

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

REGULAR MEETING

**Tuesday, September 26, 2023, 3:00 p.m.
(or immediately following SSSD meeting)**

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 22, 2023**
- 2. CITY OF SPARTANBURG – ECONOMIC DEVELOPMENT PARTICIPATION AGREEMENT**

Spartanburg City Manager, Chris Story, will provide an update to the Commission on the Economic Development Participation Agreement.

- 3. MONTHLY FINANCIAL REPORT**

Cam Cole will present a financial summary of SWS expenditures and revenues for the two-month period ending August 31, 2023.

- 4. RENEWAL OF RETIREE MEDICARE SUPPLEMENT INSURANCE**

Spartanburg Water retirees who are 65 and over, are currently covered by a group Medicare Supplemental Insurance Plan that includes a Prescription Drug Plan coverage. The retiree Medicare Supplemental coverage is currently provided by United American Insurance Company, and the plan is up for renewal in January, 2024. Hank Steinberg, of Marsh McLennan Agency, has obtained renewal pricing from United American.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, September 26, 2023

There is no change in the Medicare Supplemental Health Plan cost, but the Prescription Drug Plan coverage has increased 3.80%. The overall renewal pricing reflects a 1.85% increase in the premiums for 2024.

| | Proposed 2024 Monthly Premium | Current 2023 Monthly Premium | Increase |
|---------------------------------|----------------------------------|---------------------------------|----------|
| Medicare Supplement Health Plan | \$204.00 | 204.00 | 0.00% |
| Prescription drug coverage | \$201.47 | 194.09 | 3.80% |
| Monthly Premium, per retiree | \$405.47 | 398.09 | 1.85% |

Funding for the retiree coverage is shared by Spartanburg Water (85%) and the retiree (15%), resulting in the following 2024 monthly cost allocation, per retiree:

| | |
|-------------------------|----------------------------|
| | Monthly Cost Allocation |
| Spartanburg Water (85%) | \$344.65 |
| Retiree (15%) | \$60.82 |
| | <hr/> \$405.47 |

The annual net cost is included in the SSSD and SWS operating budgets in the Post-Employment Benefits budget line item. Management requests approval to renew over 65 retiree supplemental insurance coverage with United American.

5. PROCUREMENT POLICY REVISION

Management is requesting the Commission approve a revision to Section 20 of the Procurement Policy related to Cooperative Purchasing. The revision will allow management to utilize governmental cooperative purchasing entities to capitalize on the purchasing power of municipalities and government agencies nationwide.

CURRENT POLICY

Spartanburg Water System may participate in or conduct a cooperative purchasing agreement for the procurement of any supplies, services, or construction with another government unit in accordance with an agreement between the participants. Spartanburg Water System may enter into an

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, September 26, 2023

agreement with any other public procurement unit for cooperative use of personnel, information, supplies, services, warehousing, and capital equipment in accordance with an agreement between the participants, provided such cooperative use will be advantageous to the Spartanburg Water System.

RECOMMENDED CHANGE TO POLICY (IN YELLOW)

Spartanburg Water System may participate in or conduct a cooperative purchasing agreement for the procurement of any supplies, services, or construction with another government unit in accordance with an agreement between the participants. Spartanburg Water System may enter into an agreement with any other public procurement unit for cooperative use of personnel, information, supplies, services, warehousing, and capital equipment in accordance with an agreement between the participants, provided such cooperative use will be advantageous to the Spartanburg Water System. Spartanburg Water System may also procure supplies, services, or construction through Co-operative Purchasing Entities, which for purposes of this Policy means an organization or alliance of municipalities and/or other governmental bodies throughout the United States established in part to achieve economies of scale and/or innovations through group purchasing strategies, shared resources and/or centrally administered competitive procurement processes to afford value and discount pricing programs to its members.

6. CLEARWELLS #2, #3, AND #4 AT R.B. SIMMS WATER TREATMENT PLANT

Bids were received on August 30, 2023, for the cleaning, inspecting, assessing potential and actual leaks, and repairing the Clearwells #2, #3, and #4 at the R.B. Simms Water Treatment Plant.

Invitations were forwarded to eight prospective contractors and the project was advertised in the local media and on the Spartanburg Water website. The solicitation drew three responses. A cost tabulation is listed below.

