SPARTANBURG SANITARY SEWER DISTRICT

FISCAL YEAR 2020 - 2021 ANNUAL OPERATING BUDGET

Commissioners

Louie W. Blanton, Chair

Barbara J. Barnes

Jeffrey A. Horton

Horace C. Littlejohn, Jr.

John D. Montgomery

Angela M. Viney

Junie White

Chief Executive Officer

Sue G. Schneider

Chief Financial Officer

Newt Pressley

Spartanburg Sanitary Sewer District Estimated Revenue for Fiscal Years 2020 & 2021

Source of Revenue	FY20 Request	FY20 Revised		FY21 Request
User Charges	 			·
Volume Charges Billed	\$ 19,421,468	\$ 19,420,000	\$	18,947,882
Base Charges Billed	2,909,827	2,915,000		2,953,318
Water District Collections	3,280,000	3,570,000		3,570,000
	 25,611,295	25,905,000		25,471,200
Industrial Wastewater Charges				
Industrial Waste Surcharge	290,000	353,000		308,000
Industrial W/W Service Charge	317,000	310,000		310,000
Industrial W/W Fees	10,000	12,000		10,000
	 617,000	675,000		628,000
Ad Valorem Taxes	6,878,100	6,920,000		6,990,000
Billings, Collection & Application				
Late Payment Charges	6,000	10,000		10,000
Service Processing/Inspection Fee	33,950	38,500		31,500
	 39,950	 48,500		41,500
General Revenue				
Investment Income	60,000	63,000		60,000
Miscellaneous Cost Recoveries	35,000	35,000		30,000
Grease Disposal Fees	70,000	74,000		70,000
Septage Disposal Fees	240,000	270,000		270,000
Operations Fee				104,029
Lab Services Fee				457,754
	 405,000	 442,000		991,783
Interfund Transfer				
Capacity Fees	744,500	1,134,500		765,000
Rate Stabilization Fund	506,550	506,550		-
	 1,251,050	1,641,050		765,000
Grand Total	\$ 34,802,394	\$ 35,631,550	\$	34,887,483

D t	7.1.10						
Dept:	Total Company		FY20		FY20		FY21
			Budget		Estimated		
Account #	Account Name		Budget	E	openditures		Request
Labor 51000	Salaries and Wages	\$	3,624,094	\$	2 605 407	ć	4,017,203
51100	Overtime	Ş	177,200	Ş	3,695,407 165,300	\$	4,017,203
51200	Retirement		591,482		600,726		696,376
51300	FICA		290,800		295,344		321,695
51500	Group Insurance		1,000,000		1,078,267		1,100,000
51600	Worker's Compensation		31,620		31,620		34,513
51700	Employment Security Commission		5,000		5,000		5,000
51800	Other Post Employment Benefits		462,791		462,791		486,133
51900	Other Benefits-S/LTD Insurance		16,000		16,000		16,000
			6,198,987		6,350,455		6,864,883
Supplies & N	laintenance						
52000	Printing and Office Supplies		14,500		13,605		14,000
52100	Safety Equipment and Supplies		50,095		43,300		46,300
52200	Office/Computer System Maint.		105,590		102,603		162,144
52300	Vehicle & Equipment Maint.		125,000		125,000		125,000
52400	Vehicle & Equipment Fuel		155,000		140,000		155,000
52500	System Operation & Maintenance		2,200,735		1,848,106		2,249,646
52600	Building & Grounds Maintenance		206,978		221,283		235,244
52700	Treatment and Filter Supplies		848,144		840,000		871,626
52800 52900	Lab Supplies		173,450		146,890		157,350
52900	Other System Maintenance		110,000 3,989,492		104,925 3,585,712		4,126,310
			3,389,492		5,565,712		4,120,310
Outside Serv	ices						
53000	Utilities		2,100,807		2,092,268		2,192,800
53100	Telephone		159,626		147,894		171,682
53200	Uniforms		47,760		46,000		47,000
53300	Legal		110,000		70,000		80,000
53400	Consulting Services		238,155		153,295		200,322
53500	Audit		15,432		15,432		18,750
53600	Fees and Support Services		2,762,214		2,750,236		2,998,855
53700	Postage & Delivery		87,496		86,246		88,501
53900	Other Outside Services		734,933 6,256,423		648,826		760,580
			0,290,429		0,010,157		0,558,450
Education &	Other Business Expenses						
54000	Education, Training		95,830		53,515		105,800
54100	Meals and Lodging		10,000		8,800		12,200
54200	Transportation		6,689		3,300		5,516
54300	Memberships & Sponsorships		93,195		92,155		94,215
54400	Employment Expenses		10,000		10,000		11,780
54500	Employee Programs		18,000		19,000		21,000
54600	Company Training Programs		15,225 248,939		10,000 196,770		10,444 260,955
			240,939		190,770		200,955
Capital Outla							
55000 55100	Equipment/Other Capital Items		287,930		218,440		143,959
55100	Capital Improvements Small Equipment Replacement		- 33,550		- 24,535		- 35,000
55200	shan equipment replacement		321,480		24,535		178,959
			,		,,,,,		
Company Exp	penses						
56000	Debt Service Principal & Interest		11,600,074		11,500,000		8,949,136
56100	Property & Liability Insurance		236,000		225,000		256,000
56200	Depreciation Fund		2,000,000		2,000,000		2,000,000
56300	System Improvement Fund		2,445,000		2,445,000		3,500,000
56400	Customer Relations & Info.		66,000		27,500		62,750
56500			-		-		-
56600			-		-		-
56700	Bad Debt Expense		140,000		120,000		140,000
56800	Collection System Rehab		1,200,000		1,200,000		1,200,000
56900	Rate Stabilization		100 000				715,000
56950	Contingency		100,000		17,517,500		75,000
			2.1.01,014		2, ,527, 500		20,007,000
	Grand Total	\$	34,802,394	\$	33,903,609	\$	34,887,483

Dept:	Administration						
			FY20		FY20		FY21
Account #	Account Name		Budget				Request
Account # Labor	Account Name			Expend	litures		
51000	Salaries and Wages	\$	122,070	\$:	122,000	\$	125,555
51100	Overtime		-		-		-
51200	Retirement		18,994		18,983		20,792
51300	FICA		9,338		9,333		9,605
51500	Group Insurance		-		-		-
51600 51700	Worker's Compensation Employment Security Commission		-		-		-
51800	Other Post Employment Benefits		-		-		-
51900	Other Benefits-S/LTD Insurance		-		-		-
51500	other benefits Syerb insurance		150,402		-		155,951
Supplies P. M							
Supplies & N 52000	Printing and Office Supplies						
52100	Safety Equipment and Supplies		-		-		-
52200	Office/Computer System Maint.		52,640		50,000		65,575
52300	Vehicle & Equipment Maint.		52,040				
52400	Vehicle & Equipment Fuel		-		-		-
52500	System Operation & Maintenance		13,485		- 13,485		15,370
52600	Building & Grounds Maintenance		16,000		15,000		26,880
52700	Treatment and Filter Supplies		- 10,000				20,000
52800	Lab Supplies				-		-
52900	Other System Maintenance		-		-		-
			82,125		78,485		107,825
Outside Com	•						
Outside Serv 53000	ices Utilities		14 000		14 500		25 200
53100			14,000		14,500		25,200
53200	Telephone Uniforms		7,000		7,500		12,600
53300	Legal		110.000		-		-
53400	Consulting Services		110,000		70,000		80,000
53500	Audit		96,780 15,432		40,000 15,432		87,000
53600	Fees and Support Services		1,723,272	1.7	23,572		18,750
53700	Postage & Delivery		82,296	1,/	83,696		1,798,737 83,701
53900	Other Outside Services		210,000	2	20,000		223,000
			2,258,780		74,700		2,328,988
	Other Business Expenses		25 000		5 000		25.000
54000 54100	Education, Training		25,000		5,000		25,000
54200	Meals and Lodging Transportation		1,000		200		1,000
54300			500		-		500
54300	Memberships & Sponsorships Employment Expenses		85,000		85,000		85,000
54500	Employee Programs				_		-
54600	Company Training Programs				-		-
			111,500		90,200		111,500
Capital Out							
Capital Outla 55000	y Equipment/Other Capital Items		-		-		-
55100	Capital Improvements		1		-		-
55200	Small Equipment Replacement		-		-		-
	The second	_	-		-		-
Company	ancor						
Company Exp 56000	Debt Service Principal & Interest		11,600,074	11 5	00,000		8 9/9 126
56100	Property & Liability Insurance		236,000		25,000		8,949,136 256,000
56200	Depreciation Fund		2,000,000		00,000		2,000,000
56300	System Improvement Fund		2,445,000		45,000		3,500,000
56400	Customer Relations & Info.		41,000	2,4	7,000		37,750
56500	easterner nerations & mit.		41,000		-,000		
56600			-		-		-
56700	Bad Debt Expense		140,000	1	20,000		140,000
56800	Collection System Rehab		1,200,000		00,000		1,200,000
56900	Rate Stabilization		2,200,000	1,2			715,000
56950	Contingency		100,000		-		75,000
			17,762,074	17,4	97,000		16,872,886
	Grand Total	\$	20,364,881	\$ 19,9	90,701	\$	19,577,150

