

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

REGULAR MEETING

**Tuesday, January 28, 2025, 3:00 p.m.
(or immediately following SSSD meeting)**

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 3, 2024**

OLD BUSINESS

NONE

AGENDA ITEMS 3-8 FINANCE AND PROCUREMENT

- 3. MONTHLY FINANCIAL REPORT**

A financial summary of SWS expenditures and revenues for the five-month period ending November 30, 2024, and for the six-month period ending December 31, 2024, will be reviewed by the Chief Financial Officer.

- 4. CAPITALIZATION POLICY**

In reviewing the capitalization policy for SWS, management would like to recommend increasing the threshold of capital assets from \$1,000 to \$5,000. This change will be reflected starting with the July 1, 2025 fiscal year.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

5. BID FOR WATER FACILITIES MOWING AND MAINTENANCE CONTRACT

Bids were received on January 15, 2025, for contractor services to mow and maintain 28 selected Spartanburg Water System facilities. Invitations to bid were forwarded to prospective bidders, publicized in the local media, and posted to the Spartanburg Water Website.

Services are currently provided by Forest Edge, LLC at an annual cost of \$68,940.

Bids were received from seven contractors. A tabulation of the responses is listed below and includes annual costs.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Heritage Land Management Campobello, SC	\$65,623
Clipping Grounds Lawn Care Una, SC	\$68,034
Roebuck Wholesale Nursery & Landscaping Roebuck, SC	\$71,316
Bruce Lawncare and Landscaping Roebuck, SC	\$72,095
Forest Edge Roebuck, SC	\$76,091
Parris Lawn Management Spartanburg, SC	\$112,784
Jolly’s Lawn Care Service Cowpens, SC	\$112,938

Based on the results of the bid evaluations, management recommends the approval of an award to Heritage Land Management in the amount of \$65,623 per year. Funding will be provided by the SWS operating budget.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

6. ENTERPRISE FLEET MANAGEMENT

Management will provide the Commission with information on vehicle fleet management strategy and some changes that staff will be recommending on how we plan for and manage fleet purchases.

7. ALUMINUM CHLOROHYDRATE CHEMICAL

Sealed bids were received on January 6, 2025, for the purchase of Aluminum Chlorohydrate used in the drinking water treatment process for calendar year 2025. Aluminum Chlorohydrate was included in the reverse auction procurement held in November, however there were no responses for that chemical.

The estimated annual usage for Aluminum Chlorohydrate is 180,000 pounds. Brenntag Mid-South is currently providing the chemical at a cost of \$0.586 per pound.

Invitations were forwarded to six prospective bidders, published in the local media, and posted to the Spartanburg Water website. One response was received. A tabulation of bids is listed below.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Brenntag Mid-South Spartanburg, SC	\$0.65 Per Pound

Management recommends an award to Brenntag Mid-South in the amount of \$0.65 per pound and approximately \$117,000 annually. Funding will be provided by SWS operating funds.

8. OLD M&C SHOP DEMOLITION

Bids were received on November 13, 2024, for the demolition of the Old M&C Shop located at 240 Whitney Road. The scope of work calls for the demolition and removal of the remaining building, concrete foundations, and the asphalt parking lot. The area will be graded and seeded with grass.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

Invitations were forwarded to prospective bidders, published in the local media, and posted to the Spartanburg Water website. A mandatory pre-bid meeting was held at the demolition site on July 24, 2024, at 10:00 a.m. Six contractors were in attendance at this meeting. One bid was received. A bid tabulation is provided below:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Demtek LLC Spartanburg, SC	\$94,440

Management recommends an award to Demtek LLC as the lowest responsive bidder. Funding will be provided by SWS operating funds.

AGENDA ITEMS 9-10 OPERATIONS

9. EMERGENCY PROCUREMENT – R. B. SIMMS 42" GASKET REPAIR

On November 7, 2024, a power excursion caused an over-pressure of a gasket on the 42" line on the outlet side of the high service pumps. A plan was developed to isolate the system without affecting supply and water quality, make a more sustainable repair, and to bring the system back into operation. The repair was completed the morning of December 17, 2024. Management will cover the nature of the repair and the associated cost.

10. HURRICANE HELENE – OPERATIONAL STORM RELATED COSTS

Management will update the Commission on Hurricane operational related costs.

