodial Services (\$100,800)  
3) Additional Custodial Services for Lake Bowen and Lake Blalock (\$25,860)  
4) Facility Mowing and Maintenance for SWS Facilities (\$18,600)  
5) Pavilion Services (\$1,640)  
6) Flooring Maintenance (\$3,100)

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$3,000  
Funding is required for Piedmont Natural Gas only. Other utilities are budgeted by the SWS C&D Department.

**Item 32 – UNIFORMS** ..... \$114,660  
This item provides for the company-wide cost of uniforms.

**Item 34 – CONSULTING SERVICES** ..... \$1,000  
Funds are requested for warehouse and procurement system support services.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$7,000  
This item includes advertising for SWS bid solicitations, company-wide shred services and other public notices.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$3,000  
Funds are requested for training associated with procurement and inventory management.

**Item 41 – MEALS AND LODGING** ..... \$200  
This item includes the cost of meals associated with official SWS business, including MWBE events.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$7,000  
Funds are requested for the following memberships: CVMSDC, ISM, NIGP, and Sponsorship 2021 MBE Summit.

**CAPITAL OUTLAY**

**Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS** ..... **\$7,400**

(N/A) New Flooring for Purchasing office (\$7,400)

Current floor and carpet is worn and has not been replaced in over 20 years. Recommend replacing vinyl floor in the common area, breakroom, bathrooms and carpet in offices with vinyl plank flooring.

# Spartanburg Water System Expenditure Budget

Dept: Customer Service

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 1,110,851	\$ 1,156,872	\$ 1,121,372
51100	Overtime	3,400	4,355	5,930
51200	Retirement	184,520	180,687	186,681
51300	FICA	85,240	88,834	86,239
		<u>1,384,011</u>	<u>1,430,748</u>	<u>1,400,221</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	16,000	15,512	16,050
52200	Office/Computer System Maint.	77,726	74,429	80,059
		<u>93,726</u>	<u>89,942</u>	<u>96,109</u>
<b>Outside Services</b>				
53400	Consulting Services	14,200	-	-
53700	Postage & Delivery	174,319	195,524	178,733
53900	Other Outside Services	441,197	525,935	518,911
		<u>629,716</u>	<u>721,459</u>	<u>697,644</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	5,870	-	2,500
54100	Meals and Lodging	125	-	125
54200	Transportation	130	-	-
		<u>6,125</u>	<u>-</u>	<u>2,625</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	1,000	-	1,000
		<u>1,000</u>	<u>-</u>	<u>1,000</u>
<b>Grand Total</b>		<u>\$ 2,114,578</u>	<u>\$ 2,242,149</u>	<u>\$ 2,197,599</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**CUSTOMER SERVICE DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$1,400,221

The FY22 budget requests no additional staffing.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$16,050

This item provides funds for cashiering/drop box envelopes, various forms, door hangers/pouches, and general office supplies.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE**..... \$80,059

Funds are requested for the following: Advanced CIS annual maintenance fees, Advanced Business Equipment maintenance, postage machine maintenance, Aperta annual hardware/software maintenance.

**OUTSIDE SERVICES**

**Item 37 – POSTAGE AND DELIVERY** ..... \$178,733

This item budgets for postage cost for customer bills.

**Item 39 – OTHER OUTSIDE SERVICES**..... \$518,911

This item provides for customer and support services, including the following: answering service, language translation services, payment processing fees, Online Utility Exchange for customer identity verification and credit check service for utility deposit determination, and bill print/mail services.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$2,500

Funds are requested for Customer Service conference, SCAWWA workshop, Microsoft Excel course, and general professional development.

**Item 41 – MEALS AND LODGING**..... \$125

This item includes the cost of meals associated with official SWS.

**CAPITAL OUTLAY**

**Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS** ..... \$1,000

(N/A) Miscellaneous Furniture Purchases/Replacements (\$1,000)

This fund will be used to replace office furniture that is broken or worn out and unplanned furniture needs that may occur during the fiscal year.

# Spartanburg Water System Expenditure Budget

Dept: Field Services

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 906,985	\$ 835,000	\$ 917,686
51100	Overtime	95,500	95,000	98,500
51200	Retirement	166,011	144,708	168,280
51300	FICA	76,690	71,145	77,738
		<u>1,245,186</u>	<u>1,145,853</u>	<u>1,262,205</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	2,100	2,100	2,500
52100	Safety Equipment and Supplies	1,200	1,200	1,200
52200	Office/Computer System Maint.	24,207	34,095	15,398
52500	System Operation & Maintenance	37,630	37,630	41,606
		<u>65,137</u>	<u>75,025</u>	<u>60,704</u>
<b>Outside Services</b>				
53400	Consulting Services	15,478	-	-
53900	Other Outside Services	852	1,741	1,778
		<u>16,330</u>	<u>1,741</u>	<u>1,778</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	16,700	350	16,700
54100	Meals and Lodging	-	-	300
54200	Transportation	150	106	300
		<u>16,850</u>	<u>456</u>	<u>17,300</u>
<b>Capital Outlay</b>				
55200	Small Equipment Replacement	-	-	2,676
		<u>-</u>	<u>-</u>	<u>2,676</u>
<b>Grand Total</b>		<u>\$ 1,343,503</u>	<u>\$ 1,223,075</u>	<u>\$ 1,344,663</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**FIELD SERVICES DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$1,262,205  
The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$2,500  
This item provides funds for printer toner, copy paper, and general office supplies.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$1,200  
This item provides funds for first aid kits, fire extinguisher maintenance, and personal protection equipment.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE**..... \$15,398  
Funds are requested for the Infinity Mobile and ITRON equipment maintenance.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$41,606  
This item includes the following supplies: Locks, clips, u-bolts and caps, Dye tablets, Ice House cleaning items, batteries, tape, seals, hand tools, registers and remotes, and splice kits.

**OUTSIDE SERVICES**

**Item 39 – OTHER OUTSIDE SERVICES**..... \$1,778  
This item provides for the Badger Meter ORION® system monthly fee.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$16,700  
Funds are requested for Customer Service conference and the AMI network Itron, Sensus, and Neptune conferences.

**Item 41 – MEALS AND LODGING** ..... \$300  
This item includes the cost of meals associated with company business.

**Item 42 – TRANSPORTATION** ..... \$300  
Funds provide for use of personal vehicle for company business.

**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... \$2,676  
This item provides for the replacement of various tools and equipment on an as-needed basis.

## Spartanburg Water System Expenditure Budget

Dept:     Engineering

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 1,133,976	\$ 1,133,976	\$ 1,213,920
51100	Overtime	23,000	18,000	23,000
51200	Retirement	191,595	179,247	204,834
51300	FICA	88,509	88,126	94,624
		<u>1,437,080</u>	<u>1,419,350</u>	<u>1,536,378</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	24,000	20,000	24,000
52100	Safety Equipment and Supplies	960	960	960
52200	Office/Computer System Maint.	38,825	38,825	39,177
52500	System Operation & Maintenance	4,250	4,250	4,250
		<u>68,035</u>	<u>64,035</u>	<u>68,387</u>
<b>Outside Services</b>				
53400	Consulting Services	12,000	12,000	14,000
53600	Fees and Support Services	1,660	1,660	1,760
		<u>13,660</u>	<u>13,660</u>	<u>15,760</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	29,700	15,000	29,700
54100	Meals and Lodging	2,500	500	2,500
54200	Transportation	300	100	300
54300	Memberships & Sponsorships	2,200	2,200	2,200
		<u>34,700</u>	<u>17,800</u>	<u>34,700</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	12,507	12,506	47,084
		<u>12,507</u>	<u>12,506</u>	<u>47,084</u>
<b>Grand Total</b>		<u>\$ 1,565,982</u>	<u>\$ 1,527,351</u>	<u>\$ 1,702,309</u>



**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**ENGINEERING DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$1,536,378  
The FY22 budget request no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$24,000  
This item includes general office supplies and forms, as well as various printing costs.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$960  
This item provides funds for first aid kits, fire extinguisher maintenance, and personal protection equipment.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$39,177  
This item includes funds for ESRI, InfoWater/Info Works, AutoCad and Terrasync software maintenance fees.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$4,250  
This item includes miscellaneous field supplies.

