

**SPARTANBURG SANITARY SEWER DISTRICT**

**FISCAL YEAR 2022 - 2023**

**ANNUAL OPERATING BUDGET**

*Commissioners*

Louie W. Blanton, Chair

Barbara J. Barnes

Jeffrey A. Horton

Horace C. Littlejohn, Jr.

John D. Montgomery

Jerome Rice

Angela M. Viney

**SPARTANBURG SANITARY SEWER DISTRICT**  
**FY 2022-2023 OPERATING BUDGET**  
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**Spartanburg Sanitary Sewer District**  
**Estimated Revenue for Fiscal Years 2022 & 2023**

| Source of Revenue                    | FY22<br>Request      | FY22<br>Revised      | FY23<br>Request      |
|--------------------------------------|----------------------|----------------------|----------------------|
| <b>User Charges</b>                  |                      |                      |                      |
| Volume Charges Billed                | \$ 19,470,153        | \$ 19,670,000        | \$ 20,346,083        |
| Base Charges Billed                  | 3,047,526            | 3,072,000            | 3,127,609            |
| Water District Collections           | 3,570,000            | 4,200,000            | 4,300,000            |
|                                      | <u>26,087,679</u>    | <u>26,942,000</u>    | <u>27,773,692</u>    |
| <b>Industrial Wastewater Charges</b> |                      |                      |                      |
| Industrial Waste Surcharge           | 272,000              | 320,000              | 300,000              |
| Industrial W/W Service Charge        | 310,000              | 310,000              | 312,000              |
| Industrial W/W Fees                  | 10,000               | 2,400                | 2,500                |
|                                      | <u>592,000</u>       | <u>632,400</u>       | <u>614,500</u>       |
| <b>Ad Valorem Taxes</b>              |                      |                      |                      |
| Taxes - General Fund Millage         | 6,952,000            | 7,200,000            | 7,416,000            |
| Taxes - Bond Millage                 | 800,000              | 850,000              | 875,500              |
|                                      | <u>7,752,000</u>     | <u>8,050,000</u>     | <u>8,291,500</u>     |
| <b>New Connections</b>               |                      |                      |                      |
| Capacity Fees                        | 1,300,000            | 3,000,000            | 1,500,000            |
| Service Processing/Inspection Fee    | 42,000               | 68,000               | 43,750               |
|                                      | <u>1,342,000</u>     | <u>3,068,000</u>     | <u>1,543,750</u>     |
| <b>General Revenue</b>               |                      |                      |                      |
| Miscellaneous Cost Recoveries        | 80,000               | 65,000               | 70,000               |
| Grease Disposal Fees                 | 70,000               | 70,000               | 70,000               |
| Septage Disposal Fees                | 280,000              | 250,000              | 256,000              |
| SWS Lab Facility Fee                 | 469,742              | 469,742              | 449,430              |
| SWS Operations Fee                   | 112,528              | 112,528              | 91,730               |
|                                      | <u>1,012,270</u>     | <u>967,270</u>       | <u>937,160</u>       |
| <b>Interfund Transfer</b>            |                      |                      |                      |
| Rate Stabilization Fund              | 3,778                | -                    | -                    |
|                                      | <u>3,778</u>         | <u>-</u>             | <u>-</u>             |
| <b>Grand Total</b>                   | <u>\$ 36,789,727</u> | <u>\$ 39,659,670</u> | <u>\$ 39,160,602</u> |

**Spartanburg Sanitary Sewer District**  
**Expenditure Budget**

| Dept: Total Company                            |                                   | FY22                 | FY22                   | FY23                 |
|--|-----------------------------------|----------------------|------------------------|----------------------|
| Account #                                      | Account Name                      | Budget               | Estimated Expenditures | Request              |
| <b>Labor</b>                                   |                                   |                      |                        |                      |
| 51000  | Salaries and Wages                | \$ 4,350,346         | \$ 4,127,183           | \$ 4,363,581         |
| 51100  | Overtime                          | 188,000              | 196,000                | 190,000              |
| 51200  | Retirement                        | 751,551              | 715,919                | 790,522              |
| 51300  | FICA                              | 347,183              | 330,723                | 348,349              |
| 51500  | Group Insurance                   | 950,000              | 1,102,200              | 950,000              |
| 51600  | Worker's Compensation             | 29,281               | 27,398                 | 29,568               |
| 51700  | Employment Security Commission    | 5,000                | 1,000                  | 5,000                |
| 51800  | Other Post Employment Benefits    | 504,511              | 504,511                | 393,381              |
| 51900  | Other Benefits-S/LTD Insurance    | 16,000               | 17,613                 | 17,600               |
|  |                                   | <u>7,141,872</u>     | <u>7,022,548</u>       | <u>7,088,000</u>     |
| <b>Supplies &amp; Maintenance</b>              |                                   |                      |                        |                      |
| 52000  | Printing and Office Supplies      | 19,200               | 20,900                 | 23,700               |
| 52100  | Safety Equipment and Supplies     | 63,955               | 53,450                 | 55,242               |
| 52200  | Office/Computer System Maint.     | 162,198              | 145,461                | 167,363              |
| 52300  | Vehicle & Equipment Maint.        | 133,000              | 133,000                | 145,000              |
| 52400  | Vehicle & Equipment Fuel          | 155,000              | 180,000                | 200,000              |
| 52500  | System Operation & Maintenance    | 2,274,950            | 1,909,970              | 2,410,236            |
| 52600  | Building & Grounds Maintenance    | 245,800              | 275,240                | 267,646              |
| 52700  | Treatment and Filter Supplies     | 919,300              | 886,000                | 1,098,956            |
| 52800  | Lab Supplies                      | 188,050              | 135,000                | 152,000              |
| 52900  | Service Area/Watershed Maint.     | 110,000              | 110,000                | 110,000              |
|  |                                   | <u>4,271,451</u>     | <u>3,849,021</u>       | <u>4,630,143</u>     |
| <b>Outside Services</b>                        |                                   |                      |                        |                      |
| 53000  | Utilities                         | 2,003,390            | 1,876,856              | 1,952,303            |
| 53100  | Telephone                         | 161,707              | 160,107                | 164,963              |
| 53200  | Uniforms                          | 50,335               | 45,000                 | 50,400               |
| 53300  | Legal                             | 80,000               | 80,000                 | 80,000               |
| 53400  | Consulting Services               | 278,468              | 215,500                | 282,334              |
| 53500  | Audit                             | 18,750               | 18,750                 | 18,750               |
| 53600  | Fees and Support Services         | 3,388,236            | 3,393,625              | 3,869,081            |
| 53700  | Postage & Delivery                | 89,253               | 92,250                 | 97,362               |
| 53900  | Other Outside Services            | 802,950              | 785,207                | 850,225              |
|  |                                   | <u>6,873,089</u>     | <u>6,667,295</u>       | <u>7,365,419</u>     |
| <b>Education &amp; Other Business Expenses</b> |                                   |                      |                        |                      |
| 54000  | Education, Training               | 93,900               | 39,850                 | 88,800               |
| 54100  | Meals and Lodging                 | 12,750               | 7,750                  | 13,700               |
| 54200  | Transportation                    | 5,374                | 2,800                  | 5,250                |
| 54300  | Memberships & Sponsorships        | 94,592               | 103,680                | 124,433              |
| 54400  | Employment Expenses               | 11,229               | 9,000                  | 15,378               |
| 54500  | Employee Programs                 | 29,817               | 16,500                 | 36,585               |
| 54600  | Company Training Programs         | 11,271               | 2,500                  | 14,471               |
|  |                                   | <u>258,933</u>       | <u>182,080</u>         | <u>298,617</u>       |
| <b>Capital Outlay</b>                          |                                   |                      |                        |                      |
| 55000  | Equipment/Other Capital Items     | 83,560               | 84,751                 | 40,893               |
| 55200  | Small Equipment Replacement       | 29,550               | 27,000                 | 31,500               |
|  |                                   | <u>113,110</u>       | <u>111,751</u>         | <u>72,393</u>        |
| <b>Company Expenses</b>                        |                                   |                      |                        |                      |
| 56000  | Debt Service Principal & Interest | 10,124,771           | 10,000,000             | 10,430,365           |
| 56100  | Property & Liability Insurance    | 245,000              | 263,000                | 301,000              |
| 56200  | Depreciation Fund                 | 2,000,000            | 2,000,000              | 2,500,000            |
| 56300  | System Improvement Fund           | 4,285,000            | 4,285,000              | 4,600,000            |
| 56400  | Customer Relations & Info.        | 61,500               | 21,000                 | 58,000               |
| 56700  | Bad Debt Expense                  | 140,000              | 110,000                | 120,000              |
| 56800  | Collection System Rehab           | 1,200,000            | 1,200,000              | 1,200,000            |
| 56900  | Rate Stabilization                | -                    | -                      | 421,665              |
| 56950  | Contingency                       | 75,000               | -                      | 75,000               |
|  |                                   | <u>18,131,271</u>    | <u>17,879,000</u>      | <u>19,706,030</u>    |
| <b>Grand Total</b>                             |                                   | <u>\$ 36,789,727</u> | <u>\$ 35,711,695</u>   | <u>\$ 39,160,602</u> |