SPARTANBURG SANITARY SEWER DISTRICT BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021 ADMINISTRATION DEPARTMENT

LABOR DEPARTMENT LABOR TOTAL
<u>SUPPLIES AND MAINTENANCE</u> <u>Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE</u>
Item 25 – SYSTEM OPERATION & MAINTENANCE \$15,370 This item budgets for the District's share of Field Services supplies. \$15,370
Item 26 – BUILDING & GROUNDS MAINTENANCE
OUTSIDE SERVICES Item 30 – UTILITIES This item includes the District's share of costs for the Admin complex.
Item 31 – TELEPHONE. \$12,600 This item includes the District's share of costs for the Admin complex.
<u>Item 33 – LEGAL</u>
Item 34 – CONSULTING SERVICES\$87,000This item requests funds for the following:1)Arbitrage rebate calculation (\$15,000)2)Financial reporting services (\$7,000)3)Rate consulting (\$8,000)4)Customer surveys-Monthly (\$4,500)5)District's share of Customer Service (\$6,000)6)Other consulting services as required (\$40,000)7)District's share of Field Service programing cost (\$6,500)
<u>Item 35 – AUDIT</u>
Item 36 – FEES AND SUPPORT SERVICES. \$1,798,737 This item includes: 1) Administrative fee (\$1,174,449) paid to Spartanburg Water System for various administrative and financial services. 2) Billing and collection fees paid to Spartanburg Water System (\$613,488) and WRWD (\$10,800)
<u>Item 37 – POSTAGE AND DELIVERY</u>

Funds are budgeted for the District's share of postage cost for customer billing.

Item 39 – OTHER OUTSIDE SERVICES. \$22 The line item provides for the Sewer District share of various customer support services, including the following: merchant fees, Online Utility Exchange for customer identity verification and credit check service for utility deposit determination, bill print/mail services, after hours answering service, language translation services, and deposit pick-up services. This line item also includes the third party ethics hotline for employees, DAC bond services, security guard services, and regulatory compliance issues.	3,000
EDUCATION & OTHER BUSINESS EXPENSES Item 40- EDUCATION & TRAINING	5,000
Item 41 – MEALS AND LODGING	1,000
Item 42 – TRANSPORTATION This item provides for travel not included in conferences.	\$500
Item 43 – MEMBERSHIPS & SPONSORSHIPS Memberships include Chamber of Commerce, S.C. Wildlife Federation, Water Environment Federation, Water Environment and Research Foundation, Upstate SC Alliance, SC Water Quality Association, National Assurance of Clean Water Agencies. Sponsorships include One Spartanburg, Ten at the Top, and Watershed Ecology Center.	5,000
<u>CAPITAL OUTLAY</u> <u>Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS</u>	\$0
COMPANY EXPENSES <u>Item 60 – DEBT SERVICE PRINC. & INTEREST</u>	9,136
Item 61 – PROPERTY & LIABILITY INSURANCE. \$250 Funds are requested for tort & auto liability coverage, employee bonds & coverage for facilities, buildings & equipment.	5,000
Item 62 – DEPRECIATION FUND. \$2,00 This item provides for the transfer of funds to the Depreciation fund for renovation and replacement of operational equipment and system facilities.	0,000
Item 63 – SYSTEM IMPROVEMENT FUND	0,000
<u>Item 64 – CUSTOMER RELATIONS & INFO.</u> Funds are requested for the annual report, customer education, bill inserts, etc.	7,750
<u>Item 67 – BAD DEBT EXPENSE</u>	D ,00 0
Item 68 – COLLECTION SYSTEM REHAB FUND	0,000

for the evaluation, maintenance, and replacement of the collection system.

Item 69 – RATE STABILIZATION	\$715.000
This request will transfer funds to the Rate Stabilization Fund in anticipation of offsetting future	
budgetary needs.	

Dept:	Group Insurance & Other Emp Ben			
		FY20	FY20	FY21
Account #	Account Name	Budget	Estimated Expenditures	Request
Labor				
51500	Group Insurance	1,000,000	1,078,267	1,100,000
51600	Worker's Compensation	31,620	31,620	34,513
51700	Employment Security Commission	5,000	5,000	5,000
51800	Other Post Employment Benefits	462,791	462,791	486,133
51900	Other Benefits-S/LTD Insurance	16,000	16,000	16,000
		1,515,411	1,593,678	1,641,646
	Grand Total	\$ 1,515,411	\$ 1,593,678	\$ 1,641,646

SPARTANBURG SANITARY SEWER DISTRICT BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021 GROUP INSURANCE & OTHER EMPLOYEE BENEFITS

LABOR
Item 15 - GROUP INSURANCE
This item includes the following:
Estimated Claims, BCBS/Admin Fees, HCC/Reinsurance, Stop Loss
Reimbursement, Prescription Rebates, Employee Contributions
Item 16 – WORKER'S COMPENSATION
This line item covers medical expenses and a portion of lost wages for employees who become injured or ill on the job.
Item 17 – EMPLOYMENT SECURITY COMMISSION
Item 18 – OTHER POST EMPLOYMENT BENEFITS
This line item provides funding of health insurance benefits for retirees. Funding is based on
actuarial based contributions to the SC Other Retirement Benefits Employer Trust (SC ORBET),
which was established by the Municipal Association of South Carolina for political subdivisions.
This program provides a method for mitigating liabilities under GASB45, which requires financial
reporting for post employment benefits.
Item 19 – OTHER BENEFITS - SHORT TERM/LONG TERM DISABILITY INSURANCE

This line item funds the payment of Long Term Disability by the company.

Dept:	Human Resources		FY20 FY20 Estimated		FY21	
Account #	Account Name		Budget	Expenditures	Reque	st
Labor		-				
51000	Salaries and Wages	\$	-	\$ -	\$	-
51100	Overtime		-	-		-
51200	Retirement		-	-		-
51300	FICA		-	-		-
51500	Group Insurance		-	-		-
51600	Worker's Compensation		-	_		-
51700	Employment Security Commission		-	-		-
51800	Other Post Employment Benefits		-	-		-
51900	Other Benefits-S/LTD Insurance		-	-		-
			-	-		-
Supplies & N	Aaintenance					
52000	Printing and Office Supplies					
52100	Safety Equipment and Supplies		395	1,350		
52200	Office/Computer System Maint.		1,750	1,350	5.0	000
52300	Vehicle & Equipment Maint.		1,750	1,750	5,	500
52400	Vehicle & Equipment Fuel			-		-
52500	System Operation & Maintenance		-	-		-
52600	Building & Grounds Maintenance		-			-
52700	Treatment and Filter Supplies		-			-
52800	Lab Supplies					-
52900	Other System Maintenance		-	-		-
52500	other system Maintenance		2,145	3,100	5,0	000
Outside Com	·					
Outside Serv						
53000	Utilities		-	-		-
53100	Telephone		-	-		-
53200	Uniforms		-	-		-
53300	Legal		-	0 725		-
53400	Consulting Services		8,725	8,725	9,8	822
53500	Audit		-	-		-
53600	Fees and Support Services		-	-		-
53700	Postage & Delivery		100	-		-
53900	Other Outside Services		5,813 14,638	5,813 14,538	4,0	000 822
			2.,,000			
	Other Business Expenses					
54000	Education, Training		-	-		-
54100	Meals and Lodging		-	-		-
54200	Transportation		-	-		-
54300	Memberships & Sponsorships		535	550	-	285
54400	Employment Expenses		10,000	10,000	11,7	/80
54500	Employee Programs		18,000	19,000	21,0	000
54600	Company Training Programs		15,225	10,000	10,4	144
			43,760	39,550	44,5	509
	Grand Total	\$	60,543	\$ 57,188	\$ 63,3	331

