

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C. Meeting Place: 200 Commerce Street

REGULAR MEETING

Tuesday, February 25, 2020, 3:00 p.m.
(or immediately following SSSD meeting)

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 28, 2020**
- 2. MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SWS expenditures and revenues for the seven-month period ending January 31, 2020.

- 3. APPROVAL OF REVENUE BOND REFUNDING**

- A.** Brad Love of Haynsworth Sinkler Boyd, SWS bond counsel will present the resolution authorizing the Series 2020 bond refunding, as follows:

A RESOLUTION OF THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, SOUTH CAROLINA, PROVIDING FOR THE TERMS AND CONDITIONS OF THE ISSUANCE OF A SERIES OF TAXABLE WATER SYSTEM REFUNDING REVENUE BONDS, SERIES 2020 OF THE CITY OF SPARTANBURG, SOUTH CAROLINA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING THIRTY MILLION DOLLARS (\$30,000,000), AND OTHER MATTERS RELATING THERETO.

Management requests Commission approval of the resolution.

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B. Financial Advisory Services

In connection with this refunding transaction, management recommends that the Water System utilize the financial advisory services of First Tryon Advisors. The scope of services will include the following:

- Prepare and maintain a detailed financing calendar for the financing, incorporating any required notices, board actions, public hearings and other financing milestones identified by the Client or its counsel.
- Produce quantitative schedules outlining sources and uses of funds, debt service requirements, escrow requirements and other data required by the Client or its bond counsel in connection with the financing.
- Coordinate activities, meetings and conference calls among the members of the working group.
- Assist the Client, as requested, in procuring any additional professionals or working group participants necessary to complete the financing (e.g., underwriter, trustee, printer, verification agent, etc.).
- Review and provide comments, as appropriate on all bond and underwriting documentation.
- Advise the Client regarding current bond market conditions and other developments that would normally be expected to influence interest rates for the financing.
- Provide recommendations for the Bonds to achieve terms that are favorable to, and appropriate for, the Client, including date of sale, interest payment dates, amortization, security provisions, credit ratings, credit enhancement and other provisions that may be helpful in meeting the Client's stated objectives.
- Assist the Client with any rating agency interaction, if necessary, including (1) preparing comprehensive rating presentation materials, (2) coordinating all logistics for any meetings, visits or other interactions with any rating agency analysts, and (3) preparing the Client thoroughly for the rating agency presentation.
- Provide various services relating to the pricing of the Bonds including: preparing pre-pricing materials to review with the Client, providing pricing comparisons of the Client's transaction to other

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comparable transactions in the market during the same period of time, participating in all pricing calls, providing assistance in negotiating interest rates with the underwriters of the day of pricing and review final numbers provided by the underwriters.

- Prepare and present information regarding the financing process to the Client’s governing board, staff or other stakeholders, as requested.
- Coordinate all closing logistics to help ensure a smooth closing and to reduce demands on the Client’s staff.
- Provide ongoing responses to any related questions and perform other customary tasks that might arise during the course of the financing.

First Tryon will provide these outlined services for a not to exceed fee of \$50,000.

4. APPROVAL OF AUDIT SERVICES

Halliday, Schwartz & Co. (formally McAbee, Schwartz, Halliday & Co.) has served as the Water System’s auditor for the last four fiscal years (FY16 – FY19). The previous request for proposal allowed for the extension of audit services based on satisfactory performance. Based on the Halliday, Schwartz & Co. effective service to the Water System, management requested a proposal for a four-year renewal period and received the following fee proposal:

<u>Fiscal Year</u>	<u>Fee</u>
FY20	\$18,750
FY21	\$18,750
FY22	\$18,750
FY23	<u>\$18,750</u>
Total	<u>\$75,000</u>

Management requests approval of Halliday, Schwartz & Co. for a new four-year engagement period.

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5. BID FOR WATER FACILITIES MOWING AND MAINTENANCE CONTRACT

Bids were received on January 21, 2020, for contractor services to mow and maintain 28 selected Spartanburg Water System facilities. Invitations to bid were forwarded to prospective bidders and publicized in the local media. A tabulation of the responses is below listing the annual cost.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Green Lawn Specialist, LLC Rutherfordton, NC	\$16,050
Derrick’s Green and Clean Services Cowpens, SC	\$16,485
Piedmont, LLC. Mooreboro, NC	NON-RESPONSIVE

Based on the results of the bid evaluations, management recommends the approval of an award to Green Lawn Specialist, LLC in the amount of \$16,050 per year, which will be paid at a rate of \$1,337.50 per month.

Funding will be provided by the SWS operating budget.

6. ENACTMENT OF EMERGENCY PROCUREMENT – R.B. SIMMS FILTER #4

The underdrain system for R.B. Simms Filter #4 failed on July 12, 2019, and was immediately taken out of service. In order to ensure adequate filter capacity is available during critical sequencing associated with the upcoming construction upgrades, it is essential to get this filter back in-service.

Assessments and inspections have been made by qualified filter underdrain vendors and general contractors. Lead-time for underdrain fabrication is estimated at up to 12-weeks with construction taking an estimated 6-weeks to complete once construction materials are on-site. Total cost for the replacement of the underdrain system is estimated at \$289,271.

