

## MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, March 25, 2025, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Littlejohn, Montgomery, Rice, and Willard. No one was absent.

Attendees: Guy Boyle, Cam Cole, Gene Jackson, Robert Walden, Rick Jolley, Remsen Parrish, Kevin Smith, Ken Tuck, Corey Reid, Hariette Stinson, Jennifer Candler, Jon Morgan, John Harris, CJ Armour, Roberta Porter, Trish Heatherington, and Cameron Spencer, with GMC - Goodwyn, Mills, Cawood.

The meeting was opened with the following statement:

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

### 1. **CALL TO ORDER**

Commission Chair, Louie Blanton, called the meeting to order.

### 2. **INVOCATION**

Hariette Stinson opened with a prayer.

### 3. **APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 25, 2025**

Mayor Rice moved and Mr. Littlejohn seconded the motion to approve the minutes as written. The motion passed unanimously.

### 4. **HEART OF SERVICE AWARD**

The SC AWWA Customer Service Committee awarded the inaugural Heart of Service Award to Roberta Porter, Cashiering Coordinator, at the South Carolina Environmental Conference. This award honors an outstanding customer-facing employee whose dedication, exceptional soft skills, and innovative contributions elevate both the customer experience and workplace culture. This prestigious award celebrates those who go above and beyond, embodying the true spirit of service.

CJ Armour, Customer Experience Manager, recognized Roberta Porter, Cashiering Coordinator, for being the inaugural recipient of the Heart of Service Award presented at the South Carolina Environmental Conference. Ms. Porter sets the bar for what it means to have a heart of service, and she doesn't just meet this standard, she defines it. It is an honor to have her as part of the Spartanburg Water family, and the Customer Experience Team.

The Commission congratulated Ms. Porter on this achievement.

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The above was provided as information to the Commission.

**OLD BUSINESS**

**AGENDA ITEMS 5-9 FINANCE AND PROCUREMENT**

**5. MONTHLY FINANCIAL REPORT**

A financial summary of SSSD expenditures and revenues for the eight-month period ending February 28, 2025, were reviewed by Cam Cole, the Chief Financial Officer. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

**6. WORKERS' COMPENSATION INSURANCE RENEWAL**

Spartanburg Water's Workers' Compensation insurance renews annually on April 1, 2025. For the 2025 renewal, staff utilized our current agent, McGriff Insurance Services, to obtain quotes from insurance carriers on behalf of Spartanburg Water. Our current policy is written through Eastern Alliance at an annual cost of \$91,471 for FY2025.

The results of the quotes received for FY2026 are tabulated below:

| <b>Insurance Carrier</b> | <b>Annual Premium</b> |
|--------------------------|-----------------------|
| Eastern Alliance         | \$126,299             |
| Amerisure                | \$140,000             |
| Summit                   | \$140,000             |
| Selective                | \$145,357             |
| ICW                      | \$152,000             |
| Zenith                   | \$200,000             |
| KeyRisk                  | Declined              |

Based on the pricing received, management recommended remaining with Eastern Alliance as the carrier for Workers' Compensation insurance at the annual premium cost of \$126,299. This represents an increase in overall premium of 38.0%

The Workers' Compensation premium will be allocated as follows: \$50,520 for SSSD and \$75,779 for SWS.

Remsen Parrish provided the Commission with an overview of the Workers' Compensation Insurance Renewal agenda item. Mr. Parrish noted that the primary reasons for the premium increase was due to the experience mod and a salary audit adjustment.

Mr. Parrish stated that SSSD will receive a 17% return on dividends for approximately \$16,500.

Ms. Viney moved and Mr. Littlejohn seconded the motion to approve management's recommendation to remain with Eastern Alliance as the carrier for Workers' Compensation Insurance.

**7. PROPOSALS FOR AUDIT SERVICES**

Management requested proposals to provide audit services for a three-year engagement period per the SSSD Bylaws (Fiscal Years 2025-2027). The following firms were contacted in reference to interest in the RFP process: Cherry Bekaert; Greene Finney Cauley, LLC; Mauldin & Jenkins, LLC; Halliday, Schwartz & Company; and Frazier & Deeter, LLC.