SPARTANBURG SANITARY SEWER DISTRICT

BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021

HUMAN RESOURCES DEPARTMENT

SUPPLIES AND MAINTENANCE Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE This item budgets for the District's share of maintenance fees for the Human Resources software.
OUTSIDE SERVICES Item 34 – CONSULTING SERVICES Funds are requested for health insurance consulting/reporting, and other HR support services
Item 39 – OTHER OUTSIDE SERVICES
EDUCATION & OTHER BUSINESS EXPENSES Item 43 – MEMBERSHIPS & SPONSORSHIPS
<u>Item 44 – EMPLOYMENT EXPENSES</u>
Item 45 – EMPLOYEE PROGRAMS \$21,000 Funds are requested for: Christmas gift cards, recognition breakfast (retirement plaques, service awards/certificates, recognition gifts), United Way, flowers/cards, health fair, retiree gifts, driver's license checks, suggestion program awards, wellness incentive program, computer purchase program, Hope Health Newsletter, Pipeline, and Employee Assistance Program.
<u>Item 46 – COMPANY TRAINING PROGRAMS</u>

Dept:	Information Technologies			
		FY20	FY20	FY21
A	A	Budget	Estimated	Request
Account #	Account Name		Expenditures	
Supplies & N				
52000	Printing and Office Supplies		-	-
52100	Safety Equipment and Supplies		-	-
52200	Office/Computer System Maint.	30,150		31,694
52500	System Operation & Maintenance	18,000	16,447	18,000
52600	Building & Grounds Maintenance		-	-
52700	Treatment and Filter Supplies		-	-
52800	Lab Supplies		-	-
52900	Other System Maintenance		-	-
		48,150	46,737	49,694
Outside Serv	vices			
53000	Utilities			-
53100	Telephone	85,194	76,675	87,052
53300	Legal	-	-	-
53400	Consulting Services	30,150	30,150	20,000
53600	Fees and Support Services			
53700	Postage & Delivery	-	-	-
53900	Other Outside Services	27,641	24,480	29,966
		142,985		137,018
Education &	Other Business Expenses			
54000	Education, Training			
54100	Meals and Lodging			-
54200	Transportation	-	-	-
54300	Memberships & Sponsorships	-	-	
51500	memberships & sponsorships		-	-
Comital Qual				
Capital Outla				
55000	Equipment/Other Capital Items		-	-
55200	Small Equipment Replacement	1,000		4,000
		1,000	1,000	4,000
	Grand Total	\$ 192,135	\$ 179,042	\$ 190,712

SPARTANBURG SANITARY SEWER DISTRICT

BUDGET HIGHLIGHTS - FISCAL YEAR 2020-2021

INFORMATION TECHNOLOGY DEPARTMENT

SUPPLIES AND MAINTENANCE Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE This item provides for the District's share of company-wide computer maintenance, including
servers, networking devices, and antivirus protection.
Item 25 – SYSTEM OPERATION & MAINTENANCE
<u>OUTSIDE SERVICES</u> <u>Item 31 – TELEPHONE</u>
Funds are requested for data line services for the company-wide computer network, cellular services, and maintenance for the VoIP phone system.
Item 34 – CONSULTING SERVICES
Item 39 – OTHER OUTSIDE SERVICES
CAPITAL OUTLAY
<u>Item 52 – SMALL EQUIPMENT REPLACEMENT</u>

Funds are requested for replacement of various specialized tools and equipment. These items are not included in the depreciation fund.

Dept:	Purchasing			
		FY20	FY20	FY21
A		Budget	Estimated	Request
Account #	Account Name		Expenditures	
Supplies & N	flaintenance			
52000	Printing and Office Supplies	-	-	-
52100	Safety Equipment and Supplies	-	-	-
52200	Office/Computer System Maint.	-	-	-
52500	System Operation & Maintenance	2	-	-
52600	Building & Grounds Maintenance	94,600	91,577	106,900
52700	Treatment and Filter Supplies	-	-	-
52800	Lab Supplies	-	-	-
52900	Other System Maintenance	-	-	-
		94,600	91,577	106,900
Outside Serv	lices			
53000	Utilities		-	
53100	Telephone	-	-	_
53200	Uniforms	47,760	46,000	47,000
53300	Legal			
53400	Consulting Services	-	-	
53600	Fees and Support Services	-	-	_
53700	Postage & Delivery	-		_
53900	Other Outside Services	2,900	2,400	2,900
		50,660	48,400	49,900
Education &	Other Business Expenses			
54000	Education, Training	-	-	_
54100	Meals and Lodging	-	-	_
54200	Transportation	-	-	_
54300	Memberships & Sponsorships	-	-	_
-	······································	-	-	-
Capital Outla				
55000	Equipment/Other Capital Items	-	-	-
55200	Small Equipment Replacement			
	Grand Total	\$ 145.260	\$ 130 077 ¢	156 800

Grand Total

\$ 145,260 \$ 139,977 \$ 156,800

SPARTANBURG SANITARY SEWER DISTRICT

BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021

PURCHASING DEPARTMENT

<u>SUPPLIES AND MAINTENANCE</u> <u>Item 26 – BUILDING & GROUNDS MAINTENANCE</u>	\$106.000				
Funds are requested for the following:					
1) Company-wide facility grass cutting	\$49,500				
2) Company-wide janitorial services	\$56,400				
3) Contingency (stripping floors, one off carpet cleaning, etc.)	\$1,000				
OUTSIDE SERVICES Item 32 – UNIFORMS. This item provides for the company-wide cost of uniforms.					
Item 39 – OTHER OUTSIDE SERVICES. Funding requested to advertise requests for bids and other public notices.					

Dept:	Engineering					
			FY20	FY20	FY21	
			Budget	Estimated	Request	
Account #	Account Name		0	Expenditures		
Labor	Colories and Wenner	~				
51000	Salaries and Wages	\$	-	\$ -	\$	-
51100	Overtime		-	-		-
51200	Retirement		-	-		-
51300	FICA		-	-		-
51500	Group Insurance		-	-		-
51600	Worker's Compensation		-	-		-
51700	Employment Security Commission		-	-		-
51800	Other Post Employment Benefits		-	-		-
51900	Other Benefits-S/LTD Insurance		-	-		-
			-			-
Supplies & N	laintenance					
52000	Printing and Office Supplies					
52100	Safety Equipment and Supplies		-	-		-
52200	Office/Computer System Maint.			-	20.02	-
52300	Vehicle & Equipment Maint.			-	38,82	5
52400	Vehicle & Equipment Fuel		-	-		-
52500	System Operation & Maintenance			-	4.25	-
52600	Building & Grounds Maintenance		-	-	4,25	0
52700			-	-		-
52800	Treatment and Filter Supplies Lab Supplies		-	-		-
52800			-	-		-
52900	Other System Maintenance		-	-	42.07	-
			-	-	43,07	<u> </u>
Outside Serv	ices					
53000	Utilities		-	-		
53100	Telephone		-	-		_
53200	Uniforms		-	-		_
53300	Legal		-	-		-
53400	Consulting Services		11,000	11,000	12,000	2
53500	Audit		11,000	-	12,000	_
53600	Fees and Support Services		711,066	711,066	887,570	h
53700	Postage & Delivery		-	, 11,000	007,574	-
53900	Other Outside Services		-	-		~
			722,066	722,066	899,570	2
				,		_
Education &	Other Business Expenses					
54000	Education, Training			-		-
54100	Meals and Lodging		-	-		-
54200	Transportation		-	-		-
54300	Memberships & Sponsorships		-	-		-
54400	Employment Expenses		-	-		-
54500	Employee Programs		-	-		-
54600	Company Training Programs		-	-		-
			-	-		-
						_
Capital Outla	У					
55000	Equipment/Other Capital Items		-	-		-
55100	Capital Improvements		-	-		-
55200	Small Equipment Replacement	_	-	-		-
			-	-		-
						_
	Grand Total	\$	722,066	\$ 722,066	\$ 942,645	5

SPARTANBURG SANITARY SEWER DISTRICT BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021

ENGINEERING DEPARTMENT

SUPPLIES AND MAINTENANCE Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE This item includes the District's portion of funds for ESRI, InfoWater/Info Works, Auto Cad and Terrasync software
Item 25 – SYSTEM OPERATION & MAINTENANCE \$4,250 This item includes the District's portion of miscellaneous field supplies. \$4,250
OUTSIDE SERVICES Item 34 – CONSULTING SERVICES Funds are provided for miscellaneous engineering services.
Item 36 – FEES AND SUPPORT SERVICES