**Spartanburg Sanitary Sewer District**  
**Expenditure Budget**

Dept: 10 - Administration

| Account #                                      | Account Name                      | FY22<br>Budget       | FY22<br>Estimated<br>Expenditures | FY23<br>Request      |
|--|-----------------------------------|----------------------|-----------------------------------|----------------------|
| <b>Labor</b>                                   |                                   |                      |                                   |                      |
| 51000  | Salaries and Wages                | 164,840              | 164,840                           | 224,811              |
| 51200  | Retirement                        | 27,298               | 27,298                            | 30,389               |
| 51300  | FICA                              | 12,610               | 12,610                            | 17,198               |
|  |                                   | <u>204,748</u>       | <u>204,748</u>                    | <u>272,398</u>       |
| <b>Supplies &amp; Maintenance</b>              |                                   |                      |                                   |                      |
| 52200  | Office/Computer System Maint.     | 64,189               | 64,000                            | 69,471               |
| 52500  | System Operation & Maintenance    | 16,994               | 16,900                            | 19,680               |
| 52600  | Building & Grounds Maintenance    | 28,560               | 38,000                            | 31,500               |
|  |                                   | <u>109,743</u>       | <u>118,900</u>                    | <u>120,651</u>       |
| <b>Outside Services</b>                        |                                   |                      |                                   |                      |
| 53000  | Utilities                         | 21,000               | 19,500                            | 20,160               |
| 53100  | Telephone                         | 12,600               | 12,600                            | 12,600               |
| 53300  | Legal                             | 80,000               | 80,000                            | 80,000               |
| 53400  | Consulting Services               | 74,250               | 60,000                            | 75,000               |
| 53500  | Audit                             | 18,750               | 18,750                            | 18,750               |
| 53600  | Fees and Support Services         | 1,901,474            | 1,903,000                         | 2,417,281            |
| 53700  | Postage & Delivery                | 85,503               | 90,000                            | 94,112               |
| 53900  | Other Outside Services            | 260,000              | 270,000                           | 286,860              |
|  |                                   | <u>2,453,577</u>     | <u>2,453,850</u>                  | <u>3,004,763</u>     |
| <b>Education &amp; Other Business Expenses</b> |                                   |                      |                                   |                      |
| 54000  | Education, Training               | 25,000               | 500                               | 25,000               |
| 54100  | Meals and Lodging                 | 1,000                | 1,000                             | 1,000                |
| 54200  | Transportation                    | 500                  | 50                                | 500                  |
| 54300  | Memberships & Sponsorships        | 85,000               | 95,000                            | 115,000              |
|  |                                   | <u>111,500</u>       | <u>96,550</u>                     | <u>141,500</u>       |
| <b>Company Expenses</b>                        |                                   |                      |                                   |                      |
| 56000  | Debt Service Principal & Interest | 10,124,771           | 10,000,000                        | 10,430,365           |
| 56100  | Property & Liability Insurance    | 245,000              | 263,000                           | 301,000              |
| 56200  | Depreciation Fund                 | 2,000,000            | 2,000,000                         | 2,500,000            |
| 56300  | System Improvement Fund           | 4,285,000            | 4,285,000                         | 4,600,000            |
| 56400  | Customer Relations & Info.        | 36,500               | 10,000                            | 33,000               |
| 56700  | Bad Debt Expense                  | 140,000              | 110,000                           | 120,000              |
| 56800  | Collection System Rehab           | 1,200,000            | 1,200,000                         | 1,200,000            |
| 56900  | Rate Stabilization                | -                    | -                                 | 421,665              |
| 56950  | Contingency                       | 75,000               | -                                 | 75,000               |
|  |                                   | <u>18,106,271</u>    | <u>17,868,000</u>                 | <u>19,681,030</u>    |
| <b>Grand Total</b>                             |                                   | <u>\$ 20,985,839</u> | <u>\$ 20,742,048</u>              | <u>\$ 23,220,342</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**ADMINISTRATION DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL**..... \$ 272,398

The FY23 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE**..... \$ 69,471

This item budgets for the District's share of maintenance fees for the Customer Information System, Financial System and Field Services software.

**Item 25 – SYSTEM OPERATION & MAINTENANCE**..... \$ 19,680

This item budgets for the District's share of Field Services supplies.

**Item 26 – BUILDING & GROUNDS MAINTENANCE**..... \$ 31,500

This item includes the District's share of costs for the Admin complex.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES**..... \$ 20,160

This item includes the District's share of costs for the Admin complex.

**Item 31 – TELEPHONE**..... \$12,600

This item includes the District's share of costs for the Admin complex.

**Item 33 – LEGAL**..... \$80,000

This item budgets for miscellaneous legal services.

**Item 34 – CONSULTING SERVICES**..... \$ 75,000

This item requests funds for the following:

- 1) Arbitrage rebate calculation (\$10,000)
- 2) Financial reporting services (\$10,000)
- 3) Rate consulting (\$15,000)
- 4) Other consulting services as required (\$40,000)

**Item 35 – AUDIT**..... \$18,750

This item provides for the annual audit services.

**Item 36 – FEES AND SUPPORT SERVICES**..... \$ 2,417,281

This item includes:

- 1) Administrative fee (\$1,350,381) paid to Spartanburg Water System for various administrative and financial services.
- 2) Billing and collection fees paid to Spartanburg Water System (\$1,054,000), WRWD (\$12,000) and DMWD (\$900)

**Item 37 – POSTAGE AND DELIVERY**..... \$ 94,112

Funds are budgeted for the District's share of postage cost for customer billing.

**Item 39 – OTHER OUTSIDE SERVICES..... \$ 286,860**

The line item provides for the Sewer District's share of various customer support services, including Merchant fees, Online Utility Exchange for customer identity verification and credit check service for utility deposit determination, bill print/mail services, after hour's answering service, language translation services, and deposit pick-up services. This line item also includes the third party ethics hotline for employees, DAC bond services, security guard services, and regulatory compliance issues.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40- EDUCATION & TRAINING..... \$25,000**

Funds are provided for continuing education and conferences for the Administration staff and Commission.

**Item 41 – MEALS AND LODGING..... \$1,000**

Funds are requested for business meetings, etc., not included in conferences.

**Item 42 – TRANSPORTATION..... \$500**

This item provides for travel not included in conferences.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS..... \$ 115,000**

Memberships include Chamber of Commerce, S.C. Wildlife Federation, Water Environment Federation, Water Environment and Research Foundation, Upstate SC Alliance, SC Water Quality Association, National Assurance of Clean Water Agencies. Sponsorships include One Spartanburg, Ten at the Top, and Watershed Ecology Center.

**COMPANY EXPENSES**

**Item 60 – DEBT SERVICE PRINC. & INTEREST..... \$ 10,430,365**

This item provides for General Obligation Bonds, Revenue Bonds, and Trust Department Fees.

**Item 61 – PROPERTY & LIABILITY INSURANCE..... \$ 301,000**

Funds are requested for tort & auto liability coverage, employee bonds & coverage for facilities, buildings and equipment.

**Item 62 – DEPRECIATION FUND..... \$2,500,000**

This item provides for the transfer of funds to the Depreciation fund for renovation and replacement of operational equipment and system facilities.

**Item 63 – SYSTEM IMPROVEMENT FUND..... \$ 4,600,000**

This item provides an amount to be transferred to the Capital Account for future projects.

**Item 64 – CUSTOMER RELATIONS & INFO..... \$ 33,000**

Funds are requested for the annual report, customer education, bill inserts, etc.

**Item 67 – BAD DEBT EXPENSE..... \$ 120,000**

This item includes uncollectible sewer user charge billings.

**Item 68 – COLLECTION SYSTEM REHAB FUND..... \$ 1,200,000**

This line item provides for the transfer to the Collection System Rehab Fund, to be utilized for the evaluation, maintenance, and replacement of the collection system.

**Item 69 – RATE STABILATION FUND..... \$ 187,240**

This line item may be utilized for transfers from the Rate Stabilization Fund.

|  |                 |
|--|-----------------|
| <b><u>Item 6950 – CONTINGENCY</u></b> .....                                | <b>\$75,000</b> |
| This line item may be utilized for unplanned supplemental budget requests. |                 |



# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 12 - Group Insurance & Other Emp Ben

| Account #          | Account Name                   | FY22<br>Budget      | FY22<br>Estimated<br>Expenditures | FY23<br>Request     |
|--------------------|--------------------------------|---------------------|-----------------------------------|---------------------|
| <b>Labor</b>       |                                |                     |                                   |                     |
| 51500              | Group Insurance                | 950,000             | 1,102,200                         | 950,000             |
| 51600              | Worker's Compensation          | 29,281              | 27,398                            | 29,568              |
| 51700              | Employment Security Commission | 5,000               | 1,000                             | 5,000               |
| 51800              | Other Post Employment Benefits | 504,511             | 504,511                           | 393,381             |
| 51900              | Other Benefits-S/LTD Insurance | 16,000              | 17,613                            | 17,600              |
|                    |                                | <u>1,504,792</u>    | <u>1,652,723</u>                  | <u>1,395,549</u>    |
| <b>Grand Total</b> |                                | <u>\$ 1,504,792</u> | <u>\$ 1,652,723</u>               | <u>\$ 1,395,549</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**GROUP INSURANCE & OTHER EMPLOYEE BENEFITS**

**LABOR**

**Item 15 - GROUP INSURANCE** ..... \$950,000

This item includes the following:

Estimated Claims, BCBS/Admin Fees, HCC/Reinsurance, Stop Loss Reimbursement,  
Prescription Rebates, Employee Contributions.

**Item 16 – WORKER’S COMPENSATION** ..... \$ 29,568

This line item covers medical expenses and a portion of lost wages for employees who become injured or ill on the job.

**Item 17 – EMPLOYMENT SECURITY COMMISSION** ..... \$5,000

This line item provides funds to cover the company in the event a terminated employee files for unemployment compensation.

**Item 18 – OTHER POST EMPLOYMENT BENEFITS** ..... \$ 393,381

This line item provides funding of health insurance benefits for retirees. Funding is based on actuarial based contributions to the SC Other Retirement Benefits Employer Trust (SC ORBET), which was established by the Municipal Association of South Carolina for political subdivisions. This program provides a method for mitigating liabilities under GASB45, which requires financial reporting for post-employment benefits.

**Item 19 – OTHER BENEFITS - SHORT TERM/LONG TERM DISABILITY INSURANCE** ..... \$ 17,600

This line item funds the payment of Long Term Disability by the company.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 15 - Human Resources

| Account #                                      | Account Name                  | FY22<br>Budget   | FY22<br>Estimated<br>Expenditures | FY23<br>Request  |
|--|-------------------------------|------------------|-----------------------------------|------------------|
| <b>Supplies &amp; Maintenance</b>              |                               |                  |                                   |                  |
| 52100  | Safety Equipment and Supplies | 2,805            | 1,200                             | 1,992            |
| 52200  | Office/Computer System Maint. | 6,248            | 1,200                             | 6,535            |
|  |                               | <u>9,053</u>     | <u>2,400</u>                      | <u>8,527</u>     |
| <b>Outside Services</b>                        |                               |                  |                                   |                  |
| 53400  | Consulting Services           | 9,718            | 4,500                             | 12,334           |
| 53900  | Other Outside Services        | 5,569            | 2,600                             | 7,069            |
|  |                               | <u>15,287</u>    | <u>7,100</u>                      | <u>19,403</u>    |
| <b>Education &amp; Other Business Expenses</b> |                               |                  |                                   |                  |
| 54000  | Education, Training           | -                | 50                                | -                |
| 54300  | Memberships & Sponsorships    | 1,372            | 1,300                             | 1,553            |
| 54400  | Employment Expenses           | 11,229           | 9,000                             | 15,378           |
| 54500  | Employee Programs             | 29,817           | 16,500                            | 36,585           |
| 54600  | Company Training Programs     | 11,271           | 2,500                             | 14,471           |
|  |                               | <u>53,689</u>    | <u>29,350</u>                     | <u>67,987</u>    |
| <b>Grand Total</b>                             |                               | <u>\$ 78,029</u> | <u>\$ 38,850</u>                  | <u>\$ 95,917</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**HUMAN RESOURCES DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 21- SAFETY EQUIPMENT AND SUPPLIES** ..... \$ 1,992

This item budgets for the District's share of safety equipment and supplies.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$ 6,535

This item budgets for the District's share of maintenance fees for the Human Resources software.