AGENDA ITEMS 11-14 ENGINEERING

11. RECEIPT OF BIDS – LAKE BOWEN LANDING SHORELINE STABILIZATION PROJECT – PHASE 2 CONSTRUCTION SERVICES

Bids were received on January 9, 2025, for the construction of Phase 2 of the Shoreline Stabilization project at Lake Bowen Landing. The shoreline stabilization project will address shoreline erosion and impervious surface runoff that negatively impacts the lake and includes minor grading, walking

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

paths, a wooden observation platform and landscaping designed for best management practice (BMP) to eliminate erosion.

Seven contractors obtained the bid documents for the project and three contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Construction Resource Group, Inc. Union, SC	\$148,710
TEPDB Op Co. Raleigh, NC	\$284,658
Roebuck Wholesale Nursery & Landscaping, Inc. Roebuck, SC	UNRESPONSIVE
Engineer’s Estimate	\$225,425

Management recommends awarding the contract for Phase 2 of the Lake Bowen Landing Shoreline Stabilization Project to the lowest responsive bidder, Construction Resource Group, Inc., of Union, SC for the amount of \$148,710. This project will be funded in part by the 319 Grant and by capital funds.

12. PARTICIPATION PROJECT CONSISTENT WITH INSIDE CITY WATER MAIN EXTENSION POLICY – 938 LOGAN STREET

Recently management received a request from a property owner at 938 Logan Street concerning the possibility of obtaining water service. Logan Street is east of South Church Street and west of Bomar Avenue.

The water main extension consists of approximately 120 linear feet of 2-inch water main, and is consistent with the SWS Water Main Extension Policy. It will be billed at the inside city rate plus surcharge until such time as the full local share is recovered.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

The water main extension has been extended to 225 linear feet of 2-inch water main and will include a tie-in to the South Liberty Street 6-inch main to provide for future growth in the area, which increased the original project estimate from \$6,600 to \$12,400. The property owner's participation cost is still based on the original estimate of \$6,600 and not the future growth estimate.

Management recommends Commission approve the above.

13. PARTICIPATION PROJECT CONSISTENT WITH OUTSIDE CITY WATER MAIN EXTENSION POLICY – DOVE HILL ROAD PH 3

Recently management received a request from a property owner on Dove Hill Road concerning the possibility of obtaining water service. Dove Hill Road is west of I-26 and north of Sundyal Drive.

The water main extension consists of approximately 435 linear feet of 6-inch water main and one fire hydrant, and is consistent with the SWS Water Main Extension Policy. It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

The water main extension necessary to provide domestic service plus fire protection and also provide for future growth, are the same size and quantity, and therefore, the project estimate is \$24,000. The property owner's participation cost is based on this estimate.

Management recommends Commission approve the above.

14. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on January 26, 2023.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

A. Inside City Private Fire Service Agreements

(1) Jim 'N Nick's Bar-B-Que FS

Jim 'N Nick's Bar-B-Que, located at 106 East Blackstock Road in Spartanburg, wishes to make a 6-inch connection to the Commission's 12-inch water line along East Blackstock Road to serve a private fire protection system for the above-mentioned restaurant. SSK Land, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$148.76

B. Outside City Private Fire Service Agreements

(1) Ark of Salvation FS

Ark of Salvation, located at 250 Sugar Ridge Road in Inman, wishes to connect a 6-inch water line to the Commission's 16-inch water line along SC Highway 9 to serve a private fire protection system for the above-mentioned religious institution. Ark of Salvation Slavic Church wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$223.16

(2) Culver's FS

Culver's Restaurant, located at 2201 Boiling Springs Road in Boiling Springs, SC, wishes to connect a 6-inch water line to the Commission's 8-inch water line along Boiling Springs Road to serve a private fire protection, including one private hydrant, for the above-mentioned restaurant. ODW Management, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

(3) Dobbs Equipment FS

Dobbs Equipment, located at 145 Vintage Drive in Spartanburg, wishes to connect a 6-inch water line to the Commission's 12-inch water line along Dewberry Road to serve a private fire protection system, including one private hydrant, for the above-mentioned sales/rental/warehouse shop facility. DJD Southeast Real Estate Holdings, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

(4) Highway 9 Storage FS

Highway 9 Storage, located at 4378 SC Highway 9 in Boiling Springs, SC wishes to connect a 6-inch water line to the Commission's 12-inch water line along SC Highway 9 to serve two private hydrants for the above-mentioned storage facility. Hesse Properties, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$669.48

C. Outside City Water Main Extension Agreements

(1) Spartanburg Zimmerman

SC Spartanburg Zimmerman I, LLC is developing Spartanburg Zimmerman located off Zimmerman Road. This development will consist of two commercial lots, approximately 1,720 linear feet of 8-inch water main and one hydrant. The developer will bear all costs.