**OUTSIDE SERVICES**

**Item 34 – CONSULTING SERVICES** ..... \$14,000  
Funds are provided for consulting services for the GIS and PIMS systems, and miscellaneous engineering/surveying services.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$1,760  
Funds are requested for general SCDHEC Construction permits, courthouse retrieval system, and access to SCDOT archived plans.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$29,700  
Funds are requested for various conferences and technical training.

**Item 41 – MEALS AND LODGING** ..... \$2,500  
This item includes funds for employees to attend SWS official business.

**Item 42 – TRANSPORTATION** ..... \$300  
This item includes funds for employee reimbursement of mileage for SWS travel in personal vehicles while on company business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$2,200  
Includes annual fees for membership in organizations as follows: AWWA, WEF, SC Department of LLR Certifications, WEASC, and other civic/professional organizations.

## **CAPITAL OUTLAY**

### **Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS ..... \$47,084**

- (N/A) Miscellaneous Furniture Purchases/Replacements (\$3,000)  
This fund will be used to replace office furniture that is broken or dysfunctional, and unplanned furniture needs that may occur during the fiscal year.
- (1) Cellular Broadband Modem (\$250)  
This fund will be used to purchase a Verizon Global Modem or equivalent equipment that will allow the GIS laptop to connect to the network when in the field. This will help the GIS staff with field activities by giving the access to additional information like portals, maps, and drawings.
- (1) Survey Equipment-Robotic Total Station and Survey Grade GPS Including Mobile Hotspot (\$43,834)  
This fund will be used to purchase Survey equipment to support SWS survey efforts.

# Spartanburg Water System Expenditure Budget

Dept: Drinking Water Treatment

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 1,425,499	\$ 1,425,499	\$ 1,481,588
51100	Overtime	75,000	92,000	85,000
51200	Retirement	248,483	236,123	259,427
51300	FICA	114,788	116,089	119,844
		<u>1,863,769</u>	<u>1,869,711</u>	<u>1,945,859</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	9,500	8,250	8,750
52100	Safety Equipment and Supplies	20,000	16,500	20,000
52200	Office/Computer System Maint.	1,750	1,100	1,200
52500	System Operation & Maintenance	300,000	270,000	300,000
52600	Building & Grounds Maintenance	200,000	200,000	200,000
52700	Treatment and Filter Supplies	2,300,000	2,307,552	2,395,556
52800	Lab Supplies	-	-	5,000
52900	Service Area/Watershed Maint.	10,000	7,500	-
		<u>2,841,250</u>	<u>2,810,902</u>	<u>2,930,506</u>
<b>Outside Services</b>				
53000	Utilities	857,000	800,000	815,000
53100	Telephone	34,400	34,000	34,000
53400	Consulting Services	200,000	200,000	200,000
53600	Fees and Support Services	136,500	136,500	136,500
53700	Postage & Delivery	1,000	1,000	1,000
53900	Other Outside Services	65,000	60,000	62,500
		<u>1,293,900</u>	<u>1,231,500</u>	<u>1,249,000</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	9,000	1,000	6,000
54100	Meals and Lodging	4,500	2,500	2,800
54200	Transportation	3,000	400	1,800
54300	Memberships & Sponsorships	5,000	3,000	3,000
		<u>21,500</u>	<u>6,900</u>	<u>13,600</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	16,000	16,000	5,000
55200	Small Equipment Replacement	800	800	800
		<u>16,800</u>	<u>16,800</u>	<u>5,800</u>
<b>Company Expenses</b>				
56400	Customer Relations & Info.	5,500	5,500	3,500
		<u>5,500</u>	<u>5,500</u>	<u>3,500</u>
<b>Grand Total</b>		<u>\$ 6,042,719</u>	<u>\$ 5,941,313</u>	<u>\$ 6,148,265</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**DRINKING WATER TREATMENT DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$1,945,859

The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$8,750

Funds are requested for general office supplies, copier/computer maintenance, and printing costs.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$20,000

Funds requested include personal protection equipment for all departmental employees and first aid kits and supplies for all department vehicles and buildings.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$1,200

This item includes maintenance for the copier and other office equipment.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$300,000

Funds for maintenance/parts/ contracts for pumps, chemical feeders filters, treatment components, air compressors, dams, intake, generators, SCADA system, etc.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$200,000

Funds for building and grounds maintenance for plants, facilities, pavilions, etc.

**Item 27 – TREATMENT AND FILTER SUPPLIES** ..... \$2,395,556

This item provides for routine plant chemicals, oxygenation supplies, and algaecide treatments.

**Item 28 – LAB SUPPLIES** ..... \$5,000

This item provides for routine lab supplies related to watershed fieldwork research.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$815,000

This item budgets for power, water/sewer service, fuel oil and natural gas at plants and facilities.

**Item 31 – TELEPHONE** ..... \$34,000

This item provides for monthly telephone services and long distance charges.

**Item 34 – CONSULTING SERVICES** ..... \$200,000

This item includes Consulting Services for Watershed Based Plan implementation funding and grant matches, structural evaluation of dams and dam safety inspections. Also includes implementation of risk and resiliency assessments, emergency response planning, algae management plan support, and aquatic nuisance species consultation.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$136,500

Funds for USGS gauging station fees, SCDHEC Operating Permits, SCDHEC user fees, etc.

**Item 37 – POSTAGE AND DELIVERY** ..... \$1,000

This item is for postage and delivery costs including costs associated with submitting SCDHEC regulatory reports/documents.

**Item 39 – OTHER OUTSIDE SERVICES ..... \$62,500**

Funds requested for security services at all DWT facilities and for the stand-by contract with Blue Ridge Water System (including limited water usage under this contract). Also includes funds for supplemental triploid grass carp stocking in reservoirs.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING ..... \$6,000**

Funds are requested for various conferences and technical training.

**Item 41 – MEALS AND LODGING ..... \$2,800**

Request for meals and lodging associated with SWS business, not connected to a specific conference or seminar.

**Item 42 – TRANSPORTATION ..... \$1,800**

Funds for personal car use for official SWS business and air transportation to special events.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS ..... \$3,000**

Funds requested for WEASC/SCAWWA, SC Environmental Certification Board, Partnership for Safe Water, Association of State Dam Safety Officials, Water Environment Federation, and Aquatic Plant Management Society.

**CAPITAL OUTLAY**

**Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS ..... \$5,000**

(n/a) Welcome Center Conference Room Improvements & Smart Board (\$5,000)

This item will maintain and enhance the ability to collaborate in real time with co-workers, consultants, project engineers, and contractors. This technology will also provide enhancement of meeting content with the ability to share visual data in an interactive, virtual environment.

**Item 52 – SMALL EQUIPMENT REPLACEMENT ..... \$800**

Funds are requested for replacements of various specialized tools and equipment on as-needed basis for Simms and Landrum plants. The operators are tasked with some maintenance duties for which hand tools are required.

**COMPANY EXPENSES**

**Item 64 – CUSTOMER RELATIONS & INFO ..... \$3,500**

This item provides for the preparation/printing of the Consumer Confidence Report as required by federal and state regulations.

## Spartanburg Water System Expenditure Budget

Dept: Watershed

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 526,825	\$ 566,846	\$ 566,532
51100	Overtime	8,000	36,551	8,000
51200	Retirement	88,567	89,446	95,143
51300	FICA	40,914	43,976	43,952
		<u>664,306</u>	<u>736,819</u>	<u>713,626</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	21,900	12,000	18,000
52100	Safety Equipment and Supplies	11,250	11,250	11,250
52200	Office/Computer System Maint.	2,000	1,900	2,000
52500	System Operation & Maintenance	2,000	3,750	3,750
52600	Building & Grounds Maintenance	72,300	46,000	59,000
52900	Service Area/Watershed Maint.	60,000	30,000	40,000
		<u>169,450</u>	<u>104,900</u>	<u>134,000</u>
<b>Outside Services</b>				
53000	Utilities	36,420	24,000	25,000
53100	Telephone	7,500	5,000	5,000
53400	Consulting Services	19,000	19,000	19,000
53600	Fees and Support Services	500	500	500
53900	Other Outside Services	99,150	73,600	75,000
		<u>162,570</u>	<u>122,100</u>	<u>124,500</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	2,500	2,200	3,000
54100	Meals and Lodging	1,500	1,000	1,500
54300	Memberships & Sponsorships	704	704	1,012
		<u>4,704</u>	<u>3,904</u>	<u>5,512</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	21,600	21,600	-
55200	Small Equipment Replacement	800	800	800
		<u>22,400</u>	<u>22,400</u>	<u>800</u>
<b>Company Expenses</b>				
56400	Customer Relations & Info.	39,000	9,600	12,000
		<u>39,000</u>	<u>9,600</u>	<u>12,000</u>
<b>Grand Total</b>		<u>\$ 1,062,430</u>	<u>\$ 999,723</u>	<u>\$ 990,438</u>



**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**WATERSHED MANAGEMENT DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$713,626

The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$18,000

Funds are requested for general office supplies and forms, seasonal boat permits, printing services for customer communication.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$11,250

Funds requested for personal safety equipment. Also for safety equipment for lake offices and public landing facilities such as first aid supplies, fire extinguishers, rescue equipment, etc.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$2,000

Funds are requested for maintenance on the copier and other office equipment.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$3,750

This item provides for maintenance on one pontoon, two patrol boats, and three Jon boats.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$59,000

This item includes funds for building/facility maintenance for Warden's offices, storage building, public restrooms, janitorial supplies, cleaning supplies, landing and park maintenance, portable toilets during high traffic, septic tank service, waste removal services for dumpsters.

