

MINUTES

Spartanburg Sanitary Sewer District Commission, Regular Meeting, held at 200 Commerce Street, Spartanburg, SC, January 26, 2016, at 2:15 p.m.

Copies of the agenda were forwarded to the following news media: Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner.

Commissioners present were Mses. Barnes and Viney and Messrs. Blanton, Littlejohn, Lynch, Montgomery, and White. No one was absent.

The meeting was opened with the following statement:

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies mailed to local and nearby news media, at least 24 hours prior to this meeting.

1. PRAYER

Mr. Lynch called the meeting to order and Mr. Jackson opened with a prayer.

2. ELECTION OF OFFICERS

Mr. Montgomery moved and Mr. Littlejohn seconded the motion to nominate Mr. Lynch as Chair. The motion passed unanimously.

Mr. Blanton moved and Mr. Montgomery seconded the motion to nominate Ms. Barnes as Vice Chair. The motion passed unanimously.

3. APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 1, 2015

Mr. Lynch recommended that the December 1, 2015, minutes be amended under the Executive Session item to read "Mr. Lynch stated that the Commission met with Counsel for information purposes only."

Mr. Montgomery moved and Mr. Blanton seconded the motion to amend the December 1, 2015, minutes as noted above. The motion passed unanimously.

4. WATER ENVIRONMENT ASSOCIATION OF SC BLUE RIDGE FOOTHILLS DISTRICT AWARDS

Two Spartanburg Water employees were selected for recognition at the Blue Ridge Foothills District Awards Meeting held recently at the Mauldin Shrine Club on January 12, 2016. The Blue Ridge Foothills District is one of ten regional districts of the Water Environment Association of South Carolina (WEASC). The district encompasses the counties of: Spartanburg, Greenville, Pickens, Oconee, and Anderson. Annually, members are selected for outstanding service in the various categories as defined by the WEASC. These individuals are now eligible to receive awards from the state organization to be awarded in March.

Spartanburg Sanitary Sewer District Commission – Regular Meeting, Tuesday, January 26, 2016

Wastewater Treatment Plant Operator Award – Mike Russell

This award is presented annually to a wastewater treatment plant operator for excellent achievement in the direct operation of a wastewater system in South Carolina.

Laboratory Analyst of the Year Award – Lauren Ballenger

This award is given annually to a water and/or wastewater treatment analyst for excellence achieved in the laboratory of a water and/or wastewater treatment plant in South Carolina.

Ms. Schneider recognized Mike Russell and Lauren Ballenger for their awards. The Commission congratulated them on their accomplishments.

5. MONTHLY FINANCIAL REPORT

Newt Pressley presented a financial summary of SSSD expenditures and revenues for the five-month period ending November 30, 2015, and the six-month period ending December 31, 2015. An explanation was provided for the favorable and unfavorable budget variances.

The above was provided as information to the Commission.

6. PROPOSED 2016 COMMISSION MEETING SCHEDULE

January 26	February 23
March 29	April 26
May 24	June 28
July – No meeting	August 23
September 27	October 25
November – No meeting	December 6

Mr. Littlejohn moved and Ms. Barnes seconded the motion to approve the proposed 2016 Commission meeting schedule with a change to the April meeting. The April meeting will be held on April 19, 2016. The motion passed unanimously.

Ms. Viney proposed that the time of the meetings be changed to allow constituents the opportunity to attend. Ms. Viney recommended that the meeting for the Commission of Public Works of the City of Spartanburg be held at 4:30 p.m. with the Spartanburg Sanitary Sewer District meeting to follow at 5:30 p.m.

The Commission agreed to place this request on the February meeting agenda.

7. RECLAIMED WATER TREATMENT CHEMICAL BID

An online reverse auction event was held on January 6, 2016, in order to obtain pricing for water treatment chemicals for the SSSD reclaimed water treatment facilities. Fifteen vendors participated in the event. The pricing submitted is for the contract term February 1, 2016 through January 31, 2017.

Spartanburg Sanitary Sewer District Commission – Regular Meeting, Tuesday, January 26, 2016

Please note that Polymer (item #9) requires precertification and the total cost is evaluated based on price, usage, and waste disposal. Polymer from Environmental Specialties provides the lowest total cost of usage based on the prequalification and submitted price.

Management recommended awards to the responsive bidders for those products indicated on the bid tabulation summary below. Funding will be from the operating budget.

