MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, April 28, 2026, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Dr. Amaechi, Mses. Barnes and Messrs. Blanton, Montgomery, Rice, Swayngim, and Willard. No one was absent.

Attendees: Guy Boyle, Cam Cole, Rick Jolley, Gene Jackson, Remsen Parrish, Kevin Smith, Ken Tuck, Corey Reid, Kevin Brown, Jennifer Candler, Lisa Oliphant, Hariette Stinson, John Harris, Jon Morgan, Cameron Spencer and Tony Reid with GMC - Goodwyn, Mills, Cawood, Trish Heatherington.

The meeting was opened with the following statement:

> This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

1. CALL TO ORDER

Commission Chair, Louie Blanton, called the meeting to order.

2. INVOCATION

Corey Reid opened with a prayer.

3. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 24, 2026

Mr. Willard moved and Mr. Montgomery seconded the motion to approve the minutes as written. The motion was approved unanimously.

4. SCDES FACILITY EXCELLENCE AWARDS

Since 2007, the South Carolina Department of Environmental Services (SCDES) has sponsored the Facility Award of Excellence programs for South Carolina wastewater systems. SCDES recognizes facilities that are striving for excellence in the protection of the environment and meeting or exceeding customers' expectations. On March 16, 2026, SCDES presented their 2025 Facilities Excellence Awards for all nine of the Wastewater Treatment Facilities in the SSSD system.

Rick Jolley presented the awards to the Commission and explained how these awards truly represent a team effort of Spartanburg Water employees. Receipt of these awards include anyone that is part of the wastewater treatment process and includes Operations, Facilities, Collections, Finance, Lab Services, Customer Experience, Compliance, Communications, IPP, Engineering, and Human Resources.

Mr. Jolley introduced a few of the employees that contributed to these accomplishments: James Franks and Dennis Carter from Collection and Distribution, along with Jimmy Vess and Jonathan Cooper from Operations.

All nine of the Wastewater Treatment Facilities in the SSSD system received SCDES 2025 Facilities Excellence Awards: A. Manning Lynch, Clifton, Cowpens, Fingerville, Lower North Tyger, Pacolet, Page Creek, South Tyger, and Chesnee.

Mr. Jolley introduced John Harris, who was recently promoted to the Wastewater Treatment Manager. Mr. Jolley stated that Mr. Harris has held several positions within Spartanburg Water and looks forward to Mr. Harris's leadership within the Wastewater Treatment Department. The Commission congratulated Mr. Harris.

OLD BUSINESS

NONE

AGENDA ITEMS 5-6 FINANCE AND PROCUREMENT

5. MONTHLY FINANCIAL REPORT

A financial summary of SSSD expenditures and revenues for the nine-month period ending March 31, 2026, were provided by Cam Cole, the Chief Financial Officer. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

6. SSSD WASTEWATER EMERGENCY CONSTRUCTION SERVICES – REQUEST FOR QUALIFICATIONS

Qualifications were received on April 2, 2026, in response to a Request for Qualification (RFQ) that will allow SSSD to compile a list of pre-qualified contractors to perform construction services in the event of an emergency. The pre-qualified contractors will be called upon to submit a competitive quote as needed. This alternative delivery method will expedite the procurement process and allow construction work to be completed in a proactive manner.

Responses were received from ten contractors. Responses were scored based on the following criteria: (1) Experience on similar projects, (2) Project Team qualification, (3) Financial Capability, (4) MWBE utilization, and (5) Community Benefit Program.

After careful evaluation, management recommended approval of the following ten respondents as pre-qualified contractors:

Murphy Pipeline Contractors, LLC Sunrise, FL	Payne, McGinn, & Cummins, Inc. Travelers Rest, SC
Harper XS Division Greenville, SC	SM Grading & Excavating LLC Jonesville, SC
Cove Utility LLC Easley, NC	HRH Engineering Services LLC Chesnee, SC
Two Brothers Utilities, LLC Shelby, NC	C & C Utilities LLC Chesnee, SC
Moorehead Construction, Inc. Anderson, SC	Long & Sons Utility Simpsonville SC

Quotes will be solicited from each of the ten pre-qualified contractors on an as needed basis for a period not to exceed 24 months. Emergency projects will be funded by SSSD capital funds.

Remsen Parrish provided the Commission with an overview of the SSSD Wastewater Emergency Construction Services – Request for Qualifications agenda item. Mr. Parrish noted that this request is brought for approval every two years to request pre-qualified contractors to use for emergency projects.