**OUTSIDE SERVICES**

**Item 34 – CONSULTING SERVICES** ..... \$ 12,334

Funds are requested for health insurance consulting/reporting, and other HR support services.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$ 7,069

Funds are requested for the on-line performance appraisal system, 125 Plan support, Cobra Administration and salary services.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$ 1,553

Includes agency membership fees for: Upstate Employers Network, Human Resources Management, Spartanburg Human Resources Association, BIO Lunches, Leadership Spartanburg, and other miscellaneous dues.

**Item 44 – EMPLOYMENT EXPENSES** ..... \$ 15,378

Funds are requested for company recruitment cost, physicals, DOT drug testing, audiograms, reference checks, and spirometry testing.

**Item 45 – EMPLOYEE PROGRAMS** ..... \$ 36,585

Funds are requested for the following:  
Employee Programs (misc.), flowers/cards/memorials, Chaplaincy Program, Service Awards/certificates, Day of Service, United Way, Publications (Hope Health Newsletter, Pipeline), Driver's license checks, Suggestions program awards (Safety/non-safety), Health Screenings-gym memberships (net out), computer purchase program, Gift/Gift cards for Employee Recognition Week, Spartanburg Water Week, Veterans Day, and Outstanding Customer Service Recognition.

**Item 46 – COMPANY TRAINING PROGRAMS** ..... \$ 14,471

Funds are requested for company management training and various employee development training.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 16 - Information Technologies

| Account #                         | Account Name                   | FY22<br>Budget    | FY22<br>Estimated<br>Expenditures | FY23<br>Request   |
|-----------------------------------|--------------------------------|-------------------|-----------------------------------|-------------------|
| <b>Supplies &amp; Maintenance</b> |                                |                   |                                   |                   |
| 52200                             | Office/Computer System Maint.  | 32,084            | 32,084                            | 38,643            |
| 52500                             | System Operation & Maintenance | 18,000            | 15,000                            | 18,000            |
|                                   |                                | <u>50,084</u>     | <u>47,084</u>                     | <u>56,643</u>     |
| <b>Outside Services</b>           |                                |                   |                                   |                   |
| 53100                             | Telephone                      | 82,307            | 82,307                            | 86,800            |
| 53400                             | Consulting Services            | 20,000            | 10,000                            | 20,000            |
| 53900                             | Other Outside Services         | 29,107            | 29,107                            | 38,796            |
|                                   |                                | <u>131,414</u>    | <u>121,414</u>                    | <u>145,597</u>    |
| <b>Capital Outlay</b>             |                                |                   |                                   |                   |
| 55200                             | Small Equipment Replacement    | 4,000             | 4,000                             | 8,000             |
|                                   |                                | <u>4,000</u>      | <u>4,000</u>                      | <u>8,000</u>      |
| <b>Grand Total</b>                |                                | <u>\$ 185,498</u> | <u>\$ 172,498</u>                 | <u>\$ 210,240</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**INFORMATION TECHNOLOGY DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$ 38,643

This item provides for the District's share of company-wide computer maintenance, including servers, networking devices, and antivirus protection.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$18,000

This item provides for purchase and repair of electrical components, and other supplies for SCADA.

**OUTSIDE SERVICES**

**Item 31 – TELEPHONE** ..... \$ 86,800

Funds are requested for data line services for the company-wide computer network, cellular services, and maintenance for the VoIP phone system.

**Item 34 – CONSULTING SERVICES** ..... \$20,000

This item provides for assistance with Information Technology, Communications, and SCADA items.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$ 38,796

Funds are requested for internet services, smart phone management, security camera maintenance, access control maintenance and software services.

**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT** ..... \$ 8,000

Funds are requested for replacement of various specialized tools and equipment. These items are not included in the depreciation fund.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 22 - Purchasing

| Account #                         | Account Name                   | FY22<br>Budget | FY22<br>Estimated<br>Expenditures | FY23<br>Request |
|-----------------------------------|--------------------------------|----------------|-----------------------------------|-----------------|
| <b>Supplies &amp; Maintenance</b> |                                |                |                                   |                 |
| 52600                             | Building & Grounds Maintenance | 116,200        | 116,200                           | 115,896         |
|                                   |                                | 116,200        | 116,200                           | 115,896         |
| <b>Outside Services</b>           |                                |                |                                   |                 |
| 53200                             | Uniforms                       | 50,335         | 45,000                            | 50,400          |
| 53900                             | Other Outside Services         | 2,500          | 2,500                             | 2,500           |
|                                   |                                | 52,835         | 47,500                            | 52,900          |
| <b>Grand Total</b>                |                                | \$ 169,035     | \$ 163,700                        | \$ 168,796      |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**PURCHASING DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$ 115,896

Funds are requested for the following:

- |  |          |
|--|----------|
| 1) Company-wide facility grass cutting                           | \$61,296 |
| 2) Company-wide janitorial services                              | \$51,600 |
| 3) Contingency (stripping floors, one off carpet cleaning, etc.) | \$3,000  |

**OUTSIDE SERVICES**

**Item 32 – UNIFORMS** ..... \$ 50,400

This item provides for the company-wide cost of uniforms.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$2,500

Funding requested to advertise requests for bids and other public notices.



# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 30 - Engineering

| Account #                         | Account Name                   | FY22<br>Budget    | FY22<br>Estimated<br>Expenditures | FY23<br>Request   |
|-----------------------------------|--------------------------------|-------------------|-----------------------------------|-------------------|
| <b>Supplies &amp; Maintenance</b> |                                |                   |                                   |                   |
| 52200                             | Office/Computer System Maint.  | 39,177            | 39,177                            | 41,214            |
| 52500                             | System Operation & Maintenance | 4,250             | 4,250                             | 4,250             |
|                                   |                                | <u>43,427</u>     | <u>43,427</u>                     | <u>45,464</u>     |
| <b>Outside Services</b>           |                                |                   |                                   |                   |
| 53400                             | Consulting Services            | 14,000            | 14,000                            | 14,000            |
| 53600                             | Fees and Support Services      | 910,566           | 915,759                           | 910,542           |
|                                   |                                | <u>924,566</u>    | <u>929,759</u>                    | <u>924,542</u>    |
| <b>Grand Total</b>                |                                | <u>\$ 967,993</u> | <u>\$ 973,186</u>                 | <u>\$ 970,006</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**ENGINEERING DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$ 41,214

This item includes the District's portion of funds for ESRI, InfoWater/Info Works, Auto Cad and Terrasync software

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$4,250

This item includes the District's portion of miscellaneous field supplies.

**OUTSIDE SERVICES**

**Item 34 – CONSULTING SERVICES** ..... \$14,000

Funds are provided for miscellaneous engineering services.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$ 910,542

This item provides for the inter-company Engineering fee paid to Spartanburg Water System. The budget amount includes the District's share of designated line items within the SWS Engineering Department budget, including labor and office supplies.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 41 - Wastewater Treatment - Lynch

| Account #                                      | Account Name                   | FY22<br>Budget      | FY22<br>Estimated<br>Expenditures | FY23<br>Request     |
|--|--------------------------------|---------------------|-----------------------------------|---------------------|
| <b>Labor</b>                                   |                                |                     |                                   |                     |
| 51000  | Salaries and Wages             | 1,085,417           | 1,085,417                         | 1,122,965           |
| 51100  | Overtime                       | 60,000              | 70,000                            | 60,000              |
| 51200  | Retirement                     | 189,681             | 191,337                           | 207,729             |
| 51300  | FICA                           | 87,624              | 88,389                            | 90,497              |
|  |                                | <u>1,422,722</u>    | <u>1,435,143</u>                  | <u>1,481,190</u>    |
| <b>Supplies &amp; Maintenance</b>              |                                |                     |                                   |                     |
| 52000  | Printing and Office Supplies   | 10,000              | 8,000                             | 10,000              |
| 52100  | Safety Equipment and Supplies  | 9,000               | 3,000                             | 3,000               |
| 52200  | Office/Computer System Maint.  | 4,000               | 1,000                             | 3,000               |
| 52500  | System Operation & Maintenance | 279,400             | 280,000                           | 300,000             |
| 52600  | Building & Grounds Maintenance | 60,000              | 60,000                            | 60,000              |
| 52700  | Treatment and Filter Supplies  | 389,300             | 389,000                           | 464,213             |
| 52800  | Lab Supplies                   | 2,000               | 1,000                             | 1,000               |
|  |                                | <u>753,700</u>      | <u>742,000</u>                    | <u>841,213</u>      |
| <b>Outside Services</b>                        |                                |                     |                                   |                     |
| 53000  | Utilities                      | 1,121,000           | 1,006,056                         | 1,018,962           |
| 53100  | Telephone                      | 12,000              | 15,000                            | 15,000              |
| 53400  | Consulting Services            | 129,000             | 100,000                           | 129,000             |
| 53600  | Fees and Support Services      | 20,000              | 20,000                            | 20,000              |
| 53700  | Postage & Delivery             | 250                 | 250                               | 250                 |
| 53900  | Other Outside Services         | 20,000              | 24,000                            | 25,000              |
|  |                                | <u>1,302,250</u>    | <u>1,165,306</u>                  | <u>1,208,212</u>    |
| <b>Education &amp; Other Business Expenses</b> |                                |                     |                                   |                     |
| 54000  | Education, Training            | 12,000              | 10,000                            | 12,000              |
| 54100  | Meals and Lodging              | 5,000               | 1,200                             | 5,000               |
| 54200  | Transportation                 | 2,000               | 1,000                             | 2,000               |
| 54300  | Memberships & Sponsorships     | 3,000               | 3,000                             | 3,000               |
|  |                                | <u>22,000</u>       | <u>15,200</u>                     | <u>22,000</u>       |
| <b>Capital Outlay</b>                          |                                |                     |                                   |                     |
| 55000  | Equipment/Other Capital Items  | 18,400              | 20,191                            | -                   |
|  |                                | <u>18,400</u>       | <u>20,191</u>                     | <u>-</u>            |
| <b>Company Expenses</b>                        |                                |                     |                                   |                     |
| 56400  | Customer Relations & Info.     | 5,000               | 5,000                             | 5,000               |
|  |                                | <u>5,000</u>        | <u>5,000</u>                      | <u>5,000</u>        |
| <b>Grand Total</b>                             |                                | <u>\$ 3,524,072</u> | <u>\$ 3,382,840</u>               | <u>\$ 3,557,615</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**WASTEWATER TREATMENT DEPARTMENT – LYNCH PLANT**

Note: This budget reflects cost for the Lynch and Lawson’s Fork facilities.

**LABOR**

**DEPARTMENT LABOR TOTAL**..... \$ 1,560,949  
The FY23 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES**..... \$10,000  
Funds requested for office supplies and printing needs.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$ 3,000  
Funds are requested to pay for safety supplies and personal protection equipment (hard hats, gloves, safety glasses, etc.) for the Operations group.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$ 3,000  
Funds are for computer system maintenance.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$ 300,000  
This item budgets for Lynch Wastewater treatment processes:  
Materials, Supplies & Repairs \$245,100  
Maintenance by Outside Contractor \$35,500  
System Operation and Maintenance \$18,000  
SCADA Instrument & Electronic repair \$1,400

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$60,000  
This item budgets for the general upkeep of the building and grounds of the various facilities.

