

## MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Spartanburg, SC, May 25, 2021, at 3:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Ms. Viney, Mr. Littlejohn, and Mr. Montgomery. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

### **1. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 27, 2021 AND WORK SESSION MEETING OF APRIL 28, 2021**

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

### **2. MONTHLY FINANCIAL REPORT**

Newt Pressley presented a financial summary of SWS expenditures and revenues for the ten-month period ending April 30, 2021. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

### **3. PUBLIC HEARING FOR PROPOSED FY2021-2022 OPERATING BUDGET**

A public hearing was held by the Commission to allow input regarding the proposed FY2021-2022 Operating Budget.

Mr. Littlejohn moved and Ms. Viney seconded the motion to open the public hearing regarding the proposed FY2021-2022 Operating Budget. The motion passed unanimously.

There were no comments from the public.

Ms. Viney moved and Mr. Littlejohn seconded the motion to close the public hearing regarding the proposed FY2021-2022 Operating Budget. The motion passed unanimously.

### **4. DISCUSSION/APPROVAL OF PROPOSED FY2021-2022 OPERATING BUDGET**

Management requested approval of the proposed FY2021-2022 Operating Budget.

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Ms. Viney asked to confirm that the average merit increase had been adjusted to 3.8% for the water employees as was also done for the sewer employees as stated in the sewer meeting. Ms. Schneider stated that the average merit increase had been adjusted to 3.8%.

Ms. Viney moved and Mr. Littlejohn seconded the motion to approve the proposed FY2021-2022 Operating Budget. The motion passed unanimously.

**5. PROPOSALS FOR THE OLD SHOP BUILDING DEMOLITION**

Proposals were received on April 22, 2021, for the Old Shop Building Demolition services at 250 Whitney Road in Spartanburg, SC. The Request for Proposals were forwarded to prospective bidders and publicized in the local media.

The request for proposal drew two responses. The proposals were evaluated by an evaluation committee using a weighted scoring matrix. The matrix rated the responses based on (1) approach and strategy; (2) Warranty/Risk Mitigation; (3) Organization/Experience; (4) MWBE utilization; (5) Community Benefit Program; and (6) Cost. A tabulation of the responses received including cost is listed below:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Demtec, LLC Spartanburg, SC	\$56,997
Complete Demolition Services Carrollton, GA	\$151,000

The highest scoring proposal was submitted by Demtec, LLC. Based on the results of their response and matrix score, management recommended an award be granted to Demtec, LLC at a total cost of \$56,997. Funding will be provided by SWS Capital Funds.

Remsen Parrish provided the Commission with an overview of the Proposals for the Old Shop Building Demolition agenda item.

Bobby Walden provided additional history/information regarding the property, buildings, and major infrastructure located underground. At one time, this property was considered the center of the distribution center. One building with five bays will be salvaged, but the remainder of the buildings have been deemed unsafe and not salvageable.

Ms. Viney asked the location and inquired about the condition of the buildings. Bobby Walden and Ms. Schneider provided more specific information regarding past use, rental, and flood damage to this property and facilities.

Mr. Littlejohn asked if there are plans for this property after demolition of the buildings. Ms. Schneider stated that it will be kept, as critical infrastructure is underground. It could be used for storage, and other employee functions as determined.

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Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management's recommendation to award the bid to Demtec, LLC. The motion passed unanimously.

**6. WATER QUALITY REPORT**

Bobby Walden provided the Commission with an update on water quality.

Reservoir #1 Intake Structure: Geosmin - Ranged from 14 PPT- 28 PPT. MIB - Ranged less than detect with the exception of one location at Reservoir #1 that was 4.2 PPT. Finished Water entering the distribution system: Geosmin - Ranged 6.4 PPT to 18 PPT. MIB – Ranged less than detect at the point of entry. There have been no taste and odor complaints. The average raw water temperature has increased to 70 degrees Fahrenheit.

A third algaecide application took place on May 11 and May 13. The aquatic algaecide prescription developed by the Aquatic Applicator Team called for a low concentration copper based algaecide application to Reservoir #1 and Lake Bowen. The application was successful.

The above was provided as information to the Commission.