Dr. Amaechi asked if all of these contractors represent the work needed across all areas that might have an emergency or are there gaps in any areas. Mr. Parrish stated that it depends on the specific emergency, but all are qualified to perform tasks necessary for emergencies. Each contractor will have the opportunity to submit a bid for services needed in emergency situations.

Mr. Blanton asked if any of these contractors were new to Spartanburg Water. Mr. Parrish stated that he wasn't familiar with C & C Utilities LLC of Chesnee, SC.

Mr. Swayngim noted that Murphy Pipeline Contractors, LLC is pretty far away with its location in Sunrise, FL. Mr. Parrish noted that all contractors above will be solicited to submit a bid for emergency services when needed, this will give them the opportunity to decline if not available or proficient for the emergency need.

Mr. Montgomery moved and Mayor Rice seconded the motion to approve management's recommendation to approve the above-mentioned ten respondents as pre-qualified contractors for emergency services. The motion passed unanimously.

AGENDA ITEMS OPERATIONS

NONE

AGENDA ITEMS 7-12 ENGINEERING

7. FOUR MILE BRANCH PUMP STATION UPGRADE – PROFESSIONAL SERVICES

The Spartanburg Sanitary Sewer District Model Update and CIP Project Development Report submitted by Brown and Caldwell Engineers in early 2018 included a recommendation that the Four Mile Branch Pump Station be upgraded to address a shortfall in capacity for future growth in the drainage basin. The station was originally constructed in 1979 and was most recently improved in 2004.

Five engineering firms were invited to submit qualifications and proposal packages for design, permitting, and construction administration services for the project, which will include upsizing the capacity from 0.4 mgd to 1.0 mgd, electrical system upgrades, miscellaneous repairs, and upgrading the station to our current specifications. The firms were requested to provide information on similar project experience, design team experience and background, schedule, and fee.

FIRM	**FEE**
Goldie Associates, Inc. Seneca, SC	$130,100
Hussey Gay Bell & DeYoung, Inc. Greenville, SC	$146,000
Weston & Sampson Engineer, Inc. Greenville, SC	$196,600
AECOM, Inc. Greenville, SC	$230,000
Davis & Floyd, Inc. Greenville, SC	$230,000

Submittals were received from all five firms. The packages were evaluated and scored by staff members using a weighted scoring matrix on the above-listed criteria. The highest scoring proposal was submitted by Hussey Gay Bell & DeYoung, Inc. Based on the weighted matrix score, management recommended the award of the engineering services for the Four Mile Branch Pump Station Upgrade Project to Hussey Gay Bell & DeYoung, Inc., in the not to exceed amount of $146,000. The project will be funded with the SSSD depreciation fund.

Kevin Smith introduced Hal Morris, Project Engineer, noting that Mr. Morris has been with Spartanburg Water for seven years and handles most of the capital projects and will present a few of these projects to the Commission.

Hal Morris provided the Commission with an overview of the Four Mile Branch Pump Station Upgrade – Professional Services agenda item. The station was originally constructed in 1979 and was most recently improved in 2004. CIP Project Development Report submitted by Brown and Caldwell Engineers in early 2018 included a recommendation that the Four Mile Branch Pump Station be upgraded to address a shortfall in capacity for future growth in the drainage basin, including upsizing the capacity from 0.4 mgd to 1.0 mgd, electrical system upgrades, miscellaneous repairs, and upgrading the station to current specifications.

Mayor Rice asked why Goldie Associates, Inc., was not selected as low bidder. Mr. Morris stated that Hussey Gay Bell & DeYoung, Inc., has a stronger team with deeper qualifications.

Mr. Montgomery moved and Mr. Willard seconded the motion to approve management's recommendation to award the bid of engineering services for the Four Mile Branch Pump Station Upgrade Project to Hussey Gay Bell & DeYoung, Inc., in the not to exceed amount of $146,000. The motion passed unanimously.

8. RECEIPT OF PROPOSALS – UPPER LAWSONS FORK CREEK LARGE LINE CLEANING AND CCTV PROJECT PHASE 1

Proposals were received on April 9, 2026, for the cleaning and CCTV inspection of approximately 10,240 linear feet of 12-inch to 15-inch diameter PVC gravity sewer pipelines along Greene Creek from near Hickory Hill Drive to near Autumn Gold Drive in the Lawsons Fork Creek drainage basin. The contractor will provide cleaning (removal of 100% of loose debris and 95% of hardened debris), transportation of debris of disposal and pipeline inspection services.

Interested contractors were requested to provide proposals that included information on company history, project team, project approach, previous experience, current workload, financial and insurance information, MWBE Utilization and community benefit program. The proposals were reviewed by staff members, who used a weighted scoring system in their evaluation of (1) Approach and Strategy; (2) Technical Competency and Experience; (3) Schedule; (4) Cost; (5) MWBE Utilization; and (6) Community Benefit Program.