**Item 27 – TREATMENT & FILTER SUPPLIES**..... \$ 668,399  
This line item reflects projected chemical prices and usage for Lynch and Lawson’s Fork facilities.

**Item 28 – LAB SUPPLIES** ..... \$ 1,000  
This line item includes cost for lab supplies for the lab at the wastewater treatment plant.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES**..... \$ 1,018,962  
This item provides for electrical and water service.

**Item 31 – TELEPHONE** ..... \$ 15,000  
This item budgets for data lines for SCADA and phone service at Lynch and Lawson’s Fork facilities.

**Item 34 – CONSULTING SERVICES**..... \$129,000  
This item budgets for process enhancements and NPDES permit applications.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$20,000  
Fund are used for DHEC permit fee requirements.

**Item 37 – POSTAGE AND DELIVERY**..... \$250  
Funds are requested for special priority mailings and shipping.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$ 25,000

This item budgets for security services.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION AND TRAINING** ..... \$12,000

Funds requested for license preparation, 5S training, and staff development.

**Item 41 – MEALS AND LODGING** ..... \$5,000

Funds requested for official SSSD business.

**Item 42 – TRANSPORTATION** ..... \$2,000

This item includes funds for employee reimbursement of mileage for SSSD travel in personal vehicles while on company business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS** ..... \$3,000

Funds are requested for association memberships/dues.

**COMPANY EXPENSE**

**Item 64 – CUSTOMER RELATIONS & INFO** ..... \$5,000

Funds are budgeted for RxCycle program and Lynch plant tours.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 43 - Wastewater Treatment-Biosolids

| Account #                         | Account Name                   | FY22<br>Budget      | FY22<br>Estimated<br>Expenditures | FY23<br>Request     |
|-----------------------------------|--------------------------------|---------------------|-----------------------------------|---------------------|
| <b>Supplies &amp; Maintenance</b> |                                |                     |                                   |                     |
| 52500                             | System Operation & Maintenance | 1,308,506           | 1,130,820                         | 1,448,306           |
| 52700                             | Treatment and Filter Supplies  | 255,000             | 255,000                           | 298,350             |
| 52800                             | Lab Supplies                   | 1,000               | -                                 | 1,000               |
|                                   |                                | <u>1,564,506</u>    | <u>1,385,820</u>                  | <u>1,747,656</u>    |
| <b>Grand Total</b>                |                                | <u>\$ 1,564,506</u> | <u>\$ 1,385,820</u>               | <u>\$ 1,747,656</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**WASTEWATER TREATMENT DEPARTMENT – BIOSOLIDS**

**SUPPLIES AND MAINTENANCE**

**Item 25 – SYSTEM OPERATION & MAINTENANCE**..... \$ 1,355,072

This item budgets for Biosolids Wastewater processes:

|  |             |
|--|-------------|
| Dewatering and Landfilling operations      | \$1,215,000 |
| Solids Management parts and supplies       | \$50,000    |
| Solids Management (pump and haul services) | \$90,072    |

**Item 27 – TREATMENT & FILTER SUPPLIES**..... \$ 365,600

The FY23 budget reflects projected chemical prices and usage for the respective facilities.

**Item 28 – LAB SUPPLIES**..... \$1,000

This line item includes cost for lab supplies for the lab at the wastewater treatment plant.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 44 - Wastewater Treatment-Other

| Account #                         | Account Name                   | FY22<br>Budget    | FY22<br>Estimated<br>Expenditures | FY23<br>Request     |
|-----------------------------------|--------------------------------|-------------------|-----------------------------------|---------------------|
| <b>Supplies &amp; Maintenance</b> |                                |                   |                                   |                     |
| 52500                             | System Operation & Maintenance | 192,800           | 130,000                           | 220,000             |
| 52600                             | Building & Grounds Maintenance |                   | 13,000                            | 13,000              |
| 52700                             | Treatment and Filter Supplies  | 220,000           | 190,000                           | 281,393             |
| 52800                             | Lab Supplies                   | 1,000             | -                                 | -                   |
|                                   |                                | 413,800           | 333,000                           | 514,393             |
| <b>Outside Services</b>           |                                |                   |                                   |                     |
| 53000                             | Utilities                      | 514,890           | 510,000                           | 538,234             |
| 53100                             | Telephone                      | 12,000            | 5,000                             | 3,700               |
|                                   |                                | 526,890           | 515,000                           | 541,934             |
| <b>Capital Outlay</b>             |                                |                   |                                   |                     |
| 55000                             | Equipment/Other Capital Items  |                   | -                                 | 25,000              |
|                                   |                                | -                 | -                                 | 25,000              |
| <b>Grand Total</b>                |                                | <b>\$ 940,690</b> | <b>\$ 848,000</b>                 | <b>\$ 1,081,327</b> |



**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**WASTEWATER TREATMENT DEPARTMENT - OTHER**

Note: This budget reflects the following facilities:

Lower North Tyger River WWTF, South Tyger River WWTF, Page Creek WWTF,  
Fingerville WWTF, Cowpens WWTF, Clifton WWTF, Pacolet WWTF, Chesnee

**SUPPLIES AND MAINTENANCE**

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$ 220,000

This item budgets for other Wastewater Treatment Facilities processes:

|                                   |           |
|-----------------------------------|-----------|
| Materials, Supplies & Repairs     | \$146,300 |
| Maintenance by Outside Contractor | \$68,700  |
| SCADA Instr. & Electronic Repair  | \$5,000   |

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$ 13,000

This item budgets for the general upkeep of the building and grounds of the various facilities.

**Item 27 – TREATMENT & FILTER SUPPLIES** ..... \$ 312,293

The FY23 budget reflects projected chemical prices and usage for the respective facilities.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$ 538,234

This item provides for electrical and water service.

**Item 31 – TELEPHONE** ..... \$ 3,700

This item budgets for data lines for SCADA and phone service at the respective treatment facilities.

**CAPITAL OUTLAY**

**Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS** ..... \$ 25,000

(1) Hoist for UV (\$25,000)

Need to replace the current “davit crane” at the South Tyger WWT Facility. This upgrade to a hoist system will be safer and easier to use and to protect the UV bulbs while being lifted for preventive maintenance by being more stable and controllable.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 45 - Compliance

| Account #                                      | Account Name                  | FY22<br>Budget    | FY22<br>Estimated<br>Expenditures | FY23<br>Request   |
|--|-------------------------------|-------------------|-----------------------------------|-------------------|
| <b>Labor</b>                                   |                               |                   |                                   |                   |
| 51000  | Salaries and Wages            | 263,533           | 266,000                           | 182,882           |
| 51200  | Retirement                    | 43,641            | 44,050                            | 32,114            |
| 51300  | FICA                          | 20,160            | 20,349                            | 13,990            |
|  |                               | <u>327,334</u>    | <u>330,399</u>                    | <u>228,986</u>    |
| <b>Supplies &amp; Maintenance</b>              |                               |                   |                                   |                   |
| 52000  | Printing and Office Supplies  | 2,000             | 400                               | 1,200             |
| 52100  | Safety Equipment and Supplies | 750               | 750                               | 750               |
| 52200  | Office/Computer System Maint. | 9,000             | 500                               | 1,000             |
|  |                               | <u>11,750</u>     | <u>1,650</u>                      | <u>2,950</u>      |
| <b>Outside Services</b>                        |                               |                   |                                   |                   |
| 53400  | Consulting Services           | 11,500            | 12,000                            | 12,000            |
| 53700  | Postage & Delivery            | 2,500             | 1,000                             | 2,000             |
| 53900  | Other Outside Services        | 450               | 2,000                             | 2,000             |
|  |                               | <u>14,450</u>     | <u>15,000</u>                     | <u>16,000</u>     |
| <b>Education &amp; Other Business Expenses</b> |                               |                   |                                   |                   |
| 54000  | Education, Training           | 10,000            | 2,000                             | 5,000             |
| 54100  | Meals and Lodging             | 1,500             | 1,000                             | 2,000             |
| 54300  | Memberships & Sponsorships    | 1,000             | 1,000                             | 1,000             |
|  |                               | <u>12,500</u>     | <u>4,000</u>                      | <u>8,000</u>      |
| <b>Capital Outlay</b>                          |                               |                   |                                   |                   |
| 55200  | Small Equipment Replacement   | 550               | -                                 | -                 |
|  |                               | <u>550</u>        | <u>-</u>                          | <u>-</u>          |
| <b>Company Expenses</b>                        |                               |                   |                                   |                   |
| 56400  | Customer Relations & Info.    | 10,000            | 1,000                             | 10,000            |
|  |                               | <u>10,000</u>     | <u>1,000</u>                      | <u>10,000</u>     |
| <b>Grand Total</b>                             |                               | <u>\$ 376,584</u> | <u>\$ 352,049</u>                 | <u>\$ 265,936</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**COMPLIANCE DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL**..... \$ 228,986

The FY23 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES**..... \$ 1,200

Includes general office supplies and printing needs for the Compliance Department.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$750

This item budgets for personal protection equipment and miscellaneous safety needs.

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE** ..... \$ 1,000

This item budgets for Captain’s database fee and support for office systems.

**OUTSIDE SERVICES**

**Item 34 – CONSULTING SERVICES**..... \$ 12,000

Funds are included for the headworks analysis required by regulation and other consulting service as required.

**Item 37 – POSTAGE AND DELIVERY**..... \$ 2,000

This item budgets for mailing/delivery costs of regulatory correspondence.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$ 2,000

This item includes public notices regarding industrial user compliance records.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION AND TRAINING** ..... \$ 5,000

This item budgets for pretreatment meeting, operator certification, renewal fees, and other technical training.

**Item 41 – MEALS AND LODGING** ..... \$ 2,000

Funds requested for official SSSD business.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS**..... \$1,000

Funds are provided for WEASC dues.