**Item 29 – OTHER SYSTEM MAINTENANCE** ..... \$40,000

This item includes funds for reservoir tree removal, sedimentation and erosion control projects.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$25,000

Funds requested for utility service for Bowen/Blalock offices and park facilities.

**Item 31 – TELEPHONE** ..... \$5,000

This item provides funding for monthly telephone services and long distance charges.

**Item 34 – CONSULTING SERVICES** ..... \$19,000

This item provides funds for consulting services for PIMS system maintenance and BioBase aquatic species mapping program.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$500

Funds are requested for yearly S.C. boat fees.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$75,000

This item provides for the following:

Routine security and alarm system monitoring for both lake offices and field station, Watershed Management, Professional surveying, certified Arborist Services, tree removal, and playground inspections.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$3,000

Funds include seminars/conferences, education and training including Law Enforcement training, webinars, training materials.

**Item 41 – MEALS AND LODGING ..... \$1,500**

This item includes the cost of meals for official SWS business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS ..... \$1,012**

Membership include SCELOA, Water Environment Federation, Water Environment of S.C.,  
SCLLR, North American Lake Management, S.C. Wildlife Association.

**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT ..... \$800**

Funds are requested for replacement of various specialized tools and equipment on as-needed basis.

**COMPANY EXPENSES**

**Item 64 – CUSTOMER RELATIONS & INFO ..... \$12,000**

Funds are requested for Lake Sweep, Paddle Festival, Policies and Procedures, Healthy Lakes mail out,  
Stakeholder outreach and graphic design for targeted mail outs.



# Spartanburg Water System Expenditure Budget

Dept: Lab Services

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	7,200	4,188	-
52100	Safety Equipment and Supplies	2,850	7	-
52200	Office/Computer System Maint.	-	1,809	2,000
52600	Building & Grounds Maintenance	15,014	10,160	16,040
52800	Lab Supplies	242,550	242,347	237,500
		<u>267,614</u>	<u>258,511</u>	<u>255,540</u>
<b>Outside Services</b>				
53000	Utilities	36,720	33,080	37,200
53100	Telephone	600	516	600
53400	Consulting Services	10,000	9,859	10,000
53600	Fees and Support Services	459,754	458,404	471,742
53700	Postage & Delivery	-	-	1,000
53900	Other Outside Services	130,000	150,540	130,177
		<u>637,074</u>	<u>652,399</u>	<u>650,719</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	-	225	-
54300	Memberships & Sponsorships	-	181	-
		<u>-</u>	<u>406</u>	<u>-</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	18,960	-	-
55200	Small Equipment Replacement	2,000	1,000	2,000
		<u>20,960</u>	<u>1,000</u>	<u>2,000</u>
<b>Grand Total</b>		<u>\$ 925,648</u>	<u>\$ 912,316</u>	<u>\$ 908,259</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021**  
**LAB SERVICES DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE**..... \$2,000  
This item budgets for service agreements/maintenance on office equipment (copier, fax, etc.).

**Item 26 – BUILDING & GROUNDS MAINTENANCE**..... \$16,040  
The joint lab facility requires funding for supplies and maintenance/repair of the Lab Services building.

**Item 28 – LAB SUPPLIES** ..... \$237,500  
This item includes cost for laboratory expendables such as chemicals, supplies, gases, and QC ampoules required to maintain state certification. This item includes cost of preventive maintenance agreements for all major instrumentation, and third party calibrations required to maintain state certification.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$37,200  
This item budgets for power and natural gas for the joint lab facility.

**Item 31 – TELEPHONE**..... \$600  
This item provides for monthly and long distance telephone service for the joint lab facility.

**Item 34 – CONSULTING SERVICES**..... \$10,000  
This item includes funds for consulting services as needed.

**Item 36 – FEES AND SUPPORT SERVICES**..... \$471,742  
This item provides for the inter-company fee paid to SSSD. The budget amount includes the system's share of designated line items within the department's budget, including labor and office supplies. Funds are also for SCDHEC Operating permits, SCDHEC user fees, etc.

**Item 37 – POSTAGE & DELIVERY** ..... \$1,000  
This item provides for customer communications required by revised Pb-Cu rule.

**Item 39 – OTHER OUTSIDE SERVICES**..... \$130,177  
Provides funding for outside lab services required for monitoring of spray field, giardia/crypto, disinfection byproducts, geosmin/MIB, source water quality and emerging contaminants of concern.

**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... \$2,000  
Funds are requested for replacement of various specialized tools and equipment on as-needed basis. These items are not included in the Depreciation Fund.

# Spartanburg Water System Expenditure Budget

Dept: Collection & Distribution

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 2,627,456	\$ 2,627,456	\$ 2,924,038
51100	Overtime	180,000	163,000	180,000
51200	Retirement	464,915	434,195	514,029
51300	FICA	214,770	213,470	237,459
		<u>3,487,141</u>	<u>3,438,121</u>	<u>3,855,526</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	17,000	14,500	17,000
52100	Safety Equipment and Supplies	56,750	104,000	90,000
52200	Office/Computer System Maint.	4,000	4,000	4,000
52500	System Operation & Maintenance	1,000,000	885,000	1,000,000
52600	Building & Grounds Maintenance	27,710	26,500	27,500
52900	Service Area/Watershed Maint.	38,500	38,500	48,500
		<u>1,143,960</u>	<u>1,072,500</u>	<u>1,187,000</u>
<b>Outside Services</b>				
53000	Utilities	27,020	24,500	25,000
53100	Telephone	5,670	5,000	5,670
53400	Consulting Services	15,000	15,000	15,000
53900	Other Outside Services	91,500	94,000	93,500
		<u>139,190</u>	<u>138,500</u>	<u>139,170</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	37,400	15,000	37,400
54100	Meals and Lodging	6,000	2,000	6,000
54200	Transportation	1,000	1,000	1,000
54300	Memberships & Sponsorships	2,875	2,875	2,875
		<u>47,275</u>	<u>20,875</u>	<u>47,275</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	34,000	34,000	-
55200	Small Equipment Replacement	35,000	22,000	35,000
		<u>69,000</u>	<u>56,000</u>	<u>35,000</u>
<b>Grand Total</b>		<u>\$ 4,886,566</u>	<u>\$ 4,725,996</u>	<u>\$ 5,263,971</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**COLLECTION & DISTRIBUTION DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$3,855,526

The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$17,000

Funds requested for general office supplies and forms printing.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$90,000

Funds requested include personal protection equipment for all departmental employees and first aid kits and supplies for all department vehicles and buildings.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$4,000

Funds are provided for copiers and other office equipment maintenance and software maintenance agreements.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$1,000,000

Funds requested are for distribution maintenance and repair; construction hand tools, road patching supplies, meter shop supplies; construction supplies, and system maintenance required by independent contractors; construction/demolition debris disposal.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$27,500

Funds requested include building and grounds maintenance for the joint maintenance facility (roof repairs, contractor maintenance, janitorial supplies, painting, fence and gate repairs, floor mat cleaning service).

**Item 29 – OTHER SYSTEM MAINTENANCE** ..... \$48,500

This item includes funds for system Right-of-Way maintenance and mowing.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$25,000

Funds are requested for electrical power and natural gas service for the joint maintenance facility.

**Item 31 – TELEPHONE** ..... \$5,670

Request includes monthly telephone service, long distance charges, and telephone system maintenance for the joint maintenance facility.

**Item 34 – CONSULTING SERVICES** ..... \$15,000

Funding requested for distribution system initiatives and infrastructure evaluation.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$93,500

Funds are provided for Palmetto Utility Protection Service, port-a-let services, hazardous/non-hazardous waste disposal and spill response, large meter testing, and pre-qualified backflow testers.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$37,400

Funds are requested for various conferences and technical training.

**Item 41 – MEALS AND LODGING** ..... \$6,000

Funds are requested for meals associated with after hours and weekend work.

**Item 42 – TRANSPORTATION** ..... **\$1,000**

This item includes cost of transportation associated with SWS business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... **\$2,875**

Funds requested for membership in related professional organizations including SCWEA, WEF and S.C. Environmental certification license/renewal and other various certifications.

**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... **\$35,000**

Funds are requested for repair or replacement of various specialized tools and equipment on as-needed basis. Each piece of equipment has a value of less than \$5,000 and is not included in the Depreciation Fund. Examples include but are not limited to: power saws, tapping equipment, compaction tamps, pumps, small generators, gas monitors, emergency lighting, etc.

## Spartanburg Water System Expenditure Budget

Dept: Fleet Services

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 289,491	\$ 289,132	\$ 319,964
51100	Overtime	10,000	8,000	10,000
51200	Retirement	49,596	46,234	54,642
51300	FICA	22,911	22,731	25,242
		<u>371,997</u>	<u>366,096</u>	<u>409,848</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	2,000	2,000	2,000
52100	Safety Equipment and Supplies	2,400	1,800	2,400
52200	Office/Computer System Maint.	7,500	7,500	7,500
52300	Vehicle & Equipment Maint.	185,000	175,000	185,000
52400	Vehicle & Equipment Fuel	260,000	171,000	260,000
52500	System Operation & Maintenance	30,000	30,000	30,000
52600	Building & Grounds Maintenance	5,000	5,000	8,000
		<u>491,900</u>	<u>392,300</u>	<u>494,900</u>
<b>Outside Services</b>				
53100	Telephone	250	250	250
53400	Consulting Services	5,000	5,000	5,000
53600	Fees and Support Services	1,500	1,500	1,500
53900	Other Outside Services	40,000	37,500	40,000
		<u>46,750</u>	<u>44,250</u>	<u>46,750</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	3,000	3,000	3,000
54300	Memberships & Sponsorships	500	500	500
		<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	8,000	8,000	-
55200	Small Equipment Replacement	10,000	5,000	10,000
		<u>18,000</u>	<u>13,000</u>	<u>10,000</u>
<b>Grand Total</b>		<u>\$ 932,147</u>	<u>\$ 819,146</u>	<u>\$ 964,998</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**FLEET SERVICES DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$409,848  
The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$2,000  
Funds requested are for general office supplies and form printing.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$2,400  
Funds requested include personal protection equipment for all department employees.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$7,500  
This item includes funds for the fleet maintenance software.

**Item 23 – VEHICLE & EQUIPMENT MAINTENANCE** ..... \$185,000  
Funds requested are to maintain vehicles, heavy trucks and equipment. Costs reflect all parts, supplies, and outsource repairs associated with Fleet Services expenditures.

**Item 24 – VEHICLE & EQUIPMENT FUEL** ..... \$260,000  
Funds requested are to provide fuel (gas and diesel) for vehicles, heavy trucks and equipment.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$30,000  
Funds requested are for the repair and replacement of existing tools and equipment; waste oil disposal, shop supplies, and diagnostic equipment.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$8,000  
Funds requested are for the general maintenance and upkeep of the Fleet Services building.

**OUTSIDE SERVICES**

**Item 31 – TELEPHONE** ..... \$250  
This item provides for monthly and long distance charges.

**Item 34 – CONSULTING SERVICES** ..... \$5,000  
Funding requested for business computer programing services and key fleet performance measures.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$1,500  
Funds for yearly DHEC tank fees, annual tank tightness test, and annual pressurized line tightness test.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$40,000  
Funds provided for GPS Cellular Service and GPS unit replacement.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$3,000  
Funds are requested for training to upgrade mechanics on the latest technology and diagnostic equipment.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$500  
Funds requested for membership of SEGFMA (South Eastern Government Fleet Managers Association).



**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... **\$10,000**

Funds are requested for replacement of various specialized tools and equipment on an as-needed basis.



## Spartanburg Water System Expenditure Budget

Dept:     Distribution System

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Supplies &amp; Maintenance</b>				
52500	System Operation & Maintenance	45,500	35,000	45,000
52600	Building & Grounds Maintenance	5,000	4,000	5,000
		<u>50,500</u>	<u>39,000</u>	<u>50,000</u>
<b>Outside Services</b>				
53000	Utilities	158,500	140,000	150,000
53100	Telephone	5,200	2,700	3,150
53900	Other Outside Services	5,000	5,000	5,000
		<u>168,700</u>	<u>147,700</u>	<u>158,150</u>
<b>Capital Outlay</b>				
55200	Small Equipment Replacement	4,500	-	-
		<u>4,500</u>	<u>-</u>	<u>-</u>
<b>Grand Total</b>		<u>\$ 223,700</u>	<u>\$ 186,700</u>	<u>\$ 208,150</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**DISTRIBUTION SYSTEM DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 25 – SYSTEM OPERATION & MAINTENANCE..... \$45,000**

Funds requested for materials, spare parts, supplies and maintenance for all distribution pump stations, tanks, regulators, altitude valves, remote chlorine stations, etc., maintenance by outside contractors, equipment rental and various hand tools and construction supplies.

**Item 26 – BUILDING & GROUNDS MAINTENANCE..... \$5,000**

Includes miscellaneous maintenance and repair to remote facilities (i.e. gates/fence repair and access road maintenance)

**OUTSIDE SERVICES**

**Item 30 – UTILITIES ..... \$150,000**

Funds requested for electrical service to all SWS remote facilities (i.e. pump stations, tanks, regulator valves, etc.)

**Item 31 – TELEPHONE..... \$3,150**

Funds requested for communication service associated with all remote distribution sites (i.e. SCADA).

**Item 39 – OTHER OUTSIDE SERVICES..... \$5,000**

Funds provided for contracted services during emergency/hazardous weather situations and facilities compliance issues (i.e. hazardous, non-hazardous waste disposal, spill response, ground water monitoring, cathodic tank protection).

# Spartanburg Water System Expenditure Budget

Dept: Service Connection Supplies

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Capital Outlay</b>				
55100	Capital Improvements	525,000	600,000	575,000
		525,000	600,000	575,000
<b>Grand Total</b>		<b>\$ 525,000</b>	<b>\$ 600,000</b>	<b>\$ 575,000</b>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**SERVICE CONNECTION SUPPLIES DEPARTMENT**

**CAPITAL OUTLAY**

**Item 51 – CAPITAL IMPROVEMENTS** ..... **\$575,000**

This item includes supplies utilized for new taps and service repairs/renewals.

# Spartanburg Water System Expenditure Budget

Dept: Above Ground Maintenance

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 551,428	\$ 575,152	\$ 566,839
51100	Overtime	20,000	40,000	30,000
51200	Retirement	94,628	95,718	98,837
51300	FICA	43,714	47,059	45,658
		<u>709,770</u>	<u>757,929</u>	<u>741,334</u>
<b>Supplies &amp; Maintenance</b>				
52100	Safety Equipment and Supplies	8,000	1,800	5,000
52500	System Operation & Maintenance	20,000	14,000	20,000
		<u>28,000</u>	<u>15,800</u>	<u>25,000</u>
<b>Outside Services</b>				
53600	Fees and Support Services	104,029	104,029	112,528
		<u>104,029</u>	<u>104,029</u>	<u>112,528</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	20,000	5,000	20,000
54100	Meals and Lodging	800	800	800
54200	Transportation	250	-	250
54300	Memberships & Sponsorships	1,000	1,000	1,000
		<u>22,050</u>	<u>6,800</u>	<u>22,050</u>
<b>Capital Outlay</b>				
55200	Small Equipment Replacement	4,000	1,500	4,000
		<u>4,000</u>	<u>1,500</u>	<u>4,000</u>
<b>Grand Total</b>		<u>\$ 867,849</u>	<u>\$ 886,058</u>	<u>\$ 904,912</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**ABOVE GROUND MAINTENANCE DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$741,334  
The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$5,000  
This item includes personal protection equipment and first aid kits/supplies for vehicles.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$20,000  
This item includes switchgear maintenance and cleaning, and VFD (Variable Frequency Drive) maintenance, and other supplies for the AGM group.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$112,528  
This line item provides for the inter-company operations fee paid to SSSD for managerial cost.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$20,000  
Funds are requested for crane certification and training for new AGM employees, SC Backflow training and certification, other training opportunities, safety and specialized training.