The Request for Proposal (RFP) was forwarded to prospective contractors, advertised in the Spartanburg Herald-Journal and posted on the Spartanburg Water website's Current Opportunities page. Five proposals were received.

BIDDER	**AMOUNT OF BID**
Taplin Group, LLC Kalamazoo, MI	$ 85,996.00
Bio-Nomic Services, Inc. Belmont, NC	$ 98,239.60

NGI Trenchless Pipe & Sewer Repair, Inc. Woodstock, GA	$206,820.00
Duke's Root Control Elgin, IL	$270,740.00
Envirowaste Services Group, Inc. Pineville, NC	Non-Responsive

Bio-Nomic Services, Inc., received the highest score among the proposal review team and ranked highest in Technical Competency and Experience, Schedule, and MWBE Utilization.

Management recommended awarding the contract for Upper Lawsons Fork Creek Large Line Cleaning and CCTV project to Bio-Nomic Services, Inc., in the amount of $98,239.60. This project will be funded by SSSD capital funds.

Hal Morris provided the Commission with an overview of the Receipt of Proposals – Upper Lawsons Fork Creek Large Line Cleaning and CCTV Project Phase 1 agenda item. Mr. Morris stated that the contractor will provide cleaning of approximately 10,240 linear feet of 12-inch to 15-inch diameter PVC gravity sewer pipelines along Greene Creek from near Hickory Hill Drive to near Autumn Gold Drive in the Lawsons Fork Creek drainage basin.

Mr. Montgomery asked if this is the line that Meadows Creek ties into. Kevin Smith confirmed that it is.

Mr. Willard asked if when the contractors are performing these services and find a need for minor repairs or a weak point, do they go ahead and make the repairs. Mr. Morris stated that they will bring those to management's attention and a work order will be put in for the repairs needed.

Mr. Blanton asked how often that happens. Mr. Morris stated that it depends on the age and condition of the line.

Mr. Boyle noted that there will be more dialogue regarding large line cleaning at the upcoming budget work session to include more funding for these types of projects.

Mr. Willard moved and Ms. Barnes seconded the motion to approve management's recommendation to award the contract for Upper Lawsons Fork Creek Large Line Cleaning and CCTV project to Bio-Nomic Services, Inc., in the amount of $98,239.60. The motion passed unanimously.

9. OWNERSHIP AGREEMENT – BROOMFIELD TOWNES

Upward Lease, LLC proposes to construct approximately 373 linear feet of 8-inch gravity sewer line to provide service to 24 residential lots in Broomfield Townes located off North Blackstock Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be

treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Upward Lease, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

Kevin Smith provided the Commission with an overview of the Ownership Agreement – Broomfield Townes agenda item. Upward Lease, LLC proposes to construct approximately 373 linear feet of 8-inch gravity sewer line to provide service to 24 residential lots in Broomfield Townes located off North Blackstock Road.

The above was provided as information to the Commission.

10. OWNERSHIP AGREEMENT – FAIRFOREST TOWNS

TMC Fairforest, LLC proposes to construct approximately 3,152 linear feet of 8-inch gravity sewer line to provide service to 122 residential lots in Fairforest Towns located off Old Blackstock Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Lower North Tyger River Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted January 26, 2023.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.
The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by TMC Fairforest, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

Kevin Smith provided the Commission with an overview of the Ownership Agreement – Fairforest Towns agenda item. TMC Fairforest, LLC proposes to construct approximately 3,152 linear feet of 8-inch gravity sewer line to provide service to 122 residential lots in Fairforest Towns located off Old Blackstock Road.

The above was provided as information to the Commission.

11. OWNERSHIP AGREEMENT – HIGHWAY 101 RETAIL

V&D Virk, LLC proposes to construct approximately 320 linear feet of 8-inch gravity sewer line to provide service to one commercial lot in Highway 101 Retail located off Highway 101. The sewer line will connect to the existing

SSSD infrastructure. The domestic waste will be treated at the South Tyger River Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by V&D Virk, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

Kevin Smith provided the Commission with an overview of the Ownership Agreement – Highway 101 Retail agenda item. V&D Virk, LLC proposes to construct approximately 320 linear feet of 8-inch gravity sewer line to provide service to one commercial lot in Highway 101 Retail located off Highway 101.

The above was provided as information to the Commission.