**COMPANY EXPENSES**

**Item 64 – CUSTOMER RELATIONS & INFO**..... \$10,000

Funds are provided for a recognition event for industrial users and the grease outreach program.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 55 - Laboratory Services

| Account #                                      | Account Name                   | FY22<br>Budget      | FY22<br>Estimated<br>Expenditures | FY23<br>Request     |
|--|--------------------------------|---------------------|-----------------------------------|---------------------|
| <b>Labor</b>                                   |                                |                     |                                   |                     |
| 51000  | Salaries and Wages             | 755,551             | 550,000                           | 722,147             |
| 51100  | Overtime                       | 12,000              | 14,000                            | 14,000              |
| 51200  | Retirement                     | 127,106             | 93,398                            | 129,267             |
| 51300  | FICA                           | 58,718              | 43,146                            | 56,315              |
|  |                                | <u>953,375</u>      | <u>700,544</u>                    | <u>921,730</u>      |
| <b>Supplies &amp; Maintenance</b>              |                                |                     |                                   |                     |
| 52000  | Printing and Office Supplies   | 7,200               | 12,000                            | 12,000              |
| 52100  | Safety Equipment and Supplies  | 3,900               | 1,500                             | 3,000               |
| 52600  | Building & Grounds Maintenance | 16,040              | 16,040                            | 16,040              |
| 52800  | Lab Supplies                   | 184,050             | 134,000                           | 150,000             |
|  |                                | <u>211,190</u>      | <u>163,540</u>                    | <u>181,040</u>      |
| <b>Outside Services</b>                        |                                |                     |                                   |                     |
| 53000  | Utilities                      | 37,200              | 32,000                            | 33,920              |
| 53100  | Telephone                      | 600                 | 600                               | 600                 |
| 53400  | Consulting Services            | 10,000              | 5,000                             | 10,000              |
| 53600  | Fees and Support Services      | 2,330               | 1,000                             | 1,500               |
| 53900  | Other Outside Services         | 400,324             | 380,000                           | 400,000             |
|  |                                | <u>450,454</u>      | <u>418,600</u>                    | <u>446,020</u>      |
| <b>Education &amp; Other Business Expenses</b> |                                |                     |                                   |                     |
| 54000  | Education, Training            | 10,100              | 5,000                             | 10,000              |
| 54100  | Meals and Lodging              | 1,050               | 750                               | 1,500               |
| 54200  | Transportation                 | 1,624               | 500                               | 1,500               |
| 54300  | Memberships & Sponsorships     | 1,340               | 500                               | 1,000               |
|  |                                | <u>14,114</u>       | <u>6,750</u>                      | <u>14,000</u>       |
| <b>Capital Outlay</b>                          |                                |                     |                                   |                     |
| 55200  | Small Equipment Replacement    | 2,000               | -                                 | -                   |
|  |                                | <u>2,000</u>        | <u>-</u>                          | <u>-</u>            |
| <b>Grand Total</b>                             |                                | <u>\$ 1,631,133</u> | <u>\$ 1,289,434</u>               | <u>\$ 1,562,790</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**LABORATORY SERVICES DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL**..... \$ 921,730

The FY23 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES**..... \$ 12,000

Funds requested for office supplies and printing needs.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$ 3,000

This item budgets for personal protection equipment and miscellaneous safety needs.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$ 16,040

The joint lab facility requires funding for supplies and maintenance/repair of the Lab Services building.

**Item 28 – LAB SUPPLIES**..... \$ 150,000

This item includes cost for laboratory expendables such as chemicals, supplies, gases, and QC ampoules required to maintain state certification. This item includes cost of preventive maintenance agreements for all major instrumentation, and third party calibrations required to maintain state certification.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES**..... \$ 33,920

This item budgets for power and natural gas for the joint lab facility.

**Item 31 – TELEPHONE** ..... \$ 600

This item provides for monthly and long distance telephone service for the joint lab facility.

**Item 34 – CONSULTING SERVICES**..... \$ 10,000

Funds are requested for consulting assistance as required.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$ 1,500

This item provides for SCDHEC lab certification fees.

**Item 39 – OTHER OUTSIDE SERVICES**..... \$ 301,912

Funds are requested for services of commercial laboratories for analysis of samples that are not tested within the District's lab. The requirements for the services include NPDEDS permits, biosolids monitoring, pretreatment regulations, PCB monitoring, etc.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION AND TRAINING**..... \$ 10,000

This item budgets for pretreatment meeting, operator certification, renewal fees, and other technical training.

**Item 41 – MEALS AND LODGING** ..... \$ 1,500

Funds requested for official SSSD business.

**Item 42 – TRANSPORTATION**..... \$ 1,500

This item provides for business use of personal vehicles.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS**..... **\$ 1,000**  
Funds are provided for WEASC dues.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 61 - Collection & Distribution

| Account #                                      | Account Name                   | FY22<br>Budget      | FY22<br>Estimated<br>Expenditures | FY23<br>Request     |
|--|--------------------------------|---------------------|-----------------------------------|---------------------|
| <b>Labor</b>                                   |                                |                     |                                   |                     |
| 51000  | Salaries and Wages             | 1,532,330           | 1,532,330                         | 1,517,166           |
| 51100  | Overtime                       | 96,000              | 96,000                            | 96,000              |
| 51200  | Retirement                     | 269,652             | 269,651                           | 283,272             |
| 51300  | FICA                           | 124,567             | 124,567                           | 123,407             |
|  |                                | <u>2,022,549</u>    | <u>2,022,549</u>                  | <u>2,019,846</u>    |
| <b>Supplies &amp; Maintenance</b>              |                                |                     |                                   |                     |
| 52100  | Safety Equipment and Supplies  | 40,000              | 40,000                            | 40,000              |
| 52500  | System Operation & Maintenance | 250,000             | 200,000                           | 200,000             |
| 52600  | Building & Grounds Maintenance | 15,000              | 30,000                            | 21,210              |
| 52900  | Right of Way Maintenance       | 110,000             | 110,000                           | 110,000             |
|  |                                | <u>415,000</u>      | <u>380,000</u>                    | <u>371,210</u>      |
| <b>Outside Services</b>                        |                                |                     |                                   |                     |
| 53000  | Utilities                      | 11,000              | 11,000                            | 16,027              |
| 53100  | Telephone                      | 2,200               | 2,100                             | 3,263               |
| 53400  | Consulting Services            | 10,000              | 10,000                            | 10,000              |
| 53600  | Fees and Support Services      | 398,866             | 398,866                           | 389,758             |
| 53700  | Postage & Delivery             | 1,000               | 1,000                             | 1,000               |
| 53900  | Other Outside Services         | 35,000              | 35,000                            | 43,000              |
|  |                                | <u>458,066</u>      | <u>457,966</u>                    | <u>463,048</u>      |
| <b>Education &amp; Other Business Expenses</b> |                                |                     |                                   |                     |
| 54000  | Education, Training            | 16,800              | 16,800                            | 16,800              |
| 54100  | Meals and Lodging              | 3,400               | 3,400                             | 3,400               |
| 54200  | Transportation                 | 1,000               | 1,000                             | 1,000               |
| 54300  | Memberships & Sponsorships     | 1,680               | 1,680                             | 1,680               |
|  |                                | <u>22,880</u>       | <u>22,880</u>                     | <u>22,880</u>       |
| <b>Capital Outlay</b>                          |                                |                     |                                   |                     |
| 55000  | Equipment/Other Capital Items  | 47,600              | 47,000                            | -                   |
| 55200  | Small Equipment Replacement    | 20,000              | 20,000                            | 20,000              |
|  |                                | <u>67,600</u>       | <u>67,000</u>                     | <u>20,000</u>       |
| <b>Company Expenses</b>                        |                                |                     |                                   |                     |
| 56400  | Customer Relations & Info.     | 10,000              | 5,000                             | 10,000              |
|  |                                | <u>10,000</u>       | <u>5,000</u>                      | <u>10,000</u>       |
| <b>Grand Total</b>                             |                                | <u>\$ 2,996,095</u> | <u>\$ 2,955,395</u>               | <u>\$ 2,906,984</u> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**COLLECTION & DISTRIBUTION DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL**..... \$ 2,019,846

The FY23 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES** ..... \$ 40,000

Funds requested include personal protection equipment for all departmental employees and first aid kits and supplies for all department vehicles and buildings.

**Item 25 – SYSTEM OPERATION & MAINTENANCE** ..... \$ 200,000

Funds requested are for distribution maintenance and repair; construction hand tools, road patching supplies, meter shop supplies; construction supplies, and system maintenance required by independent contractors; construction/demolition debris disposal.

**Item 26 – BUILDING & GROUNDS MAINTENANCE** ..... \$ 21,210

Funds requested include building and grounds maintenance for the joint maintenance facility (roof repairs, contractor maintenance, janitorial supplies, painting, fence and gate repairs, floor mat cleaning service).

**Item 29 – RIGHT OF WAY MAINTENANCE** ..... \$ 110,000

This item also includes funds for system Right-of-Way maintenance and mowing.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES** ..... \$ 16,027

Funds are requested for electrical power and natural gas service for the joint maintenance facility.

**Item 31 – TELEPHONE** ..... \$ 3,263

Request includes monthly telephone service, long distance charges, and telephone system maintenance for the joint maintenance facility.

**Item 34 – CONSULTING SERVICES** ..... \$ 10,000

Funding requested for Collection system initiatives and infrastructure evaluation.

**Item 36 – FEES AND SUPPORT SERVICES** ..... \$ 389,758

This item provides for the inter-company fee paid to Spartanburg Water System for managerial labor cost associated with the Maintenance group and the labor reimbursement fee for SWS working on SSSD operations.

**Item 37 – POSTAGE AND DELIVERY** ..... \$ 1,000

Fees associated with postage for certified mailing of compliance information.

**Item 39 – OTHER OUTSIDE SERVICES** ..... \$ 43,000

This line item provides funding for Palmetto Utility Protection Services (PUPS).



**EDUCATION & OTHER BUSINESS EXPENSES****Item 40 – EDUCATION, TRAINING..... \$ 16,800**

Funds are requested for collection system certification training, employee development training, instrumentation training, grease control program, equipment symposiums, backflow prevention and electrical certification, and CDL license and renewal fees.

**Item 41 – MEALS AND LODGING..... \$ 3,400**

Funds are requested for meals associated with after hours and weekend work.

**Item 42 – TRANSPORTATION..... \$ 1,000**

This item provides for business use of personal vehicles.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS..... \$ 1,680**

This item provides for SC Environmental certification/license renewal and WEASC dues.

**Item 52 – SMALL EQUIPMENT REPLACEMENT..... \$ 20,000**

Funds are requested for replacements of various specialized tools and equipment on an as needed basis. Each piece of equipment has a value of less than \$5,000 and is not included in the Depreciation Fund. Examples: chain saws, pipe cutters, locating equipment, boring machines, tapping machines, tamps, air pumps, gas powered pumps, generators, emergency lighting, pressure gauges, lawn care equipment, pneumatic punches, etc.

