

MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, April 23, 2019, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Horton, Littlejohn, and Montgomery. Mayor White was absent.

The meeting was opened with the following statement:

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

1. PRAYER

Mr. Blanton called the meeting to order and Ms. Viney opened with a prayer.

2. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 26, 2019 AND COMMISSION RETREAT OF APRIL 17, 2019

Mr. Montgomery moved and Mr. Horton seconded the motion to approve the minutes as written. The motion passed unanimously.

3. MONTHLY FINANCIAL REPORT

Newt Pressley presented a financial summary of SSSD expenditures and revenues for the nine-month period ending March 31, 2019. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

4. SEWER RIGHT-OF-WAY CLEARING PHASE 8 – DRAYTON AREA

Bids were received on April 9, 2019, for the contract clearing of approximately 880 LF of sewer right-of-way in the Drayton Area. The scope of work calls for the contractor to remove trees and clear vegetation from the sewer right-of-way.

The final condition of the right-of-ways will be a cleared path no less than 25 feet wide (12.5 feet on either side of the sewer line). The path will be covered with tree chippings or re-vegetated with grass. Proper erosion control measures will be employed along the disturbed area.

The right-of-way clearing project was advertised March 2, and a mandatory pre-bid meeting for interested contractors was held March 19 with five interested contractors present. Three of the five contractors who attended the pre-bid meeting provided bids. A tabulation of the responses is listed below:

Spartanburg Sanitary Sewer District Commission – Regular Meeting, April 23, 2019

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
C&S Nature Works Boiling Springs, SC	\$29,100
DS Utilities Little Mountain, SC	\$48,380
Dillard Excavating Pelzer, SC	\$57,240
Letourneau Enterprises Charlotte, NC	NO BID
Martin & Son Contracting, Inc. Spartanburg, SC	NO BID

Management recommended an award be granted to C&S Nature Works based on their lowest responsive bid of \$29,100. Funding will be provided through the SSSD collection system rehab funds.

Janet Cann, Construction Manager, provided the Commission with an overview of the Sewer Right-Of-Way Clearing Phase 8 in the Drayton Area.

Mr. Montgomery moved and Ms. Barnes seconded the motion to approve management's recommendation that an award be granted to C&S Nature Works based on their lowest responsive bid of \$29,100. The motion passed unanimously.

5. REQUEST FOR ANNEXATION – PALISADES AT DUNCAN

Triangle Real Estate of Gastonia, Inc., has requested annexation of approximately 15.52 acres of property located at 1902 E. Main Street, Duncan, SC 29334. The property is adjacent to the District boundaries and can be annexed by Commission under authority granted in its enabling legislation.

Management recommended the Commission approve the annexation request, adopt the attached resolution giving 90 days' notice to sub-districts, and annex the property effective July 22, 2019.

**Resolution of Annexation
Adopted by Spartanburg Sanitary Sewer District Commission
On April 23, 2019**

WHEREAS, Triangle Real Estate of Gastonia, Inc, owners of a 15.52 acre tracks, more or less, adjacent to the existing Sewer District boundary line, and located at 1902 E. Main Street, Duncan, SC 29334, and more particularly shown on the site attached hereto as Exhibit "A" has petitioned for annexation of this area comprising the aforementioned tract to the Spartanburg Sanitary Sewer District ("the District"); and

Spartanburg Sanitary Sewer District Commission – Regular Meeting, April 23, 2019

WHEREAS, the petition of the property owner has been accepted by the Commission after finding (a) that the petition was submitted by the property owner of an area in Spartanburg County on a petition form provided by the District; (b) that the petition was signed by the property owner within such area proposed to be annexed; (c) that there was attached to the petition a map made on a scale as required by the District, made by a registered licensed surveyor, showing in detail the boundary of the area proposed to be annexed and that all other requirements of the applicable law had been met; and

WHEREAS, the Commission, after having given due consideration to all matters pertaining to the proposed annexation of such area, including but not limited to health hazards, the feasibility of installation and maintenance of a sewer system, and cost factors, has determined that such an area should be annexed to the District; and

WHEREAS, in reaching its decision to annex such area, the Commission has taken into consideration the additional waste contributed to the system by such area and present and future expansion of interceptor lines and disposal facilities needed to accommodate and service such area, and it has determined that such consideration does not indicate a probable need for expansion to take care of the sewage needs of such area; and