Proposals were received on March 10, 2025, from Mauldin & Jenkins, LLC and Halliday, Schwartz & Company.

The RFP for audit services stated that the proposal would be evaluated based on the firm’s ability to provide services on schedule; cost and pricing structure; firm’s qualifications; MWBE utilization; and participation in the Community Benefit Program.

The three-year fee proposals were provided as follows:

| <b>Firm</b>                  | <b>SWS</b> | <b>SSSD</b> |
|------------------------------|------------|-------------|
| Mauldin & Jenkins, LLC       | \$82,500   | \$82,500    |
| Halliday, Schwartz & Company | \$90,000   | \$90,000    |

Mr. Willard stated that the Sewer Audit Committee, consisting of Ms. Barnes, Mr. Littlejohn, and Mr. Willard, met today to at 1:00 p.m. with Guy Boyle, CEO, and Cam Cole, CFO. The two RFP responses for Audit Services were discussed, including positives and negatives of each entity.

The Sewer Audit Committee made a recommendation in the form of a motion to the SSSD Commission for Mauldin & Jenkins, LLC to provide audit services for a three-year engagement period. Ms. Viney seconded this motion. The motion passed unanimously.

**8. COMMUNITY BENEFIT PROGRAM REPORT**

Remsen Parrish provided the Commission with the 2024 annual report on the Community Benefit Program. In April 2015, the Spartanburg Sanitary Sewer District Commission and The Commissioners of Public Works of the City of Spartanburg, SC approved a revision to the procurement policy to incorporate the Community Benefit Program. The Community Benefit Program provides vendors the opportunity through contracts, agreements, and requests for sealed bids or proposal to propose a program that will benefit the local community. Programs can include monetary donations, in-kind contributions, volunteering, etc. The programs are centered on five areas: Workforce Development, Economic Development, Environmental Programs, Education, and Community Pride.

Participating vendors contributed or plan to contribute \$3,250 to the local community in 2024 through four different Community Benefit Programs. Since April of 2015, vendors have contributed over \$131,000 in either monetary donations, volunteer hours, or in-kind contributions as a part of the Community Benefit Program.

The above was provided as information to the Commission.

**9. SPARTANBURG SAFETY TRAINING AND INCIDENT REPORT**

John Harris, Safety Coordinator, presented the Commission with the annual Safety Training and Incident Data Report for the 2024 calendar year. A core element of the Spartanburg Water Safety Program is to perform safety observations, safety training and to report on incidents. Mr. Harris noted that Spartanburg Water had Zero OSHA recordable injuries for 2024, with an average of 305 employees and almost 500,000 hours worked. There was 30 safety topics covered with over 150 hours of classroom time, from June through December of 2024.

The above was provided as information to the Commission.

**AGENDA ITEMS 10-12 OPERATIONS**

**10. WOFFORD STREET SEWER REHABILITATION PROJECT**

Sealed bids were received on March 17, 2025, for the rehabilitation of approximately 690 linear feet of sewer line along Wofford Street. The scope of work calls for the installation of 6" and 8" cured-in-place pipe (CIPP), rehabilitation of 16 manholes, reconnection of all service lines, and post CCTV inspection and testing.

Invitations were forwarded to prospective bidders, published in the local media, and posted to the Spartanburg Water website. The solicitation drew responses from three bidders. A tabulation of bids is listed below.

| <b><u>BIDDER</u></b>                         | <b><u>AMOUNT OF BID</u></b> |
|--|-----------------------------|
| Hinterland Group, Inc.<br>Riviera Beach, FL  | \$222,745                   |
| HRH Engineering Services, LLC<br>Chesnee, SC | \$472,720                   |
| Gulf Coast Underground, LLC<br>Theodore, AL  | \$1,099,900                 |

Management recommended an award to Hinterland Group, Inc., as the lowest responsive bidder at a cost of \$222,745. Funding will be provided by SSSD capital funds.

