

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

REGULAR MEETING

Tuesday, February 23, 2016, 3:00 p.m.
(or immediately following SSSD meeting)

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 26, 2016 AND MINUTES OF WORK SESSION MEETING OF FEBRUARY 3, 2016**
- 2. DRINKING WATER TREATMENT AWARDS AND RECOGNITION**

SC DHEC AWOP AWARD

The Landrum Water Treatment Facility (WTF) received the South Carolina Area-Wide Optimization Excellence Award for the calendar year 2014.

SC DHEC initiated the SC Area-Wide Optimization Program (AWOP) in 1997. AWOP is an effort to optimize the performance of existing surface water treatment facilities. The goal of the program is to optimize particle removal and disinfection at all filtration plants to maximize public health protection. AWOP was originally focused on microbial contaminants, but has expanded to include a disinfectant byproducts component.

AWWA Partnership for Safe Drinking Water Directors Award

The R.B. Simms and Landrum WTF's received the AWWA Partnership for Safe Drinking Water Directors Award for continually meeting the Phase III program requirements for 2015.

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The AWWA Partnership for Safe Drinking Water Directors Award for Phase III is a comprehensive self-assessment evaluation following the “Self-Assessment Guide for Surface Water Treatment Plant Optimization.” A completion report is submitted and reviewed by a team of utility peers. Satisfactory reports result in the plant receiving the Directors Award from the Partnership. In order to renew the award, the facility must supply turbidity data that meets the stringent requirements of the program in addition to a written report that demonstrates that the facility continues to actively support the goals of the program.

3. MONTHLY FINANCIAL REPORT

Newt Pressley will present a financial summary of SWS expenditures and revenues for the seven-month period ending January 31, 2016.

4. MASTER SERVICES AGREEMENT FOR PROFESSIONAL SERVICES FOR CIVIL ENGINEERING, ENVIRONMENTAL AND REGULATORY CONSULTING SERVICES

Spartanburg Water System (SWS) recently requested a proposal from Hazen and Sawyer to provide a Master Services Agreement for professional services on an as needed basis. Hazen and Sawyer is a firm located throughout the Southeast with local offices in Charleston, SC, Charlotte, NC, and Atlanta, GA, which specializes in a wide variety of disciplines related to the water and wastewater industries.

Due to their qualifications, experience, and familiarity with regulations applicable to Spartanburg Water’s facilities and systems, SWS is interested in establishing a relationship with this firm.

The proposed Master Services Agreement for professional services is based on a time and expense basis in accordance with an established schedule of fees. Furthermore, this agreement provides opportunities for consultant participation in the Spartanburg Water Community Benefits Program.

Management recommends the Commission authorize the Chief Executive Officer to enter into an agreement with Hazen and Sawyer for professional services. It is anticipated that individual work authorizations generated as a result of this agreement will be funded through SWS operation funds.

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5. C&D AND ABOVE GROUND MAINTENANCE ROOF COATING

Proposals were received on February 11, 2016, for a new roof coating for the Collection and Distribution building and Above Ground Maintenance building at the C&D Complex. The roof at each building has experienced repeated issues with leaking and needs to be addressed. Requests for proposal were forwarded to prospective bidders and advertised in the local media for a specific coating that would provide a 10 year warranty against leaks. A Pre-bid meeting was held at the C&D Complex on January 28, 2016. The solicitation drew one acceptable response. A tabulation of the responses from the request is listed below.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Specialized Roofing Spartanburg, SC	\$67,210
CMS Roofing Irmo, SC	No Bid
Roof Options Gaffney, SC	No Bid
J A Piper Roofing Greenville, SC	No Bid
Weather Coating Athens, Georgia	No Bid
Guy Roofing Spartanburg, SC	No Bid

Management recommends an award be granted to Specialized Roofing based on their proposal of \$67,210. Funding will be provided through the SWS depreciation fund.

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6. PROPOSED COMMISSION MEETING TIME

Dates for the 2016 Commission meetings were approved at the January meeting. The time for the scheduled meetings was discussed and it was determined that a separate agenda item would be added to the February agenda.

7. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on July 11, 1989.

A. Lake Agreements

All fees have been paid on the following lake agreements, and there are no encroachments to sign.

- (1) **Joyce H. Whitesell** desires to construct a hard cart path and replace a dock at Lake Blalock.
- (2) **Barry S. Decker** desires to install new irrigation and replace a dock on Lake Bowen.

8. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS