

MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, March 27, 2018, at 3:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mr. Littlejohn and Mr. Montgomery. Ms. Viney was present via teleconferencing. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

1. APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 27, 2018

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

2. SCAWWA RECOGNITION OF PARTNERSHIP FOR SAFE WATER ACHIEVEMENTS

Spartanburg Water recently received recognition by the Partnership for Safe Water Committee of the South Carolina Section of the AWWA for achieving Partnership for Safe Water goals. During the 2018 South Carolina Environmental Conference, the Landrum facility was recognized as having met the requirements of the Directors Award for the twelfth consecutive year maintaining consistent high-quality performance and commitment to optimizing water system operations. Furthermore, the R.B. Simms facility was recognized as having met the requirements of the Directors Award for the seventeenth consecutive year, a longevity milestone that only three water treatment facilities in SC have achieved to date. The Partnership's water treatment plant program has a subscriber base of more than 200 utilities with more than 400 plants, but only a small number earn the Directors Award.

The Partnership for Safe Water is an unprecedented alliance of six prestigious drinking water organizations: American Water Works Association, the Environmental Protection Agency, the Association of State Drinking Water Administrators, the Association of Metropolitan Water Agencies, National Association of Water Companies and the Water Research Foundation. The Partnership's mission is to improve the quality of water delivered to customers by optimizing water system operations. The Partnership's award-winning utilities demonstrate an outstanding commitment to delivering superior quality drinking water to customers, even beyond regulatory requirements. The Partnership celebrates utility accomplishments with awards and recognition that honor efforts in continuously optimizing treatment plant and distribution system operation and performance.

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Ken Tuck reviewed the requirements for achieving the Partnership for Safe Water awards. The Landrum facility was recognized as having met the requirements of the Directors Award for the twelfth consecutive year and the R.B. Simms facility was recognized as having met the requirements of the Directors Award for the seventeenth consecutive year, a longevity milestone that only three water treatment facilities in SC have achieved to date. Management is very proud of staff for achieving these awards.

The Commission congratulated management and staff for their hard work in achieving these milestones.

3. MONTHLY FINANCIAL REPORT

Newt Pressley presented a financial summary of SWS expenditures and revenues for the eight-month period ending February 28, 2018. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

4. HEALTH AND DENTAL INSURANCE RENEWAL

Management proposed the following design plan recommendations for the upcoming health insurance plan year that is effective May 1, 2018.

These recommendations included the following:

- Vision hardware (glasses/contacts) coverage increases from \$300 to \$400 per year and contact lens fitting (maximum of \$150) is added.
- Hearing aid coverage (maximum \$1,500) once per 5 years will be same amount but available once per 3 years.
- The plan will now include treatment of mental health the same as any other covered medical condition.
- Blue Care on Demand (Telehealth) is currently in the plan but it is recommended the co-pay be waived.
- The vaccine for shingles is currently in the plan but the staff recommends change adding the new FDA approved Shingrix vaccine for shingles. The eligible age would be lowered from 55 to 50.

These recommendations included maintaining the employee only cost with a minimal increase to the other categories:

- Dental Plan – No Change
- Employee only – No change
- Employee plus child – Increase all plans \$1.00/Pay-Period
- Employee plus children – Increase all plans \$2.00/Pay-Period
- Family – Increase all plans \$4.00/Pay-Period

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2018 - 2019 Per Pay Period Contribution	Consumer Choice Plus Medical Plan	Consumer Choice Medical Plan	Basic Medical Plan	Dental Plan
Employee Only	\$47	\$36	\$15	\$7
Employee plus child	\$61	\$50	\$28	\$10
Employee plus children (2 or more)	\$91	\$70	\$33	\$12
Family	\$118	\$93	\$48	\$14

Management recommended that the Commission approve the above mentioned design changes to the Spartanburg Water Health Insurance Plan that will become effective May 1, 2018.

Mr. Littlejohn moved and Ms. Viney seconded the motion to ratify the action taken in the SSSD meeting and approve management’s recommendation to approve the design changes to the Spartanburg Water Health Insurance Plan. The motion passed unanimously.