**COMPANY EXPENSE****Item 64 – CUSTOMER RELATIONS & INFO..... \$ 10,000**

Funds are requested for Disposable Wipes Campaign Funding.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 62 - Fleet Services

| Account #                         | Account Name                   | FY22<br>Budget    | FY22<br>Estimated<br>Expenditures | FY23<br>Request   |
|-----------------------------------|--------------------------------|-------------------|-----------------------------------|-------------------|
| <b>Supplies &amp; Maintenance</b> |                                |                   |                                   |                   |
| 52200                             | Office/Computer System Maint.  | 7,500             | 7,500                             | 7,500             |
| 52300                             | Vehicle & Equipment Maint.     | 133,000           | 133,000                           | 145,000           |
| 52400                             | Vehicle & Equipment Fuel       | 155,000           | 180,000                           | 200,000           |
| 52500                             | System Operation & Maintenance | 15,000            | 15,000                            | 15,000            |
|                                   |                                | 310,500           | 335,500                           | 367,500           |
| <b>Outside Services</b>           |                                |                   |                                   |                   |
| 53600                             | Fees and Support Services      | 155,000           | 155,000                           | 130,000           |
| 53900                             | Other Outside Services         | 25,000            | 25,000                            | 25,000            |
|                                   |                                | 180,000           | 180,000                           | 155,000           |
| <b>Grand Total</b>                |                                | <b>\$ 490,500</b> | <b>\$ 515,500</b>                 | <b>\$ 522,500</b> |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**FLEET SERVICES DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 22 – OFFICE/COMPUTER SYSTEM MAINTENANCE**..... \$ 7,500

This item includes funds for the Fleet maintenance software.

**Item 23 – VEHICLE & EQUIPMENT MAINTENANCE** ..... \$ 145,000

Funds requested are to maintain vehicles, heavy trucks and equipment. Costs reflect all parts and supplies associated with Fleet Services expenditures.

**Item 24 – VEHICLE & EQUIPMENT FUEL** ..... \$ 243,653

Funds requested are to provide fuel (gas and diesel) for vehicles, heavy trucks and equipment.

**Item 25 – SYSTEM OPERATION & MAINTENANCE**..... \$ 15,000

Funds requested are for the repair and replacement of existing tools and equipment; waste oil disposal, and shop supplies.

**OUTSIDE SERVICES**

**Item 36 – FEES AND SUPPORT SERVICES**..... \$ 130,000

This item budgets the inter-company cost paid to Spartanburg Water System for maintenance of the District fleet.

**Item 39 – OTHER OUTSIDE SERVICES**..... \$ 25,000

Funds provided for GPS fleet monitoring system.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 65 - Above Ground Maintenance

| Account #                                      | Account Name                   | FY22<br>Budget    | FY22<br>Estimated<br>Expenditures | FY23<br>Request   |
|--|--------------------------------|-------------------|-----------------------------------|-------------------|
| <b>Labor</b>                                   |                                |                   |                                   |                   |
| 51000  | Salaries and Wages             | 548,675           | 528,596                           | 593,611           |
| 51100  | Overtime                       | 20,000            | 16,000                            | 20,000            |
| 51200  | Retirement                     | 94,173            | 90,185                            | 107,750           |
| 51300  | FICA                           | 43,504            | 41,662                            | 46,941            |
|  |                                | <u>706,352</u>    | <u>676,443</u>                    | <u>768,302</u>    |
| <b>Supplies &amp; Maintenance</b>              |                                |                   |                                   |                   |
| 52000  | Printing and Office Supplies   |                   | 500                               | 500               |
| 52100  | Safety Equipment and Supplies  | 6,000             | 6,000                             | 5,000             |
| 52500  | System Operation & Maintenance | 90,000            | 68,000                            | 85,000            |
|  |                                | <u>96,000</u>     | <u>74,500</u>                     | <u>90,500</u>     |
| <b>Education &amp; Other Business Expenses</b> |                                |                   |                                   |                   |
| 54000  | Education, Training            | 20,000            | 5,500                             | 20,000            |
| 54100  | Meals and Lodging              | 800               | 400                               | 800               |
| 54200  | Transportation                 | 250               | 250                               | 250               |
| 54300  | Memberships & Sponsorships     | 1,200             | 1,200                             | 1,200             |
|  |                                | <u>22,250</u>     | <u>7,350</u>                      | <u>22,250</u>     |
| <b>Capital Outlay</b>                          |                                |                   |                                   |                   |
| 55000  | Equipment/Other Capital Items  | 17,560            | 17,560                            | 15,893            |
| 55200  | Small Equipment Replacement    | 3,000             | 2,500                             | 3,000             |
|  |                                | <u>20,560</u>     | <u>20,060</u>                     | <u>18,893</u>     |
| <b>Grand Total</b>                             |                                | <u>\$ 845,162</u> | <u>\$ 778,353</u>                 | <u>\$ 899,945</u> |

**SPARTANBURG SANITARY SEWER DISTRICT SYSTEM**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**ABOVE GROUND MAINTENANCE DEPARTMENT**

**LABOR**

**DEPARTMENT LABOR TOTAL**..... \$ 768,302

The FY23 budget requests no additional positions.

**SUPPLIES AND MAINTENANCE**

**Item 20 – PRINTING AND OFFICE SUPPLIES**..... \$ 500

Funds requested for office supplies and printing needs.

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES**..... \$ 5,000

This item includes Safety Supplies & Equipment; Electrical Glove Testing and Replacement; Fall Protection devices and supplies, ARC Flash gear purchase and replacement, Confined Space Monitor, repairs, calibration and testing gas, Confined Space entry equipment. Other personnel safety items as required.

**Item 25 – SYSTEM OPERATION & MAINTENANCE**..... \$ 85,000

This item provides for generator maintenance contract and repairs, oil and grease supplies for all WWT Facility Equipment, parts washer maintenance, welding supplies, miscellaneous tools, maintenance consumable items, other day-to-day maintenance operational costs, and oil analysis.

**EDUCATION & OTHER BUSINESS EXPENSES**

**Item 40 – EDUCATION, TRAINING**..... \$ 20,000

Funds are requested for various training needs: Crane certification and training for new AGM Employees, South Carolina Backflow Training and Certification, ARC flash, meter controls, Allen Bradley drives and other training opportunities, safety and specialized training,

**Item 41 – MEALS AND LODGING**..... \$ 800

This item provides for afterhours emergency and weekend work.

**Item 42 – TRANSPORTATION**..... \$ 250

Funds are budgeted for use of personal vehicle.

**Item 43 – MEMBERSHIPS & SPONSORSHIPS**..... \$ 1,200

Funds requested for licensing and memberships for AGM personnel.

**CAPITAL OUTLAY**

**Item 50 – EQUIPMENT/OTHER CAPITAL ITEMS**..... \$ 15,893

(1) Press Tool Kit (\$3,666)

WWT Maintenance often completes installations and repairs to copper pipe. This tool allows for installations and repairs of copper pipe without the need for soldering pipe and fittings.

(1) Rotary Hammer Drill Kit (\$2,199)

The maintenance department often has the need to drill through concrete floors and walls to run electrical conduit, water piping, as well as, set studs and anchors.

(1) Air compressor (\$3,750)

Air compressor to serve the weld shop, maintenance shop and building area.

- (1) Shaft alignment tool (\$6,278)

Our WWT Facilities have numerous motors and equipment that require alignment when they come back from repair. The RWT Maintenance aligns this equipment to remove vibration and prolong the life of our equipment.

**Item 52 – SMALL EQUIPMENT REPLACEMENT.....\$ 3,000**

Funds are requested for replacements of various specialized tools and equipment. These items are not included in the Depreciation Fund.

# Spartanburg Sanitary Sewer District Expenditure Budget

Dept: 66 - Lift Stations

| Account #                         | Account Name                   | FY22<br>Budget | FY22<br>Estimated<br>Expenditures | FY23<br>Request |
|-----------------------------------|--------------------------------|----------------|-----------------------------------|-----------------|
| <b>Supplies &amp; Maintenance</b> |                                |                |                                   |                 |
| 52100                             | Safety Equipment and Supplies  | 1,500          | 1,000                             | 1,500           |
| 52500                             | System Operation & Maintenance | 100,000        | 50,000                            | 100,000         |
| 52600                             | Building & Grounds Maintenance | 10,000         | 2,000                             | 10,000          |
| 52700                             | Treatment and Filter Supplies  | 55,000         | 52,000                            | 55,000          |
|                                   |                                | 166,500        | 105,000                           | 166,500         |
| <b>Outside Services</b>           |                                |                |                                   |                 |
| 53000                             | Utilities                      | 298,300        | 298,300                           | 325,000         |
| 53100                             | Telephone                      | 40,000         | 42,500                            | 43,000          |
| 53900                             | Other Outside Services         | 25,000         | 15,000                            | 20,000          |
|                                   |                                | 363,300        | 355,800                           | 388,000         |
| <b>Capital Outlay</b>             |                                |                |                                   |                 |
| 55200                             | Small Equipment Replacement    | -              | 500                               | 500             |
|                                   |                                | -              | 500                               | 500             |
| <b>Grand Total</b>                |                                | \$ 529,800     | \$ 461,300                        | \$ 555,000      |

**SPARTANBURG SANITARY SEWER DISTRICT**  
**BUDGET HIGHLIGHTS – FISCAL YEAR 2022-2023**  
**LIFT STATIONS DEPARTMENT**

**SUPPLIES AND MAINTENANCE**

**Item 21 – SAFETY EQUIPMENT AND SUPPLIES ..... \$ 1,500**

Funds requested include personal protection equipment for the department.

**Item 25 – SYSTEM OPERATION & MAINTENANCE ..... \$ 100,000**

Funds are requested for materials, spare parts, supplies, repair parts, and maintenance for pump stations and odor control facilities. Also includes hand tools, construction supplies, equipment rental and maintenance by outside contractors.

**Item 26 – BUILDING & GROUNDS MAINTENANCE ..... \$ 10,000**

Funds requested are for access road maintenance and gate/fence repairs.

**Item 27 – TREATMENT & FILTER SUPPLIES ..... \$ 55,000**

Funds are requested for odor control chemicals, (Love Springs, South Tyger River, Camp Croft, Whitney, Thickety Creek, Middle Tyger #1, Idlewood, Bradford Crossing, and Glendale) and for odor control filters.

**OUTSIDE SERVICES**

**Item 30 – UTILITIES ..... \$ 325,000**

Funds requested for electrical power and water service for the District's pump stations and odor control stations.

**Item 31 – TELEPHONE ..... \$ 43,000**

Funds requested for service associated with pump station auto dialers and wireless monitoring for remote sites.

**Item 39 – OTHER OUTSIDE SERVICES ..... \$ 20,000**

Funds requested for pump and haul services during hazardous weather/excessive rainfall events to assist in the prevention of SSO's.

**CAPITAL OUTLAY**

**Item 52 – SMALL EQUIPMENT REPLACEMENT ..... \$ 500**

Funds are requested for replacements of various specialized tools and equipment on an as needed basis.



