

MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, May 23, 2017, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Littlejohn, Lynch, Montgomery, and White. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

1. PRAYER

Mr. Lynch called the meeting to order and Ms. Viney opened with a prayer.

2. APPROVAL OF MINUTES OF WORK SESSION MEETING OF APRIL 25, 2017, AND REGULAR MEETING OF APRIL 25, 2017

Mr. Blanton moved and Mr. Littlejohn seconded the motion to approve the minutes as written. The motion passed unanimously.

3. MONTHLY FINANCIAL REPORT

Newt Pressley presented a financial summary of SSSD expenditures and revenues for the ten-month period ending April 30, 2017. An explanation was provided for the favorable and the unfavorable budget variances.

The above was provided as information to the Commission.

4. PUBLIC HEARING FOR PROPOSED FY 2017-2018 OPERATING BUDGET

A public hearing was held by the Commission to allow input regarding the proposed FY 2017-2018 operating budget.

Mayor White moved and Ms. Barnes seconded the motion to open the public hearing regarding the proposed FY 2017-2018 operating budget. The motion passed unanimously.

There were no comments from the public.

Ms. Barnes moved and Mr. Littlejohn seconded the motion to close the public hearing. The motion passed unanimously.

5. DISCUSSION/APPROVAL OF PROPOSED FY 2017-2018 OPERATING BUDGET

Management requested approval of the proposed FY 2017-2018 operating budget.

Ms. Barnes moved and Mr. Littlejohn seconded the motion to approve the proposed FY 2017-2018 operating budget. The motion passed unanimously.

6. RECEIPT OF BIDS – EVANS MOBILE HOME PARK PUMP STATION REHABILITATION PROJECT

Bids were received on May 9, 2017, for the Evans Mobile Home Park Pump Station Rehabilitation Project. This pump station, that serves the Evans Mobile Home Park, was initially placed in service in 2001 and was acquired by the Sewer District in 2008 as part of the City of Spartanburg sewer system. The existing pumps and related hardware have exceeded their useful life. This project will include the replacement of the submersible pumps, related hardware and piping, and the installation of several safety-related improvements, which will bring the station into compliance with current Sewer District standards.

Three contractors obtained bid documents for the project and two contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
J. L. Construction, Inc. Greenville, SC	\$154,800
C.J. Compton Plumbing and Heating Spartanburg, SC	\$185,400
Greenstone Construction Seneca, SC	NO BID

Management recommended awarding the contract to the lowest responsive bidder, J. L. Construction, Inc., of Greenville, SC for the amount of \$154,800. This project will be funded by depreciation funds.

Mr. Blanton moved and Mr. Littlejohn seconded the motion to approve management’s recommendation to award the contract to the lowest responsive bidder, J. L. Construction, Inc. The motion passed unanimously.

7. LOWER NORTH TYGER RIVER RECLAIMED WATER TREATMENT FACILITY EXPANSION AND IMPROVEMENTS PROJECT – PHASE 1A RECONCILIATION SUMMARY

On March 31, 2015, Commission approved the award of the Lower North Tyger River Reclaimed Water Treatment Facility (LNTRRWTF) Expansion and Improvements Project to the Design-Build Team comprised of Haskell/Brown and Caldwell. A contract was awarded for Design Phase Services in the amount of \$1,398,342.

The Design Phase of the project determined the need for two phases of construction, Phase 1A and 1B. On February 3, 2016, management signed a Guaranteed Maximum Price (GMP) for Phase 1A in the amount of \$408,940.82 which provided a new submersible non-clog influent pump, associated variable frequency drive, new Control Logix PLC, and various pump controls to meet the additional influent flow from the Toray Carbon

Fibers America, Inc., facility and provide improved dewatering of the existing influent pumping station wet well.

Staff worked closely with the Design-Build Team to strategically perform plant shutdowns and avoid bypass pumping of the influent pump station to reduce the realized costs of Phase 1A.

A financial summary is listed below:

Original Phase 1A GMP:	\$408,940.82
Total Phase 1A Savings:	(\$143,081.39)
Phase 1A Costs (Final):	\$265,859.43

The above was provided as information to the Commission.

Construction of Phase 1B is underway and an update will be provided to the Commission upon its completion.

8. REQUEST FOR ANNEXATION – 6400 BOILING SPRINGS ROAD

FD Properties, LLC, has requested annexation of approximately 2.89 acres of property located at 6400 Boiling Springs Road, Inman, SC. The property is adjacent to the District boundaries and can be annexed by the Commission under authority granted in its enabling legislation

Management recommended the Commission approve the annexation request, adopt the attached Resolution giving 90 days notice to sub-districts, and annex the property effective August 21, 2017.

Mr. Montgomery moved and Ms. Barnes seconded the motion to approve management’s recommendation to approve the annexation request. The motion passed unanimously.

9. OWNERSHIP AGREEMENT – PHASE 2.1 TYGER RIVER INDUSTRIAL PARK NORTH SEWER PROJECT

Pacolet Milliken Enterprises, Inc., proposes to construct approximately 8,242 linear feet of 10-inch and 8-inch gravity sewer line to provide sewer service to Phase 2.1 of the Tyger River Industrial Park North on Highway 290 near Anderson Mill Road. The sewer line will connect to the District’s existing infrastructure. The domestic waste will be treated at the Lower North Tyger River Reclaimed Water Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Pacolet Milliken Enterprises, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

10. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

- A.** Ms. Schneider asked Kevin Brown, Director of Information Technology, to provide an update to the Commission regarding the recent global Ransomware cyber attacks. Mr. Brown reviewed current safeguards in place for protection against these attacks and advised the Commission that Spartanburg Water had not had any attacks.
- B.** Ms. Schneider noted that the Sewer Audit Committee will need to meet soon. Mr. Lynch appointed Ms. Barnes, Ms. Viney, and Mr. Blanton to serve on the Audit Committee.
- C.** Ms. Schneider stated that the Commission requested to schedule a Capital Improvement Plan meeting. The Commission scheduled the meeting for Tuesday, June 27 at 10:00 a.m. to discuss the CIP.
- D.** Ms. Schneider informed the Commission that a draft report from The Weathers Group is expected soon and Mr. Weathers is scheduled to attend the June Commission meeting to review the report.
- E.** Ms. Schneider reminded the Commission that the Economic Futures Group Investor Luncheon is scheduled for May 25.
- F.** Ms. Schneider invited the Commission to the Annual Industrial Users 100% Compliance Awards Luncheon that will be held on May 31 at City Range.
- G.** Ms. Schneider said the Choose Tap Oasis will be at the Community Health Awareness Day at Mt. Moriah Baptist Church on June 3.
- H.** Ms. Schneider noted that Choose Tap will be the featured beverage at the Father's Day Celebration hosted by the Spartanburg Housing Authority on June 10.
- I.** Ms. Schneider stated that Choose Tap will also be the featured beverage at the Natural Environment Community Indicators Project, in collaboration with the Spartanburg County Foundation and Wofford College.
- J.** Ms. Schneider reminded the Commission that the Name the Penguin Contest begins on May 29.

Meeting adjourned at 2:42 p.m.

G. Newton Pressley
Secretary-Treasurer