**Item 41 – MEALS AND LODGING** ..... \$800  
This item provides for after-hours emergency and weekend work.

**Item 42 – TRANSPORTATION** ..... \$250  
Funds are budgeted for use of personal vehicle for official business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$1,000  
Funds requested for dues (WEASC) and license renewals.

**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... \$4,000  
Funds are requested for replacements of various specialized tools and equipment on an as-needed basis.  
These items are not included in the Depreciation Fund.

## Spartanburg Water System Expenditure Budget

Dept: Ice Machines

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Supplies &amp; Maintenance</b>				
52500	System Operation & Maintenance	50,000	52,000	55,000
		50,000	52,000	55,000
<b>Outside Services</b>				
53000	Utilities	66,500	66,500	66,500
53600	Fees and Support Services	12,825	12,825	12,825
53900	Other Outside Services	48,400	48,400	48,400
		127,725	127,725	127,725
<b>Company Expenses</b>				
56400	Customer Relations & Info.	12,000	7,000	10,000
		12,000	7,000	10,000
<b>Grand Total</b>		<b>\$ 189,725</b>	<b>\$ 186,725</b>	<b>\$ 192,725</b>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**ICE MACHINES DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 25 – SYSTEM OPERATION & MAINTENANCE**..... \$55,000  
This item provides for supplies and maintenance for Ice Houses.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$66,500  
This item budgets annually for electrical and water services.

**Item 36 – FEES AND SUPPORT SERVICES**..... \$12,825  
The item budgets annually for Ice House of America fees and DHEC permits.

**Item 39 – OTHER OUTSIDE SERVICES**..... \$48,400  
This item provides funding for property leasing, site security, and Smart Ice subscription.

**COMPANY EXPENSES**

**Item 64 – CUSTOMER RELATIONS & INFO** ..... \$10,000  
Funds are requested for Ice House promotional expenditures.



# Spartanburg Water System Expenditure Budget

Dept: Construction

Account #	Account Name	FY21 Budget	FY21 Estimated Expenditures	FY22 Request
<b>Labor</b>				
51000	Salaries and Wages	\$ 845,916	\$ 849,621	\$ 863,706
51100	Overtime	25,000	20,000	25,000
51200	Retirement	144,224	135,313	147,170
51300	FICA	66,625	66,526	67,986
		<u>1,081,765</u>	<u>1,071,460</u>	<u>1,103,862</u>
<b>Supplies &amp; Maintenance</b>				
52000	Printing and Office Supplies	5,000	3,000	4,000
52100	Safety Equipment and Supplies	13,000	3,000	13,000
52200	Office/Computer System Maint.	6,000	6,000	6,000
52500	System Operation & Maintenance	6,000	6,000	6,000
		<u>30,000</u>	<u>18,000</u>	<u>29,000</u>
<b>Outside Services</b>				
53400	Consulting Services	15,000	15,000	25,000
53700	Postage & Delivery	275	275	275
53900	Other Outside Services	25,000	25,000	25,000
		<u>40,275</u>	<u>40,275</u>	<u>50,275</u>
<b>Education &amp; Other Business Expenses</b>				
54000	Education, Training	12,000	1,000	12,000
54100	Meals and Lodging	700	300	700
54300	Memberships & Sponsorships	1,300	800	1,500
		<u>14,000</u>	<u>2,100</u>	<u>14,200</u>
<b>Capital Outlay</b>				
55000	Equipment/Other Capital Items	3,000	3,000	14,300
55200	Small Equipment Replacement	5,000	5,000	5,000
		<u>8,000</u>	<u>8,000</u>	<u>19,300</u>
<b>Grand Total</b>		<u>\$ 1,174,040</u>	<u>\$ 1,139,835</u>	<u>\$ 1,216,637</u>

**SPARTANBURG WATER SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2021-2022**  
**CONSTRUCTION DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL** ..... \$1,103,862  
The FY22 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES** ..... \$4,000  
Funds are requested for general office supplies and forms printing.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$13,000  
This item includes first aid supplies, personal protection equipment and allowance for footwear, outerwear, and eyewear.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$6,000  
Funds are requested for two autoCAD licenses that include software, and one year's subscription for an IR processing software.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$6,000  
Funds are requested for purchasing various construction hand tools and supplies.

**OUTSIDE SERVICES**

**Item 34 – CONSULTING SERVICES** ..... \$25,000  
Funding requested for consulting services from geotechnical, civil, environmental consultants.

**Item 37 – POSTAGE AND DELIVERY** ..... \$275  
This item budgets for public notification letters on various projects.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$25,000  
This item provides for staff augmentation for Engineering or GIS Drafting.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING** ..... \$12,000  
This item includes professional license fees, training, and two employees to attend SCEC.

**Item 41 – MEALS AND LODGING** ..... \$700  
Funds requested are for meals associated with after hours and weekend work.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$1,500  
Funds are requested for NASTTI, WEASC-SCAWWA, ASCE membership dues for staff.

**CAPITAL OUTLAY**

**Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS** ..... \$14,300

- (1) Pipeline Locator (\$2,000)  
The dual frequency locator is used to locate deeper buried utilities. This tool will be used to pinpoint the location of existing water lines and other cable type utilities to minimize the time locating water lines and impact of excavation.
- (2) Office Furnishings (\$6,000)  
Funds are requested for additional furnishings needed to support Asset Engineering staff.
- (1) Pipeline Service Trailer (\$3,500)  
Funds are requested for an enclosed trailer used to house specialty tools utilized by Construction personnel.

(1) Safety LMS Workstation (\$2,800)

Funds are requested for workstation to support use of web-based safety training via a Learning Management System. Workstations will be used by field personnel who do not normally have access to a computer.

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... **\$5,000**

Funds are requested for repair or replacement of various specialized tools and equipment on as-needed basis. Each piece of equipment has a value of less than \$5,000 and is not included in the depreciation schedules.

# SPARTANBURG WATER SYSTEM

## EMPLOYEE SUMMARY

Department	Position Title	Number of Positions	
		FY 20-21 Approved	FY 21-22 Proposed
Administration (10)	Administrative Assistant/Office Manager	1	1
	Chief Executive Officer	1	1
	Chief Operating Officer	1	1
		3	3
Human Resources (15)	Employment & Benefits Coordinator	1	1
	Human Resources Manager	1	1
	Senior HR Specialist	2	2
	Administrative Assistant II	1	1
		5	5
Information Technology (16)	Administrative Assistant II	1	1
	Communications Manager	1	1
	Communications Specialist	1	1
	Sr. Communications Specialist	1	1
	Director of Admin Services	1	1
	Information Technology Specialist	2	2
	SCADA System Technician	2	2
	Property & Risk Manager	1	1
	Sr. Information Technology Specialist	2	2
	Technology Manager	1	1
		13	13
Accounting (21)	Accounting Supervisor	1	2
	Accounts Payable Clerk I	1	1
	Accounts Payable Clerk II	1	1
	Administrative Assistant II	1	1
	Chief Financial Officer	1	1
	Director of Financial Services	1	1
	Payroll Coordinator	1	1
	Senior Business Analyst	1	0
	Revenue Accounting Clerk	1	1
		9	9
Purchasing (22)	Administrative Assistant I	1	1
	Buyer I	1	1
	Buyer II	1	1
	Sr. Procurement Specialist	1	1
	Purchasing Manager	1	1
	Part-Time Staff	N/A	N/A
		5	5