Rick Jolley provided the Commission with an overview of the Wofford Street Sewer Rehabilitation Project agenda item. Mr. Jolley reviewed the areas where this project will take place and discussed the process of Pipe Bursting and Cured-In-Place Pipe Lining (CIPP). Mr. Jolley stated that a couple of years ago, the City of Spartanburg returned \$70,000 back to SSSD for the Robert Smalls negotiations, and that money will be used towards this project.

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Mayor Rice asked how long Wofford Street would be closed for this project. Mr. Jolley stated this would be a quick turn-around project. Corey Reid stated that the road would not be closed, traffic would just be diverted to one lane.

Mr. Willard asked about the price variation of the bids received. Mr. Jolley stated that the highest bidder probably submitted an extremely high bid due to their current work load. Mr. Jolley noted that this was the second time this project went out for bid, because all bids received the first time were extremely high.

Mr. Boyle asked Mr. Jolley to confirm that he was correct when he shared with Ms. Viney that Spartanburg Water has not used Hinterland Group, Inc., in the past. Mr. Jolley confirmed, and stated that management has completed their due diligence and is confident in recommending the bid be awarded to them. Mr. Jolley stated that Hinterland Group, Inc., will be recommended on other projects as well.

Mr. Willard moved and Mr. Littlejohn seconded the motion to approve management's recommendation to award the bid to Hinterland Group, Inc. The motion passed unanimously.

**11. PAGE CREEK CLARIFIER LAUNDER COVERS**

Invitations were forwarded to prospective bidders, published in the local media, and posted to the Spartanburg Water website for a Request for Bids (RFB) for the purchase of two 45 foot diameter clarifier launder covers for the Page Creek WWTF. The same type of covers were installed at the Cowpens WWTF during its last upgrade. These covers decrease maintenance costs, reduce chemical usage, and reduce operator time at the facility by eliminating algae growth within the clarifier launder trough. Bids were received from two sources.

| <u>BIDDER</u>   | <u>AMOUNT OF BID</u> |
|---|----------------------|
| Cove Utility LLC<br>Greenville, SC                                  | \$140,255.25         |
| Premier Water, a DXP Company<br>c/o Hallsten Corp.<br>Charlotte, NC | \$189,900.00         |

Management recommended an award to Cove Utility LLC as the lowest responsive bidder for a cost not to exceed \$140,255.25. This work will be funded through SSSD capital funds.

Rick Jolley provided the Commission with an overview of the Page Creek Clarifier Launder Covers agenda item.

Ms. Viney asked what material the covers are made of. Mr. Jolley stated they are made of aluminum.

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Ms. Barnes asked how long they last. Mr. Jolley stated that since they are made of aluminum, they will have a long useful life.

Mr. Willard moved and Ms. Barnes seconded the motion to approve management’s recommendation to award the bid to Cove Utility LLC. The motion passed unanimously.

**12. BIO-SOLIDS CONVEYOR SYSTEM REPLACEMENT**

Management requested the Commission approve the replacement of the bio-solids conveyor system at the A. Manning Lynch facility. The current conveyor has been in service for over twenty years and has reached the end of its useful life.

Serpentix is the original manufacturer of the conveyor system and the sole source agent of the equipment. Serpentix has quoted costs not to exceed \$188,745.60. Based on the age of the conveyor, management recommended the approval of these services by Serpentix not to exceed \$188,745.60. This work will be funded through depreciation.

Rick Jolley provided the Commission with an overview of the Bio-Solids Conveyor System Replacement agenda item.

Mr. Montgomery moved and Mr. Littlejohn seconded the motion to approve management’s recommendation for Serpentix to replace the bio-solids conveyor system at the A. Manning Lynch facility. The motion passed unanimously.

**AGENDA ITEMS 13-20 ENGINEERING**

**13. RECEIPT OF BIDS – ARCADIA SEWER IMPROVEMENTS PHASE 1**

Bids were received on March 13, 2025, for the Arcadia Improvements Phase 1 Project. The project includes the rehabilitation/replacement of approximately 2,230 linear feet of 6-inch, 8-inch, and 10-inch gravity sewer lines and 19 manholes to provide improved service to the residents of the Arcadia community.

