

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C.

**Meeting Place:
SPARTANBURG MARRIOTT
IN THE HERITAGE F ROOM
299 N. Church Street, Spartanburg, SC 29306**

REGULAR MEETING

Tuesday, September 24, 2019, 3:30 p.m.

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. APPROVAL OF MINUTES OF EXECUTIVE MEETING OF AUGUST 26, 2019, REGULAR MEETING OF AUGUST 27, 2019, AND EXECUTIVE MEETING OF SEPTEMBER 6, 2019**
- 2. PARTNERSHIP FOR SAFE WATER AWARDS**

The Partnership for Safe Water recently notified Spartanburg Water System that the R.B. Simms and Landrum WTF's received the Partnership for Safe Drinking Water Directors Award for continually meeting the Phase III program requirements for 2018.

The Spartanburg Water System R.B. Simms Water Treatment Facility has received the Partnership for Safe Water Director's Award for eighteen consecutive years and the Landrum Plant has received the Partnership for Safe Water Director's Award for thirteen consecutive years.

The Partnership for Safe Water is an unprecedented alliance of six prestigious drinking water organizations: American Water Works Association, the Environmental Protection Agency, the Association of State Drinking Water Administrators, the Association of Metropolitan Water Agencies,

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National Association of Water Companies, and the Water Research Foundation.

The Partnership's Mission is to improve the quality of water delivered to consumers by optimizing water system operations. The commitment to delivering superior quality drinking water to customers, even beyond regulatory requirements. The Partnership celebrates utility accomplishments with awards and recognition that honor efforts in continuously optimizing treatment plant and distribution system operation and performance.

3. MONTHLY FINANCIAL REPORT

Newt Pressley will present a financial summary of SWS expenditures and revenues for the two-month period ending August 30, 2019.

4. 2020 RETIREE SUPPLEMENTAL INSURANCE

Current Spartanburg Water retirees who are 65 and over are covered on a Medicare Supplement Insurance Plan provided by United American that includes prescription drug plan coverage. The plan renews in January 2020. Spartanburg Water pays 85% of the cost of the supplemental insurance for retirees and they contribute 15% as shown below. The 2020 monthly rate will increase from \$363.70 to \$382.74, which is an increase of 5.2%.

Management recommends staying with United American as the provider of over 65 retiree Medicare supplemental benefits effective January 1, 2020. The approximate net cost for each company is \$144,446.08 (SWS) and \$70,271.06 (SSSD) based on the number of retirees for each company.

5. 2020 HEALTH INSURANCE CONSULTANT/BROKER RENEWAL

Since October 2009, Steinberg and Associates has been acting as Spartanburg Water's consultant/broker of record for health, dental, disability, and voluntary life plans. (This includes vision, prescription drug cards and reinsurance as applicable).

During these past several years, the value of having Steinberg & Associates as our agent has been demonstrated by their attention to details that resulted in savings and significant reimbursement to the company from our

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re-insurer. Their knowledge and oversight provides the expertise needed in the complicated medical insurance industry.

Steinberg and Associates submitted a renewal proposal for their professional services of \$30,000 for the 2020 calendar year. This represents no increase in cost from the previous year.

Management recommends renewing the agent/broker agreement with Steinberg and Associates. The allocation between companies is \$22,500 for SWS and \$7,500 for SSSD.

6. WATER QUALITY REPORT

Management will provide an update on water quality.

7. REPORT ON DRINKING WATER RESERVOIRS

Management will provide an update on activities with the drinking water reservoirs.

8. VARIANCE REQUEST – 120 WALL COURT

The adjoining property owner at 120 Wall Court is requesting a variance of the Standard Specifications for a marine structure regarding the 14' minimum set back requirement from a side lot property line.

Several of the houses on Wall Court are oriented perpendicular to the shoreline of the lake but the property lines are parallel with Compton Bridge Road. This orientation results in the docks being aligned directly in front of the home, yet not within the extended side lot property lines of the actual property boundaries.

The properties on each side of 120 Wall Court have current structures/docks and the location of the structures do not create a safety concern because they have similar structure orientations on those lots.

The specific variance request is to only replace an existing 12' x 18' floating dock and to maintain the existing walkway in the current location.

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Management has reviewed the request for variance, evaluated the site and have no objections to the variance as described above.

9. EMERGENCY PROCUREMENT – DAMAGED 16" WATER MAIN ON VINTAGE DRIVE

On September 4, 2019, at approximately 1:00 AM on-call emergency response staff received a call from the answering service stating a boring contractor had hit and damaged a water line near the intersection of Dewberry Road and Vintage Drive. (This is an area located within the I-85 construction zone in Spartanburg County.)