Department	Position Title	Number of Positions	
		FY 20-21 Approved	FY 21-22 Proposed
Customer Service (23)	Sr. Billing Technician	1	1
	Billing Technician I	1	1
	Billing Technician II	2	2
	Customer Service Manager	1	1
	Customer Service Representative-Cashiering	4	4
	Customer Service Representative-Contact Center	11	11
	New Connections Representative	2	2
	Customer Service Supervisor	1	1
	Billing Coordinator	1	1
	Receptionist	1	1
	Cashiering Coordinator	1	1
	New Connections Coordinator	1	1
		27	27
Field Services (24)	Field Service Coordinator	2	2
	Field Service Manager	1	1
	Field Services Rep I	2	3
	Field Services Rep II	8	6
	Field Services Technician	5	6
	Field Service Data Technician II	1	1
		19	19
Engineering (30)	Capital Projects Officer	1	1
	Engineering Field Technician II	2	2
	Engineering Field Technician III	2	2
	Engineering Operations Manager	1	1
	Engineering Technician II	1	1
	GIS/Drafter Technician II	2	2
	GIS Data Specialist	1	1
	Project Engineer I	1	1
	Project Engineer II	2	1
	Project Engineer III	2	2
	GIS Content Manager	1	1
	Engineering Admin Data Technician	1	1
	Residential Commercial Coordinator	0	1
		17	17
Drinking Water Treatment (40)	Water Plant Lead Operator	2	2
	Administrative Assistant II	1	1
	Water Plant Operator	16	16
	Drinking Water Treatment Manager	1	1
	Water Program Specialist	1	1
	Director of Drinking Water Treatment	1	1
	Drinking Water Treatment Supervisor	1	1
	Part-Time Staff	N/A	N/A
		23	23
Watershed Management (42)	Lake Warden	4	4
	Watershed Management Specialist	3	3
	Support Admin-Watershed Management	1	1
	Chief Warden/Watershed Supervisor	1	1
	Part-Time Staff	N/A	N/A
		9	9

Department	Position Title	Number of Positions	
		FY 20-21 Approved	FY 21-22 Proposed
Collection & Distribution (61)	C & D Maintenance Manager	1	1
	C&D Support Services Coordinator	1	1
	Collection / Distribution Team Leader I	9	7
	Collection / Distribution Team Leader II	5	7
	Collection / Distribution Team Member I	23	25
	Collection / Distribution Team Member II	5	2
	Collection / Distribution Team Member III	4	5
	Cross Connection Control Tech.	3	3
	Director of Water Distribution	1	1
	Field Coordinator	2	2
	Field Operations Manager	1	1
	CMMS Coordinator	1	1
	Office Coordinator	1	1
	Administrative Assistant I	1	1
	Water Distribution Line Locator	3	3
	Welder	1	1
		62	62
Fleet Services (62)	Fleet Services Data Technician	1	1
	Fleet Services Section Manager	1	1
	Garage Mechanic	4	4
		6	6
Above Ground Maintenance (65)	Maintenance Coordinator	2	2
	Maintenance Tech I	1	2
	Maintenance Tech II	4	3
	Maintenance Tech III	3	3
		10	10
Construction Dept (90)	Collection/Distribution Teamleader II	3	2
	Collection/Distribution Teammember I	6	9
	Collection/Distribution Teammember II	1	0
	Collection/Distribution Teammember III	2	1
	GIS/Drafter Technician III	1	1
	Engineering Field Tech III	1	1
	Engineering Field Tech II	1	1
	Project Engineer III	1	1
	Asset Engineering Manager	1	1
		17	17
	Company Total	225	225

Spartanburg Water System  
Rates and Fees

I. Monthly Retail Water Rates

A. Volume Charge – per 100 gallons

Inside City..... \$.384  
Outside City..... \$.672

B. Monthly Base Charge (based on meter size)

The Base Charge recovers costs associated with meter reading and maintenance, billing, customer service and a portion of capital costs.

Monthly Base Charge Schedule

<u>Meter size</u>	<u>Inside City</u>	<u>Outside City</u>
5/8".....	\$7.50 .....	\$11.25
1" .....	\$17.11.....	\$25.67
1 ½" .....	\$33.13 .....	\$49.71
2" .....	\$52.36 .....	\$78.55
3" .....	\$97.23 .....	\$145.86
4".....	\$161.33 .....	\$242.01
6" .....	\$321.58 .....	\$482.38
8" .....	\$526.70 .....	\$790.06
10" .....	\$789.51 .....	\$1,184.28

II. Monthly Wholesale Contracted Water Rates (New rates effective for August, 2021 billing)

A. Volume Charge – \$1.671 per 1000 gallons

B. Monthly Base Charge

The Base Charge recovers costs associated with meter reading and maintenance, billing, customer service and a portion of capital costs.

2" .....	\$24.20
3" .....	\$42.78
4" .....	\$69.33
6" .....	\$135.67
8" .....	\$220.59
10".....	\$329.42

### III. Customer Service Fees and Collection Charges

A. New Account Fee..... \$30

The New Account Fee is added to the first bill to recover the administrative and field costs associated with these transactions.

B. Utility Deposit

The utility deposit is a means of offsetting bad debt expense that results from customers not paying final bills as they move from their existing Spartanburg Water service accounts. The deposit is based on meter size up to 1" and capacity for larger meters.

Deposit Schedule

<u>Meter size</u>	<u>Deposit Amount</u>
5/8" meter .....	\$90 per account
1" meter .....	\$250 per account
Meters larger than 1" based on projected flow	

Note: After twelve consecutive timely payments, the deposit is refunded as an account credit.

C. After Hours Turn On Fee..... \$30

Service fee for trips to turn on water after 7:00 pm weeknights, or weekends.

D. Late Payment Charge ..... \$1.50, plus 1.5% of the water balance.

Offsets costs associated with handling delinquent accounts.

E. Returned Check Charge ..... \$25

Fee is added when a customer's bank returns payment for insufficient funds.

F. Collection Charges

- 1) Nonpayment fee \$35 at time of disconnection
- 2) \$20 Lock fee
- 3) \$45 Meter Block Fee
- 4) \$140 Tamper Fee \*plus cost of damaged equipment

### IV. New Connections

A. Tap and Meter Fees

The tap fees recovers the costs associated with connecting to the water system, including materials, field labor, equipment, and office processing.

¾" Service .....	\$1,015
1" Service .....	\$1,530
1 ½" Service .....	\$3,860
2" Service .....	\$4,875

\*Meter sizes above 2" are referred to Spartanburg Water System Engineering.



\*\* A \$1,500 Participation Fee is added if applicable to the service location.

B. Capacity Fees (New fees effective 8/2/21)

Capacity Fees are a method of partially financing new facilities required to maintain adequate treatment and storage and transmission mains to the distribution system. Water Capacity Fees are paid for all new connections and existing connections for which water meter size is increased.

5/8" meter.....	\$675
1" meter .....	\$1,688
1 ½ " meter .....	\$3,375
2" meter .....	\$5,400
3" meter .....	\$12,150
4" meter .....	\$19,575
6" meter .....	\$72,900
8" meter .....	\$89,100

- C. Participation Fee ..... \$1,500  
Paid by new customers on participation projects and recovers a proportionate share of cost of the new line extension.

D. Relocate, Upsize and Downsize Service

Relocate

Fee paid by customers who request to move the water tap/meter to a different location on the parcel.

¾" Service .....	\$840
1" Service .....	\$1,295
1.5" Service .....	\$3,355
2" Service .....	\$3,695

Upsize

Fee paid by customers who request to increase the water tap/meter size.

¾" to 1" .....	\$1,530
¾" to 1.5" .....	\$3,860
¾" to 2" .....	\$4,875
1" to 1.5" .....	\$3,860
1" to 2" .....	\$4,875
1.5" to 2" .....	\$4,875

Downsize

Fee paid by customers who request to reduce the water tap/meter size

1" to ¾" .....	\$760
1.5" to ¾".....	\$760
1.5" to 1" .....	\$1,040
2" to ¾" .....	\$760
2" to 1" .....	\$1,040

V. Fire Protection Charges

The Fire Protection fee includes the annual stand by charge for fire protection services.

Quarterly Fire Protection Charges

<u>Meter size</u>	<u>Inside City</u>	<u>Outside City</u>
3" .....	\$37.19 .....	\$55.79
4" .....	\$37.19 .....	\$55.79
6" .....	\$37.19 .....	\$55.79
8" .....	\$79.25 .....	\$118.88
10" .....	\$142.52 .....	\$213.78
12" .....	\$230.20 .....	\$345.30
Fire Hydrants .....	\$37.19 .....	\$55.79

VI. Boating Fees (New fees effective with 2022 - 2023 Boating Season)

Spartanburg Water has established a specific boat permitting fee structure applicable to the use of Lake Bowen and Lake Blalock.