# SPARTANBURG SANITARY SEWER DISTRICT

## EMPLOYEE SUMMARY

| Department                     | Position Title                             | Number of Positions  |                      |
|--------------------------------|--|----------------------|----------------------|
|                                |  | FY 21-22<br>Approved | FY 22-23<br>Proposed |
| Wastewater Treatment (41)      | WWT Plant Lead Operator                    | 2                    | 2                    |
|                                | WWT Plant Operator                         | 11                   | 11                   |
|                                | WWT Admin Assist                           | 1                    | 1                    |
|                                | Deputy Chief Operating Officer             | 1                    | 1                    |
|                                | Biosolids/Residuals Operator               | 1                    | 1                    |
|                                | WWT Sep/Grease Rec. Station Tech I         | 1                    | 1                    |
|                                | WWT Superintendent                         | 0                    | 1                    |
|                                |  | 17                   | 18                   |
| Compliance Services (45)       | Compliance Supervisor                      | 1                    | 1                    |
|                                | Compliance Specialist                      | 4                    | 4                    |
|                                |  | 5                    | 5                    |
| Laboratory Services (55)       | Field Technician I                         | 3                    | 3                    |
|                                | Quality Assurance Officer                  | 1                    | 1                    |
|                                | Laboratory Analyst                         | 1                    | 1                    |
|                                | Lab Services Coordinator                   | 1                    | 1                    |
|                                | Laboratory Technician I                    | 1                    | 2                    |
|                                | Laboratory Technician II                   | 1                    | 0                    |
|                                | Laboratory Technician III                  | 4                    | 4                    |
|                                | Compliance Department Manager              | 1                    | 1                    |
|                                | Field Services Coordinator                 | 1                    | 1                    |
|                                | Lab Services Section Manager               | 1                    | 1                    |
|                                |  | 15                   | 15                   |
| Collection & Distribution (61) | Collection / Distribution Programs Manager | 1                    | 1                    |
|                                | Collection / Distribution Line Locator     | 1                    | 1                    |
|                                | Field Coordinator                          | 3                    | 3                    |
|                                | Field Operations Manager                   | 1                    | 1                    |
|                                | Collection / Distribution Team Leader I    | 10                   | 8                    |
|                                | Collection / Distribution Team Leader II   | 1                    | 1                    |
|                                | Collection / Distribution Team Member I    | 6                    | 9                    |
|                                | Collection / Distribution Team Member II   | 5                    | 6                    |
|                                | Collection / Distribution Team Member III  | 4                    | 2                    |
|                                |  | 32                   | 32                   |
| Above Ground Maintenance (65)  | Maintenance Coordinator                    | 1                    | 1                    |
|                                | Maintenance Technician I                   | 4                    | 4                    |
|                                | Maintenance Technician II                  | 3                    | 2                    |
|                                | Maintenance Technician III                 | 2                    | 3                    |
|                                | Facility Maintenance Manager               | 1                    | 1                    |
|                                |  | 11                   | 11                   |
| Company Total                  |  | 80                   | 81                   |

Spartanburg Sanitary Sewer District  
Rates and Fees

I. Sewer User Charges

A. Sewer Volume Charge – per 100 gallons

District Volume Charge ..... \$.675

For customers within the Sewer District boundaries, the District provides collection line services as well as treatment and transportation services.

The rate to recover these costs is referred to as the District Volume Charge.

Subdistrict Volume Charge ..... \$ .483

Metro Subdistrict B is a political subdivision within the Spartanburg Sanitary Sewer District. The District provides only the treatment and transportation service, and the user rate is referred to as the Subdistrict Volume Charge.

Seasonal Sewer Averaging

Sewer charges are normally based on water usage. The Sewer District uses seasonal averaging to adjust sewer charges for summer residential water use that is not returned to the sewer, such as lawn and garden watering, car washing, filling pools, etc. From April 1 – October 31, the District uses the customer's average winter billed water consumption to adjust the sewer charges. The winter average sewer usage calculation for each account is based on bills processed between December 1 and March 31 of each year.

B. Sewer Base Charge (based on meter size)

The base charge recovers costs associated with meter reading and maintenance, billing, customer service and a portion of capital costs.

Sewer Base Charge Schedule

| <u>Meter size</u> | <u>Monthly</u> | <u>Bi-monthly</u> |
|-------------------|----------------|-------------------|
| 5/8".....         | \$5.70 .....   | \$11.40           |
| 1" .....          | \$11.94.....   | \$23.87           |
| 1-1½".....        | \$22.33 .....  | \$44.65           |
| 2" .....          | \$34.80 .....  | \$69.60           |
| 3" .....          | \$63.90 .....  | \$127.80          |
| 4".....           | \$105.47 ..... | \$210.94          |
| 6" .....          | \$209.40 ..... | \$418.80          |
| 8" .....          | \$334.11 ..... | \$668.22          |
| 10" .....         | \$479.61 ..... | \$959.22          |

## II. Customer Service Fees and Collection Charges

- A. Late Payment Charge ..... \$1.50, plus 1.5% of the account balance.  
If the District does not receive payment within five (5) days after the due date, a late fee will be added to the account and a notice of delinquency will be mailed to the customer.
- B. Collection Fee ..... \$15 At the time of final notice  
If the District does not receive payment within ten (10) days after the date of the notice of delinquency, a collection fee will be added to the account and a final notice will be hand-delivered to the user.
- C. Nonpayment Service Charge ..... \$65  
Once the District dispatches personnel to discontinue sewer service, a nonpayment service charge will be added to the balance due the District. If the user makes payment prior to disconnection, the nonpayment service charge will still apply.

## III. Capacity Fees

Capacity Fees are a method of partially financing infrastructure that is essential in providing sewer service to new development. Capacity Fees are applicable to all new service connections to the existing system and its additions.

### Residential Single-Family and Multi-Family

| REU                        | Gallons/Day | Fee     |
|----------------------------|-------------|---------|
| Single-Family REU          | 300         | \$1,200 |
| Multi-Family 3-bedroom REU | 300         | \$1,200 |
| Multi-Family 2-bedroom     | 225         | \$900   |
| Multi-Family 1-bedroom     | 150         | \$600   |

### Non-Residential

| Meter size | Non-Residential Fee by Meter Size |
|------------|-----------------------------------|
| 5/8"       | \$1,200                           |
| 1"         | \$3,000                           |
| 1 ½"       | \$6,000                           |
| 2"         | \$9,600                           |
| 3"         | \$21,600                          |
| 4"         | \$34,800                          |
| 6"         | \$129,600                         |
| 8"         | \$158,400                         |

#### IV. Industrial Wastewater Charges

##### A. Industrial Service Charges

This charge includes fixed costs and variable costs for each industrial user. Fixed costs include annual priority pollutant monitoring at District facilities, reports to DHEC, permit processing, routine industrial inspections, and review of monitoring data, which are tasks necessary for District compliance with pretreatment regulations. Fixed costs are divided by the number of industrial users to determine the fixed cost portion of the charge. Variable costs include expenses for compliance monitoring, and the variable portion of the charge is determined for each industrial user based on the number and type of samples that the District plans to obtain for that user during the year.

- 1. Administrative Charge, per month ..... \$417.41
- 2. Wastewater Meter Special billing charge, per month ..... \$17.00

##### B. Industrial Surcharges for the treatment of high strength wastewater

Surcharge provides a means of cost recovery proportionate to the level of service provided. The surcharge regulations also aid the District in complying with state and federal regulations, guidance and policy that provides that industrial users pay their proportionate share of costs for treating industrial wastewater. The surcharge rate includes the District's cost of local capital treatment improvements, debt service charges, and O&M, which are recovered from industry on a proportionate basis. Surcharge is generally assessed on any industrial discharge identified through District monitoring as having biological oxygen demand (BOD) greater than 250 mg/l, chemical oxygen demand (COD) greater than 750 mg/l, or total suspended solids (TSS) greater than 300 mg/l. There is a minimum surcharge based on the industrial user's discharge permit limits for these parameters. The District reserves the right to surcharge for other pollutants of concern if it deems it necessary.

- 1. BOD (above 250 mg/l) ..... \$29.70  
Per 100 lbs.
- 2. TSS (above 300 mg/l) ..... \$22.25  
Per 100 lbs.

Minimum Surcharge, per month ..... \$72.00

##### C. Fees for SSSD Lab Analyses

The industrial wastewater monitoring charge recovers the cost of monitoring performed by the District in addition to any monitoring covered by the Service Charge. Any industrial user may have its wastewater discharge monitored by the District either through a wastewater discharge permit, general permit, administrative order or other directive. All users are billed by the District for the amount of monitoring.

Fees for Analysis Performed By SSSD Laboratory

| <u>Test</u>                | <u>Cost/Sample</u> |
|----------------------------|--------------------|
| 1. pH .....                | \$7.76             |
| 2. BOD, TSS .....          | \$68.97            |
| 3. COD .....               | \$26.23            |
| 4. Iron .....              | \$26.41            |
| 5. Cadmium .....           | \$26.41            |
| 6. Chromium .....          | \$26.41            |
| 7. Copper .....            | \$26.41            |
| 8. Lead .....              | \$25.95            |
| 9. Nickel .....            | \$26.41            |
| 10. Silver .....           | \$26.41            |
| 11. Zinc .....             | \$26.41            |
| 12. Dissolved Oxygen ..... | \$1.75             |
| 13. Cyanide .....          | \$38.79            |
| 14. Oil & Grease .....     | \$50.75            |

D. Civil Penalties

The District is authorized under SC State Law to assess civil penalties for violations of its Rules and Regulations. These penalties are limited to a maximum of \$2,000 per day for each violation. For purposes of penalty assessment, each day on which a given violation occurs or continues shall be deemed a separate and distinct offense. In the case of discharge limits with required monitoring less frequent than daily, the civil penalty may be assessed for each day during the period of violation.

V. Ad Valorem Tax Millage

|              |                |
|--------------|----------------|
|              | 2022           |
|              | <u>Millage</u> |
| General Fund | 7.7            |
| Bond         | <u>.9</u>      |
|              | <u>8.6</u>     |

VI. Holding Tank Waste

Holding tank waste shall be accepted for discharge from licensed operator for the following:

- (1) septic tanks used to treat wastewater of domestic origin from human sources (those generated from normal human activities); and
- (2) grease traps containing oil or grease of animal and vegetable origin from restaurants, hotels, or any other source that prepares food for retail sales for direct human consumption on the premises. Only grease in a liquid form such that it can pass through a one-inch mesh screen shall be accepted. All grease trap loads must have complete and proper documentation available upon request in order to receive approval to discharge at a District owned facility.

A. Septage Disposal Fee per 2,500 Gallon Truckload  
(or any portion thereof )

|  |       |
|--|-------|
| Septage Fee .....  | \$100 |
| After Hours Surcharge .....  | \$35  |
| Septic Tank Rebate .....   | \$55  |
| - For septic tank waste originating within District boundaries only. |       |
| - Only one rebate per address per year will be issued.               |       |

The District shall provide the rebate to property owners living within the District's boundaries if the property owner's septic tank contents are disposed by a licensed operator at a wastewater treatment plant approved by the District. The licensed operator shall provide written documentation identifying to the District the owner and location of all waste originating from septic tanks located within the District's boundaries. The District shall then notify those owners of their rebate eligibility and provide a certification form to be completed and returned. Upon receipt and validation of the certification form, the District shall issue the rebate. Only one (1) rebate per address or location will be issued in any calendar year.