Eleven contractors obtained the bid documents for the project and two contractors submitted a bid. The bids were as follows:

| <u>BIDDER</u>                               | <u>AMOUNT OF BID</u> |
|---|----------------------|
| Hinterland Group, Inc.<br>Riviera Beach, FL | \$846,610            |
| Bio-Nomics Service, Inc.<br>Belmont, NC     | \$901,567            |
| Engineer’s Estimate                         | \$708,300            |

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Management recommended awarding the contract to the lowest responsive bidder, Hinterland Group, Inc., of Riviera Beach, FL for the amount of \$846,610. This project will be funded with \$596,610 from the Collection System Rehabilitation Fund and a \$250,000 Community Development Block Grant that SSSD received from Spartanburg County.

Kevin Smith provided the Commission with an overview of the Receipt of Bids – Arcadia Sewer Improvements Phase 1 agenda item. Mr. Smith reminded the Commission that this project first went to bid in August 2024. Due to high bids received, management separated the project into two phases and waited for the market to slow down before rebidding in hopes of lower pricing. Unfortunately, bids slightly increased. Mr. Smith noted that by separating the project into two phases, SSSD would be able to apply for an additional \$250,000 Community Development Block Grant for Phase 2.

Mr. Littlejohn moved and Mr. Montgomery seconded the motion to approve management’s recommendation to award the contract to Hinterland Group, Inc. The motion passed unanimously.

**14. REQUEST FOR ANNEXATION – MARK A. ANDERSON AND JOHN L. ANDERSON**

Mark A. and John L. Anderson have requested annexation of approximately 94.636 acres of property located off of Pearson Town Road and Gas Plant Road on parcel(s) 6-39-00-003.00. The property is adjacent to the District boundaries and can be annexed by Commission under authority granted in its enabling legislation.

Management recommended the Commission approve the annexation request, adopt a resolution giving 90 days’ notice to sub-districts, and annex the property effective June, 23, 2025.

**Resolution of Annexation  
Adopted by Spartanburg Sanitary Sewer District Commission  
On March 25, 2025**

WHEREAS, Mark A. Anderson and John L. Anderson, owners of a 94.636-acre tract, more or less, adjacent to the existing Sewer District boundary line, and located off of Pearson Town Road and Gas Plant Road on parcel(s) 6-39-00-003.00 and more particularly shown on the site location map attached hereto as exhibit "A" has petitioned for annexation of this area comprising the aforementioned tract to the Spartanburg Sanitary Sewer District ("the District"); and

WHEREAS, the petition of the property owner has been accepted by the Commission, the District’s governing body (the “Commission”), after finding (a) that the petition was submitted by the property owner of an area in Spartanburg County on a petition form provided by the District, (b) that the petition was signed by the property owner within such area proposed to be annexed, (c) that there was attached to the petition a map made on a scale as required by the District, made by a registered licensed surveyor showing, in

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detail the boundary of the area proposed to be annexed and that all other requirements of the applicable law have been met, and

WHEREAS, the Commission, after having given due consideration to all relevant matters pertaining to the proposed annexation of such area as required by the District's enabling legislation, has determined that such an area should be annexed to the District, and

WHEREAS, in reaching its decision to annex such area, the Commission has taken into consideration the additional waste contributed to the system by such area and present and future expansion of interceptor lines and disposal facilities needed to accommodate and service such area, and it has determined that such consideration does not indicate a probable need for expansion to take care of the sewage needs of such area, and,

WHEREAS, the Commission finds that it should now give written notice of ninety (90) days to the governing body of each of the sub-districts of the District.

NOW, THEREFORE, BE IT RESOLVED that the Commission hereby confirms and ratifies the determinations and findings set out hereinabove, and

BE IT FURTHER RESOLVED that the aforesaid petition be, and it hereby is, accepted by the Commission, and

BE IT FURTHER RESOLVED that the area owned by the aforesaid property owner shown on the map attached to the petition, be annexed to the District effective at the expiration of the ninety (90) days written notice to be given to the governing body of each sub-district of the District, and

BE IT FURTHER RESOLVED that the Commission will give written notice of ninety (90) days to the governing body of each of the sub-districts of the District of the acceptance of the aforesaid petition and of the decision of the Commission to annex the property shown on the above described map.