Dept:	Wastewater Treatment - Lynch Plant					
			FY20	-	FY20	FY21
			Pudgot		Estimated	Deguart
Account #	Account Name		Budget	E	kpenditures	Request
Labor						
51000	Salaries and Wages	\$	943,958	\$	960,000	\$ 1,003,649
51100	Overtime		60,000		64,000	60,000
51200	Retirement		156,216		159,334	176,140
51300	FICA		76,803		78,336	81,369
			1,236,977		1,261,670	1,321,159
Supplies & N	laintenance					
52000	Printing and Office Supplies		12,000		12,000	12,000
52100	Safety Equipment and Supplies		9,100		9,100	9,100
52200	Office/Computer System Maint.		5,000		5,000	5,000
52500	System Operation & Maintenance		272,000		200,000	
52600	Building & Grounds Maintenance		45,000			221,000
52700	Treatment and Filter Supplies				60,965	60,000
52800	Lab Supplies		350,400		380,000	365,702
52900	Other System Maintenance		3,000		3,000	3,000
52900	other system Maintenance		-		-	-
			696,500		670,065	 675,802
Outside Serv	ices					
53000	Utilities		1,123,131		1,236,284	1,271,000
53100	Telephone		5,400		10,000	10,000
53300	Legal		5,400		10,000	10,000
53400	Consulting Services		60,000		40,000	40,000
53600	Fees and Support Services		31,959		11,830	3,000
53700	Postage & Delivery		600		300	300
53900	Other Outside Services		30,000		15,000	15,000
55500	other outside services		1,251,090		1,313,414	 1,339,300
	Other Business Expenses					
54000	Education, Training		15,000		20,000	20,000
54100	Meals and Lodging		5,000		5,000	5,000
54200	Transportation		4,000		2,000	2,000
54300	Memberships & Sponsorships		3,000		3,000	 3,000
			27,000		30,000	 30,000
Capital Outla	v					
55000	Equipment/Other Capital Items		16,356		16,356	19,000
55200	Small Equipment Replacement					
			16,356		16,356	 19,000
Company Exp 56400			F 000		F 000	F 000
30400	Customer Relations & Info.		5,000		5,000	 5,000
			5,000		5,000	 5,000
	Grand Total	\$	3,232,923	\$	3,296,505	\$ 3,390,260
		_				

Dept: Wastewater Treatment - Lynch Plant

SPARTANBURG SANITARY SEWER DISTRICT

BUDGET HIGHLIGHTS - FISCAL YEAR 2020-2021

WASTEWATER TREATMENT DEPARTMENT – LYNCH PLANT

Note: This budget reflects cost for Fairforest and Lawson's Fork facilities.

LABOR DEPARTMENT LABOR TOTAL The FY21 budget requests no additional positions.
<u>SUPPLIES AND MAINTENANCE</u> <u>Item 20 – PRINTING AND OFFICE SUPPLIES</u>
Item 21 – SAFETY EQUIPMENT AND SUPPLIES
<u>Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE</u>
Item 25 – SYSTEM OPERATION & MAINTENANCE\$221,000This item budgets for Fairforest Wastewater treatment processes:Materials, Supplies & Repairs\$168,000Maintenance by Outside Contractor\$31,000Solids Management\$20,000SCADA Instrument & Electronic repair\$2,000
<u>Item 26 – BUILDING & GROUNDS MAINTENANCE</u>
Item 27 – TREATMENT & FILTER SUPPLIES
This line item reflects projected chemical prices and usage for Fairforest and Lawson's Fork facilities.
This line item reflects projected chemical prices and usage for Fairforest and Lawson's Fork facilities. Item 28 – LAB SUPPLIES \$3,000
This line item reflects projected chemical prices and usage for Fairforest and Lawson's Fork facilities. Item 28 – LAB SUPPLIES \$3,000 This line item includes cost for lab supplies for the lab at the wastewater treatment plant. \$3,000 OUTSIDE SERVICES \$1,271,000 This item provides for electrical and water service, and includes a 2% cost of service \$1,271,000
This line item reflects projected chemical prices and usage for Fairforest and Lawson's Fork facilities. Item 28 – LAB SUPPLIES \$3,000 This line item includes cost for lab supplies for the lab at the wastewater treatment plant. \$3,000 OUTSIDE SERVICES \$1,271,000 This item provides for electrical and water service, and includes a 2% cost of service increase for Duke Energy. \$10,000
This line item reflects projected chemical prices and usage for Fairforest and Lawson's Fork facilities. Item 28 – LAB SUPPLIES \$3,000 This line item includes cost for lab supplies for the lab at the wastewater treatment plant. \$3,000 OUTSIDE SERVICES \$1,271,000 This item provides for electrical and water service, and includes a 2% cost of service increase for Duke Energy. \$10,000 This item budgets for data lines for SCADA and phone service at Fairforest and Lynch plant facilities. \$10,000

Item 39 – OTHER OUTSIDE SERVICES
EDUCATION & OTHER BUSINESS EXPENSES Item 40 – EDUCATION AND TRAINING Funds requested for license preparation, 5S training, and staff development.
<u>Item 41 – MEALS AND LODGING</u>
Item 42 – TRANSPORTATION
Item 43 – MEMBERSHIPS & SPONSORSHIPS Funds are requested for association memberships/dues. \$3,000
CAPITAL OUTLAY Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS (1) Brush Mower (\$4,000) A Brush mower for maintenance of storm water outfalls and discharge right of ways cleared is requested
 Metal cover for Lime slurry station (\$3,800) A metal cover for the lime slurry station at the A. Manning Lynch WWTF is requested. The current area is uncovered and exposes the equipment to the equipment.
 Utility trailer (\$1,200) A 5' X 8' trailer for moving smaller equipment between plants (air compressors, pressure washer, sprayers, etc.) is requested.
(1) Solar Pole Lighting System for Remote Sampling Areas (\$10,000) Currently, there are areas in the WWT Facilities that need lighting upgrades or additional lighting. These units will reduce the lighting power consumption and prevent additional conduit runs for new installations.
<u>COMPANY EXPENSE</u> <u>Item 64 – CUSTOMER RELATIONS & INFO</u>

Funds are budgeted for RxCycle program and Fairforest plant tours.

Dept:	Wastewater Treatment-Biosolids			
		FY20	FY20	FY21
		Quideat	Estimated	Descusst
Account #	Account Name	Budget	Expenditures	Request
Supplies & N				
52000	Printing and Office Supplies	-	-	-
52100	Safety Equipment and Supplies		-	-
52200	Office/Computer System Maint.	-	-	-
52500	System Operation & Maintenance	1,323,250	1,100,000	1,343,226
52600	Building & Grounds Maintenance	-	-	-
52700	Treatment and Filter Supplies	250,000	210,000	250,000
52800	Lab Supplies	1,000	1,000	1,000
52900	Other System Maintenance	-	-	-
		1,574,250	1,311,000	1,594,226
0.1.1.0				
Outside Serv				
53000	Utilities	-	-	-
53100	Telephone	-	-	-
53300	Legal	-	-	-
53400	Consulting Services	-	-	-
53600	Fees and Support Services	-	-	-
53700	Postage & Delivery	-	-	-
53900	Other Outside Services	-	-	-
			-	-
Education &	Other Business Expenses			
54000	Education, Training	-	-	
54100	Meals and Lodging	-		
54200	Transportation	-		-
54300	Memberships & Sponsorships	-	-	-
		-	-	-
Capital Outla	зу			
55000	Equipment/Other Capital Items	-	-	-
55200	Small Equipment Replacement	-	-	-
		-	-	-
	Grand Total	\$ 1,574,250	\$ 1,311,000 \$	1,594,226
		+ 1,57 1,250	+ 1,011,000 +	1,00 1,220

SPARTANBURG SANITARY SEWER DISTRICT BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021 WASTEWATER TREATMENT DEPARTMENT – BIOSOLIDS

SUPPLIES AND MAINTENANCE		
Item 25 – SYSTEM OPERATION & MAINTENA	NCE	\$1,343,226
This item budgets for Biosolids Wastewater process		
Dewatering and Landfilling operations	\$1,064,450	
Solids Management parts and supplies	\$38,550	
Solids Management (pump and haul services)	\$240,226	
Item 27 – TREATMENT & FILTER SUPPLIES		
The FY21 budget reflects projected chemical prices	and usage for the respective facil	ities.
Item 28 – LAB SUPPLIES		\$1,000

This line item includes cost for lab supplies for the lab at the wastewater treatment plant.