**7. REPORT ON DRINKING WATER RESERVOIRS**

Ms. Schneider stated that the Watershed Management staff continue to process land permits for Lake Bowen and Lake Blalock. In 2021, from January 1- May 18, staff has issued a total of 656 permits, this includes irrigation permits. Watercraft permit sales are up from last year.

Ms. Schneider asked Bobby Walden to update the Commission on staff's observation during the previous weekend. Mr. Walden stated it was a busy weekend at the Bowen landing with 86 boat trailers at one point, which is more than the new parking area will accommodate. The new parking area has 78 parking spaces. Management does expect to reach capacity all three weekend days of the Memorial Day holiday. Staff will turn guests away upon capacity.

Ms. Viney stated the full capacity is 78 trailers and asked if the parking area will be striped before the upcoming Memorial Day holiday. Mr. Walden advised that the striping has not been completed as promised at this time. Management will continue to work toward that goal.

Staff conducts weekly inspections at all three drinking water reservoirs monitoring the shorelines for new constructions and inspecting existing construction sites. Monitoring and inspection activities include: inspection of existing BMPS and sediment controls installed by homeowner, inspect any sediment/backstop controls installed by SWS, checking for sediment deposits into lake from sites, inspection for proper observance of property lines and county setbacks and building regulations. Property owners are contacted immediately to address and resolve any discrepancies or issues.

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Lake Blalock currently has seven properties with construction adjacent to 720' contour. Municipal Reservoir #1 has 12 properties with construction adjacent to 780' contour. Lake Bowen has 10 properties with construction adjacent to 827' contour.

Ms. Schneider reviewed the Lake Bowen Landing Project. Final surface layer of asphalt is complete. ADA parking and access is complete. Striping for parking spaces is scheduled for completion this week. Communications continue regarding the new parking lot and boat ramp with regular social media updates as needed. The Ribbon Cutting event to celebrate the completion of Phase 1 is scheduled for June 24 at 10:00 AM.

Bobby Walden provided the Commission with an update on traffic and parking flow at the landing. Additional staff will assist to manage guest and boat traffic. No boat traffic will be allowed around the peninsula. When the boat parking is full, guests will not be allowed in the park. Staff has managed the park and boat capacity and it has worked well thus far.

Ms. Schneider stated the partnership agreement with Woodfin Partners was approved in June 2020. This Riparian Buffer improvement project is complete and is providing continuous plant growth across the entire buffer area.

Mr. Montgomery noted that this is a perfect example of working with an adjoining property owner to address erosion issues or make improvements. Ms. Viney asked if there would be any press release or shared in the Healthy Lakes newsletters. Ms. Schneider stated Communications would work to share this information. Mr. Montgomery agreed that this partnership should be shared with adjoining property owners.

Ms. Schneider shared that a meeting with representatives from Municipal Reservoir #1, County Council, and SWS representatives, was held on May 18, 2021. Some initial progress was made. SWS staff will look at potential adjoining property for opportunities to work together to enhance buffer areas. Management will continue to meet with the Lakefront POA on Lake Blalock Policies & Procedures to Enhance Communications and the next meeting is scheduled for June 29, 2021.

SWS will continue partnering with the Lakefront POA Committee on storm water impacts to water quality in the reservoirs.

Draft documents with the Enforcement Response Guide are prepared and being reviewed internally.

The above was provided as information to the Commission.

## **8. LAKE BOWEN LANDING BIORETENTION FEATURE INSTALLATION**

Proposals were received May 11, 2021, for the installation of the Bioretention Feature at the Lake Bowen Landing. The Bioretention Feature will receive stormwater runoff from the new boat trailer parking area at the landing and provide natural filtering before the stormwater reaches the lake.

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The contractor will provide the grading and install the underdrain, plant material, additional stormwater catch basins and necessary piping to direct the flow of stormwater to the feature.

Interested contractors were requested to provide proposals that included information on similar previous experience, schedule, cost, MWBE utilization and community benefit program. The proposals were evaluated using a weighted scoring matrix on the above listed information. The evaluation and scoring of the proposals were conducted by an evaluation committee that included the bioretention feature landscape architect.