BE IT FURTHER RESOLVED that when the annexation becomes effective notice of such annexation shall be given to the Spartanburg County Treasurer, the Spartanburg County Auditor and the Spartanburg County Health Officer.

Kevin Smith provided the Commission with an overview of the Request for Annexation – Mark A. Anderson and John L. Anderson agenda item. The annexation of approximately 94.636 acres of property located off of Pearson Town Road and Gas Plant Road on parcel(s) 6-39-00-003.00. The property is adjacent to the District boundaries and can be annexed by Commission under authority granted in its enabling legislation.

Mr. Montgomery moved and Mr. Littlejohn seconded the motion to approve the annexation request for approximately 94.636 acres of property located off of Pearson Town Road and Gas Plant Road on parcel(s) 6-39-00-003.00. The motion passed unanimously.

**15. AUTHORIZATION TO ACQUIRE RIGHTS-OF-WAY UTILIZING THE LAW OF EMINENT DOMAIN – BENS CREEK SEWER IMPROVEMENTS PHASE III**

The proposed route of the gravity sewer main that will be installed as part of the Bens Creek Sewer Improvements Project Phase III will require the acquisition of twelve rights-of-way. Favorable responses have initially been received from many of the affected property owners regarding the granting of rights-of-way; however, there may be difficulty in obtaining approval from some of them. To date staff has secured four of the twelve easements needed. Discussions will continue with the property owners; however, if negotiations with one or more of the property owners prove to be unsuccessful, staff requests that the Commission approve obtaining rights-of-way utilizing the Law of Eminent Domain.

Management recommended that staff be authorized to utilize the Law of Eminent Domain if any negotiations are unsuccessful.

Kevin Smith stated that staff continues to negotiate with property owners regarding the granting of rights-of-way. Four more rights-of-way are being obtained, for a total of eight. This will leave four more to obtain. Negotiations are proceeding with two of those four property owners, and staff hope to continue negotiations with the other two.

Mr. Montgomery noted that this project is included in the Spartanburg County approved ARPA Funding, with the associated project deadline of December 2026.

Mr. Montgomery moved and Mr. Littlejohn seconded the motion to authorize staff to utilize the Law of Eminent Domain if any negotiations are unsuccessful. The motion passed unanimously.

**16. AUTHORIZATION TO ACQUIRE RIGHTS-OF-WAY UTILIZING THE LAW OF EMINENT DOMAIN – MEADOWS CREEK-HWY 292 BASIN GRAVITY SEWER EXTENSION PROJECT PHASES 2A and 2B**

The proposed route of the gravity sewer main that will be installed as part of the Meadows Creek-Hwy 292 Basin Gravity Sewer Extension Project Phases 2A and 2B will require the acquisition of sixteen rights-of-way. Favorable responses have initially been received from many of the affected property owners regarding the granting of rights-of-way; however, there may be difficulty in obtaining approval from some of them. To date staff has secured eight of the sixteen easements needed. Discussions will continue with the property owners; however, if negotiations with one or more of the property owners prove to be unsuccessful, staff requests that the Commission approve obtaining rights-of-way utilizing the Law of Eminent Domain.

Management recommended that staff be authorized to utilize the Law of Eminent Domain if any negotiations are unsuccessful.

Kevin Smith stated that staff continues to negotiate with property owners regarding the granting of rights-of-way. Eight of the sixteen rights-of-way have been obtained. Staff will continue with negotiations with the other eight property owners in efforts to obtain rights-of way for those properties.

Mr. Montgomery moved and Mr. Littlejohn seconded the motion to authorize staff to utilize the Law of Eminent Domain if any negotiations are unsuccessful. The motion passed unanimously.