BIDDER

AMOUNT OF BID

SE Diving Services, Inc.
Greenville, SC

\$30,750

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, September 26, 2023

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|---|----------|
| US Underwater Solutions Mattapoisett, MA | \$31,090 |
|---|----------|

| | |
|------------------------------------|----------|
| Zion Marine, Inc. Kingsport, TN | \$52,390 |
|------------------------------------|----------|

Management recommends an award to SE Diving Services Inc., at a cost of \$30,750. Funding will be provided from the SWS operating budget.

7. WATER QUALITY REPORT

Management will provide an update to the Commission on water quality and the Advanced Oxidation Project.

8. RECEIPT OF BIDS – 2023 WATER STORAGE TANK MAINTENANCE IMPROVEMENTS

Bids were received on September 12, 2023, for the 2023 Water Storage Tank Maintenance Improvements project. The project is for the interior painting of the Boiling Springs Elevated Tank, the interior painting of the New Cut Road Elevated Tank, miscellaneous maintenance repairs to Boiling Springs Ground Storage Tank, Cowpens Elevated Tank, Highway 9 Elevated Tank, and Landrum Ground Storage Tank.

Seven contractors obtained the bid documents for the project and two contractors submitted a bid. The bids were as follows:

| <u>BIDDER</u> | <u>AMOUNT OF BID</u> |
|--|-----------------------------|
| Utility Service Company, Inc. Perry, GA | \$510,700 |
| Southeastern Tank & Tower, Inc. Lake Park, GA | \$645,000 |
| Classic Protective Coatings, Inc. Menomonie, WI | NO BID |

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, September 26, 2023

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| D & M Painting Corporation Washington, PA | NO BID |
| Maguire Iron, Inc. Sioux Falls, SD | NO BID |
| R E Mclean Tank Co., Inc. Gastonia, NC | NO BID |
| SE Diving Services, LLC Greenville, SC | NO BID |
| Engineer’s Estimate | \$800,000 |

Management recommends awarding the contract to the lowest responsive bidder, Utility Services Co., Inc., of Perry, GA for the amount of \$510,700. This project will be funded by depreciation funds.

9. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on January 26, 2023.

A. Outside City Private Fire Service Agreements

(1) Caliber Collision FS

Caliber Collision, located at 2527 Boiling Springs Road in Boiling Springs, wishes to connect a 6-inch water line to the Commission’s 8-inch water line along Boiling Springs Road to serve a private fire protection system, including one fire hydrant, for the above-mentioned auto body repair facility. McNeel Properties, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, September 26, 2023

B. Outside City Water Main Extension Agreements

(1) Everly Section 1

Mark III Properties, LLC is developing Everly Section 1 located off of Carolina Country Club Road. This development will consist of 455 residential lots, approximately 15,370 linear feet of 6-inch water main; 720 linear feet of 4-inch water main; and 14 hydrants. The developer will bear all costs.

10. PERMITS ISSUED AT THE RESERVOIR

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) Christopher A. Daniel and Susan Marie Stokely**, desire to replace a dock on Lake Blalock.
- (2) John M. Fowler**, desires to construct a dock on Lake Blalock.
- (3) Eugenie Caroselli**, desires to construct a personal watercraft lift on Lake Bowen.
- (4) Clinton Schaum and Martha Gerschefski Family Income Trust**, desire to construct a boat lift on Lake Bowen.
- (5) Landa Investments, LLC**, desires to replace a dock on Lake Bowen.
- (6) John J. Linnerud and Julie A. Linnerud**, desire to replace a dock and construct a boat lift on Lake Bowen.
- (7) Theodore E. Turner and Elizabeth M. Turner**, desire to replace a dock on Lake Bowen.
- (8) Dennis R. Hecht**, desires to construct a dock on Reservoir 1.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, September 26, 2023

- (1) **Laura J. Lynd**, dock replacement and hard pathway on Lake Blalock.
- (2) **Clyde Harriger, Jr., and Donna Harriger**, boat lift, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (3) **Trenton L. Large**, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (4) **Anthony R. Mason**, dock replacement and personal watercraft lift on Lake Bowen.

11. CHIEF EXECUTIVE OFFICER REPORT