WHEREAS, the Commission finds that it should now give written notice of ninety (90) days to the governing body of each of the sub-districts of the District;

NOW, THEREFORE, BE IT RESOLVED that the District Commission hereby confirms and ratifies the determinations and findings set out hereinabove; and

BE IT FURTHER RESOLVED that the aforesaid petition be, and it hereby is, accepted by the Commission; and

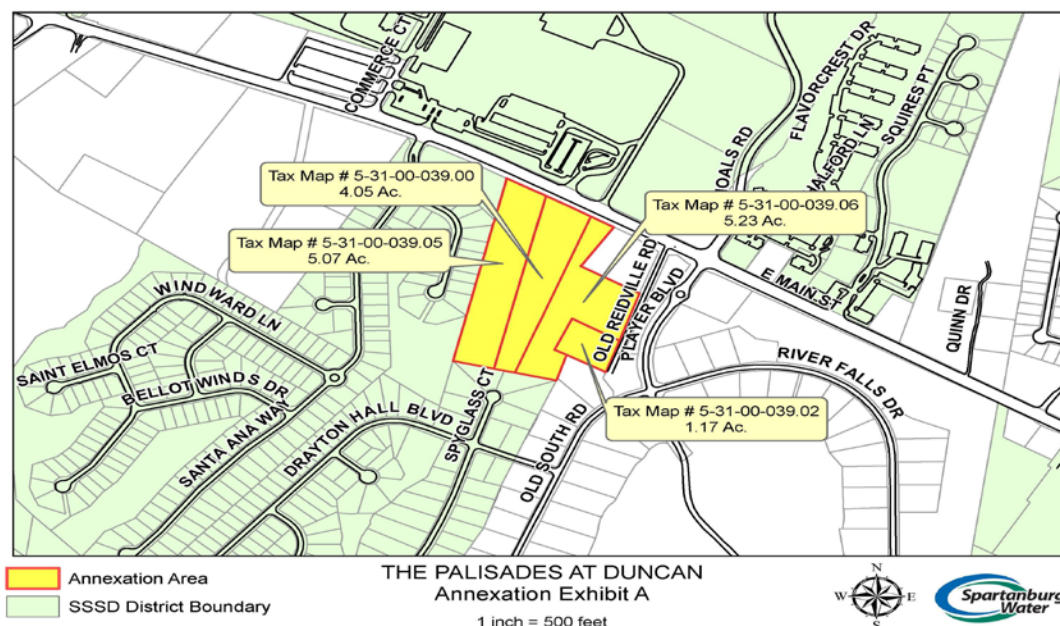
BE IT FURTHER RESOLVED that the area owned by the aforesaid property owner shown on the map attached to the petition be annexed to the District effective at the expiration of ninety (90) days' written notice to be given to the governing body of each sub-district of the District; and

BE IT FURTHER RESOLVED that the Commission give written notice of ninety (90) days to the governing body of each of the sub-districts of the District of the acceptance of the aforesaid petition and of the decision of the Commission to annex the property shown on the above-described map; and

BE IT FURTHER RESOLVED that when the annexation becomes effective, notice of such annexation shall be given to the County Treasurer, the County Auditor, and the County Health Officer.

Ms. Barnes moved and Mr. Littlejohn seconded the motion to approve management's recommendation for the annexation of Palisades at Duncan. The motion passed unanimously.

EXHIBIT A



6. OWNERSHIP AGREEMENT – ANDERSON GRANT PATIO HOME SUBDIVISION

Mark III Properties, Inc., proposes to construct approximately 14,056 linear feet of 8-inch gravity sewer line to provide service to the Anderson Grant Patio Home Subdivision, consisting of 389 single-family homes and an amenity center, located at the intersection of Lightwood Knot and Fowler Roads in Moore, SC. The sewer line will connect to the proposed infrastructure being installed as part of the Bens Creek Pump Station, Force Main and Gravity Sewer Project. The domestic waste will be treated at the South Tyger River Wastewater Treatment Facility. The developer will bear all costs for the installation of the sewer system within the subdivision. The developer will also be contributing \$200,000 toward the construction of the Bens Creek Pump Station and will be paying for Duke Energy to extend three-phase electrical power to the pump station site.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Mark III Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