Dept:	Wastewater Treatment-Other			
		FY20	FY20	FY21
		Budget	Estimated	Decuest
Account #	Account Name	Budget	Expenditures	Request
Supplies & I	Maintenance			
52000	Printing and Office Supplies	-	-	-
52100	Safety Equipment and Supplies	-	-	-
52200	Office/Computer System Maint.	-	-	-
52500	System Operation & Maintenance	184,000	120,000	192,800
52600	Building & Grounds Maintenance	8,500	25,485	-
52700	Treatment and Filter Supplies	187,744	198,000	200,924
52800	Lab Supplies	4,000	750	1,000
52900	Other System Maintenance	10,000	-	-
		394,244	344,235	394,724
Outside Ser	vices			
53000	Utilities	620.012	500.000	550.000
53100	Telephone	639,012	500,000	550,000
53300	Legal	12,000	12,000	12,000
53400	Consulting Services	-	-	-
53600	Fees and Support Services	-	-	-
53700	Postage & Delivery	-	8,525	8,525
53900	Other Outside Services	-	-	-
55900	Other Outside Services	-	-	-
		651,012	520,525	570,525
Education &	Other Business Expenses			
54000	Education, Training	-	-	-
54100	Meals and Lodging	-	-	-
54200	Transportation	-	-	-
54300	Memberships & Sponsorships	-	-	-
		-	-	-
Capital Outl	av			
55000	Equipment/Other Capital Items	71,337	52,000	54,000
55200	Small Equipment Replacement	-		,
	j, • • • or b e ∙ rora crate	71,337	52,000	54,000
	Grand Total	\$ 1,116,593	\$ 916,760	\$ 1,019,249
	Grand Total	φ 1,110,J35	÷ 510,700 .	, 1,013,243

Dept: Wastewater Treatment-Other

22

<u>SPARTANBURG SANITARY SEWER DISTRICT</u> <u>BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021</u> WASTEWATER TREATMENT DEPARTMENT - OTHER

Note: This budget reflects the following facilities Lower North Tyger River WWTF, South Tyger River WWTF, Page Creek WWTF, Fingerville WWTF, Cowpens WWTF, Clifton WWTF, Pacolet WWTF.

SUPPLIES AND MAINTENANCE Item 25 – SYSTEM OPERATION & MAINTENANCE
This item budgets for other Wastewater Treatment Facilities processes:
Materials, Supplies & Repairs \$150,100
Maintenance by Outside Contractor\$37,700SCADA Instr. & Electronic Repair\$5,000
SCADA Instr. & Electronic Repair \$5,000
Item 27 – TREATMENT & FILTER SUPPLIES
The FY21 budget reflects projected chemical prices and usage for the respective facilities.
Itom 29 I AD CUDDI JEC
<u>Item 28 – LAB SUPPLIES</u>
This tient includes lab consumables. Field meter reagents, probes, etc.
OUTSIDE SERVICES
<u>Item 30 – UTILITIES</u>
This item provides for electrical and water service.
<u>Item 31 – TELEPHONE</u> \$12,000
This item budgets for data lines for SCADA and phone service at all treatment facilities.
Item 36 – FEES AND SUPPORT SERVICES
Funds used for DHEC permit requirements.
CAPITAL OUTLAY
Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS
(1) Metal building (\$3,000)
A metal building is requested for the South Tyger WWTF. The current storage area is used to store
supplies and the well water equipment. The moisture in this building causes the logbook and other
DHEC required manuals to deteriorate. A metal building would provide better record storage.
(1) Generator for the Pacolet WWTF (\$51,000)
This generator is required for continuous treatment through an electrical outage. This is especially
This generator is required for continuous treatment through an electrical outage. This is especially

significant based on the remoteness of the Pacolet Mills WWTF.

Dept:	Compliance						
			FY20		FY20		FY21
			Budget	E	stimated		Request
Account #	Account Name		buuget	Exp	penditures		Request
Labor							
51000	Salaries and Wages	\$	294,687	\$	294,697	\$	255,899
51100	Overtime		2,200		-		-
51200	Retirement		46,196		45,855		42,377
51300	FICA		22,712		22,544		19,576
			365,795		363,096		317,852
Supplies & N	laintenance						
52000	Printing and Office Supplies		2,500		1,605		2,000
52100	Safety Equipment and Supplies		1,050		700		1,050
52200	Office/Computer System Maint.		8,550		8,063		8,550
52500	System Operation & Maintenance		0,550		0,005		0,550
52600	Building & Grounds Maintenance						
52700	Treatment and Filter Supplies						
52800	Lab Supplies						
52900	Other System Maintenance		_		-		
			12,100		10,368		11,600
		-					
Outside Serv							
53000	Utilities		-		-		-
53100	Telephone		-		-		-
53300	Legal		-		-		-
53400	Consulting Services		11,500		8,420		11,500
53600	Fees and Support Services		-		-		-
53700	Postage & Delivery		3,500		1,750		3,500
53900	Other Outside Services		750		150		450
			15,750		10,320		15,450
Education &	Other Business Expenses						
54000	Education, Training		9,650		4,085		10,000
54100	Meals and Lodging		-,		-		1,500
54200	Transportation		-		-		-,
54300	Memberships & Sponsorships		700		590		700
			10,350		4,675		12,200
Capital Outla	-		25 000				
55000	Equipment/Other Capital Items		35,000		-		-
55200	Small Equipment Replacement		550 35,550		250		500 500
			55,550		250		500
Company Exp	penses						
56400	Customer Relations & Info.		10,000		5,500		10,000
			10,000		5,500		10,000
	Grand Total	\$	440 545	\$	204 200	\$	267 602
	Grand Total	>	449,545	<u>ې</u>	394,209	Ş	367,602

<u>SPARTANBURG SANITARY SEWER DISTRICT</u> <u>BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021</u> <u>COMPLIANCE DEPARTMENT</u>

LABOR DEPARTMENT LABOR TOTAL
SUPPLIES AND MAINTENANCE Item 20 – PRINTING AND OFFICE SUPPLIES Includes general office supplies and printing needs for the Compliance Department.
<u>Item 21 – SAFETY EQUIPMENT AND SUPPLIES</u>
Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE. \$8,550 This item budgets for Captain's database fee and support for office systems. \$8,550
OUTSIDE SERVICES Item 34 – CONSULTING SERVICES Funds are included for the headworks analysis required by regulation and other consulting service as required.
Item 37 – POSTAGE AND DELIVERY
Item 39 – OTHER OUTSIDE SERVICES. \$450 This item includes public notices regarding industrial user compliance records.
EDUCATION & OTHER BUSINESS EXPENSES Item 40 – EDUCATION AND TRAINING. \$10,000 This item budgets for pretreatment meeting, operator certification, renewal fees, and other technical training. \$10,000
<u>Item 41 – MEALS AND LODGING</u>
Item 43 – MEMBERSHIPS & SPONSORSHIPS
CAPITAL OUTLAY Item 52 – SMALL EQUIPMENT REPLACEMENT This item budgets for hand tools for the specialist position.
COMPANY EXPENSES Item 64 – CUSTOMER RELATIONS & INFO Funds are provided for a recognition event for industrial users and the grease outreach program.

Dept:	Lab Services					
			FY20		FY20	FY21
			Durlant	Es	timated	
Account #	Account Name		Budget	Exp	enditures	Request
Labor						
51000	Salaries and Wages	\$	342,990	\$	398,321	\$ 737,925
51100	Overtime		10,000		6,300	11,963
51200	Retirement		54,925		62,959	124,181
51300	FICA		27,004		30,954	57,366
			434,919		498,534	931,436
Supplies & N	laintenanco					
52000	Printing and Office Supplies					
52100	Safety Equipment and Supplies		2 200		1 400	1 400
52200	Office/Computer System Maint.		2,800		1,400	1,400
52500	System Operation & Maintenance		-		-	-
52600			10 420		15 200	-
52000	Building & Grounds Maintenance Treatment and Filter Supplies		16,428		15,306	15,014
52800	Lab Supplies		105 450		-	452.250
52900			165,450		142,140	152,350
52500	Other System Maintenance		184,678		158,846	 - 168,764
			104,070		136,640	100,704
Outside Serv	ices					
53000	Utilities		37,200		36,760	36,720
53100	Telephone		540		527	600
53300	Legal		540		527	000
53400	Consulting Services		10,000		10,000	10,000
53600	Fees and Support Services		2,080		1,406	2,330
53700	Postage & Delivery		2,000		1,400	2,330
53900	Other Outside Services		378,829		323,983	400,264
55500			428,649		372,676	 449,914
Education &	Other Business Expenses					
54000	Education, Training		8,380		2,280	14,000
54100	Meals and Lodging		700		700	1,400
54200	Transportation		939		800	1,766
54300	Memberships & Sponsorships		880		835	 1,550
			10,899		4,615	18,716
Control Cont						
Capital Outla			05 000		05 004	22 750
55000	Equipment/Other Capital Items		85,000		85,084	33,759
55200	Small Equipment Replacement		2,000		1,000	 2,000
			87,000		86,084	 35,759
	Grand Total	\$	1,146,145	\$	1,120,755	\$ 1,604,589
		-				

