

MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, June 24, 2025, at 3:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Ms. Viney, Mr. Littlejohn, and Mr. Montgomery. No one was absent.

Attendees: Guy Boyle, Cam Cole, Gene Jackson, Robert Walden, Rick Jolley, Remsen Parrish, Kevin Smith, Ken Tuck, Corey Reid, Kevin Brown, Jennifer Candler, Hariette Stinson, Jon Morgan, Trish Heatherington, and Cameron Spencer, with GMC - Goodwyn, Mills, Cawood.

The meeting was opened with the following statement:

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

1. CALL TO ORDER

Mr. Montgomery, Commission Chair, called the meeting to order.

2. PUBLIC HEARING FOR PROPOSED FY2025-2026 OPERATING BUDGET

A public hearing was held by the Commission to allow input regarding the proposed FY 2025-2026 Operating Budget.

Mr. Littlejohn moved and Ms. Viney seconded the motion to open the public hearing regarding the proposed FY 2025-2026 Operating Budget. The motion passed unanimously.

There were no comments from the public.

Ms. Viney moved and Mr. Littlejohn seconded the motion to close the public hearing regarding the proposed FY 2025-2026 Operating Budget. The motion passed unanimously.

3. DISCUSSION/APPROVAL OF PROPOSED FY2025-2026 OPERATING BUDGET

Management requested approval of the proposed FY2025-2026 Operating Budget.

Chief Financial Officer, Cam Cole, noted that the budget work session was held on May 15, 2025.

The Proposed FY 2025-2026 Operating Budget requests \$59,985,340 in revenues and \$59,985,340 in expenditures.

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Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the FY 2025-2026 Operating Budget. The motion passed unanimously.

4. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 27, 2025

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

5. AUDIT REVIEWER

The Commission selected Commissioner Montgomery to serve as the Audit Reviewer for FY 2025-2026.

6. DISCUSSION/APPROVAL OF PROPOSED MISSION/VISION/PURPOSE STATEMENTS

Guy Boyle presented the proposed Mission/Vision/Purpose Statement during the SSSD meeting.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the proposed Mission/Vision/Purpose Statements for implementation and guidance. The motion passed unanimously.

OLD BUSINESS – NONE

AGENDA ITEMS 7-9 FINANCE AND PROCURMENT

7. MONTHLY FINANCIAL REPORT

A financial summary of SWS expenditures and revenues for the eleven-month period ending May 31, 2025, were reviewed by Cam Cole, the Chief Financial Officer. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

8. APPROVAL OF REVENUE BOND REFUNDING

A. Brad Love of Haynsworth Sinkler Boyd, SWS bond counsel developed the resolution authorizing the Series 2025 bond refunding, as follows:

A RESOLUTION OF THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, SOUTH CAROLINA, PROVIDING FOR THE TERMS AND CONDITIONS OF THE ISSUANCE OF A SERIES OF WATER SYSTEM REFUNDING REVENUE BONDS, SERIES 2025 OF THE CITY OF SPARTANBURG, SOUTH CAROLINA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING TWENTY-SIX MILLION FIVE HUNDRED THOUSAND DOLLARS (\$26,500,000), AND OTHER MATTERS RELATING THERETO.

Management requested Commission approval of the resolution.

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Cam Cole provided the Commission with an overview of the Approval of Revenue Bond Refunding agenda item. Ms. Cole has been working with Brad Love and David Cheatwood to refund the 2015A Revenue Bonds. These bonds were issued at \$26 Million and will be refinanced at \$21 Million.

Ms. Cole stated the refunding would provide an annual savings of approximately \$570,000 and would not extend the maturity date. The refunding requires two readings and approval by Spartanburg City Council and will be on the agenda for both City Council meetings scheduled in July.

Upon approval, the bond closing is scheduled for September 4, 2025.

Ms. Viney moved and Mr. Littlejohn seconded the motion to approve management's recommendation to approve the resolution authorizing the Series 2025 bond refunding. The motion passed unanimously.

9. FOREST MANAGEMENT PLAN

Proposals were received on June 3, 2025, from qualified consultants for the development of a forest management plan. The plan will serve as a guiding document for the sustainable management, conservation, and utilization of forest resources for approximately 1,450 acres owned by Spartanburg Water.

An evaluation team was created to review and score the proposals received. The evaluation criteria consisted of the responder's qualifications, approach and strategy, cost information, MWBE utilization, and Community Benefit Program. Each proposal was evaluated using a weighted score matrix, with the successful contractor being selected for the highest scoring proposal. The solicitation drew responses from four consultants.