12. OWNERSHIP AGREEMENT – REIDVILLE MIXED USE

Buddhas, LLC proposes to construct approximately 100 linear feet of 8-inch gravity sewer line to provide service to one commercial lot in Reidville Mixed Use located off Gaston Drive in Reidville. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the South Tyger River Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Buddhas, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

Kevin Smith provided the Commission with an overview of the Ownership Agreement – Reidville Mixed Use agenda item. Buddhas, LLC proposes to construct approximately 100 linear feet of 8-inch gravity sewer line to provide service to one commercial lot in Reidville Mixed Use located off Gaston Drive in Reidville.

The above was provided as information to the Commission.

13. CHIEF EXECUTIVE OFFICER REPORT

A. Mr. Boyle noted that Ten at The Top recently held their PIQUE event that connects young professionals across the upstate. Mr. Boyle represented Spartanburg Water as a leader at the executive networking roundtables, and seven employees participated in the event as young professionals.

B. Mr. Boyle shared that Administrative Professionals of Spartanburg Water were recognized recently on April 23, Administrative Professional's Day, with lunch in appreciation for their support to management of Spartanburg Water.

C. Mr. Boyle shared that the 2nd Annual Employee Lead Golf Tournament just under 600 went to Carolina miracle league at Cherokee National Golf Course.

D. Mr. Boyle informed the Commission that Spartanburg Water will participate in the Lifelong Learning Program sponsored by Wofford College. There will be four sessions that will include two classroom settings and two on-site tours. Jennifer Candler is coordinating this participation. Ms. Barnes stated that administrators of the program are very excited to have Spartanburg Water participating.

E. Mr. Boyle stated that the Criterium (CRIT) event is scheduled for Friday, May 1 and the administrative complex offices will close at 2:30 p.m. to allow employees to participate in the CRIT festivities or to be able to move through town prior to additional road closures and congestion.

F. Mr. Boyle noted that the Spartanburg Water will partner with the local water provider to utilize the Choose Tap Van at the USC Upstate graduation scheduled for May 7.

G. Mr. Boyle reminded the Commission that budget work sessions will be held on May 12.

H. Mr. Boyle stated that employee shred day will be held on May 13. Management is looking into the possibility of expanding the shred day to include our customers and the community next year.

I. Mr. Boyle shared that the second HomeServe Service Line Warranty Program mailer went out. The program is going better than HomeServe initially thought it would. There are 1,546 plans in place with 826 customers, and HomeServe has paid their first claim. Customer Experience did receive a couple of complaints from customers that they thought Spartanburg Water had provided personal information. Spartanburg Water did not provide any personal information, only public information like addresses.

Mr. Willard asked if Spartanburg Water endorses this service line warranty program. He was asked if this is a Spartanburg Water program. Mr. Boyle stated that management was approached by HomeServe who provides services to SJWD, the City of Columbia, and other public utilities, to see if Spartanburg Water would be interested in participating.

Management did their due diligence and basically extended the Spartanburg Water Logo, for customers that may want this option, Spartanburg Water does not take a position on the program.

Mr. Blanton asked if Spartanburg Water gets a rebate on the program. Mr. Boyle stated that the Commission approved to lend the logo to HomeServe and Spartanburg Water will receive a rebate for every account that signs up and will receive $60,000 over a three-year period. The Commission approved that any funds received from the HomeServe program will be put into the Good Neighbor Program that is administered through the Salvation Army to help Spartanburg Water customers that need assistance paying their bill. This makes additional funds available for the Good Neighbor Program without asking rate payers to assist with funding the program.

J. Mr. Boyle shared a letter received from Kerry Easler, Spartanburg County Program Coordinator of the Community Development Block Grants (CDBG) Program regarding the Arcadia Sewer CDBG. The letter stated that they were pleased to see the benefit these funds have had on the qualifying residents in Spartanburg County, noting that the activity was found to be managed well and in compliance with federal requirements.

K. Mr. Boyle noted that the Pipeline (internal newsletter) was included in the Commission mail.

L. Mr. Boyle stated that health insurance open enrollment is complete, and Human Resources did a great job with the enrollment process.

M. Mr. Boyle informed the Commission that The South Carolina Department of Public Health had declared that the Measles outbreak is over and contained. SSSD will no longer provide effluent samples for testing. Staff have done a great job submitting samples on a weekly and sometimes daily basis for testing.

N. Mr. Boyle reminded the Commission that the June Commission meeting date was moved to June 30, 2026.

14. REFERRALS

Mr. Boyle stated that there will be an Executive Session to discuss land acquisitions and divestitures. Finance and Administration will have a Dewater Sludge Transportation Services agenda item.

15. ADJOURNMENT

Meeting adjourned at 2:46 p.m.

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Camlyn M. Cole
Secretary-Treasurer

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