Lake Bowen Boating Fees		
Season	Spartanburg County Resident	Out of County Resident
Outboard/Stern Drive	\$100	\$500
Inboard/Personal Watercraft	\$200	\$1,000

Lake Blalock Boating Fees		
Season	Spartanburg County Resident	Out of County Resident
Outboard	\$100	\$500

Combination Lake Bowen & Lake Blalock Boating Fees		
Season	Spartanburg County Resident	Out of County Resident
Outboard/Stern Drive	\$175	\$950
Non-Power	\$25	\$125

Daily Boating Fees		
Daily	Spartanburg County Resident	Out of County Resident
Outboard/Stern Drive	\$50	\$250
Inboard/Personal Watercraft	\$200	\$1,000

Horse Power Restrictions			
Lake Bowen		Lake Blalock	
Outboard	115 HP	Boats	30 HP
Stern Drive & PWC	190 HP	Pontoons	40 HP
Inboard	Not Restricted pursuant to SC State Law Section 50-25-1320		
V-Drive	Not Allowed pursuant to SC State Law Section 50-25-1320		

VII. Land Permits (New Fees effective 9/1/21)

Spartanburg Water Land Permits	
	<u>Fee</u>
New Dock .....	\$300
Dock Replacement .....	\$100
Irrigation .....	\$200
Irrigation Renewal .....	\$100
Shoreline Stabilization .....	\$100
Boat Lift .....	\$100
Personal Watercraft Lift .....	\$100
Boat Ramp (License Only) .....	\$500
Property Transfer Fee .....	\$100
Tree and Vegetation .....	\$0
Pathway .....	\$0
General .....	\$0
**Transfer fee is a flat fee of \$100 for Press Pause participants, and \$100 plus the cost of each individual permit for Non-Press Pause participants.	

New Dock - Installation of a new dock when the lot has never previously had a dock. Fees are for staff time including site location, design review, and administrative services.

Dock Replacement - Replacement of an existing dock. Fees are for staff time including site location, design review, and administrative services.

Irrigation - Installation of a new irrigation system. Fees are for staff time including site location, design review, and administrative services.

Irrigation Renewal - Annual renewal fee for having an irrigation on SWS property. Fees are for administrative services.

Shoreline Stabilization - Installation for stone, rip rap, or sea wall for shoreline improvement. Fees are for staff time including site location, design review, and administrative services.

Boat Lift - Installation of new boat lift or replacement of an existing boat lift. Fees are for staff time including site location, design review, and administrative services. May have up to two boat lifts and fee is per lift.

Personal Watercraft Lift - Installation of a new personal watercraft lift or replacement of an existing personal watercraft lift. Fees are for staff time including site location, design review, and administrative services. May have up to two personal watercraft lifts and fee is per lift.

Boat Ramp (License Only) - Only for existing permitted or licensed boat ramps and will only be charged upon the sale or transfer of ownership. Fees are for administrative services and stormwater related issues into the reservoirs.

Property Transfer Fee - Transfer fee to be assessed when property transfers from owner to owner. Non-Press Pause participants will have to pay the Property Transfer fee along with all associated permit fees. Press pause participants will only have to pay the Property Transfer Fee and will not have to pay fees for individual permits/licenses.

Certified Arborist Assessment - Enforcements involving damage to trees and other vegetation may require an assessment from an ISA Certified Arborist. Cost incurred by the arborist should be directly assessed to the contiguous landowner.

Contour Survey by SWS Staff - SWS staff are not certified surveyors, but do have the equipment and ability to survey the SWS owned contour to assist with the determination of the property line. Cost is directly associated with staff time.

License - No new licenses will be issued. The only license that will be issued will be for property transfers where the previous property owner participated in Press Pause. Any non-conforming structure that does not have a current license will need to be removed from SWS property when the property transfers to a new owner.

VIII. Ice Houses (New prices were effective 4/26/21)

Our 12 Twice the Ice Houses have the following features:

Each Spartanburg Water Ice House uses automation to produce, store, bag, and dispense ice. All Ice Houses are available 24 hours a day, seven days a week and offer customers the option of using a debit/credit card reader or cash for ice. (Water, because it is only .25 per gallon, does require cash.) Our prices are \$2.00 for a 16 lb. bag and 20 lb. bulk, and \$1.50 for a 10 lb. bag. The customer brings their own container and purchases one gallon of water for .25, or five gallons for \$1.

Location and prices:

8039 Asheville Hwy, Spartanburg, SC

16 lb. bag or no bulk ..... \$2.00

565 Laurens Rd, Woodruff, SC

16 lb. bag or 20 lb. bulk ..... \$2.00

367 Whitney Rd, Spartanburg, SC

16 lb. bag or 20 lb. bulk ..... \$2.00

8515 Hwy 9, Inman, SC

16 lb. bag or 20 lb. bulk ..... \$2.00

208 Spartanburg Hwy, Lyman, SC

16 lb. bag or 20 lb. bulk ..... \$2.00

300 S. Alabama Ave., Chesnee, SC	
16 lb. bag or 20 lb. bulk .....	\$2.00
285 John B. White Blvd., Spartanburg, SC	
16 lb. bag or 20 lb. bulk .....	\$2.00
481 E. Blackstock Road, Spartanburg, SC	
16 lb. bag or 20 lb. bulk .....	\$2.00
7034 S. Pine Street, Pacolet, SC	
10 lb. bag .....	\$1.50
1250 Union Street, Spartanburg, SC	
10 lb. bag .....	\$1.50
16 lb. bag .....	\$2.00
3515 Boiling Springs Road, Boiling Springs, SC	
10 lb. bag .....	\$1.50
16 lb. bag .....	\$2.00
203 Battleground Road (Hwy.110), Cowpens, SC	
10 lb. bag .....	\$1.50

IX. Pavilion Fees (New fees effective on 10/1/21)

**Rainbow Lake Pavilion**

This enclosed lodge-type facility accommodates approximately 125 people. It has a kitchen equipped with a refrigerator and a microwave, restrooms and a large meeting room with a fireplace. There are fifteen round tables (five feet in diameter) and 125 chairs available for use.

Rental Fee .....	\$450, plus \$100 deposit
Fee for Employees .....	half price once per fiscal year, plus \$100 deposit

(The deposit will be refunded provided all of the rules for renting the Pavilion are followed and no damage is done during the rental.)

**Anchor Park Pavilion at Lake Bowen**

This facility is a covered pavilion with eight picnic tables. It accommodates approximately 50 people. There are two permanent charcoal grills and a public playground available for use.

Rental Fee .....	\$100
Fee for Employees .....	No Fee

### **Pavilions at Lake Blalock Park**

There are three covered pavilions available for rental at the Lake Blalock landing. Each pavilion is in a separate area and has two picnic tables.

Rental Fee .....	\$50
Fee for Employees.....	No Fee

#### **X. Other Fees**

##### **A. New Connections – Hydrant Meter**

Water meters may be installed on a temporary basis on an SWS fire hydrant to enable customers to obtain water within or near their construction area or for various uses, i.e. hydro seeding, paving, filling swimming pool, etc. Customers are required to complete a Hydrant Meter Installation Agreement and submit to the New Connections Department with applicable fees. Meters include two (2) sizes:  $\frac{3}{4}$ " (garden hose connection size) and 3" (fire hose connection size). Meters are installed and removed by SWS employees.

a) $\frac{3}{4}$ " Hydrant Meter Deposit .....	\$115
b) 3" Hydrant Meter Deposit.....	\$650
c) Hydrant Meter Installation Fee.....	\$100

##### **B. Cross Connection Control – Backflow Testing Fees**

All existing approved backflow assemblies are required to be tested annually or as deemed necessary to comply with Spartanburg Water or Department of Health and Environmental Control (DHEC) requirements. Failure to comply with the testing, repairing, and/or retesting requirements for backflow assemblies as stipulated within this section may result in the following options:

###### **1. Assemblies located at the property line or meter:**

Spartanburg Water will test the device(s), and if necessary make proper repairs to the device(s).

OR

Spartanburg Water will utilize the services of a SCDHEC certified contract backflow tester to test the devices(s), and if necessary make proper repairs to the device(s).

The non-compliant customer(s) will assume all Spartanburg Water's cost associated with the testing, repairing, and/or retesting of the device(s) along with a fifty dollar (\$50.00) administrative fee to recover the costs involved in the handling, administration, and billing of the test. These costs will be added to the customer's bill.