Based on the results of the bid evaluations, and recommendation from the evaluation team, the CEO has approved awarding the contract for consulting services to Land Resources, Inc., in the amount of \$17,400. Funding will be provided by operating funds, with \$12,180 provided by SWS and \$5,220 provided by SSSD.

Ken Tuck provided the Commission with an overview and update on the Forest Management Plan agenda item during the SSSD meeting.

The above was provided as information to the Commission.

AGENDA ITEMS 10-12 OPERATIONS

10. WATER QUALITY REPORT

Management provided the Commission with an update on Water Quality.

Rick Jolley stated that in the last 12 months there has been 9,013,861,000 gallons of water produced with no disruptions in service and no system-wide advisories or notifications.

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Ken Tuck provided an overview of reservoirs, water quality testing, and the water treatment process. Mr. Tuck reviewed sampling and algae counts. Various activities within the watershed were discussed including: Oxygenation system rehab in Bowen, continued inspections and enforcement, sedimentation study, Forestry Management, Education and Outreach, Paddle Tours, Discover your Watershed, Touch-a-Truck events, Pontoon Classrooms, Monthly Bathymetry Mapping of Reservoirs, Aquatic Nuisance Species – Triploid Grass Carp – Aquatic Nuisance Plants, Community partnering and Intern Program.

Mr. Tuck also reviewed topics and programs regarding the water treatment process. Some reviewed were: Basin cleaning and rehabilitation of sludge removal system, curtains in clearwell tanks, Partnership for Safe Water Program, AWWA Benchmarking/KPI's, Area Wide Optimization Program, Apprenticeship and Intern Program, preventative, predictive and corrective maintenance. Mr. Tuck noted that experienced employees provide 24-hour monitoring of SCADA System for the water treatment plants and distribution system. Resilience planning will have a key role in this continued success.

Rick Jolley provided an update on Distribution, noting that line breaks and boil water advisories have reduced. Mr. Jolley discussed activities taking place in Distribution including: in-line analyzers for water chemistry, hydrant pressure monitors, additive pressure/flow monitoring, in-line assessment technologies, and AI Technology.

Mr. Jolley reviewed water quality and customer complaints. Sulfur odor is the most common customer complaint at 34.1%. Often this smell is from water heaters, vacant homes, and drains. Another common complaint is chlorine odor. Chlorine is always within range and well below regulation. Geosmin/MIB complaints have reduced considerably since 2022.

Spartanburg Water will test the customer's water when requested, and it is always tested at the meter. Management works closely with Customer Experience to answer any questions and provide assistance with any complaints.

Mr. Littlejohn asked if there are certain areas that have more complaints than other areas. Mr. Jolley stated Travis Gore in Engineering recently provided maps of the areas with complaints for review to see if there are specific areas experiencing more. This map will be reviewed in detail to determine. Mr. Jolley noted that if a large main is in place with little turn-over, sometimes that can create an area of complaints.

Ms. Viney asked if the majority of complaints come from water going through the customer's system and not a SWS water quality problem. Mr. Jolley confirmed that is often the case.

Ms. Viney asked for an update on the water main break that took place on June 23 and required a Boil Water Advisory. Mr. Jolley stated that customers from Fairforest Road West were without water and the New Cut Road tank emptied. There were 1,300 customers affected. A contractor was preparing to bore and compromised the concrete that was supporting a 90 degree angle on a 16 inch water main. This resulted in the break. The

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repairs were complete at 9:30 p.m., but it takes time to get water back into the distribution lines and the water tank. The boil water advisory is in effect for 48 hours and samplers are on standby for sampling as soon as possible.

Mr. Littlejohn asked if the contractor will be held responsible. Mr. Jolley stated the entire situation will be reviewed for determination, but the main objective last night was to restore quality water to customers.

Ms. Viney asked if customers were upset due to no water. Mr. Jolley stated there are always some complaints or upset customers, but overall there were customers that were appreciative of the quick response and restored service. Jennifer Candler added that there were positive comments on social media as well.

Mr. Jolley added that required triennial lead and copper sampling has already begun, starting in Landrum and will continue throughout the system for several months.

The above was provided as information to the Commission.