**17. OWNERSHIP AGREEMENT – COLDWATER RIDGE**

Sill Real Estate and Construction, Inc., proposes to construct approximately 2,647 linear feet of 8-inch gravity sewer line to provide service to 81 residential lots in Coldwater Ridge located off Nazareth Church Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Lower North Tyger River Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Sill Real Estate and Construction, Inc. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

**18. OWNERSHIP AGREEMENT – EVERGREEN SUBDIVISION**

Holly Drive Properties, Inc., proposes to construct approximately 3,045 linear feet of 8-inch gravity sewer line to provide service to 99 residential lots in Evergreen Subdivision located off Fairview Church Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted January 26, 2023.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Holly Drive Properties, Inc. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

**19. OWNERSHIP AGREEMENT – NORTH GROVE CONA**

North & West Grove Properties, LLC proposes to construct approximately 350 linear feet of 8-inch gravity sewer line to provide service to two commercial lots in North Grove Medical Park located off Boiling Springs Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by North & West Grove Properties, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

**20. OWNERSHIP AGREEMENT – ROSLYN MANOR**

Mark III Properties, LLC proposes to construct approximately 8,617 linear feet of 8-inch gravity sewer line to provide service to 223 residential lots in Roslyn Manor located off Cunningham Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the South Tyger River Regional Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Mark III Properties, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

**21. CHIEF EXECUTIVE OFFICER REPORT**

- A.** Mr. Boyle asked Jennifer Candler to share about the partnership between Spartanburg Water and Hub City Spartanburgers. Ms. Candler stated that Spartanburg Water provided three chilled water refill stations with the Spartanburg Water logo. In exchange, Spartanburg Water will receive four infield tickets for three years. Mr. Boyle noted that the tickets will be shared with employees in an effort allow them to participate in this community event.

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- B.** Jennifer Candler shared photos and a video from the recent South Carolina Environmental Conference. Spartanburg Water sent employees to participate in the tapping, meter madness, and hydrant hysteria competitions. Several employees were also recognized with awards while at the conference. The conference is also used to earn mandatory CPE credits for licenses.
- C.** Mr. Boyle asked Jon Morgan to share about an upcoming project at Lake Blalock Park. Mr. Morgan shared that management would like to create a nature-walking-educational trail on Lake Blalock property around the park. The recent clean-up from Hurricane Helene left a lot of cleared pathways that could be developed into a trail. Management mapped out a 1.9 mile trail. The property is very scenic and a trail for community use would enhance the park. Mr. Morgan has already reached out to a couple of Scout Groups, and will ask for volunteer assistance with creating this trail.
- D.** Mr. Boyle reminded the Commission that the deadline for Ethics Filing is March 30 at noon.
- E.** Mr. Boyle noted that the budget work sessions are tentatively scheduled for May 14 and 15.
- F.** Mr. Boyle stated that there was a nice article in the local press with a call for artists to participate in the sewer pipeline artwork. Ms. Viney asked if the artwork would be monitored to ensure it is appropriate. Ms. Candler responded that there is a committee that will review and approve the artwork for selection, there is also a team from Spartanburg Water reviewing the artwork for selection.
- G.** Mr. Boyle noted that during the January Commission meeting, Commissioner Willard asked if vehicles could be depreciated if included in a lease with Enterprise. Mr. Boyle stated that depreciation would still be able to be accounted for. Also, this will not deplete cash reserves, as if the vehicles were bought, SSSD would spend \$10,000 more than if they will by leasing based on the four year CIP. Enterprise wants to move forward so that vehicles can be purchased for the upcoming Fiscal Year. The agreements will not go into effect until the new Fiscal Year.
- H.** Jennifer Candler noted that the sand resistance and cooling towels are the Water Professional's Week gift for this year.
- I.** Mr. Boyle noted that the cover picture on the WEASC Journal magazine is a Spartanburg Water team at SCEC last year. There is also an article regarding the response of the Spartanburg Water team to Hurricane Helene on page 76.
- J.** Mr. Boyle stated that the Shred Date will be in May. This will be shared when the date is confirmed.

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**22. REFERRALS**

Mr. Boyle informed the Commission of referrals that will be on the upcoming agenda in April. The Finance Department will have a Procurement policy change. The Operations Department will have a beautification project for the Glendale Pump Station.

**23. ADJOURNMENT**

Meeting adjourned at 3:16 p.m.

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Camlyn M. Cole  
Secretary-Treasurer

tbh