15. PERMITS ISSUED AT THE RESERVOIR

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

LAKE BOWEN RESERVOIR

(1) Ilya M. Apanovich, desires to replace a dock on Lake Bowen.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

- (2) **Brian P. Barry**, desires to replace a dock and construct a boat lift on Lake Bowen.
- (3) **Max S. Doggett, Ann W. Doggett, and Shelby L. Doggett**, desire to stabilize the shoreline on Lake Bowen.
- (4) **David A. Grayshock and Jeffrey L. Morgan, as Co-Trustees and Successors in Trust, under the David A. Grayshock and Jeffrey L. Morgan joint Revocable Trust**, desire to replace a dock on Lake Bowen.
- (5) **David A. Grayshock and Jeffrey L. Morgan, as Co-Trustees and Successors in Trust, under the David A. Grayshock and Jeffrey L. Morgan joint Revocable Trust**, desire to replace a dock on Lake Bowen.
- (6) **Thomas J. Harney and Jeraldine Harney**, desire to replace a dock on Lake Bowen.
- (7) **Donald M. Icenhower and Sandra O. Icenhower**, desire to construct a hard pathway on Lake Bowen.
- (8) **Randall C. Johnson**, desires to stabilize the shoreline on Lake Bowen.
- (9) **Chris John Monkaitis**, desires to stabilize the shoreline on Lake Bowen.
- (10) **Ron Mueller, Debbie Mueller, Maxine Mueller**, desire to stabilize the shoreline on Lake Bowen.
- (11) **Kenneth J. Newman**, desires to stabilize the shoreline on Lake Bowen.
- (12) **Jesse T. Phillips**, desires to stabilize the shoreline on Lake Bowen.
- (13) **Terry D. Ridings**, desires to replace a dock on Lake Bowen.
- (14) **Patrick B. Russell**, desires to stabilize the shoreline on Lake Bowen.
- (15) **James C. Sanders**, desires to stabilize the shoreline on Lake Bowen.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

- (16) **Joan Ellison Strong**, desires to replace a dock on Lake Bowen.
- (17) **Derrell G. Sullivan and Judy B. Sullivan, Trustees under the Sullivan Living Trust**, desire to stabilize the shoreline on Lake Bowen.
- (18) **Robert V. and Melanie B. Thomas**, desires to replace a dock on Lake Bowen.
- (19) **Randall L. Wood**, desires to stabilize the shoreline on Lake Bowen.

LAKE BLALOCK RESERVOIR

- (1) **Joseph W. Beets**, desires to replace a dock on Lake Blalock.
- (2) **Matthew T. and Minde Mattison Brown**, desire to replace a dock and construct a hard pathway on Lake Blalock.
- (3) **Marnee J. Dvorak and Cherrie Marie Dvorak**, desire to stabilize the shoreline on Lake Blalock.
- (4) **Bruce R. and Jacquelyn P. Fraedrich**, desire to replace a dock on Lake Blalock.
- (5) **Richard M. and Frieda K. Hisker**, desire to replace a dock and construct a boat lift on Lake Blalock.
- (6) **Richard M. and Frieda K. Hisker**, desire to construct a dock and hard pathway on Lake Blalock.
- (7) **Mark B. Osteen**, desires to stabilize the shoreline on Lake Blalock.

MUNICIPAL RESERVOIR 1

- (1) **John C. Powell, Deborah G. Powell**, desire to construct a dock and hard pathway on Municipal Reservoir 1.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 200 Commerce Street, January 28, 2025

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

LAKE BOWEN RESERVOIR

- (1) **Erin L. Fritzler and Jack Bouria**, dock replacement on Lake Bowen.
- (2) **William J. Laughter and Amy M. Laughter**, boat lift, dock replacement, and shoreline stabilization on Lake Bowen.
- (3) **Nicholas Martin and Blake G. Kirsch**, boat lift, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.

LAKE BLALOCK RESERVOIR

- (1) **Alina P. Molnar and Jeno Molnar**, dock replacement and hard pathway on Lake Blalock.

MUNICIPAL RESERVOIR #1

NONE

16. CHIEF EXECUTIVE OFFICER REPORT

17. ADJOURNMENT