<u>SPARTANBURG SANITARY SEWER DISTRICT</u> <u>BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021</u> <u>LABORATORY SERVICES DEPARTMENT</u>

LABOR DEPARTMENT LABOR TOTAL
The FY21 budget reflects the transfer of six SWS positions to SSSD.
SUPPLIES AND MAINTENANCE Item 21 – SAFETY EQUIPMENT AND SUPPLIES. This item budgets for personal protection equipment and miscellaneous safety needs.
SUPPLIES AND MAINTENANCE Item 26 – BUILDING & GROUNDS MAINTENANCE The joint lab facility requires funding for supplies and maintenance/repair of the Lab Services building.
Item 28 – LAB SUPPLIES
OUTSIDE SERVICES Item 30 – UTILITIES This item budgets for power and natural gas for the joint lab facility.
<u>Item 31 – TELEPHONE</u>
Item 34 – CONSULTING SERVICES
<u>Item 36 – FEES AND SUPPORT SERVICES</u>
Item 39 – OTHER OUTSIDE SERVICES. Funds are requested for services of commercial laboratories for analysis of samples that are not tested within the District's lab. The requirements for the services include NPDEDS permits, biosolids monitoring, pretreatment regulations, PCB monitoring, etc.
EDUCATION & OTHER BUSINESS EXPENSES <u>Item 40 – EDUCATION AND TRAINING</u>
<u>Item 41 – MEALS AND LODGING</u>
<u>Item 42 – TRANSPORTATION</u> \$1,766

This item provides for business use of personal vehicles.

Item 4	<u>3 – MEMBERSHIPS & SPONSORSHIPS</u>
	TAL OUTLAY
(1)	<u>0 – EQUIPMENT/OTHER CAPITAL ITEMS</u>
	Upgrade lighting in Lab Services building to LED flat panels.
(1)	6-way filtration manifold (\$5,015)
	This addition will expand the lab's capacity for speed processing of total suspended solids (TSS) analyses required by NPDES and industrial permits.
(1)	HotBlock® digester (\$8,207)
	The HotBlock® digester would allow Laboratory Services to bring TKN analysis in-house through savings on contract lab analysis
(1)	Large BOD incubator (\$8,537)
	This would increase the labs capacity for performing Biological Oxygen Demand (BOD) analysis required by NPDES and industrial permits.
	2- SMALL EQUIPMENT REPLACEMENT

Funds are requested for replacement of various specialized tools and equipment on an as need basis. These items are not included in the Depreciation Fund.

Dept:	Collection & Distribution						
			FY20		FY20		FY21
			Budget	, 1	Estimated		Request
Account #	Account Name	Budget		Expenditures			nequest
Labor							
51000	Salaries and Wages	\$	1,525,602	\$	1,525,602	\$	1,380,290
51100	Overtime		90,000		90,000		96,000
51200	Retirement		251,388		251,388		244,474
51300	FICA		123,594		123,594		112,936
			1,990,584		1,990,583		1,833,700
Supplies & N	faintenance						
52000	Printing and Office Supplies		-		-		-
52100	Safety Equipment and Supplies		26,750		26,750		26,750
52200	Office/Computer System Maint.		-				
52500	System Operation & Maintenance		200,000		227,208		250,000
52600	Building & Grounds Maintenance		12,450		12,450		12,450
52700	Treatment and Filter Supplies						
52800	Lab Supplies		-		-		
52900	Other System Maintenance		100,000		104,925		110,000
		-	339,200		371,333		399,200
			000,200		071,000		555,200
Outside Serv	ices						
53000	Utilities		12,464		12,464		11,580
53100	Telephone		2,492		2,492		2,430
53300	Legal		-		-		-
53400	Consulting Services		10,000		5,000		10,000
53600	Fees and Support Services		153,837		153,837		153,693
53700	Postage & Delivery		1,000		500		1,000
53900	Other Outside Services		35,000		25,000		35,000
			214,793		199,293		213,703
	Other Business Expenses						
54000	Education, Training		17,800		7,150		16,800
54100	Meals and Lodging		2,500		2,500		2,500
54200	Transportation		1,000		500		1,000
54300	Memberships & Sponsorships		1,680		1,680		1,680
54400	Employment Expenses		-		-		-
54500	Employee Programs		-		-		-
54600	Company Training Programs		-		-		-
			22,980		11,830		21,980
C							
Capital Outla 55000			CE 000		CE 000		27.200
	Equipment/Other Capital Items		65,000		65,000		37,200
55200	Small Equipment Replacement		20,000		20,000		20,000
			85,000		85,000	_	57,200
Company Exp	penses						
56400	Customer Relations & Info.		10,000		10,000		10,000
			10,000		10,000		10,000
							,
	Grand Total	\$	2,662,557	\$	2,668,039	\$	2,535,783

29

SPARTANBURG SANITARY SEWER DISTRICT BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021 COLLECTION & DISTRIBUTION DEPARTMENT

LABOR DEPARTMENT LABOR TOTAL The FY21 budget request reflects transfer of three positions from C&D to AGM departments.
SUPPLIES AND MAINTENANCE Item 21 – SAFETY EQUIPMENT AND SUPPLIES Funds requested include personal protection equipment for all departmental employees and first aid kits and supplies for all department vehicles and buildings.
Item 25 – SYSTEM OPERATION & MAINTENANCE
Item 26 – BUILDING & GROUNDS MAINTENANCE
Item 29 – OTHER SYSTEM MAINTENANCE
OUTSIDE SERVICES Item 30 – UTILITIES \$11,580 Funds are requested for electrical power and natural gas service for the joint maintenance facility. \$11,580
<u>Item 31 – TELEPHONE</u>
Request includes monthly telephone service, long distance charges, and telephone system maintenance for the joint maintenance facility.
system maintenance for the joint maintenance facility. <u>Item 34 – CONSULTING SERVICES</u>
system maintenance for the joint maintenance facility. <u>Item 34 – CONSULTING SERVICES</u>

EDUCATION & OTHER BUSINESS EXPENSES

EDUC	CATION & OTHER BUSINESS EXPENSES
Fund	0 – EDUCATION, TRAINING
train	ing, instrumentation training, grease control program, equipment symposiums,
back	flow prevention and electrical certification, and CDL license and renewal fees.
	per teneral and televital continuation, and CDD neonse and renewal rees.
Item 4	1 – MEALS AND LODGING
Func	Is are requested for meals associated with after hours and weekend work.
Itom 4	
This	<u>2 – TRANSPORTATION</u>
THIS	tem provides for business use of personal venteles.
Item 4	3 – MEMBERSHIPS & SPONSORSHIPS
This	item provides for SC Environmental certification/license renewal and WEASC dues.
	TAL OUTLAY
	0 – EQUIPMENT/OTHER CAPITAL ITEMS
(1)	Asphalt cutter (\$30,000)
	Asphalt cutter will be used for raising and lowering of manhole in roadway projects.
	This tool/attachment makes circular cuts reducing the amount of asphalt removed. It will also enhance safety of crews limiting lifting required and remove asphalt and manhole ring/covers.
	enhance safety of crews minting inting required and remove asphalt and mannole mig/covers.
(1)	Laser printer (\$400)
	This printer will be utilized by Field operations Manager for CCTV and PACP inspections.
(1)	Sewer line cleaning nozzle (\$3,800)
	This cutter uses turbine technology in combination with 3D fluid mechanics to deliver
	outmatched cutting performance in its operating range. The flexible guide skid is adjustable
	between 6" – 12" within a 1/16" making it capable of handling offsets in the pipe. Compliance
	crews will be able to remove roots, grease, mineral deposits and protruding taps.
(1)	Miscellaneous sewer tools (\$3,000)
(-)	Miscellaneous specialized tools used by Collection Maintenance crews: Drop Manhole Bridge,
	telescoping grabbers and vac-trap. These items are useful tools for removing debris from inverts,
	and trapping debris while cleaning lines.
Item 5	2 – SMALL EQUIPMENT REPLACEMENT
Fund	s are requested for replacements of various specialized tools and equipment on an as
in the	ed basis. Each piece of equipment has a value of less than \$5,000 and is not included
mach	e Depreciation Fund. Examples: chain saws, pipe cutters, locating equipment, boring nines, tapping machines, tamps, air pumps, gas powered pumps, generators, emergency
	ing, pressure gauges, lawn care equipment, pneumatic punches, etc.
-8-10	o, r
COM	PANY EXPENSE
	4 - CUSTOMER RELATIONS & INFO

