

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, April 19, 2016, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 29, 2016**
- 3. GENERAL OBLIGATION BONDS, SERIES 2016**
 - A. Resolution to authorize issuance of General Obligation Bonds, Series 2016**

At the March meeting, management presented the Capital Improvement Plan for the Sewer District. Near-term financing needs were identified for the Lower North Tyger River RWTF upgrade. The anticipated construction cost for this facility upgrade is estimated at \$17 Million; permanent financing will be provided by G.O. Bonds (\$15 Million), with the balance funded by Revenue Bonds. A resolution to authorize issuance of General Obligation Bonds, Series 2016 will be presented to the Commission by Brad Love of Haynsworth Sinkler Boyd, SSSD Bond Counsel. Management requests Commission approval for the resolution.

B. Financial Advisory Services

Management requested a proposal from Stephens, Inc., to provide financial advisory services for the 2016 General Obligation Bond transaction. As the District's financial advisor, Stephens, Inc., will

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provide the following types of services applicable to this issue: provide independent financial analysis and advice, including consideration of various structuring options; coordinate preparation and review of financing documents, including preliminary and final official statements; coordinate rating agency strategy; manage competitive sale process for public debt sale; provide post-pricing evaluation.

Stephens, Inc., proposed a not to exceed fee of \$30,000. Management requests Commission’s approval of Stephens, Inc., to serve as Financial Advisor for the General Obligation Bonds, Series 2016.

4. SEWER LINE RIGHT-OF-WAY CLEARING

Bids were received on April 4, 2016, for the contract clearing of selected sewer collection line right-of-ways. The scope of work calls for the contractor to remove trees and clear vegetation from approximately 10,400 linear feet of sewer right-of-way within the City of Spartanburg.

The final condition of the right-of-ways will be a cleared path no less than 25 feet wide (12.5 feet on either side of the sewer line). The path will be covered with tree chippings or vegetated with grass. Proper erosion control measures will be employed and major earth disturbance will not be allowed.

Invitations to bid were forwarded to prospective bidders and advertised in the local media. The solicitation drew two responses. A tabulation of the responses is listed below.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Graham County Land Company Robbinsville, NC	\$211,882
EcoGroup Lexington, SC	\$239,875
C.J. Compton Plumbing Spartanburg, SC	No Bid

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Crow Lawn Care
Spartanburg, SC

No Bid

DS Utilities, Inc.
Little Mountain, SC

No Bid

Eastern Tree Service
Roebuck, SC

No Bid

Management recommends an award be granted to Graham County Land Company based on their lowest responsive bid of \$211,882. Funding will be provided through the SSSD collection system rehab funds.

5. LAWSON FORK LARGE LINE CLEANING AND CCTV PROJECT – PHASE 4

Proposals were received on March 30, 2016, for the contract cleaning and CCTV inspection of a 6,200 linear feet section 42" sewer line along Lawson Fork Creek and extending from East Main Street in the City of Spartanburg and proceeding behind Eastwood Circle in the City of Spartanburg. The scope of work calls for the contractor to provide cleaning, disposal, and inspection services. Removal of 100% of loose debris and 95% of hardened debris is required of the contractor. Disposal fees will be paid by the District at pre-established contract rates.

There have been no known issues with sanitary sewer overflows (SSO's) along this section of pipe, however a hydraulic model was conducted and it indicates this line may have capacity or inflow/infiltration issues.

Proposals were solicited from suppliers requiring them to address submittal requirements pertinent to the scope of work. These requirements were scored as part of the evaluation criteria by a three person evaluation team. Requirements included the contractor's approach and strategy to the project; technical competency and experience; cost; MWBE utilization; Community Benefit Program; and work schedule.

Invitations were forwarded to prospective contractors and advertised in the local media, with two submitting proposals. A tabulation of the costs is listed below.

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<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Hydrostructures Pittsboro, NC	\$142,800
Bio-Nomic Services, Inc. Charlotte, NC	\$208,050
Compliance Environmental Systems Knoxville, TN	No Bid

Management recommends an award to Hydrostructures with a cost of \$142,800 based on their highest scoring proposal. The project will be funded from the SSSD collection system rehab fund.

