

MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, December 5, 2017, at 3:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Ms. Viney, Mr. Littlejohn, and Mr. Montgomery. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

1. **APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 24, 2017**

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

2. **MONTHLY FINANCIAL REPORT**

Newt Pressley presented a financial summary of SWS expenditures and revenues for the four-month period ending October 31, 2017. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

3. **COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2017**

Stan Halliday and Karyn Lemon of McAbee, Schwartz, Halliday & Company reviewed the Comprehensive Annual Financial Report and communication letter for SWS with the Commission and offered an unmodified audit opinion for fiscal year ending June 30, 2017, in accordance with generally accepted accounting principles.

The above was provided as information to the Commission.

4. **PROPOSED 2018 COMMISSION MEETING SCHEDULE**

January 23	February 27
March 27	April 24
May 22	June 26
July – No Meeting	August 28
September 25	October 23
November – No Meeting	December 4

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The Commission agreed to ratify the action taken in the SSSD meeting to meet on January 23, 2018, and to vote on the remaining monthly meetings at that time.

5. WATERSHED ECOLOGY CENTER GRANT PROPOSAL

The Watershed Ecology Center's mission is to collect, analyze, and disseminate sound scientific information on the ecology of the region. Special emphasis is placed on water conservation, watershed education, water quality, and the study of organisms living in the area encompassed by a watershed. All of the Watershed Ecology Center's educational programming meets state standards and incorporates hands-on learning activities. Last year, programs that focused on water served 19,800 K-8 students and 1,500 adults with presentations throughout Spartanburg County.

Watershed Ecology Center's annual goal for 2018 is to reach 21,000 students through watershed based educational programming and they continue to focus many of their efforts around Spartanburg Water reservoirs. In addition to the many classroom programs, the Watershed Ecology Center offers public participation programs. Watershed Ecology Center's public participation programs include offering certification in Adopt-A-Stream program basics as well as a program aimed to develop certified trainers. The hands-on portion of the Adopt-A-Stream program is being enhanced for Spartanburg County citizens this year through specialized training and the development of teams for basic water quality analyses. The Adopt-A-Stream program will enhance hands-on learning in Spartanburg County schools plus encourage community volunteers to take an active role in stream monitoring and clean-up.

Management recommended the approval of targeted funding for the aforementioned K-8 educational programs offered by the Watershed Ecology Center in the amount of \$18,000, with an equal allocation of \$9,000 of the funding from SWS and \$9,000 of the funding from SSSD. Funding will be allocated from SWS and SSSD operating funds.

Mr. Littlejohn moved and Ms. Viney seconded the motion to ratify the action taken in the SSSD meeting and approve management's recommendation to approve the Watershed Ecology Center Grant Proposal. The motion passed unanimously.

6. LAKE BOWEN WATER QUALITY POLICY

Ms. Schneider provided the Commission with an overarching Lake Bowen Water Quality Policy that management has developed. Ms. Schneider asked the Commission to review the policy and provide any feedback. Management plans to bring the policy back to the Commission as a Resolution for approval in January.

Ms. Schneider noted that with the development and activities around the lake, it is important to remain focused on water quality. This policy provides guidance on issues relating to water quality, permitted activities, encroachments, and recreational access. Management is working through

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regulations and guidance in an effort to expand them. Lake Blalock has a Buffer Management Plan. Lake Bowen has many similar things, but it could be a Water Quality Plan for Lake Bowen instead of a Buffer Management Plan.

Ms. Viney stated that she would prefer it be named a Water Quality Policy, so that the residents at Lake Bowen realize the significance they make to the water quality.

Mr. Littlejohn noted that his intentions would be for it to evolve into an actual plan with specific rules and regulations.

Ms. Schneider noted that management is continuing to work on consistency for permitting and staff has worked diligently to develop framework for a policy, therefore the development of the Resolution will begin that process. This is really just one more piece to the water quality initiatives that have taken place at Lake Bowen.

The above was provided as information to the Commission.

7. PARTICIPATION PROJECT CONSISTENT WITH OUTSIDE CITY WATER MAIN EXTENSION POLICY – SOUTHGATE ROAD

The water main extension, which consists of approximately 2,225 LF of 6-inch water main and one hydrant, is consistent with the SWS Water Main Extension Policy. It will be billed at the outside city rate plus surcharge until such time as the full share is recovered.

The water main extension has been upsized for future growth in the area to an 8-inch line which increased the original project estimate from \$75,800 to \$88,600. The property owner's participation cost is still based on the original estimate of \$75,800, and not the future growth estimated cost.

Management recommended Commission approve the above.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the participation project consistent with outside city water main extension policy for Southgate Road. The motion passed unanimously.

8. PARTICIPATION PROJECT CONSISTENT WITH OUTSIDE CITY WATER MAIN EXTENSION POLICY – 497 DAIRY RIDGE ROAD

The water main extension consists of approximately 400 LF of 6-inch water main and is consistent with the SWS Water Main Extension Policy. It will be billed at the outside city rate plus surcharge until such time as the full share is recovered.

The water main extension has been upsized for future growth in the area to 420 LF of 12-inch water main which increased the original project estimate from \$13,700 to \$34,400. The property owner's participation cost is still based on the original estimate of \$13,700, and not the future growth estimated cost.

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Management recommended Commission approve the above.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the participation project consistent with outside city water main extension policy for 497 Dairy Ridge Road. The motion passed unanimously.

9. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

A. Inside City Private Fire Protection Agreements

(1) IHOP FS

IHOP, located on an outparcel identified as 2095 E. Main Street, Spartanburg, SC, wishes to connect a 6-inch water line to the Commission's 8-inch water line running through aforesaid outparcel to serve a private fire protection system, including one hydrant, for the above-mentioned restaurant. Alliance Pancake Partners Realty, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$297.52

(2) RJ Rockers Expansion FS

RJ Rockers located at 226-A W. Main Street in Spartanburg, SC wishes to connect a 6-inch water line to the Commission's 8-inch water line along Ezell Street to serve a private fire protection system for the above-mentioned restaurant. RJ Rockers Brewing Co. wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$148.76

B. Outside City Private Fire Protection Agreements

(1) Landrum Hardware FS

Landrum Hardware located at 1712 Highway 14 in Landrum, SC wishes to connect a 6-inch water line to the Commission's 6-inch water line along Highway 14 to serve a private fire protection system, including one private hydrant, for the above-mentioned retail business. Spartan Group Unlimited, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

(2) Sherman College Student Life Center FS

Sherman College located at 2020 Springfield Road in Boiling Springs, SC wishes to connect a 6-inch water line to the Commission's 8-inch

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water line along Springfield Road to serve the private fire protection system, including two private hydrants, for the above-mentioned new Student Life Center and, additionally, the existing Scallon Building. Sherman College of Chiropractic, Inc., wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$669.48

(3) Boiling Springs High School FS

The new Boiling Springs High School located at 2251 Old Furnace Road in Boiling Springs, SC wishes to connect an 8-inch water line to the Commission's 8-inch water line along Old Furnace Road to serve a private fire protection system, including 11 private hydrants, for the above-mentioned educational complex. Spartanburg School District 2 wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$2,930.28

C. Outside City Water Main Extension Agreements

(1) Peppermill

Holly Drive Properties, Inc., is developing the Peppermill Subdivision off of Bible Church Road. The development will consist of 12 residential lots and approximately 630 LF of 4-inch water main. The developer will bear all costs.

10. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

Ms. Schneider had no negotiations and miscellaneous administrative matters.

Meeting adjourned at 4:12 p.m.

G. Newton Pressley
Secretary-Treasurer

tbh