Upon arrival, staff discovered that the contractor had hit and damaged the 16" water main where the line crosses under I-85 and the frontage road also known as Vintage Drive.

Due to the location of the damage and the volume of water loss an emergency shut-down would be required to make the repairs. This 16" water main serves as the supply line for the Cowpens service area, Goucher Water Company (SWS wholesale customer), and Auriga Polymers (a large industrial customer).

To eliminate disruption of service to the areas listed above, the decision was made to request an Emergency Procurement to contract the installation of a 16" Hydra Stop Valve and install the valve in a location that would minimize disruption of water service.

Staff contacted Garrison Enterprise, Inc., in Charlotte, North Carolina. Garrison Enterprise, Inc., had a 16" valve in stock and could respond/mobilize immediately. Staff prepared the excavation for installation and the location selected for the installation of the valve limited the total number of services that would be disrupted to five customers.

The 16" Hydra Stop Valve installation was complete at 5:00 PM and the 16" water main was repaired and placed back into service at approximately 7:00 PM. (Water service was not disrupted for Cowpens, Goucher, or Auriga Polymers.)

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The total cost associated with the request for Emergency Procurement and the installation of the 16" Hydra Stop Valve is \$24,500.

The above is provided as information to the Commission.

10. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

A. Inside City Private Fire Service Agreement

(1) Panera Bread FS

Panera Bread located at 1811 East Main Street in Spartanburg, SC, wishes to connect a 4-inch water line to the Commission's 12-inch water main along Fernwood Glendale Road to serve a private fire protection system for the above-mentioned restaurant. Spirit EK Spartanburg Main SC, LLC. wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$148.76

B. Outside City Water Main Extension Agreements

(1) Chesterfield Subdivision

Holly Drive Properties, Inc., is developing Chesterfield Subdivision off Seay Road. This development will consist of 36 residential lots, approximately 80 LF of 6-inch water main, 760 LF of 4-inch water main, and one hydrant. The developer will bear all costs.

C. Lake Agreements

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

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- (1) **William D. Ritchie** desires to construct a dock and hard pathway on Lake Blalock.
- (2) **Judy W. Elliott** desires to construct a dock and two hard pathways on Lake Blalock.
- (3) **Christopher Wall and Sherry Wall** desire to construct a dock on Lake Blalock.
- (4) **John R. Williams, Jr. and Terri H. Williams** desire to construct a dock on Lake Bowen.
- (5) **Randall A. and Patricia S. Collins** desire to construct a personal watercraft lift on Lake Bowen.
- (6) **Frank Joachim Schmitt** desires to construct a boat lift on Lake Bowen.
- (7) **Larry J. Weaver and Miriam M. Weaver** desire to replace a dock on Lake Bowen.
- (8) **James R. Kibler and Nancy E. Kibler** desire to replace a dock on Lake Blalock.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) **Jaclynn L. Colburn, as Trustee of the Jaclynn L. Colburn Revocable Trust dated December 30, 2011**, hard pathway and personal watercraft lift on Lake Bowen.
- (2) **Christopher D. Wert and Tracey W. Wert**, dock, boat lift, personal watercraft lift, hard pathway, boat ramp, and shoreline stabilization on Lake Bowen.
- (3) **Stephen Douglas Noblin and Wanda Clack Noblin**, hard pathway, boat lift, dock, and shoreline stabilization on Lake Bowen.

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- (4) **Sheila Harvey Chapman**, hard pathway and shoreline stabilization on Lake Bowen.
- (5) **Michael E. Turner**, hard pathway and shoreline stabilization on Lake Bowen.
- (6) **Darren L. Powell and Anita O. Powell**, boat ramp and shoreline stabilization on Lake Bowen.
- (7) **Larry M. Wright and Katherin H. Wright**, hard pathway on Lake Bowen.
- (8) **Ernest N. Mistr and Betty G. Mistr**, boat lift on Lake Bowen.
- (9) **William Stephen Wilkins, Jr. and Ashley C. Wilkins**, two boat lifts, boat ramp, hard pathway, and shoreline stabilization on Lake Bowen.
- (10) **Sarah M. Long**, boat lift, personal watercraft lift, dock, and shoreline stabilization on Lake Bowen.
- (11) **Tina Michelle Parris**, hard cart path and dock on Lake Blalock.

11. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

12. PUBLIC COMMENT

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

EXECUTIVE SESSION

Friday, September 6, 2019, 8:00 a.m.

This is an executive session of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. CALL THE MEETING TO ORDER**
- 2. EXECUTIVE SESSION**

The Commission anticipates going into Executive Session to hear staff reports and obtain legal advice regarding watershed issues.