

MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, October 23, 2018, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Littlejohn, Lynch, Montgomery, and White. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

1. PRAYER

Mr. Lynch called the meeting to order and opened with a prayer.

2. APPROVAL OF MINUTES OF REGULAR MEETING OF SEPTEMBER 25, 2018

Mayor White moved and Mr. Littlejohn seconded the motion to approve the minutes as written. The motion passed unanimously.

3. MONTHLY FINANCIAL REPORT

Newt Pressley presented a financial summary of SSSD expenditures and revenues for the three-month period ending September 30, 2018. An explanation was provided for the favorable and unfavorable budget variances.

Mr. Pressley presented and explained the quarterly Capital Projects Funds Report.

The above was provided as information to the Commission.

4. ROOF RETROFIT PROJECT FOR THE ENGINEERING BUILDING

Proposals were received on October 4, 2018, to retrofit the roof system on the Engineering building. The roof system has issues with leaking that need to be addressed. Canon Consulting and Engineering was hired to assist with the development of specifications, supplier qualifications, and the selection process.

The request for proposal was advertised in the local media and forwarded to prospective roofing contractors. The solicitation drew responses from three qualified contractors. A cost tabulation of the responses is listed below:

BIDDER

AMOUNT OF BID

Tecta America Carolinas LLC
Indian Trail, NC

\$209,220

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Cannon Roofing Spartanburg, SC	\$300,504
Pickens Roofing Spartanburg, SC	\$318,100

Management recommended an award be granted to Tecta America Carolinas, LLC at a total cost of \$209,220 for the retrofit of the Engineering building roof system based on their highest scoring proposal. Funding will be split equally between the SSSD and SWS depreciation funds.

Ms. Barnes moved and Mr. Montgomery seconded the motion to approve management's recommendation to award the bid to Tecta America Carolinas, LLC at a total cost of \$209,220 for the retrofit of the Engineering building roof system based on their highest scoring proposal. The motion passed unanimously.

5. LAWSON FORK LARGE LINE CLEANING PROJECT UPDATE

Janet Cann, Construction Asset Department Manager, provided a project update on the completion of the Lawson Fork Large Line Cleaning Project. Ms. Cann stated this was a multiphase, multi-year project with Phase 1 beginning in 2012 and Phase 6 recently completed in October 2018. A little over 52,000 linear feet, about 10 miles, of pipe ranging in size from 27" to 48" was cleaned and approximately 356 tons of debris was removed during these six phases. This was the most aggressive collection system cleaning project in the Lawson Fork Basin. Staff compared flow monitor records to determine impact of the cleaning project. Before the completion of Phase 6, dry weather flow depths in the 48" line were between 18-19 inches, upon completion of cleaning, that depth had dropped to 11-12 inches. Dry weather flow depths in the parallel 27" line were between 12-13 inches, upon completion of cleaning, that depth dropped to four inches.

The above was provided as information to the Commission.

6. OWNERSHIP AGREEMENT – BEXLEY PARK PHASE 2 SEWER EXTENSION

Deep River South Development, LLC proposes to construct approximately 715 linear feet of 8-inch gravity sewer line to provide service to an 18 lot single-family subdivision located on Clark Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Fairforest Reclaimed Water Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Deep River South Development, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

7. OWNERSHIP AGREEMENT – TYGER RIDGE TOWNHOMES

Riverside One, LLC proposes to construct approximately 3,485 linear feet of 8-inch gravity sewer line to provide service to a 191 lot single family subdivision located on Pedro Pearson Road. The sewer line will connect to the existing SSSD Infrastructure. The domestic waste will be treated at the South Tyger River Reclaimed Water Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Riverside One, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

8. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

- A.** Newt Pressley provided an update on the United Way Campaign, noting that Jason Cass has served as the Volunteer Committee Chair for 2018. Employees exceeded the goal of \$53,500 and have currently raised \$55,731. This includes a 3% increase in employee participation. The United Way Celebration is scheduled for October 25 at the C&D Complex from 11:00 a.m. until 2:00 p.m. This year’s theme is Driven to Give.
- B.** Ms. Schneider noted that Water Matters Graduation will be tonight at 6:00 p.m. in the Barrett Room at the Spartanburg County Library, Downtown Branch.
- C.** Ms. Schneider stated that Drug Take Back day is October 27 from 10:00 a.m. until 2:00 p.m. Spartanburg Water partners with the City of Spartanburg on this initiative. The two official sites for this event are BiLo grocery store on Southport Road and the CVS drugstore on Garner Road.
- D.** Ms. Schneider noted that Election Day is Tuesday, November 6.
- E.** Ms. Schneider informed the Commission that Spartanburg Water’s Veteran’s Day Breakfast will be held on Monday, November 12 at 7:30 a.m. in the Laboratory Services Training Room. Please confirm your attendance to Hargett Stinson.
- F.** Ms. Schneider stated that there will be an Economics Future Group Investor Luncheon on Wednesday, November 14 at noon at the Marriott.

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- G.** Ms. Schneider noted that the December Commission meeting will be held on Tuesday, December 4. This will be Commissioner Lynch's last SSSD Commission meeting. Currently planning to swear in the SSSD Commissioners at the January 2019 meeting.

Meeting adjourned at 2:34 p.m.

G. Newton Pressley
Secretary-Treasurer

tbh