 Item 64 – CUSTOMER RELATIONS & INFO
 \$10,000

 Funds are requested for Disposable Wipes Campaign Funding.
 \$10,000

Dept:	Fleet Services			
		FY20	FY20	FY21
		Dudget	Estimated	R
Account #	Account Name	Budget	Expenditures	Request
Supplies & N	Aaintenance			
52000	Printing and Office Supplies	-	-	-
52100	Safety Equipment and Supplies	-	-	-
52200	Office/Computer System Maint.	7,500	7,500	7,500
52300	Vehicle & Equipment Maint.	125,000	125,000	125,000
52400	Vehicle & Equipment Fuel	155,000	140,000	155,000
52500	System Operation & Maintenance	15,000	9,216	15,000
52600	Building & Grounds Maintenance	-	-	-
52700	Treatment and Filter Supplies	-	-	-
52800	Lab Supplies	-	-	-
52900	Other System Maintenance	-	-	-
		302,500	281,716	302,500
Outside Serv				
53000	Utilities	-	-	-
53100	Telephone	8 H	-	-
53300	Legal	-	-	-
53400	Consulting Services	-	-	-
53600	Fees and Support Services	140,000	140,000	145,000
53700	Postage & Delivery	-	-	-
53900	Other Outside Services	19,000	25,000	25,000
		159,000	165,000	170,000
Education &	Other Business Expenses			
54000	Education, Training		-	-
54100	Meals and Lodging	-	-	-
54200	Transportation	-	-	-
54300	Memberships & Sponsorships	-	-	-
		-	-	-
Capital Outla				
55000	Equipment/Other Capital Items	12,000	-	-
55200	Small Equipment Replacement	-	-	-
		12,000	-	-
	Grand Total	\$ 473,500	\$ 446,716 \$	472,500

.

SPARTANBURG SANITARY SEWER DISTRICT

BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021

FLEET SERVICES DEPARTMENT

SUPPLIES AND MAINTENANCE Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE. This item includes funds for the Fleet maintenance software.	\$7,500
Item 23 – VEHICLE & EQUIPMENT MAINTENANCE. Funds requested are to maintain vehicles, heavy trucks and equipment. Costs reflect all parts and supplies associated with Fleet Services expenditures.	\$125,000
Item 24 – VEHICLE & EQUIPMENT FUEL. Funds requested are to provide fuel (gas and diesel) for vehicles, heavy trucks and equipment.	\$155,000
Item 25 – SYSTEM OPERATION & MAINTENANCE. Funds requested are for the repair and replacement of existing tools and equipment; waste oil disposal; and shop supplies.	\$15,000
OUTSIDE SERVICES Item 36 – FEES AND SUPPORT SERVICES. S This item budgets the inter-company cost paid to Spartanburg Water System for maintenance of the District fleet. S	145,000

Dept: Above Ground Maintenance

Dept:	Above Ground Maintenance						
			FY20		FY20		FY21
			Budget	Es	stimated		Paquact
Account #	Account Name		Budget	Exp	enditures		Request
Labor							
51000	Salaries and Wages	\$	394,787	\$	394,787	\$	513,886
51100	Overtime		15,000		5,000		20,000
51200	Retirement		63,763		62,207		88,411
51300	FICA		31,349		30,584		40,842
			504,899		492,578		663,139
C							
Supplies & N							
52000	Printing and Office Supplies		-		-		-
52100	Safety Equipment and Supplies		10,000		4,000		8,000
52200	Office/Computer System Maint.		-		-		-
52400	Vehicle & Equipment Fuel		-		-		-
52500	System Operation & Maintenance		90,000		60,000		90,000
52600	Building & Grounds Maintenance		-		-		-
52700	Treatment and Filter Supplies		-		-		-
52800	Lab Supplies		-		-		-
52900	Other System Maintenance		-		-		-
			100,000		64,000		98,000
Outside Serv	ices						
53000	Utilities		62				
53100	Telephone						
53300	Legal		-		-		-
53400	Consulting Services				-		-
53600	Fees and Support Services						-
53700	Postage & Delivery		-		-		-
53900	Other Outside Services		-		-		-
55500	Other Outside Services						
Education &	Other Business Expenses						
54000	Education, Training		20,000		15,000		20,000
54100	Meals and Lodging		800		400		800
54200	Transportation		250		-		250
54300	Memberships & Sponsorships		1,400		500		1,000
			22,450		15,900		22,050
Capital Outla							
55000	Equipment/Other Capital Items		3,237		-		-
55200	Small Equipment Replacement		5,000		1,500		3,500
			8,237		1,500		3,500
	Grand Total	\$	625 596	ć	E72 079	ć	796 690
	Grand Total	>	635,586	\$	573,978	\$	786,689

SPARTANBURG SANITARY SEWER DISTRICT SYSTEM BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021 ABOVE GROUND MAINTENANCE DEPARTMENT

LABOR DEPARTMENT LABOR TOTAL
SUPPLIES AND MAINTENANCE Item 21 – SAFETY EQUIPMENT AND SUPPLIES This item includes Safety Supplies & Equipment; Electrical Glove Testing and Replacement; Fall Protection devices and supplies, ARC Flash gear purchase and replacement, Confined Space Monitor, repairs, calibration and testing gas, Confined Space entry equipment. Other personnel safety items as required.
Item 25 – SYSTEM OPERATION & MAINTENANCE
EDUCATION & OTHER BUSINESS EXPENSES Item 40 – EDUCATION, TRAINING
<u>Item 41 – MEALS AND LODGING</u>
<u>Item 42 – TRANSPORTATION</u>
Item 43 – MEMBERSHIPS & SPONSORSHIPS
<u>CAPITAL OUTLAY</u> <u>Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS</u>
Item 52 – SMALL EQUIPMENT REPLACEMENT

Dept:	Lift Stations			
		FY20	FY20	FY21
		Budget	Estimated	Request
Account #	Account Name		Expenditures	nequest
	Aaintenance			
52000	Printing and Office Supplies	-	-	~
52100	Safety Equipment and Supplies	-	-	-
52200	Office/Computer System Maint.	-	-	-
52500	System Operation & Maintenance	85,000	101,750	100,000
52600	Building & Grounds Maintenance	14,000	500	14,000
52700	Treatment and Filter Supplies	60,000	52,000	55,000
52800	Lab Supplies	-	-	-
52900	Other System Maintenance	-	-	-
		159,000	154,250	169,000
Outside Serv	vices			
53000	Utilities	275,000	292,260	298,300
53100	Telephone	47,000	38,700	47,000
53300	Legal		-	
53400	Consulting Services	-	-	_
53600	Fees and Support Services	-	-	-
53700	Postage & Delivery	-	-	-
53900	Other Outside Services	25,000	7,000	25,000
		347,000	337,960	370,300
Education &	Other Business Expenses			
54000	Education, Training			
54100	Meals and Lodging		-	-
54200	Transportation	-	-	-
54300	Memberships & Sponsorships		-	-
5.500	Memberships & Sponsorships	-	-	-
Consider LO and				
Capital Outla				
55000	Equipment/Other Capital Items	-	-	-
55200	Small Equipment Replacement	5,000	785	5,000
		5,000	785	5,000
	Grand Total	\$ 511,000	\$ 492,995	544,300

SPARTANBURG SANITARY SEWER DISTRICT BUDGET HIGHLIGHTS – FISCAL YEAR 2020-2021 LIFT STATIONS DEPARTMENT

SUPPLIES AND MAINTENANCE \$100,000 Item 25 – SYSTEM OPERATION & MAINTENANCE \$100,000 Funds are requested for materials, spare parts, supplies, repair parts, and maintenance for pump stations and odor control facilities. Also includes hand tools, construction supplies, equipment rental and maintenance by outside contractors.
Item 26 – BUILDING & GROUNDS MAINTENANCE
Funds requested are for access road maintenance and gate/fence repairs.
Item 27 – TREATMENT & FILTER SUPPLIES Funds are requested for odor control chemicals, (Love Springs, South Tyger River, Camp Croft, Whitney, Thickety Creek, Middle Tyger #1, Idlewood, Bradford Crossing, Glendale) and for odor control filters.
OUTSIDE SERVICES Item 30 – UTILITIES \$298,300 Funds requested for electrical power and water service for the District's pump stations and odor control stations. \$298,300
<u>Item 31 – TELEPHONE</u>
Item 39 – OTHER OUTSIDE SERVICES. Funds requested for pump and haul services during hazardous weather/excessive rainfall events to assist in the prevention of SSO's.
<u>CAPITAL OUTLAY</u> <u>Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS</u>
Item 52 – SMALL EQUIPMENT REPLACEMENT