2. Assemblies not located at the property line or meter:

- Spartanburg Water will consider the customer in non-compliance and may opt to suspend service.

Service Connection Size

a) ¾" and 1" .....	\$50
b) 1.5" and 2" .....	\$70
c) 3" .....	\$135

**SPARTANBURG WATER SYSTEM  
DEPRECIATION FUNDING SCHEDULE**

	Replacement/ Renovation Cost	# of Years	Annual Amount
Expenditure Schedule			
1. Vehicle/Equipment Replacement	8,212,968	10	821,297
2. Storage Tank Rehab	4,060,191	15	270,679
3. Distribution Remote Facilities	3,366,500	Various	168,325
4. C&D Complex and Equipment	1,199,000	Various	149,875
5. Ice Houses	1,380,000	8	172,500
6. Drinking Water Treatment	8,823,639	Various	441,182
7. Watershed Management	1,986,600	Various	116,859
8. Lab Equipment	732,950	Various	91,619
9. IT Equipment & Systems	683,444	5	136,689
10. Process Control Equipment	2,916,160	11	265,105
11. Office Equipment	126,777	8	15,847
12. Engineering Equipment	152,500	5	30,500
13. Meter Reading Equipment	141,000	Various	14,100
Schedule Total			<u>2,694,577</u>
FY 22 Funding Amount			<u>2,100,000</u>



**SPARTANBURG WATER SYSTEM  
DEPRECIATION FUND  
FIVE-YEAR FUNDING AND EXPENDITURE SCHEDULE**

<b><u>FY 2021 Ending Balance</u></b>	3,100,000
<b><u>FY 2022</u></b>	
<b>Annual Funding from Operating Budget</b>	<u>2,100,000</u>
<b>Expenditure Schedule</b>	
1. Vehicle/Equipment Replacement	(535,000)
2. Storage Tank Rehab	(100,000)
3. Distribution Remote Facilities	(362,000)
4. C&D Complex and Equipment	(153,000)
5. Ice Houses	(50,000)
6. Drinking Water Treatment	(895,337)
7. Watershed Management	(42,500)
8. Lab Equipment & Services	(33,166)
9. IT Equipment & Systems	(192,150)
10. Process Control Equipment	(546,436)
11. Office Equipment	(24,900)
12. Engineering Equipment	(40,000)
13. Fleet Services Equipment	(17,000)
14. Meter Reading Equipment	(141,000)
15. Meter/Endpoint Replacement	(150,000)
16. Simms Generator Upgrade	(700,000)
17. Parris Bridge Rd. Pump Station Rehab	(600,000)
<b>Subtotal FY 2022 Expenditures</b>	(4,582,489)
<b>Ending Balance</b>	<u><u>617,511</u></u>

**FY 2023****Annual Funding from Operating Budget**2,500,000**Expenditure Schedule**

1. Vehicle/Equipment Replacement	(550,000)
2. Storage Tank Rehab	(100,000)
3. Distribution Remote Facilities	(339,900)
4. C&D Complex and Equipment	(83,000)
5. Ice Houses	(50,000)
6. Drinking Water Treatment	(1,126,908)
7. Watershed Management	(185,000)
8. Lab Equipment & Services	(131,446)
9. IT Equipment & Systems	(116,250)
10. SCADA Equipment	(98,800)
11. Office Equipment	(24,900)
12. Engineering Equipment	(68,000)
13. Fleet Services Equipment	(15,000)
14. Meter/Endpoint Replacement	(150,000)

**Subtotal FY 2023 Expenditures**

(3,039,204)

**Ending Balance**78,307**FY 2024****Annual Funding from Operating Budget**2,900,000**Expenditure Schedule**

1. Vehicle/Equipment Replacement	(385,000)
2. Storage Tank Rehab	(100,000)
3. Distribution Remote Facilities	(332,500)
4. C&D Complex and Equipment	(103,000)
5. Ice Houses	(40,000)
6. Drinking Water Treatment	(1,236,259)
7. Watershed Management	(52,500)
8. Lab Equipment & Services	(333,282)
9. IT Equipment & Systems	(164,250)
10. SCADA Equipment	(92,000)
11. Office Equipment	(34,500)
12. Engineering Equipment	(34,500)
13. Fleet Services Equipment	(15,000)

**Subtotal FY 2024 Expenditures**

(2,922,791)

**Ending Balance**55,516

**FY 2025**

<b>Annual Funding from Operating Budget</b>	<b>3,000,000</b>
<b>Expenditure Schedule</b>	
1. Vehicle/Equipment Replacement	(475,000)
2. Storage Tank Rehab	(500,000)
3. Distribution Remote Facilities	(344,900)
4. C&D Complex and Equipment	(74,000)
5. Ice Houses	(105,000)
6. Drinking Water Treatment	(916,588)
7. Watershed Management	(15,000)
8. Lab Equipment & Services	(224,314)
9. IT Equipment & Systems	(105,375)
10. SCADA Equipment	(87,200)
11. Office Equipment	(36,800)
12. Engineering Equipment	(10,000)
13. Fleet Services Equipment	(15,000)
<b>Subtotal FY 2025 Expenditures</b>	<b>(2,909,177)</b>
<b>Ending Balance</b>	<b><u>146,339</u></b>

**FY 2026**

<b>Annual Funding from Operating Budget</b>	<b>3,000,000</b>
<b>Expenditure Schedule</b>	
1. Vehicle/Equipment Replacement	(570,000)
2. Storage Tank Rehab	(500,000)
3. Distribution Remote Facilities	(281,400)
4. C&D Complex and Equipment	(168,000)
5. Ice Houses	(65,000)
6. Drinking Water Treatment	(1,189,938)
7. Watershed Management	(20,000)
8. Lab Equipment & Services	(66,195)
9. IT Equipment & Systems	(153,525)
10. SCADA Equipment	(83,700)
11. Office Equipment	(6,800)
12. Engineering Equipment	-
13. Fleet Services Equipment	(15,000)
<b>Subtotal FY 2026 Expenditures</b>	<b>(3,119,558)</b>
<b>Ending Balance</b>	<b><u>26,781</u></b>

# SPARTANBURG WATER SYSTEM DEBT SERVICE SCHEDULE

As of June 30,	2012 Bond	2015A Bond	2015B Bond	2017A Bond	2017B Bond	2020 Bond	Total Debt Service
2022	640,726	1,294,250	768,732	5,950,488	2,082,544	979,615	11,716,355
2023	643,238	1,294,250	766,638	5,953,263	2,396,544	981,647	12,035,580
2024	650,416	1,294,250	767,733	5,949,375	2,392,944	983,056	12,037,773
2025	652,147	1,294,250	767,046	5,948,913	2,393,944	983,987	12,040,287
2026	658,544	1,294,250	381,900	5,946,788	2,394,344	1,359,595	12,035,421
2027	664,495	1,294,250	-	5,953,000	2,394,144	1,737,861	12,043,750
2028	-	1,294,250	-	5,952,375	2,393,344	2,058,183	11,698,152
2029	-	3,956,125	-	-	3,801,944	2,060,140	9,818,208
2030	-	3,956,500	-	-	3,793,544	2,060,096	9,810,140
2031	-	3,954,875	-	-	3,798,544	2,058,694	9,812,113
2032	-	3,950,875	-	-	3,798,544	2,059,900	9,809,319
2033	-	3,954,000	-	-	3,798,544	2,063,811	9,816,355
2034	-	3,953,750	-	-	3,800,344	2,060,231	9,814,325
2035	-	3,954,750	-	-	3,798,544	2,059,211	9,812,505
2036	-	3,956,500	-	-	3,803,144	2,060,544	9,820,188
2037	-	-	-	-	6,938,744	2,058,046	8,996,790
2038	-	-	-	-	7,997,744	2,059,237	10,056,980
2039	-	-	-	-	8,004,494	2,063,970	10,068,464
2040	-	-	-	-	903,244	2,057,101	2,960,345
2041	-	-	-	-	905,656	2,061,731	2,967,387
2042	-	-	-	-	902,256	2,059,540	2,961,796
2043	-	-	-	-	903,206	2,060,680	2,963,886
2044	-	-	-	-	902,388	-	902,388
2045	-	-	-	-	905,725	-	905,725
2046	-	-	-	-	903,050	-	903,050
2047	-	-	-	-	904,531	-	904,531
	3,909,566	40,697,125	3,452,050	41,654,202	77,011,994	39,986,875	206,711,811