B. Grease Disposal Fee per 2,500 Gallon Truckload  
(or any portion thereof)

|                  |       |
|------------------|-------|
| Grease Fee ..... | \$175 |
|------------------|-------|

C. Truck wash out

|   |              |
|---|--------------|
| Use of District truck wash out facilities ..... | \$50 per use |
|---|--------------|

**SPARTANBURG SANITARY SEWER DISTRICT  
DEPRECIATION FUNDING SCHEDULE**

|                                    | Replacement<br>Cost | # of<br>Years | Annual<br>Amount        |
|------------------------------------|---------------------|---------------|-------------------------|
| Vehicles, Heavy Trucks & Equipment | 6,965,414           | 10            | 696,541                 |
| Waste Water Treatment              | 25,324,112          | Various       | 1,688,274               |
| Maintenance (Lift Stations)        | 9,512,000           | 15            | 634,133                 |
| Office Equipment                   | 15,100              | 8             | 1,888                   |
| Lab Equipment                      | 704,981             | 10            | 70,498                  |
| Computer Equipment                 | 367,078             | 5             | 73,416                  |
| SCADA Equipment                    | 1,789,300           | 11            | 162,664                 |
| Total                              |                     |               | <u><u>3,327,414</u></u> |
| FY 23 Funding Request              |                     |               | <u><u>2,500,000</u></u> |

**SPARTANBURG SANITARY SEWER DISTRICT  
DEPRECIATION FUND  
FIVE-YEAR FUNDING AND EXPENDITURE SCHEDULE**

|  |                           |
|--|---------------------------|
| <b><u>FY 2022 Ending Balance</u></b>   | <b><u>3,600,000</u></b>   |
| <b><u>FY 2023</u></b>                  |                           |
| Annual Funding                         | 2,500,000                 |
| Expenditure Schedule                   |                           |
| 1. Vehicle/Equipment Replacement       | (690,000)                 |
| 2. Waste Water Treatment               | (1,000,000)               |
| Lynch                                  |                           |
| Biosolids                              |                           |
| Special Facilities                     |                           |
| Lawson's Fork                          |                           |
| Lower North/South Tyger River          |                           |
| 3. Lab Equipment & Services            | (82,010)                  |
| 4. Lift Stations/Odor Control Stations | (1,124,000)               |
| 5. Computer Equipment                  | (104,841)                 |
| 6. SCADA Equipment                     | (55,000)                  |
| 7. Collection System Equipment         | (67,500)                  |
| <b>Subtotal FY 2023 Expenditures</b>   | <b><u>(3,123,351)</u></b> |
| <b>Ending Balance</b>                  | <b><u>2,976,649</u></b>   |



**FY 2024**

|                |           |
|----------------|-----------|
| Annual Funding | 2,600,000 |
|----------------|-----------|

**Expenditure Schedule**

|  |                    |
|--|--------------------|
| 1. Vehicle/Equipment Replacement       | (410,000)          |
| 2. Waste Water Treatment               | (1,000,000)        |
| Lynch                                  |                    |
| Biosolids                              |                    |
| Special Facilities                     |                    |
| Lawson's Fork                          |                    |
| Lower North/South Tyger River          |                    |
| 3. Lab Equipment & Services            | (57,120)           |
| 4. Lift Stations/Odor Control Stations | (638,000)          |
| 5. Computer Equipment                  | (76,395)           |
| 6. SCADA Equipment                     | (71,700)           |
| 7. Collection System Equipment         | (222,500)          |
| <b>Subtotal FY 2024 Expenditures</b>   | <b>(2,475,715)</b> |

|                       |                  |
|-----------------------|------------------|
| <b>Ending Balance</b> | <b>3,100,934</b> |
|-----------------------|------------------|

**FY 2025**

|                |           |
|----------------|-----------|
| Annual Funding | 2,700,000 |
|----------------|-----------|

**Expenditure Schedule**

|  |                    |
|--|--------------------|
| 1. Vehicle/Equipment Replacement       | (757,000)          |
| 2. Waste Water Treatment               | (1,000,000)        |
| Lynch                                  |                    |
| Biosolids                              |                    |
| Special Facilities                     |                    |
| Lawson's Fork                          |                    |
| Lower North/South Tyger River          |                    |
| 3. Lab Equipment & Services            | (165,134)          |
| 4. Lift Stations/Odor Control Stations | (775,000)          |
| 5. Computer Equipment                  | (47,025)           |
| 6. SCADA Equipment                     | (72,900)           |
| 7. Collection System Equipment         | (225,000)          |
| <b>Subtotal FY 2025 Expenditures</b>   | <b>(3,042,059)</b> |

|                       |                  |
|-----------------------|------------------|
| <b>Ending Balance</b> | <b>2,758,875</b> |
|-----------------------|------------------|

**FY 2026**

|                |           |
|----------------|-----------|
| Annual Funding | 2,700,000 |
|----------------|-----------|

Expenditure Schedule

|  |                    |
|--|--------------------|
| 1. Vehicle/Equipment Replacement       | (680,000)          |
| 2. Waste Water Treatment               | (1,000,000)        |
| Lynch                                  |                    |
| Biosolids                              |                    |
| Special Facilities                     |                    |
| Lawson's Fork                          |                    |
| Lower North/South Tyger River          |                    |
| 3. Lab Equipment & Services            | (272,624)          |
| 4. Lift Stations/Odor Control Stations | (791,000)          |
| 5. Computer Equipment                  | (68,310)           |
| 6. SCADA Equipment                     | (96,500)           |
| 7. Collection System Equipment         | (105,000)          |
| <b>Subtotal FY 2026 Expenditures</b>   | <b>(3,013,434)</b> |
| <b>Ending Balance</b>                  | <b>2,445,441</b>   |

**FY 2027**

|                |           |
|----------------|-----------|
| Annual Funding | 2,700,000 |
|----------------|-----------|

Expenditure Schedule

|  |                    |
|--|--------------------|
| 1. Vehicle/Equipment Replacement       | (947,000)          |
| 2. Waste Water Treatment               | (1,000,000)        |
| Lynch                                  |                    |
| Biosolids                              |                    |
| Special Facilities                     |                    |
| Lawson's Fork                          |                    |
| Lower North/South Tyger River          |                    |
| 3. Lab Equipment & Services            | (154,173)          |
| 4. Lift Stations/Odor Control Stations | (746,000)          |
| 5. Computer Equipment                  | (127,149)          |
| 6. SCADA Equipment                     | (170,000)          |
| 7. Collection System Equipment         | (185,000)          |
| <b>Subtotal FY 2027 Expenditures</b>   | <b>(3,329,322)</b> |
| <b>Ending Balance</b>                  | <b>1,816,119</b>   |

**Spartanburg Sanitary Sewer District**  
**Debt Service Schedule**

| <u>FY</u> | <u>2013 GO</u> | <u>2014 GO</u> | <u>2014AB</u> | <u>2016 GO</u> | <u>2019</u> | <u>2019 GO</u> | <u>2020</u> | <u>2021</u> | <u>2021 GO</u> | <u>Total</u> |
|-----------|----------------|----------------|---------------|----------------|-------------|----------------|-------------|-------------|----------------|--------------|
| 2023      | 172,750        | 833,498        | 2,085,017     | 788,913        | 352,750     | 3,142,750      | 1,662,261   | 472,316     | 895,112        | 10,405,365   |
| 2024      | 172,750        | 833,690        | 2,084,250     | 784,663        | 352,750     | 3,142,000      | 1,661,625   | 472,316     | 898,100        | 10,402,142   |
| 2025      | 172,750        | 833,508        | 2,080,317     | 788,663        | 1,149,417   | 3,139,500      | 1,658,475   | 840,649     | 905,067        | 11,568,344   |
| 2026      | 172,750        | 833,952        | 2,083,067     | 786,863        | 2,661,250   | -              | 1,659,788   | 1,657,932   |                | 9,855,602    |
| 2027      | 172,750        |                | 2,084,150     | 784,463        | 2,505,500   |                | 2,068,844   | 1,407,457   |                | 9,023,163    |
| 2028      | 172,750        |                | 2,086,900     | 785,963        | 1,680,000   |                | 3,923,213   | 769,878     |                | 9,418,704    |
| 2029      | 172,750        |                | 2,236,150     | 781,663        |             |                | 5,852,020   | 1,142,023   |                | 10,184,606   |
| 2030      | 172,750        |                | 2,541,150     | 786,675        |             |                | 5,542,734   | 1,141,413   |                | 10,184,723   |
| 2031      | 172,750        |                | 2,540,317     | 785,763        |             |                | 5,542,191   | 1,143,153   |                | 10,184,174   |
| 2032      | 172,750        |                | 2,543,067     | 784,625        |             |                | 5,538,731   | 1,150,471   |                | 10,189,643   |
| 2033      | 172,750        |                | 2,547,400     | 787,000        |             |                | 5,544,281   | 1,144,859   |                | 10,196,290   |
| 2034      | 172,750        |                | 2,544,733     | 786,400        |             |                | 5,543,180   | 1,143,206   |                | 10,190,269   |
| 2035      | 172,750        |                | 2,542,133     | 785,350        |             |                | 4,751,785   | 1,933,700   |                | 10,185,719   |
| 2036      | 172,750        |                | 2,541,800     | 788,850        |             |                | 3,162,412   | 3,525,660   |                | 10,191,471   |
| 2037      | 1,324,417      |                | 2,538,933     | 786,750        |             |                | 2,093,398   | 3,565,121   |                | 10,308,619   |
| 2038      | 2,418,500      |                | 4,808,533     | 789,200        |             |                |             | 2,686,248   |                | 10,702,482   |
| 2039      |                |                | 9,342,933     | 786,050        |             |                |             | 868,692     |                | 10,997,675   |
| 2040      |                |                | 6,226,133     | 787,450        |             |                |             | 579,670     |                | 7,593,253    |
| 2041      |                |                |               | 788,250        |             |                |             |             |                | 788,250      |
| 2042      |                |                |               | 788,450        |             |                |             |             |                | 788,450      |
| 2043      |                |                |               | 788,050        |             |                |             |             |                | 788,050      |
| 2044      |                |                |               | 792,050        |             |                |             |             |                | 792,050      |
| 2045      |                |                |               | 790,300        |             |                |             |             |                | 790,300      |
| 2046      |                |                |               | 787,950        |             |                |             |             |                | 787,950      |
| <hr/>     |                |                |               |                |             |                |             |             |                |              |
|           | 6,334,167      | 4,167,580      | 57,538,717    | 19,677,513     | 9,054,417   | 12,204,000     | 57,864,882  | 26,127,574  | 3,535,287      | 196,504,136  |
| <hr/>     |                |                |               |                |             |                |             |             |                |              |