11. WATER TAP IMPROVEMENTS

Rick Jolley provided the Commission with an overview of the water tap process and improvements that have been made over the previous nine months. Management is very proud of staff's dedication to improve the efficiency of the tapping process. Mr. Jolley stated that there is less turn-over and the tap teams are working very well together. There has been an increase of 53% in tap production since January 31, 2025 and shovel ready lead time is down to 2 ½ weeks.

Mr. Boyle stated this is a great example of senior and department managers working together with staff and focusing on a process to improve efficiency.

The above was provided as information to the Commission.

12. VARIANCE REQUEST – 696 BROWN ARROW CIRCLE – LAKE BOWEN

On May 7, 2025, the adjoining property owner applied for a rotating PWC lift to be attached to the stationary walkway of the marine structure associated with 696 Brown Arrow Circle.

The addition of a PWC lift would be in violation of SWS Policies and Procedures for Lake Bowen. Lake Bowen Policies and Procedures require changes to an existing marine structure to be constructed so that the structure is a minimum of 28 feet from neighboring marine structures on either side.

In its current configuration, the existing marine structure is approximately 21 feet away from one neighboring marine structure, and approximately 16 feet from the other adjacent marine structure.

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The property owner has requested permission to install a dock-mounted, rotating PWC lift that would lift the PWC up out of the water and rotate so that the vessel would be stored upon the adjoining shoreline area.

The requested variance would not comply with SWS Policies and Procedures for Lake Bowen in that it would incorporate an additional component to an already non-conforming marine structure and increase the possibility of safety concerns within the area.

Management does not recommend approval of the variance request associated with the installation of a rotating PWC lift.

Jon Morgan provided the Commission with an overview of the Variance Request – 696 Brown Arrow Circle – Lake Bowen.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management’s recommendation to deny the variance request associated with the installation of a rotating PWC lift at 696 Brown Arrow Circle on Lake Bowen. The motion passed unanimously.

AGENDA ITEMS 13-15 ENGINEERING

13. RECEIPT OF BIDS – YARD ROAD WATERLINE INSTALLATION PROJECT

Bids were received on June 17, 2025, for the Yard Road Waterline Installation Project. The project consists of the installation of approximately 5,100 linear feet of 8" ductile iron pipe along Yard Road.

Seven contractors obtained the bid documents for the project and five contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Long & Sons Utility Co., Inc. Simpsonville, SC	\$444,713
Two Brothers Utilities Shelby, NC	\$474,556
Bradley Contracting, Inc. Inman, SC	\$489,700
Crescent Industries, LLC Pauline, SC	\$504,600
HRH Engineering Services, LLC Chesnee, SC	\$564,800
Engineer’s Estimate	\$530,000

Management recommended awarding the contract to the lowest responsive bidder, Long & Sons Utility Co., Inc., of Simpsonville, SC for the amount of \$444,713. This project will be funded by outside participation fees in accordance with the SWS Participation Policy and SWS capital funds.

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Kevin Smith provided the Commission with an overview of the Receipt of Bids – Yard Road Waterline Installation Project agenda item.

Mr. Montgomery asked where the SWS water line is in the area. Mr. Smith confirmed the location and noted that Yard Road is at the end of the SWS service area.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management's recommendation and award the bid to Long & Sons Utility Co., Inc. The motion passed unanimously.

14. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on January 26, 2023.

A. Outside City Private Fire Service Agreements

(1) CONA MEDICAL OFFICE BUILDING FS

CONA Medical Office Building, located at 1347 Boiling Springs Road in Spartanburg, wishes to connect a 6-inch water line to the Commission's 8-inch water line located off North Grove Medical Park Drive to serve a private fire protection system, including one private hydrant, for the above-mentioned medical office building. North & West Grove Properties, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

B. Outside City Water Main Extension Agreements

(1) Anderson Village

Anderson Mill Road, LLC is developing Anderson Village located off Anderson Mill Road on the westside of Spartanburg. This development will consist of 38 residential lots, approximately 500 linear feet of 6-inch water main; 290 linear feet of 4-inch water main; and one hydrant. The developer will bear all costs.

(2) Blossom Park

East Coast Holdings, LLC is developing Blossom Park located off Bible Church Road in Boiling Springs. This development will consist of 166 residential lots, approximately 3,965 linear feet of 6-inch water main; 50 linear feet of 4-inch water main; 65 linear feet of 2-inch water main; and three hydrants. The developer will bear all costs.

(3) Hastings Place

Mark III Properties, LLC is developing Hastings Place located off Carolina Country Club Road on the southside of Spartanburg. This development will consist of 138 residential lots, approximately 5,310 linear feet of 6-inch water main; 705 linear feet of 4-inch water main; 520 linear feet of 2-inch water main; and five hydrants. The developer will bear all costs.

15. CAPITAL PROJECTS UPDATE AND REVIEW

Mr. Boyle asked Kevin Smith to provide the Commission with an update on major capital projects.

Mr. Smith stated that the Country Club Road project is complete. Bids for this project came in very high, so the C&D department kept this project in-house. Staff did a great job. This was a SCDOT project that involved several utilities, resulting in a longer timeframe. Spartanburg Water will be reimbursed \$490,000 from SCDOT for this project. Mr. Smith also provided updates on other projects: hydraulic model upgrades, Landrum Water System evaluation, and Parris Bridge Road pump station rehabilitation. Bids for the Parris Bridge pump station came in at over \$1 Million. Due to the high bids, the Above Ground Maintenance department decided to construct this project in-house. A concrete floor still needs to be poured, but to date only \$60,000 has been spent on this project.

Mr. Smith stated that the Union Street waterline replacement project is going well and the schedule should improve as the process continues. Original completion time was October, but a time extension request is expected.

The above was provided as information to the Commission.

16. PERMITS ISSUED AT THE RESERVOIR

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

LAKE BOWEN RESERVOIR

- (1) Kenneth W. Allison, Jr. and Ileana Sunei**, desire to install new irrigation on Lake Bowen.
- (2) William D. Cooke and Lori L. Hilbig as Co-Trustees and Successors in Trust, under the William D. Cooke Revocable Trust**, desire to dredge on Lake Bowen.
- (3) Cove Point, LLC**, desires to construct a dock on Lake Bowen.
- (4) LeeAnn Egolf**, desires to construct a hard pathway on Lake Bowen.
- (5) Curtis Tyrone Gilmore, Jr.**, desires to replace a dock on Lake Bowen.

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- (6) **Joseph C. Marzouca**, desires to construct a hard pathway on Lake Bowen.
- (7) **Kennon P. and Mitzi G. Vise**, desire to construct a boat lift on Lake Bowen.

LAKE BLALOCK RESERVOIR

- (1) **Christopher H. Anderson and Melissa Anderson**, desire to construct a dock on Lake Blalock.
- (2) **Jason S. Cobb and Sarah C. Stafford**, desire to install new irrigation on Lake Blalock.

MUNICIPAL RESERVOIR 1

NONE

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

LAKE BOWEN RESERVOIR

- (1) **LeeAnn Egolf**, dock replacement and shoreline stabilization on Lake Bowen.
- (2) **Grace Estates, LLC**, boat ramp and dock replacement on Lake Bowen.
- (3) **LOO Investments, LLC**, boat ramp, dock replacement, and hard pathway on Lake Bowen.
- (4) **Michael C. Winkler and Karen Winkler**, dock replacement and personal watercraft lift on Lake Bowen.

LAKE BLALOCK RESERVOIR

NONE

MUNICIPAL RESERVOIR 1

NONE

The above was provided as information to the Commission.

17. CHIEF EXECUTIVE OFFICER REPORT

- A.** Mr. Boyle informed the Commission that the project on Bagwell Farm Road where the washout occurred will be complete by next Friday, July 1. Spartanburg County will be responsible for the remaining work.

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- B. Mr. Boyle stated that the final connection between Otis Boulevard and Pine Street will be made the week of July 7 and pavement patching will be complete within a couple of weeks following.
- C. Mr. Boyle stated that the August Commission meeting may have an executive session on it to discuss property acquisition.

18. REFERRALS

Mr. Boyle noted that Operations will have a proposal for the old Cowpens pump station to be demolished instead of repurposing due to costs. An update on the demolition of the old M&C location will be provided from Finance. Engineering will have a receipt of bids for a waterline extension project on Hwy 9 and Rainbow Lake.

Mr. Boyle made a recommendation to the Commission Chair, John Montgomery, to adjourn the regular session meeting of the Commission and then the Commission could enter into Executive Session and dismiss themselves upon completion of their meeting. Mr. Montgomery agreed.

19. ADJOURNMENT

Meeting adjourned from regular session at 5:05 p.m.

20. EXECUTIVE SESSION

The Commission entered into Executive Session to discuss personnel matters.

21. ACTION ITEM FROM EXECUTIVE SESSION

Commission may vote on matters discussed in executive session.

Camlyn M. Cole
Secretary-Treasurer