6. SEWER MAINLINE REHABILITATION AND CREEK CROSSINGS REQUEST FOR QUALIFICATIONS

Qualifications were received on April 7, 2016, in response to a Request for Qualification (RFQ) that will allow SSSD to compile a list of pre-qualified contractors to rehabilitate or repair collection system mainlines and creek crossings for emergency repairs. There are a number of areas where collection system lines and crossings span creeks and tributaries that are in need of repair due to age or storm damage. The pre-qualified contractors will be called upon to submit competitive bids when the rehabilitation or repair work is scheduled by the Collection and Distribution Department. This alternative delivery method will expedite the competitive bidding process and allow construction work to be completed in a proactive manner.

Responses were received from five contractors. Each of the respondents was scored based on the following criteria: (1) Qualifications, prior experience (2) Technical competency, project approach, strategy, and innovation (3) MWBE utilization; (4) Community Benefit Program.

After careful evaluation, management recommends approval of each of the following respondents as pre-qualified contractors that SSSD will use to rehabilitate or repair collection system creek crossings.

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Bradley's Contracting, Inc.
Wellford, SC

Dillard Excavating Company, Inc.
Pelzer, SC

Double R. Utilities, Inc.
Gaffney, SC

Long and Sons Utility Company, LLC.
Simpsonville, SC

North American Pipeline Management, Inc.
Marietta, GA

Bids will be solicited from each of the five pre-qualified contractors on an as-needed basis for a period not to exceed 24 months. Funding is available from the sewer collection rehabilitation funds.

7. BUILDING SECURITY/ACCESS CONTROL

Working with Paynter Security Consulting Group, a security consultant with experience in the utility sector, Spartanburg Water staff has been able to complete a first phase of security evaluations and implement enhanced security measures that include improvements to the security guard program, facility gate access, and video surveillance cameras.

Continuing the work with Paynter Security Consulting group, staff has evaluated access control as the next phase of improving building security and protecting employees. An electronic access control system will utilize the employee ID to electronically activate door locks and provide employees access to secure areas. The current system requires staff to manually enter a numeric code to enter the space. These locks are older technology, require periodic code changes, and offer little or no options for control in the case of emergencies. Staff has evaluated access control manufactured by Open Options, Inc., which was one of three systems recommended by Paynter Security Consulting.

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Staff has received proposals from A3 Communications, (the contractor providing surveillance cameras) to install access control at the Admin Complex, and C&D for a total of 29 doors. Proposals include the necessary software licenses, employee ID badge equipment, and all applicable hardware, cabling, and controllers. The cost represented includes a small contingency for doors that may need to be replaced to accommodate the hardware, and is represented in a cost not to exceed format.

Once the Admin Complex and C&D are fully operational, other sites can be evaluated and added to the access control program by purchasing the door hardware, controllers, and related equipment.

A3 Communication is the SC State Budget and Control Board State Contract holder for this product, which meets the requirements of the competitive procurement process per the Procurement Policy. Management recommends an award to A3 Communications in the amount not to exceed \$117,065.

Funding will be provided through capital funds allocated as follows,
(SWS) \$83,692 (SSSD) \$33,373.

8. OWNERSHIP AGREEMENT – MISTWOOD FALLS SUBDIVISION

Mark III Properties, Inc., proposes to construct approximately 3,454 linear feet of 8-inch gravity sewer line to provide service to the Mistwood Falls Subdivision located off Valley Falls Road. The sewer line will connect to the District's existing infrastructure. The domestic waste will be treated at the Fairforest Reclaimed Water Treatment Facility.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

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9. OWNERSHIP AGREEMENT – RIVER ROCK SUBDIVISION

Mark III Properties, Inc., proposes to construct approximately 5,089 linear feet of 8-inch gravity sewer line to provide service to the River Rock Subdivision located off Hanging Rock Road. The sewer line will connect to the District's existing infrastructure. The domestic waste will be treated at the Fairforest Reclaimed Water Treatment Facility.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

10. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

WORK SESSION

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This work session will be held to discuss preliminary information in connection with the FY2016-2017 budget.