

MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, June 27, 2017, at 3:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Ms. Viney, Mr. Littlejohn, and Mr. Montgomery. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

1. **APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 23, 2017**

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

2. **CITY OF SPARTANBURG FIRE DEPARTMENT**

Chief Marion Blackwell provided a presentation to the Commission on the City of Spartanburg Insurance Service Organization (ISO) rating.

Chief Blackwell recognized and presented a plaque to Spartanburg Water for assisting the City of Spartanburg Fire Department in obtaining the Class 1 ISO rating.

The Public Protection Program recognizes the communities' effort to provide fire protection services for citizens and property owners. It is a joint partnership between the Fire Department, 911 Dispatch Center, and Spartanburg Water. Chief Blackwell explained the rating process that reflects how the Fire Department receives the call, how quickly they receive the calls, and the amount of water and availability through a hydrant system to extinguish the fire. He stated Spartanburg Water scored excellent on the survey.

The City of Spartanburg Fire Department was awarded the Class 1 ISO rating. Chief Blackwell thanked the Commission for Spartanburg Water's community partnership.

The above was provided as information to the Commission.

3. **MONTHLY FINANCIAL REPORT**

Newt Pressley presented a financial summary of SWS expenditures and revenues for the 11-month period ending May 31, 2017. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

4. RESOLUTION AUTHORIZING WATER SYSTEM REVENUE BONDS, SERIES 2017B

The Water System Refunding and Improvement Revenue Bonds, Series 2017B, is planned to provide funds for the refunding of the Series 2007B and Series 2009 Bonds, and for various improvements for water system facilities and infrastructure.

Brad Love of Haynesworth Sinkler Boyd, SWS bond counsel, presented the resolution authorizing the 2017B Refunding and Improvement Revenue Bonds. Management requested Commission approval of this resolution.

Ms. Viney moved and Mr. Littlejohn seconded the motion to approve the resolution authorizing the 2017B Refunding and Improvement Revenue Bonds. The motion passed unanimously.

5. PROFESSIONAL SERVICES FOR R.B. SIMMS INTAKE AND RAW WATERLINE

Professional services are necessary for the R.B. Simms Intake and Raw Waterline project. Installation of a new multi-level intake and associated raw waterline at R.B. Simms is being evaluated to ensure continued delivery of the highest quality water to our customers. The multi-level intake will allow operations to monitor sampling data and choose which level to withdraw water from depending on the quality shown in the results. The existing penstock is over 90 years old and the new raw waterline would provide redundancy for the aging pipeline while also allowing a split between flow to the hydroelectric generators and WTP. This would also allow a relocation of the carbon feed system further up the line to provide sufficient contact which does not currently exist.

Professional services will be utilized to perform an existing conditions assessment, geotechnical evaluation, concept validation, and determination of project delivery method. The project team reviewed proposals from three qualified consultants and evaluated each firm's ability to perform the above services along with their cost/schedule to complete. Based on this review, HDR Engineering, Inc., of the Carolinas was selected by the project team to provide these services. HDR Engineering, Inc., of the Carolinas has worked on numerous projects of similar nature.

Management recommended the use of professional services from HDR Engineering, Inc., of the Carolinas in the amount of \$153,030. This project is being funded through bond funds.

Ms. Schneider stated the necessity of this project in order to ensure continued delivery of the highest quality water to our customers and address the prevention of Methyl-Isoborneol (MIB) and Geosmin.

Mr. Tuck advised this is a scope of work to validate several factors going into a larger project. Rock is in the area and can be a big cost. As they have identified potential relocations of the pipeline, they will look at geotechnical site evaluations all over other areas to identify better route conditions.

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Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management's recommendation for the use of professional services from HDR Engineering, Inc., of the Carolinas. The motion passed unanimously.

6. WEST MAIN STREET AND DANIEL MORGAN AVENUE

Management provided an update on the West Main Street and Daniel Morgan Avenue Project.

Mr. Champion advised this project is the rehabilitation of its existing 10" cast iron pipe and there is a lot of activity in this area. The West Main Street phase should be complete by the end of July 2017. The next phase down Daniel Morgan Avenue to Henry Street will be completed by the end of October 2017.

The above was provided as information to the Commission.

7. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on July 11, 1989.

A. Inside City Private Fire Service Agreements

(1) Mezcal Restaurant and Apartments

Mezcal, located at 143 W. Main Street in Spartanburg, SC, wishes to connect a 6-inch water line to the Commission's 8-inch water line along W. Main Street to serve a private fire protection system for the above-mentioned dual use building. Oakes Development wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$148.76

(2) Project Hope Foundation FS

Project Hope Foundation, located at 200 Elford Court in Spartanburg, SC, wishes to connect a 6-inch water line to the Commission's 14-inch water line parallel to E. Henry Street to serve a private fire protection system for the above-mentioned school. Project Hope Foundation, Inc., wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$148.76

B. Lake Agreements

All fees have been paid on the following lake agreements, and there are no encroachments to sign.

(1) Michael D. Lindsay and Ivey I. Lindsay desire to replace a dock on Lake Bowen.

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- (2) **Barry S. Decker** desires to construct a personal watercraft lift on Lake Bowen.
- (3) **Thomas W. Weber and Susan R. Weber** desire to construct a boat lift on Lake Bowen.
- (4) **Jones M. Cooley, Jr. and Carol L. Cooley** desire to replace a dock on Lake Blalock.
- (5) **Milton Smith** desires to construct a dock on Lake Bowen.
- (6) **Billy J. Haguewood, Jr. and Stacy Haguewood** desire to construct a dock on Lake Bowen.
- (7) **Robert J. Butscher** desires to construct a new irrigation system on Lake Blalock.
- (8) **Jason H. Hardin** desires to construct a boat lift on Lake Bowen.
- (9) **Donald A. Carrigan and Lisa A. Carrigan** desire to replace a dock and construct a personal watercraft lift at Lake Bowen.
- (10) **Linda M. Campbell and David G. Campbell** desire to replace a dock on Lake Bowen.
- (11) **James L. Bridges** desires to replace a dock on Lake Blalock.
- (12) **William Tropmann** desires to replace a dock on Lake Bowen.
- (13) **Regina H. Henderson** desires to replace a dock on Lake Bowen.
- (14) **Donald E. Walton and Jean E. Walton** desire to replace a dock on Lake Bowen.
- (15) **Richard T. Provine and Rhonda E. Provine** desire to construct a dock and boat lift on Lake Bowen.
- (16) **Ronald W. Garner and Kelly A. Garner** desire to replace a dock on Lake Bowen.
- (17) **Coleen Grigg** desires to construct a boat lift on Lake Bowen.
- (18) **Martin Wildeman and Emily W. Wildeman** desire to construct a boat lift on Lake Bowen.
- (19) **Walter D. Mueller and Constance Harrell** desire to replace a dock on Lake Bowen.
- (20) **Kerri Pratt** desires to construct a boat lift on Lake Bowen.
- (21) **James B. Finch and Rebecca M.B. Finch** desire to construct a boat lift on Lake Bowen.

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Ms. Viney asked how many docks and water craft lifts can be on Lake Bowen.

Ms. Schneider explained the geographic requirements. Mr. Montgomery stated SWS is raising awareness. Ms. Schneider confirmed that SWS is raising awareness of drinking water and making sure the lake water is high quality drinking water and the importance of that.

Mr. Montgomery asked about monitoring septic tanks around the lake. Mr. Tuck advised that Spartanburg Water and Spartanburg County do a lot of monitoring. Another opportunity to talk about water quality is during irrigation permit renewals, and providing information on what to look for regarding septic tanks.

Ms. Viney suggested offering water quality monitoring events to train property owners around the lake; this also gets the family involved. Ms. Schneider stated that the watershed staff can look at what kind of education could be offered. Mr. Montgomery agreed with the importance of continued awareness.

The above was provided as information to the Commission.

8. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

- A.** Chad Lawson updated the Commission on the Choose Tap events stating more than 3,000 people have attended. In less than a month, there have been 8 Choose Tap events, 1,600 bottles have been distributed, and 1,200 pledges have been received. Since Choose Tap has started, 18 months ago, 7,000 pledges have been received. More events are scheduled.
- B.** Mr. Lawson stated the Name the Penguin campaign was launched to raise awareness of the Spartanburg Water Twice the Ice houses. Spartanburg Water provides twice as much ice at a lower cost and higher quality than retail ice. Nearly 1,000 names have been submitted to name the penguin in less than three weeks.
- C.** Mr. Lawson discussed the Downtown Underground campaign that was developed to keep the community up to date on the progress of new development projects and utility infrastructure down town. Over 1,000 Downtown Underground coasters and 60 coffee mugs have been distributed.
- D.** Ms. Viney noted that she met with the auditors and the meeting went well. The audit is currently in process.

Meeting Adjourned 4:12 p.m.

G. Newton Pressley
Secretary-Treasurer