The Request for Proposal (RFP) was advertised in the Spartanburg Herald-Journal, South Carolina Business Opportunities (SCBO) and posted on the Spartanburg Water website Current Opportunities page. Nine interested contractors and plan rooms requested proposal information packages. Three proposals were submitted and evaluated. Proposals received were as follows:

<b><u>BIDDER</u></b>	<b><u>AMOUNT OF BID</u></b>
Parris Lawn Inman, SC	NON-RESPONSIVE
HRH Engineering & Construction Services, LLC Chesnee, SC	\$157,747.50
Roebuck Wholesale Nursery and Landscaping, Inc. Roebuck, SC	\$159,485.00

The highest scoring proposal was submitted by Roebuck Wholesale Nursery and Landscaping, Inc. Based on the results of their response and the matrix score, management recommended the award of the contract for the Lake Bowen Landing Bioretention Feature Installation to Roebuck Wholesale Nursery and Landscaping, Inc., of Roebuck, SC, in the amount of \$159,485.00. The project will be funded in part by the 319 Grant (60%) and by the SWS capital fund (40%).

Bobby Walden provided the Commission with an overview of the Lake Bowen Landing Bioretention Feature Installation agenda item.

Ms. Viney asked if this is the final drawing of the planting that will be installed. Mr. Walden stated this is not the final drawing. Mr. Montgomery stated that there are plants listed and Ms. Schneider confirmed and stated that a more specific planting will be finalized to assist with the water runoff from the new parking area.

Ms. Schneider asked Ms. Viney if she had any concerns. Ms. Viney stated she was glad to see the plan and did not have any concerns, only the planting question. Mr. Montgomery agreed and stated that he was glad to see the planning for this bioretention feature and asked if all of the parking lot water would be directed to this feature. Mr. Walden stated that only the water from the ridgeline in that area as well as some of the water runoff from Highway 9 would be diverted into this bioretention feature.

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The additional water runoff goes to the filtered catch basin located near the wardens office and enters Lake Bowen.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management’s recommendation to award the contract to Roebuck Wholesale Nursery and Landscaping, Inc. The motion passed unanimously.

**9. NEBO STREET WATER DISTRIBUTION REHABILITATION PROJECT**

Bids were received April 13, 2021, for the installation of approximately 190 LF of 12" steel casing pipe and 190 LF of 6" DI carrier pipe. The bores will be in the 8' – 10' depth range crossing under four existing transcontinental gas lines. The contractor will also install approximately 120 LF of 6" carrier pipe. The purpose of the Nebo Street waterline rehabilitation project will be to increase available fire-flow service in this area.

The bid was advertised publically in the Herald-Journal, SCBO, and the SWS website. In addition, staff invited all the 2020-2022 prequalified contractors to submit a bid. Bid information was distributed to eighteen interested contractors. Bids received included:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Palmetto Utility Group, LLC Branchville, SC	\$81,150
Gar-Con, Inc. Pickens, SC	\$82,820
Payne, McGinn and Cummins, Inc. Shelby, NC	\$84,150

Management recommended the award of the contract for the Nebo Street Water Distribution Rehabilitation Project to the lowest bidder, Palmetto Utility Group, LLC of Branchville, SC, in the amount of \$81,150. The project will be funded by the SWS distribution system rehabilitation fund.

Bobby Walden provided the Commission with an overview of the Nebo Street Water Distribution Rehabilitation Project.

Ms. Viney moved and Mr. Littlejohn seconded the motion to approve management’s recommendation to award the contract to Palmetto Utility Group, LLC. The motion passed unanimously.

**10. VARIANCE REQUEST – 156 ZIMMERMAN DRIVE**

The adjoining property owner has requested a permit to replace an existing (10'x12') floating dock with a larger (20'x28') floating dock. Placement of a larger dock would extend beyond the minimum set back requirement from a side lot property line. The property owner is requesting a variance of the Standard Specifications of the Lake Bowen Policies and Procedures regarding the 14' minimum set back requirement from a side lot property line.

