

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C.

**Meeting Place: 301 South Avenue
Spartanburg, SC 29306**

****Please note location change**

REGULAR MEETING

Tuesday, June 28, 2016, 3:00 p.m.
(or immediately following SSSD meeting)

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 24, 2016**
- 2. MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SWS expenditures and revenues for the 11-month period ending May 31, 2016.

- 3. C&D CRANE PURCHASE AND INSTALLATION**

Proposals were received on May 12, 2016, for the purchase and installation of a 5-Ton capacity crane for the C&D maintenance building's welding shop. The overhead crane is being installed to provide a safe means of handling heavy materials and minimize the risk of injury to employees.

Invitations were forwarded to prospective contractors and the project was advertised publicly. A pre-bid meeting was held on the April 28, 2016, with an opportunity for prospective bidders to inspect the installation area and ask questions. The solicitation drew one responsive proposal. The cost information submitted as part of the responsive proposal is listed below.

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<u>BIDDER</u>	<u>AMOUNT OF BID</u>
IndSpec Systems Greenville, SC	\$44,734
Engineering Systems, Inc. Duncan, SC	No Bid
Progressive Crane Charlotte, NC	No Bid

Management recommends an award to IndSpec Systems with a cost of \$44,734 based on their proposal. The cost will be shared equally between SWS and SSSD capital funds.

4. GENERATOR REPLACEMENT FOR VAUGHN’S CREEK INTAKE

Proposals were received on June 13, 2016, for the replacement of the generator located at Vaughn’s Creek. This item is a critical asset and is due for replacement per the depreciation schedule.

Requests for proposal were sent to prospective bidders and advertised in the local media. A pre-bid meeting was held on May 26, 2016, with an opportunity for prospective bidders to inspect the units to be replaced and ask questions. The RFP was structured in a way to allow SWS options as it relates to the purchase of the generator itself and the installation of the generator. Based on the proposals submitted, management recommends purchasing just the generator as part of this procurement in order to obtain the best overall value. A cost tabulation included in the responses for just the generator is listed below:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Cummins Sales and Service Spartanburg, SC	\$36,233
Paul K Young Electric, LLC Inman, SC	\$38,756

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McCarter Mechanical, Inc
Spartanburg, SC

Non-Responsive

Management recommends that an award for the purchase of the generator be granted to Cummins Sales and Service based on their proposal of \$36,233. Funding for this project will be provided through the SWS depreciation fund.

5. LOFTY COVE WATERLINE EXTENSION PROJECT – SUMMARY CHANGE ORDER

The Lofty Cove Waterline Extension Project is now complete. The project was installed by C.J. Compton Plumbing of Spartanburg, SC and included approximately 1,600 linear feet of 12-inch ductile iron pipe, 3,060 linear feet of 6-inch ductile iron pipe, and 620 linear feet of 4-inch ductile iron pipe. The project was a participation project to extend water service along a portion of Narrow Circle and Dodd Lane.

Change Order #1 was the Summary Change Order for a \$9,262.70 increase to the contract price for adjustment of the unit quantities based on actual work done. This change order was executed as per current water system policy.

The financial summary of the project is as follows:

Construction Contract	\$ 303,223.00
Change Order No. 1	<u>\$ 9,262.70</u>
Final Contract Amount	\$ 312,485.70

The above is provided as information to the Commission.

6. OUTSIDE CITY WATER MAIN EXTENSION – BURNS ROAD 3

The above-mentioned project, which consists of approximately 370 linear feet of 6-inch water main and one fire hydrant, is consistent with the SWS Participation Policy.

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It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

Management recommends Commission approve the above.

7. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on July 11, 1989.

A. Inside City Private Fire Service Agreement

(1) Rosalind S. Richardson Center for the Arts (Wofford College)

Rosalind S. Richardson Center for the Arts, located at 225 Wofford Campus Drive, Spartanburg, SC, wishes to connect an 8-inch water line to the Commission's 8-inch water line located in an easement between the Wofford College campus and the Spartanburg Memorial Auditorium to serve a private fire protection system, including two private hydrants, for the above-mentioned educational building. Wofford College wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$527.92

B. Outside City Private Fire Service Agreements

(1) Drayton Mills Retail FS

Drayton Mills Retail, located at 1800 Drayton Road in Spartanburg, SC, wishes to connect an 8-inch water line to the Commission's 16-inch water line along Drayton Road to serve a private fire protection system for the above-mentioned retail center. Drayton Mills Retail, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$408.48

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(2) MD 360 (Convenient Care)

MD 360 Convenient Care, located at 2400 Boiling Springs Road in Boiling Springs, SC, wishes to connect a 6-inch water line to the Commission's 8-inch water line along Boiling Springs Road to serve a private fire protection system, including one private hydrant, for the above-mentioned health care facility. Community Facilities Engineering (Greenville Health System d/b/a MD 360) wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$383.44

C. Inside City Water Main Extension Agreement

(1) Wofford College Rosalind S. Richardson Center for the Arts

Wofford College proposes to install approximately 240 linear feet of 8-inch water main to serve the new Rosalind S. Richardson Center for the Arts located on Wofford Campus Drive in Spartanburg. The developer will bear all costs.

D. Outside City Water Main Extension Agreement

(1) Castle Stone Subdivision

Phoenix Reed, LLC is developing the Castle Stone Subdivision off of Nazareth Church Road. The development will consist of 28 residential lots. The developer will bear all costs.

E. Lake Agreements

All fees have been paid on the following lake agreements, and there are no encroachments to sign.

- (1) Donald R. Morrow Sr. and Sandra K. Morrow** desire to replace a dock on Lake Bowen.

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- (2) **Scott A. Butterbaugh and Deborah L. Butterbaugh** desire to replace a dock on Lake Bowen.
- (3) **Ann W. Doggett, Max S. Doggett and Shelby L. Doggett** desire to construct a boat lift on Lake Bowen.
- (4) **Joseph Benjamin Hunt and Angela Johnson Hunt** desire to construct a boat lift and a personal watercraft lift on Lake Bowen.
- (5) **Steve R. Moyer** desires to construct a dock and soft pathway on Lake Blalock.
- (6) **Paul D. Houle and Shari Houle** desire to construct a soft pathway and replace a dock on Lake Blalock.
- (7) **Bryan Fore and Terry Fore** desire to construct a dock and soft pathway on Lake Blalock.
- (8) **Richard A. Tweed and Sara C. Tweed** desire to construct a soft cart path, non-permanent, and replace a dock on Lake Blalock.
- (9) **Mikeal E. Hodges and Deborah K. Hodges** desire to construct a boat lift on Lake Blalock.

8. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS