

MINUTES

The Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, April 23, 2024, at 3:00 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Ms. Viney, Mr. Littlejohn, and Mr. Montgomery. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, SC. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies forwarded to local and nearby news media, at least 24 hours prior to this meeting.

1. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 26, 2024

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve the minutes as written. The motion passed unanimously.

2. MONTHLY FINANCIAL REPORT

Cam Cole presented a financial summary of SWS expenditures and revenues for the nine-month period ending March 31, 2024. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

3. BIDS FOR INVENTORY PIPE YARD CONCRETE PAD

Sealed bids were received on April 10, 2024, to install a concrete pad in the pipe yard where pipe and pipe fitting inventory is stored. The project consists of grading the area and installing approximately 30,500 square feet of fiber reinforced concrete. The current area is dirt and gravel. The concrete will create a better storage area for these items and easier maintenance.

Invitations to bid were forwarded to prospective bidders and publicized in the local media. A tabulation of the bids is listed below:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Cornerstone Constructors, LLC Spartanburg, SC	\$237,627.00
McGillicuddy Concrete Spartanburg, SC	\$243,828.52
T.P. Howards Plumbing Co., Inc. Fairview, NC	\$289,378.00

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Ms. Viney asked what the total cost of the AO System was and if the return on investment will eventually pay for this cost. Mr. Jolley stated 30 Million was the total project cost, but the project included other items, not just the AO System.

Mr. Boyle stated the payback is probably 50-60 years, but the benefits of the system will have cost savings as well.

Ken Tuck pointed out that by staff managing the AO System at different levels also saves money, instead of just turning the system up and not learning the process and managing it.

Mr. Montgomery asked if SWS still uses the electric generator to sell power back to Duke Energy, and would this be enough power to run the AO System if it were to be needed.

Mr. Tuck stated that SWS has two generators producing 1 mega watt of power. The sell back of this power is paid back in three tiers – power, capacity credit, and renewable energy credit. This energy would not be enough to power the AO System.

The above was provided as information to the Commission.

5. HWY 221 REGULATOR AND HWY 9 ALTITUDE VALVE REHABILITATION – PROFESSIONAL SERVICES

The Highway 221 Pressure Reducing Station was constructed in 1954 and the Highway 9 Altitude Valve facility was constructed in 1977. Both facilities provide important pressure regulating functions for the distribution system. The regulators, altitude valve, controls, and isolation valves have reached the end of their useful lives and are in need of replacement.

Staff requested a Task Order from KCI Technologies, Inc., of Piedmont, SC to perform engineering services for design, bid assistance and construction administration services. The scope of work for the project includes the following:

Highway 221 Regulator

- Replacement of existing regulators
- Evaluation of proper regulator sizing
- Replacement of all existing wiring, conduit, and the existing control panel

Highway 9 Altitude Valve

- Replacement of existing altitude valve
- Rehabilitation of the existing altitude valve vault
- Replacement of necessary isolation valves
- Replacement of check valve
- Replacement of motorized valve
- SCADA tie-in

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- Replacement of all existing electrical wiring, conduit and the existing control panel(s)

Management recommended the approval of the Task Order with KCI Technologies, Inc., with a not to exceed amount of \$60,000. This project will be funded by SWS depreciation funds.

Kevin Smith, Division Lead Engineer, provided the Commission with an overview of the Hwy 221 Regulator and Hwy 9 Altitude Valve Rehabilitation – Professional Services agenda item. Mr. Smith noted that the Hwy 221 Pressure Reducing Station was constructed in 1954 and the Hwy 9 Altitude Valve facility was constructed in 1977. Both facilities provide important pressure regulating functions for the distribution system, but have reached the end of their useful lives and are in need of replacement.

Ms. Viney moved and Mr. Littlejohn seconded the motion to approve management’s recommendation to approve the Task Order with KCI Technologies, Inc. The motion passed unanimously.

6. RECEIPT OF BIDS – OTIS BOULEVARD PHASE III WATERLINE REHABILITATION

Bids were received on March 28, 2024 for the Otis Boulevard Phase III Waterline Rehabilitation project. This project includes installation of approximately 1,410 linear feet of 6-inch pipe and two fire hydrants. The contractor will also be responsible for re-establishing 23 service connections. The pipeline work will replace aging waterlines and will increase flow for fire protection along Otis Boulevard between Pine Street and Connecticut Avenue in the City of Spartanburg when completed. SWS will provide materials for this project.

Twenty-Two contractors obtained the bid documents for the project and three contractors submitted a bid. The bids, for labor only, were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
HRH Engineering Services, LLC Chesnee, SC	\$296,850
Payne, McGinn & Cummings, Inc. Travelers Rest, SC	\$305,930
T.P. Howard’s Plumbing, Inc. Fairview, NC	\$326,700

Management recommended awarding the contract to the lowest responsive bidder, HRH Engineering Services, of Chesnee, SC for the amount of \$296,850. This project will be funded by SWS distribution system rehab funds.

Rick Jolley provided the Commission with an overview of the Receipt of Bids – Otis Boulevard Phase III Waterline Rehabilitation agenda item.

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The first two phases of Otis Boulevard were completed by staff, but management determined that it would be best to bid out Phase III. This will allow staff to be available for other tasks and projects as needed. SWS will provide materials for this project.

Mr. Jolley stated that Phase III will need to be completed by August. The City of Spartanburg will begin a paving project in this area in August.

Mr. Littlejohn moved and Ms. Viney seconded the motion to approve management's recommendation to award the contract to the lowest responsive bidder, HRH Engineering Services. The motion passed unanimously.

7. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on January 26, 2023.

A. Outside City Private Fire Service Agreements

(1) Andy's Frozen Custard FS

Andy's Frozen Custard, located at 2221 Boiling Springs Road in Boiling Springs, wishes to connect a 6-inch water line to the Commission's 8-inch water line along Boiling Springs Road to serve a private hydrant for the above-mentioned retail establishment. SNDC Land Holdings, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

B. Outside City Water Main Extension Agreements

(1) Claiborne

South Tyger Properties, LLC is developing Claiborne off Finger Street and South Randolph Avenue in Landrum. The development will consist of 155 residential lots, approximately 4,380 linear feet of 6-inch water main; 1,430 linear feet of 4-inch water main; 865 linear feet of 2-inch water main; and five hydrants. SWS will participate in the off-site water main construction cost in accordance with the Water Main Extension Policy.

(2) Creek Ridge

Meritage Homes of South Carolina is developing Creek Ridge off Old Greenville Highway. The development will consist of 153 residential lots, approximately 5,690 linear feet of 8-inch water main; 3,025 linear feet of 6-inch water main; and eight hydrants. SWS will participate in the off-site water main construction cost in accordance with the Water Main Extension Policy.

(3) McAbee Farms

McAbee Farms SC, LLC is developing McAbee Farms off Hope Road. The development will consist of 38 residential lots, approximately 1,759 linear feet of 8-inch water main; 2,723 linear feet of 6-inch water main; 288 linear feet of 2-inch water main; and three hydrants. SWS will participate in the off-site water main construction cost in accordance with the Water Main Extension Policy.

(4) Ransdell Pointe

Mark III Properties, LLC is developing Ransdell Pointe located off Plainview Drive. This development will consist of 61 residential lots, approximately 160 linear feet of 6-inch water main; 780 linear feet of 4-inch water main; and one hydrant. The developer will bear all costs.

(5) Riverdale Hills

Upward Lease, LLC and Interconstruction, LLC are developing Riverdale Hills located off Sundown Drive. This development will consist of 47 residential lots, approximately 1,385 linear feet of 6-inch water main, and one hydrant. The developer will bear all costs.

(6) Roxborough Park

Upward Lease, LLC and Interconstruction, LLC are developing Roxborough Park located off Whitestone Glendale on the westside of Spartanburg. This development will consist of 130 residential lots, approximately 3,972 linear feet of 6-inch water main; 755 linear feet of 4-inch water main; and two hydrants. The developer will bear all costs.

8. PERMITS ISSUED AT THE RESERVOIR

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) Joyce Dunn**, desires to construct a boat lift, dock, and hard pathway on Lake Blalock.
- (2) James and Jessica Fowler**, desire to construct a boat lift on Lake Blalock.
- (3) Daniel C. Holycross and Karen Holycross**, desire to construct a boat lift on Lake Blalock.
- (4) William J. Greer and Jessica F. Greer**, desire to construct a boat lift on Lake Bowen.
- (5) Taylor Hayes**, desires to construct a personal watercraft lift on Lake Bowen.

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- (6) **Mom Stroup and Dwight Stroup**, desire to replace a dock and construct a hard pathway on Lake Bowen.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) **Stuart Cox and Lina Cox**, dock replacement and hard pathway on Lake Blalock.
- (2) **Michael S. Swindell and Paula Swindell**, dock replacement and hard pathway on Lake Blalock.
- (3) **Margaret M. Bishop**, dock replacement on Lake Bowen.
- (4) **Michael R. Carder**, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (5) **William J. Greer and Jessica F. Greer**, dock replacement, hard pathway, and personal watercraft lift on Lake Bowen.
- (6) **Kelly M. Griggs and Wendy W. Griggs**, boat lift, boat ramp, dock replacement, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (7) **Tara D. Levesque and Shaun P. Levesque**, dock replacement on Lake Bowen.
- (8) **Robert Lee Whitted**, boat lift, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.

9. CHIEF EXECUTIVE OFFICER REPORT

- A. Mr. Boyle asked Jon Morgan to provide an update on the tree clearing at Hwy 9 and Lake Bowen. Mr. Morgan updated the Commission noting that the project is complete and there has been positive feedback.
- B. Mr. Boyle provided an update to the Commission of the completion of the 911 Communications Tower located on Spartanburg Water property on Reservoir 1, at 2290 Rainbow Lake Road.
- C. Mr. Boyle asked Jon Morgan to share with the Commission about The Charles Lea Nature Preserve. Mr. Morgan shared that The Charles Lea Center broke ground on the Nature Preserve at Lake Blalock. The Preserve is an 8-acre property that will feature accessible trails, camping areas, an event center, and boat ramp that will benefit differently abled people throughout Spartanburg and surrounding counties. This will be a multi-phase project that will be completed over the next two years. Most of the features will not be on Spartanburg Water property; however, they will request a variance for a pathway and dock in the future. Mr. Morgan serves on the planning committee, and will assist them with that process. This will be the only Preserve of its type in the State.

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- D. Mr. Boyle provided an update to the Commission on two bills in Legislation, one regarding HP on Lake Bowen and the other regarding Water Fowl Hunting on Lake Blalock.
- E. Mr. Boyle noted that Kevin Brown is working with legal counsel to have the deeds of property owned by Spartanburg Water corrected to read as such. The Commission will continue to be updated as this process is completed.

Meeting adjourned at 3:43 p.m.

Camlyn M. Cole
Secretary-Treasurer

tbh