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Upon review of the dock replacement request, staff determined that the existing floating dock is currently located beyond the extended property line on the left side (facing the water) due to the location of other marine structures located within the cove area. Permitted structures must be placed so that all portions of the structure are at least 14 feet from the adjoining side lot lines as those lines project out into the Reservoir. The permit application was denied by watershed staff.

Staff has confirmed there would be adequate distance between the adjoining property owner's replacement dock and the marine structures on either side. The placement of a larger dock would not impede access or create a safety concern.

Staff has reviewed the request for variance, evaluated the site and have no objections to the variance as described above.

Mr. Walden noted that the Commission might remember this address. Previous owners were the Lester's. There is a concrete spillway at this location and staff has requested the dock to be relocated so work can be done on the spillway. The adjoining property owner has requested a permit to replace an existing (10'x12') floating dock with a larger (20'x28') floating dock that would extend beyond the minimum set back requirement from a side lot property line. The existing floating dock is currently located beyond the extended property line on the left side (facing the water) due to the location of other marine structures located within the cove area. Staff has confirmed there would be adequate distance between the adjoining property owner's replacement dock and the marine structures on either side. The placement of a larger dock would not impede access or create a safety concern. Staff has no objections to the variance request as described and it does meet current dock size specifications.

Mr. Montgomery asked if the neighbors are okay with this requested placement. Mr. Walden stated they are.

Ms. Viney confirmed current dock location and proposed location with Mr. Walden.

Mr. Montgomery stated he is familiar with this property and the inherited issues, and agrees with staff and does not have an objection with this variance.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the requested variance at 156 Zimmerman Drive. The motion passed unanimously.

**11. VARIANCE REQUEST – 120 WALL COURT**

The adjoining property owner is requesting a variance of the Standard Specifications of the Lake Bowen Policies and Procedures for a marine structure regarding the 14' minimum set back requirement from a side lot property line.

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The property owner has requested a permit to install a PWC lift adjacent to their existing dock. The existing dock currently extends beyond the extended property line on the left side (facing the water). Permitted structures must be placed so that all portions of the structure are at least 14 feet from adjoining side lot lines as those lines project out into the Reservoir. The permit application was denied by watershed staff.

Staff has confirmed there is adequate distance between the adjoining property owner's existing dock and the marine structures on either side. The placement of a PWC lift adjacent to the existing dock would not impede access or create a safety concern.

Staff has reviewed the request for variance, evaluated the site and have no objections to the variance as described above.

Bobby Walden provided an overview of the variance request for 120 Wall Court. The property owner has requested a permit to install a PWC lift adjacent to their existing dock. The existing dock currently extends beyond the extended property line on the left side (facing the water) due to the location of other marine structures located within the cove area. Staff has confirmed there is adequate distance between the adjoining property owner's existing dock and the marine structures on either side and have spoken with neighboring and adjoining property owners regarding this variance request, and there were no objections. Staff has confirmed there would be adequate distance between the adjoining property owner's PWC lift and the marine structures on either side. The placement of the PWC lift adjacent to the existing dock would not impede access or create a safety concern. Staff has no objections to the variance request.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the requested variance at 120 Wall Court. The motion passed unanimously.

**12. VARIANCE REQUEST – 1221 EDWARDS ROAD**

The adjoining property owner is requesting a variance of the Standard Specifications of the Lake Bowen Policies and Procedures for a marine structure regarding the 14' minimum set back requirement from a side lot property line.

The property owner has requested a permit to install a boat lift adjacent to their existing dock. The existing dock currently encroaches the 14' minimum set back requirement and the placement of a boat lift would extend beyond the extended property line on the left side (facing the water). Permitted structures must be placed so that all portions of the structure are at least 14 feet from adjoining side lot lines as those lines project out into the Reservoir. The permit application was denied by watershed staff.

Staff has confirmed there is adequate distance between the adjoining property owner's existing dock and the marine structures on either side. The placement of a boat lift adjacent to the existing dock would not impede access or create a safety concern.



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Staff has reviewed the request for variance, evaluated the site and have no objections to the variance as described above.