2016 SSSD WASTEWATER TREATMENT CHEMICAL BID TABULATION													01/15/2016	
	#1	#2	#3			#5	#6	#7	#8	#9	#10	#11	#12	#13
Vendor	Chlorine/ Ton	Chlorine-Dry/ 100 lbs	Sodium Hydrox			Chlorine Tabs/ per 55 lbs	Dechlor Tab/ per 48 lbs	Sulfur Dioxide/ per Ton	Soda Ash/ per 50 lbs	Polymer/ per lb	Lime Slurry/ per lb	Hydrated Lime/ per 50 lbs	Sodium Hypochlorite (12% solution)	Sodium Bisulfite, per Specifications, Delivered - Price per 55 GALLON DRUM
			55/20% Per Drum	55/50% Per Drum	Bulk/20% Per Pound									
2016 Qtys	100	12000	50	50	500000	100	110	50	3500	190000	1200000	2000	220	110
Atlanco										\$0.9900				
BASF										\$0.8350				
Brenntag			\$110.2000	\$0.0620	\$105.0000	\$106.5000	\$648.0000	\$11.6400				\$7.3700	\$60.5000	\$113.0000
Burnett Lime Company, Inc										\$0.0367				
CFS Enterprises			\$72.5000	\$126.0000	\$0.0698				\$12.0900			\$7.4700		
Chemrite		\$100.9900	\$73.9900		\$0.0640		\$106.1900					\$7.3000		
Colonial Chemical Solutions, Inc.			\$72.2500	\$116.2500					\$11.8700				\$71.9500	
Diversified Pool Products, Inc		\$100.2200					\$108.1400							
Environmental Specialties, Inc.									\$1.0810					
JCI Jones Chemicals	\$425				\$0.0589		\$647.0000							
Norweco, Inc						\$110.2000	\$108.1200							
Polydyne Inc.									\$0.8315					
Polytec, Inc										\$0.0365				
Univar USA Inc.		\$117.7100	\$74.0400	\$124.2900	\$0.0588	\$106.9900	\$108.1300		\$12.1000	\$1.0814			\$59.4900	\$112.7000
Water Guard, Inc		\$116.5000											\$64.5000	\$124.5000

Remsen Parrish provided the Commission with an overview of the online reverse auction process and results.

Ms. Barnes moved and Mr. Montgomery seconded the motion to approve management’s recommendation to award to the responsive bidders for those products indicated on the bid tabulation. The motion passed unanimously.

8. OWNERSHIP AGREEMENT – UPSTATE CORPORATE PARK SEWER LINE EXTENSION

Cherokee County Economic Development Corporation proposes to construct approximately 2,732 linear feet of 8-inch gravity sewer line to provide service to an additional phase of the Upstate Corporate Park located at Mount Olive Road. The sewer line will connect to the District’s existing infrastructure. The domestic waste will be treated at the Cowpens Reclaimed Water Treatment Facility.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project. The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by the

Spartanburg Sanitary Sewer District Commission – Regular Meeting, Tuesday,
January 26, 2016

Cherokee County Economic Development Corporation. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

9. OWNERSHIP AGREEMENT – SAPPHIRE POINTE PHASE II

South Tyger Properties, LLC, proposes to construct approximately 3,251 linear feet of 8-inch gravity sewer line to provide service to the Sapphire Pointe Phase II Subdivision located at Sapphire Pointe Drive in Duncan, SC. The sewer line will connect to the District's existing infrastructure. The domestic waste will be treated at the South Tyger River Reclaimed Water Treatment Facility.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by South Tyger Properties, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above was provided as information to the Commission.

10. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

- A.** Ms. Schneider stated that the Martin Luther King, Jr. Unity Celebration went well and Spartanburg Water received the Justice for All award.
- B.** Ms. Schneider noted that Spartanburg Water is participating in the Bags of Love event sponsored by the United Way.
- C.** Ms. Schneider reminded the Commission that the Economic Forecast Breakfast is scheduled for Friday, February 5, 2016, at USC Upstate.
- D.** Ms. Schneider informed the Commission that the Employee Recognition Breakfast will be held on March 1 and March 2 at the Cleveland Park Event Center. Please let Trish Heatherington know if you would like to speak.

Meeting adjourned at 2:42 p.m.

G. Newton Pressley
Secretary-Treasurer