7. OWNERSHIP AGREEMENT – LIGHTWOOD COTTAGES

Lightwood Plantation, LLC proposes to construct approximately 10,227 linear feet of 8-inch gravity sewer line to provide service to 201 single family lots and an amenity center located on Lightwood Knot Road. The sewer line

will connect to the existing SSSD infrastructure. The domestic waste will be treated at the South Tyger Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted December 17, 1996.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Lightwood Plantation, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

8. OWNERSHIP AGREEMENT – OLIVIA SPRINGS SUBDIVISION

Mark III Properties, Inc., proposes to construct approximately 6,370 linear feet of 8-inch gravity sewer line to provide service to 144 residential lots located on Cedar Springs Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Fairforest Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

9. OWNERSHIP AGREEMENT – PEACHTREE TOWNES

Peachtree Townes, LLC proposes to construct approximately 1,553 linear feet of 10-inch and 4,364 linear feet of 8-inch gravity sewer line to provide service to 82 Town Homes and 108 apartment units located on Bible Church Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Fairforest Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted December 17, 1996.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by

Spartanburg Sanitary Sewer District Commission – Regular Meeting, April 23, 2019

Peachtree Townes, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

10. OWNERSHIP AGREEMENT – TOWNES AT NORTH SPRINGS

Integras Clark Road, LLC proposes to construct approximately 2,242 linear feet of 8-inch gravity sewer line to provide service to 110 lot Town Home Subdivision located on Clark Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the Fairforest Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project. The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Integras Clark Road, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

11. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

- A.** Ms. Schneider noted that Spartanburg Water participated in the BMW Manufacturing 8th Annual Supplier Diversity Conference. Remsen Parrish stated that Spartanburg Water was one of 269 exhibitors that participated in this year's BMW Supplier Diversity Conference held on April 4. This event is one of the largest supplier diversity events in the nation, the conference drew over 2,400 attendees.
- B.** Ms. Schneider reminded the Commission that the Choose Tap Oasis will be at the Partners for Active Living/Spartanburg Regional Criterium Bike Race on Friday, April 26 from 4:00-10:00 p.m.
- C.** Ms. Schneider noted that the Spartanburg Water Day of Caring is scheduled for Saturday, April 27 from 8:00 a.m. until noon.
- D.** Ms. Schneider stated that the employee shred day will be held on Thursday, May 2. Shred-A-Way will be on-site at various times and locations.
- E.** Ms. Schneider reminded the Commission that the Choose Tap Program will be represented at the Spartanburg Earth Day Festival on May 4 from 10:00 a.m. until 3:00 p.m. at the Unitarian Universalist Church at 210 Henry Place, Spartanburg.
- F.** Ms. Schneider noted that there will be SCDNR Boating Safety Classes held on May 11, May 25, and June 8 at Lake Bowen Park.

Spartanburg Sanitary Sewer District Commission – Regular Meeting, April 23, 2019

- G.** Ms. Schneider informed the Commission that the annual Employers Network Breakfast Meeting will be held on May 15 in the ballroom of the Campus Life Center at the University of South Carolina, Upstate. The meeting will begin promptly at 7:29 a.m.
- H.** Ms. Schneider stated that the SSSD Industrial Pretreatment Awards Luncheon will be held on May 15 at noon at City Range. This year staff will recognize eight industrial users for 100% compliance in 2018.
- I.** Ms. Schneider reminded the Commission that staff will be conducting paddle educational tours of Lake Bowen and Lake Blalock drinking water reservoirs on May 18 at Bowen, June 8 at Blalock, July 20 at Blalock, and August 13 at Bowen.
- J.** Ms. Schneider noted that the SSSD Budget Work Session will be held on May 20 at 8:30 a.m.
- K.** Ms. Schneider informed the Commission that the Spartanburg Chamber of Commerce Centennial Celebration will be held on May 21 at Converse College – Twichell Auditorium for the program and ceremony at 5:30 p.m. and the grand celebration will be in the Quad at 6:30 p.m.
- L.** Ms. Schneider stated that the SWS Budget Work Session will be held on May 22 at 10:30 a.m.

Meeting adjourned at 2:40 p.m.

G. Newton Pressley
Secretary-Treasurer

tbh