Bobby Walden provided an overview of the variance request for 1221 Edwards Road. The property owner has requested a permit to install a boat lift adjacent to their existing dock. The existing dock currently encroaches the 14' minimum set back requirement and the placement of a boat lift would extend beyond the extended property line on the left side (facing the water). Staff has confirmed there is adequate distance between the adjoining property owner's existing dock and the marine structures on either side and have spoken with neighboring and adjoining property owners regarding this variance request, and there were no objections. The placement of the boat lift adjacent to the existing dock would not impede access or create a safety concern. Staff has no objections to the variance request.

Mr. Littlejohn asked if there is documentation of the neighboring and adjoining property owners agreeing to this and other variance requests. Mr. Walden stated placement of the structures are determined by SWS and the Wardens. As a courtesy, neighboring and adjoining property owners are made aware and notes of the conversations are recorded in the file for future reference as needed.

Ms. Viney asked why a variance is needed when it can be placed on the opposite side. Mr. Montgomery stated that he would like to ask the same question.

Ms. Viney asked if the Wardens had a reason not to place the requested boat lift on the opposite side. Mr. Walden stated that he was not sure the reason, it could be water depth, etc., but he did not have additional information to provide the answer to that specific question. Ms. Viney stated she was not willing to approve the variance request without additional information regarding placement on the opposite side.

Mr. Montgomery noted that it is not the Commissions' place to tell the adjoining property owner where to put the structure, it is the Commissions' place to approve or disapprove based on the request. Mr. Montgomery stated he is indifferent noting placement does not affect water quality or the reservoir, and if a neighbor had opposed it, he would be more inclined to deny it. Ms. Viney stated it is a variance from the rules. Mr. Montgomery agreed and asked who the property owner is. Mr. Walden stated Mr. Rick Blake is the property owner.

Ms. Viney asked if the Commission could delay this request to receive further information. Mr. Montgomery asked Mr. Littlejohn his position. Mr. Littlejohn stated he did not see any reason not to approve it, and it does not obstruct anyone's view.

Mr. Montgomery asked if Mr. Blake lives in Michigan and this is his second home. Mr. Walden confirmed that it is. Mr. Montgomery stated that it is uncommon to ask for a variance when there is another option.

The Commission would like to receive further information and place this variance request for 1221 Edwards Road on an upcoming agenda. No action was taken by the Commission.

**13. PARTICIPATION PROJECT CONSISTENT WITH OUTSIDE CITY WATER MAIN EXTENSION POLICY – SEAY LANE PHASE 2**

Recently management received a request from a property owner on Seay Lane concerning the possibility of obtaining water service. Seay Lane is south of Canaan Road and east of Old Canaan Road.

The water main extension consists of approximately 115 linear feet of 2-inch water main and is consistent with the SWS Water Main Extension Policy. It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

The water main extension necessary to provide domestic service plus fire protection and also provide for future growth, are the same size and quantity, and therefore, the project estimate is \$2,600. The property owner's participation cost is based on this estimate.

Management recommended Commission approve the above.

Gene Jackson provided the Commission with an overview of the Seay Lane Phase 2 outside city water main extension request.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management's recommendation to approve the outside city water main extension for Seay Lane Phase 2. The motion passed unanimously.

**14. VAUGHN CREEK RAW WATER LINE REPLACEMENT PROJECT – SUMMARY CHANGE ORDER**

The Vaughn Creek Raw Water Line Replacement Project is complete.

The Landrum WTP Critical Asset Study, prepared by W.K. Dickson in November 2014, recommended the replacement of the existing 8-inch water line that delivers raw water from the Vaughn Creek Pump Station to the Landrum WTP. This water line had experienced multiple failures since the Landrum system was taken over by Spartanburg Water in 2004.

This project included the replacement of the existing raw water line with a new 8" ductile iron pipe, a distance of approximately 8,800 linear feet. This project will now insure a continuous and reliable supply of raw water to the Landrum DWTF.

During the early design phase of the project, Spartanburg Water was awarded a grant from the South Carolina Rural Infrastructure Authority (SCRIA) that would reimburse 75% of the construction costs of the new raw water line, up to a maximum of \$500,000. Early in the project, the IT Department asked that the installation of a 2" fiber optic conduit, running parallel to the new water line, be included in the design. The 2" conduit installation was part of a future plan to provide fiber-optic SCADA

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communication between the Landrum DWTF and the Vaughn Creek Pump Station. Separating the waterline construction from the fiber optic conduit was critical, since the SCRIA grant funds could only be applied to the water line construction. Therefore, the project was bid and awarded to Piedmont Utility Group (PUG) in two divisions: Division 1 for the raw waterline construction, and Division 2 for all work related to the fiber optic conduit.