5. FINGERVILLE MILL SALVAGE AND DEMOLITION PROJECT

Proposals were received on March 13, 2018, for the salvage and applicable demolition of the Fingerville Mill and related outparcels including the above ground storage tanks.

The Fingerville Mill property is located at 10399 Main Street in Fingerville, SC and is situated on approximately 13 acres on the southern side of S.C. Highway 11 on the Pacolet River. The mill was constructed in 1900 with an addition in 1960. The property was purchased by Spartanburg Water in 2008 for the primary significance of the real estate as well as the dam and hydro-electric outparcels that sit on the bank of the Pacolet River.

The proposals were evaluated using a weighted scoring matrix. The matrix rated the contractor’s (1) plan and approach; (2) risk mitigation; (3) organization and experience; (4) MWBE utilization; (5) Community Benefit Program; and (6) cost. The evaluation and scoring of the proposals were conducted by an evaluation committee.

Invitations to bid were forwarded to prospective bidders and advertised in the local media. The solicitation drew four acceptable responses. A tabulation of the responses is listed below.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
DemTek, LLC Spartanburg, SC	\$170,753

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Complete Demolition Services Carrollton, GA	\$362,000
TOA, LLC Norcross, GA	\$375,000
Webb-Harrell Demolition Kernesville, NC	\$723,000

The highest scoring proposal was submitted by DemTek, LLC. Based on the results of their response and matrix score, management recommended approval of an award to DemTek, LLC at a cost of \$170,753. Funding will be provided through the SWS capital budget.

Remsen Parrish provided an overview of the bid process and explained that DemTek, LLC, will use salvageable material to offset the cost.

Mr. Littlejohn asked if SWS could salvage any of the material. Ms. Schneider said wood was previously pulled from the mill for the re-flooring of the pavilion, but SWS isn't equipped to salvage material and that safety concerns would also prevent SWS from salvaging any of the material.

Mr. Littlejohn asked what would be left at this site after the demolition is complete. Ms. Schneider stated that Spartanburg Water will still have a small package plant there because sewer collection service is provided to the community of Fingerville. The dam will be flat and will also remain.

Mr. Montgomery asked if there are any environmental concerns with the demolition. Mr. Parrish stated that DemTek, LLC has applied for and been awarded the primary permittee for the storm water protection plan that will be submitted to Spartanburg County and SCDHEC for approval.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management's recommendation to award the bid to DemTek, LLC. The motion passed unanimously.

6. PARTICIPATION PROJECT CONSISTENT WITH OUTSIDE CITY WATER MAIN EXTENSION POLICY – 535 OLD CLIFTON VILLAGE ROAD

The water main extension consists of approximately 90 LF of 6-inch water main and one hydrant, and is consistent with the SWS Water Main Extension Policy. It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

The water main extension has been upsized for future growth in the area to an 8-inch line which increased the original project estimate from \$2,900 to \$4,800. The property owners' participation cost is still based on the original estimate of \$2,900 and not the future growth estimate.

Management recommended the Commission approve the above.

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Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the participation project for outside city water main extension to 535 Old Clifton Village Road. The motion passed unanimously.

7. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

A. Lake Agreements

Applications have been submitted and all fees have been paid on the following Lake Agreements.

- (1) **Terry R. Greene and Angela L. Greene** desire to construct a dock and hard pathway on Lake Blalock.
- (2) **Michael Joseph Enright and Susan L. Enright** desire to construct a boat lift on Lake Bowen.
- (3) **David R. Davis and Patricia L. Hartsfield-Davis** desire to construct a boat lift on Lake Bowen.
- (4) **Lynn D. Bullington** desires to replace a dock and construct a boat lift on Lake Bowen.
- (5) **William P. Gee** desires to replace a dock and construct a boat lift on Lake Bowen.

The above was provided as information to the Commission.

8. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

Ms. Schneider had no negotiations or miscellaneous administrative matters.

Meeting adjourned at 2:59 p.m.

G. Newton Pressley
Secretary-Treasurer

tbh