SPARTANBURG SANITARY SEWER DISTRICT EMPLOYEE SUMMARY

			Number of Positions	
		FY 19-20	FY 20-21	
Department	Position Title	Approved	Proposed	
Wastewater Treatment (41)	WWT Plant Lead Operator	2	2	
	WWT Plant Operator	11	11	
	WWT Data Technician	1	1	
	Director of Wastewater Treatment	1	1	
	Biosolids/Residuals Operator	1	1	
	WWT Sep/Grease Rec. Station Tech I	1	1	
		17	17	
Compliance Services (45)	Compliance Supervisor	1	1	
	Compliance Specialist	3	4	
	Grease Control Program Technician	1	0	
		5	5	
_aboratory Services (55)	Field Technician I	1	3	
	Field Technician II	1	0	
	Field Technician III	1	0	
	Quality Assurance Officer	1	1	
	Laboratory Analyst	1	1	
	Lab Services Coordinator	1	1	
	Laboratory Technician I	2	2	
	Laboratory Technician II	1	2	
	Laboratory Technician III	0	2	
	Compliance Department Manager	0	1	
	Field Services Coordinator	0	1	
	Lab Services Section Manager	0	1	
		9	15	
Collection & Distribution (61)	Collection / Distribution Programs Manager	1	1	
	Collection / Distribution Line Locator	1	1	
	Field Coordinator	3	3	
	Field Operations Manager	1	1	
	AGM Technician I	3	0	
	Collection / Distribution Team Leader I	9	10	
	Collection / Distribution Team Leader II	2	1	
	Collection / Distribution Team Member I	8	7	
	Collection / Distribution Team Member II	6	5	
	Collection / Distribution Team Member III	1	3	
		35	32	
Above Ground Maintenance (65)	AGM Coordinator	1	1	
	AGM Technician I	3	6	
	AGM Technician II	1	1	
	AGM Technician III	2	2	
	Facility Maintenance Manager	1	1	
		8	11	
	Company Total	74	80	

SPARTANBURG SANITARY SEWER DISTRICT DEPRECIATION FUNDING SCHEDULE

	Replacement Cost	# of Years	Annual Amount
Vehicles, Heavy Trucks & Equipment	9,691,950	10	969,195
Waste Water Treatment	24,703,831	Various	1,646,922
Maintenance (Lift Stations)	7,265,000	15	484,333
Office Equipment	9,100	8	1,138
Lab Equipment	762,818	10	76,282
Computer Equipment	224,565	5	44,913
Process Control	942,000	11	85,636
	Total	-	3,308,419
	FY 20 Funding Request		2,000,000

SPARTANBURG SANITARY SEWER DISTRICT DEPRECIATION FUND FIVE-YEAR FUNDING AND EXPENDITURE SCHEDULE

FY 2020 Ending Balance	4,000,000
<u>FY 2021</u>	
Annual Funding	2,000,000
Expenditure Schedule	
1. Vehicle/Equipment Replacement	(610,000)
2. Waste Water Treatment Fairforest Biosolids Special Facilities Lawson's Fork Lower North/South Tyger River	(1,000,000)
3. Lab Equipment & Services	(54,415)
4. Lift Stations/Odor Control Stations	(204,000)
5. Computer Equipment	(49,400)
6. Process Control	(114,460)
7. Collection System Equipment	(95,000)
Subtotal FY 2021 Expenditures	(2,127,275)
Ending Balance	3,872,725

Annual Funding	2,200,000
Expenditure Schedule	
1. Vehicle/Equipment Replacement	(520,000)
2. Waste Water Treatment Fairforest Biosolids Special Facilities Lawson's Fork Lower North/South Tyger River	(1,000,000)
3. Lab Equipment & Services	(116,538)
4. Lift Stations/Odor Control Stations	(792,000)
5. Computer Equipment	(72,250)
6. Process Control	(105,800)
7. Collection System Equipment	(185,000)
Subtotal FY 2022 Expenditures	(2,791,588)
Ending Balance	3,281,137
<u>FY 2023</u>	
Annual Funding	2,300,000
Expenditure Schedule	
1. Vehicle/Equipment Replacement	(433,000)
2. Waste Water Treatment Fairforest Biosolids Special Facilities Lawson's Fork Lower North/South Tyger River	(1,500,000)
3. Lab Equipment & Services	(162,976)
4. Lift Stations/Odor Control Stations	(787,000)
5. Computer Equipment	(38,750)
6. Process Control	(112,800)
7. Collection System Equipment	(67,500)
Subtotal FY 2023 Expenditures	(3,102,026)
Ending Balance	2,479,111

Annual Funding2,400,00Expenditure Schedule1. Vehicle/Equipment Replacement(586,002. Waste Water Treatment(1,000,00FairforestBiosolidsSpecial FacilitiesLawson's ForkLower North/South Tyger RiverLower River)0)
1. Vehicle/Equipment Replacement (586,00) 2. Waste Water Treatment (1,000,00) Fairforest Biosolids Special Facilities Lawson's Fork	,
2. Waste Water Treatment (1,000,00 Fairforest Biosolids Special Facilities Lawson's Fork	,
Fairforest Biosolids Special Facilities Lawson's Fork)0)
3. Lab Equipment & Services (52,15	50)
4. Lift Stations/Odor Control Stations (666,00)0)
5. Computer Equipment (42,12	25)
6. Process Control (48,30)0)
7. Collection System Equipment(217,50))0)
Subtotal FY 2024 Expenditures (2,612,07	'5)
Ending Balance 2,267,03	66
<u>FY 2025</u>	
Annual Funding 2,500,00	00
Expenditure Schedule	
1. Vehicle/Equipment Replacement (670,00)0)
2. Waste Water Treatment (1,500,00 Fairforest Biosolids Special Facilities Lawson's Fork Lower North/South Tyger River	10)
3. Lab Equipment & Services (68,60)1)
4. Lift Stations/Odor Control Stations (732,00)0)
5. Computer Equipment (35,87	'5)
6. Process Control (51,80)0)
7. Collection System Equipment (225,00)0)
Subtotal FY 2025 Expenditures (3,283,27	'6)
Ending Balance 1,483,76	60

Spartanburg Sanitary Sewer District Debt Service Schedule

788,250 788,450 207,125,453 8,924,136 0,230,458 0,236,812 0,741,633 1,016,717 788,050 792,050 790,300 787,950 0,311,166 0,676,332 0,673,433 1,779,668 9,898,907 9,068,506 9,463,293 0,231,249 0,232,576 0,232,214 0,237,834 7,606,383 0,242,077 0,231,977 0,355,031 **Fotal** 5,852,020 5,542,734 5,543,180 4,751,785 3,923,213 ,659,944 ,662,261 ,661,625 ,658,475 ,659,788 2,068,844 5,538,731 5,544,281 3,162,412 2,093,398 59,891,814 ,026,931 5,542,191 2020 3,142,750 3,142,000 539,750 3,139,500 2,779,750 12,743,750 2019 GO 758,750 352,750 352,750 352,750 9,813,167 1,149,417 2,661,250 2,505,500 ,680,000 2019 789,663 781,663 786,675 788,850 789,200 786,050 788,663 786,863 784,463 785,963 785,763 784,625 787,000 786,400 785,350 786,750 20,467,175 787,163 788,913 784,663 787,450 788,250 88,450 792,050 88,050 790,300 787,950 2016 GO 59,619,850 2,544,733 2,542,133 2,081,133 2,080,317 2,084,150 2,086,900 2,236,150 2,541,150 2,540,317 2,547,400 2,541,800 2,538,933 9,342,933 2,085,017 2,084,250 2,083,067 2,543,067 ,808,533 5,226,133 2,081,733 2014AB 833,952 832,932 833,498 833,508 833,014 833,690 5,000,594 2014 GO 172,750 6,506,917 72,750 72,750 72,750 172,750 172,750 172,750 172,750 172,750 172,750 172,750 172,750 172,750 2,418,500 72,750 72,750 ,324,417 172,750 2013 GO 592,800 775,808 694,206 ,189,438 3,611,533 887,733 28, 339, 724 694,206 694,206 ,002,540 ,452,800 814,467 3,571,000 ,725,400 ,701,238 ,188,667 ,189,267 ,193,042 ,190,646 ,979,958 ,190,771 2013 949,938 947,500 954,500 4,742,463 946,338 944,188 2011 GO 2028 2029 2030 2032 2033 2034 2035 2036 2037 2038 2039 2040 2042 2043 2044 2045 2025 2027 2031 2041 2046 2022 2024 2026 2021 2023 FY

43