Once the fiber optic conduit was installed, a separate project was bid for the installation of the fiber optic cable, and related hardware. A separate department of PUG was also the low bidder on the fiber cable installation, and a change order was issued for this work later in the project.

*Change Order No. 1 – (Division 2)* was an increase in the contract price of \$35,642.00 to pay for pull boxes and mule tape that were needed as part of the future fiber optic cable installation. The original plan was to have the fiber optic cable installer provide the pull boxes and mule tape, after the conduit was in place; however, installing these fixtures along with the conduit greatly facilitated the later cable installation.

*Change Order No. 2 – (Division 1)* was an increase in the contract price of \$3,956.70 to pay for an emergency repair of a section of storm piping that had washed out during an extreme rain event and a 27-day time extension for this work and for rain delays since the start of the project.

*Change Order No. 3 – (Division 1)* was an increase in the contract price of \$12,800.00 to pay for the removal of trees that, during recent severe wind storms after the start of the project, had fallen across the alignment of the new water line.

*Change Order No. 4 – (Division 1)* was an increase in the contract price of \$11,772.26 to pay for the installation of a wet tap and fire hydrant near the Landrum DWTF to accommodate unknown field conditions and a 21-day time extension for this work and rain delays since the previous contract extension.

*Change Order No. 5 – (Division 2)* was an increase in the contract price of \$18,540.00 to pay for the installation of  $\pm 8,800$  linear feet of fiber optic cable through the 2" conduit listed above and a 23-day time extension for this work and rain delays since the previous contract extension.

*Change Order No. 6 (summary)* was a net increase of \$22,606.25 in the contract price of Division 1 and a net decrease of \$10,110.95 in the contract price of Division 2 for adjustments to the unit quantities based on the actual work done.

These change orders were executed as per current District Policy.

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The Financial Summary of the project construction is as follows:

	<u>Division 1</u>	<u>Division 2</u>
Original Contract Price - \$564,024.24	\$515,829.89	\$48,194.35
Change Order No. 1 (Division 2) -		\$35,642.00
Change Order No. 2 (Division 1) -	\$ 3,956.70	
Change Order No. 3 (Division 1) -	\$ 12,800.00	
Change Order No. 4 (Division 1) -	\$ 11,772.26	
Change Order No. 5 (Division 2) -		\$18,540.00
Change Order No. 6 (Summary) -	<u>\$ 22,606.25</u>	<u>(\$10,110.95)</u>
Revised Contract Price - \$659,230.50	\$566,965.10	\$92,265.40

As noted above, the cost of the contract work completed under Division 1 of this project (\$566,965.10) will be subject to a 75% reimbursement from a grant with the South Carolina Rural Infrastructure Authority. Therefore, the Water System will be reimbursed \$ 425,223.83 of the costs for this project.

Gene Jackson provided the Commission with an overview of the Vaughn Creek Raw Water Line Replacement Project Summary Change Order agenda item. This included the Division 1 and Division 2 summary change order information.

The above was provided as information to the Commission.

**15. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION**

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

**A. Inside City Private Fire Service Agreement**

**(1) Spartanburg County Judicial Center**

The Judicial Center located at 180 Magnolia Street in Spartanburg, wishes to connect an 8-inch water line to the Commission’s 10-inch water line along Daniel Morgan Avenue and an 8-inch water line to the Commission’s 8-inch water line along Library Street to serve a private fire protection system, including two private hydrants, for the above-mentioned county governmental facility. Spartanburg County wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$931.52

**B. Outside City Private Fire Service Agreement**

**(1) Corporate Center North-140 Corporate Drive**

Corporate Center North, 140 Corporate Drive (Building 15), in Spartanburg, wishes to connect an 8-inch water line to the Commission's 12-inch water line along Corporate Drive to serve a private fire protection system, including one private hydrant, for the aforementioned commercial venture. Kinney Hill Associates, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$698.68

**C. Lake Agreements**

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) Brian M. Biggs and Annah C. Biggs**, desire to construct a dock on Lake Blalock.
- (2) Joseph Charnasky**, desires to construct a dock and hard pathway on Lake Blalock.
- (3) Randall B. Duncan and Debbie M. Duncan**, desire to replace a dock on Lake Bowen.
- (4) Matthew R. and Kristina Hale**, desire to replace a dock on Lake Blalock.
- (5) Gary R. Painter**, desires to construct a personal watercraft lift on Lake Bowen.
- (6) Chris Patterson**, desires to stabilize the shoreline on Lake Bowen.
- (7) David L. Phipps and Tammy L. Phipps**, desire to replace a dock and construct a boat lift on Lake Bowen.
- (8) Patrick B. Russell**, desires to construct a personal watercraft lift on Lake Bowen.
- (9) Aaron and Natalie Weaver**, desire to construct a dock and hard pathway on Lake Blalock.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) Henry J. Guilbeault**, dock replacement and hard pathway on Lake Blalock.

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- (2) **Ronald Cunniff**, dock replacement and hard pathway on Lake Blalock.
- (3) **Deborah Dunn**, dock replacement on Lake Bowen.
- (4) **Christine M. Kirby**, dock replacement and shoreline stabilization on Lake Bowen.
- (5) **William McDaniel III**, hard pathway and dock replacement on Lake Bowen.

**D. Encroachment Agreements**

All paperwork, surveys, etc., have been completed and the encroachment agreement has been recorded.

- (1) **James and Beverly Hatcher**, dwelling encroachment on Lake Bowen.
- (2) **Walter and Carol Moore**, dwelling encroachment on Lake Bowen.
- (3) **Jerry and Janice Weaver**, dwelling encroachment on Lake Bowen.

The above was provided as information to the Commission.

**16. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS**

- A.** Ms. Schneider noted that the Commission needed to appoint an Audit Reviewer for the upcoming fiscal year. Ms. Viney agreed to serve as the Audit Reviewer.
- B.** Ms. Schneider stated that Inman-Campobello Water District (ICWD) approached SWS recently inquiring about laying a finished waterline beneath Lake Bowen due to growth in their service area. In response, SWS had a subterranean easement agreement prepared. It has been sent to ICWD for review. Because of the unusual nature of this easement request, Ms. Schneider will bring the easement agreement to the June or August Commission meeting for review and authorization.

Ms. Viney asked if SWS is helping ICWD grow their service area. Ms. Schneider stated that ICWD has a finished water line attached to the bridge at Compton Bridge Road and they wish to tie into that line and put another line underneath Lake Bowen. Mr. Walden stated that ICWD extended a line many years ago down to the bridge on Compton Bridge Road and skipped over it then, but have picked back up with their construction. They want to connect the lines. They plan to put in a larger, 20-inch line instead of a 12-inch line.

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Ms. Viney asked if this is already their service area. Ms. Schneider confirmed that it is ICWD service area. Mr. Montgomery stated this is to help ICWD remove the line from the bridge and connect their two existing lines. ICWD will be billed for SWS time and expense.

Ms. Schneider stated that Gene Jackson has completed an investigation from an engineering prospective to confirm there will be no impact to SWS assets long-term because it goes underneath the reservoir. Bobby Walden has completed an investigation from an operational prospective to confirm that none of the operational abilities are impacted. SWS takes this very serious. The easement is a multipage document meant to last many years and address items that could come up in the future.

Ms. Schneider stated more information would be provided when the item is presented to the Commission.

- C.** Ms. Schneider noted that Mr. Littlejohn had stated that it would be good for the public to know that there would be no rate increase this upcoming fiscal year. Press releases will be distributed to announce the adoption of the FY2021-2022 budget with no rate increase for both water and sewer.
- D.** Ms. Schneider informed the Commission that the Human Resources building renovation has begun and staff has been relocated to the Whitlock WTP.

Meeting adjourned at 4:21 p.m.

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G. Newton Pressley  
Secretary-Treasurer

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