Harper General Contractors is on site at the Simms plant performing reliability upgrades to Alum Storage and various other filter upgrades. Harper General Contractors will execute the scope of work associated with the

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repairs to Filter #4, as they are already mobilized at the R.B. Simms site and immediately available to initiate and complete the project. Funding for this project will be provided by SWS depreciation funds.

The above is provided as information to the Commission.

7. PREVENTIVE MAINTENANCE AGREEMENT (PMA) – PERKIN ELMER ICP-MS SYSTEM

This system is used to analyze water and wastewater samples for the Safe Drinking Water Act and Clean Water Act (CWA) programs respectively, and for support of plant operations. Perkin Elmer has quoted an annual PMA for this system for a total cost of \$33,970.

Funding will be provided through the Laboratory Services operating budget, with costs shared 50/50 between SWS and SSSD.

Management recommends the approval of the renewal of this Perkin Elmer Preventive Maintenance Agreement for an amount not to exceed \$16,985.

8. FEBRUARY 2020 STORM EVENT UPDATE

Management will provide an update on the storm events impacting DWT, Watershed Management, and Water Distribution System.

9. WATER QUALITY REPORT

Management will provide an update on water quality.

10. REPORT ON DRINKING WATER RESERVOIRS

Management will provide an update on activities with the drinking water reservoirs.

11. PROFESSIONAL SERVICES – PARRIS BRIDGE PUMP STATION REPLACEMENT PROJECT

The Parris Bridge Pump Station was constructed in 1983 as an additional supply to the Carlisle Elevated Storage Tank. The station serves to

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supplement the Boiling Springs Pump Station in times of high demand in the distribution system. The pump station is nearing the end of its useful life, and is in need of replacement.

Staff recently requested a proposal from Goodwin, Mills, and Cawood, Inc., of Greenville, SC to provide design, permitting, and construction administration services for the replacement of the pump station.

Management recommends the approval of a professional services contract with Goodwin, Mills, and Cawood, Inc., on a lump sum basis of \$72,500. This scope of professional services will be completed under an existing Master Services Agreement, executed in 2015, with Goodwin, Mills, and Cawood, Inc., of Greenville, SC. The funding will come from bond funds.

12. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

A. Outside City Private Fire Service Agreement

(1) Tindall Corporation FS

Tindall Corporation located at 3076 North Blackstock Road in Spartanburg, SC wishes to connect a 6-inch water line to the Commission's 36-inch water line along North Blackstock Road to serve a private fire protection system including two private hydrants for the above-mentioned industrial enterprise. Tindall Corporation wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$669.48

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B. Lake Agreements

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) **Joshua Brian Barnhill and Stephanie McGill Barnhill** desire to replace a dock and construct a boat lift on Lake Blalock.
- (2) **Randall Hank Williams and Mary Ann Williams** desire to construct a dock and hard pathway on Lake Blalock.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) **Eric C. Nelson**, boat lift, shoreline stabilization, and hard pathway on Lake Bowen.
- (2) **Jeffery D. Beheler**, personal watercraft lift and shoreline stabilization on Lake Bowen.
- (3) **Gregory J. Boukedes**, boat ramp and shoreline stabilization on Lake Bowen.
- (4) **John Randal Brevard and Michelle Dawn Brevard**, shoreline stabilization on Lake Bowen.
- (5) **Richard Carpenter and Dolores Carpenter**, boat lift, dock replacement, and shoreline stabilization on Lake Bowen.
- (6) **Dan C. Crow and Gwen K. Crow**, shoreline stabilization on Lake Bowen.
- (7) **Jerry W. Daugherty (LE) and Jerry Shayne Daugherty, Shannon Lance Daugherty, and Monica Daugherty Hutcheson**, dock replacement, personal watercraft lift, shoreline stabilization, and soft pathway on Lake Bowen.

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- (8) **John Thomas Davis III and Frances D. Thomas**, shoreline stabilization on Lake Bowen.
- (9) **Robert E. Dickerson and Elsie G. Dickerson**, shoreline stabilization on Lake Bowen.
- (10) **James M. Dunbar**, boat lift, dock replacement, and shoreline stabilization on Lake Bowen.
- (11) **Susan H. Gilbert**, boat ramp and dock replacement on Lake Bowen.
- (12) **Charles W. Gilliam and Charles Norman Gilliam, as Co-Trustees**, boat ramp and dock replacement on Lake Bowen.
- (13) **Gary C. Grigsby and Barbara D. Grigsby**, dock replacement and shoreline stabilization on Lake Bowen.
- (14) **W. Evon Hammett**, shoreline stabilization on Lake Bowen.
- (15) **Thomas J. Harney and Jeraldine T. Harney**, boat lift and dock replacement on Lake Bowen.
- (16) **B.A. Harper and Tamara H. Cole**, boat ramp, fire ring, and dock replacement on Lake Bowen.
- (17) **Randall R. and Connie K. Higel**, hard pathway on Lake Bowen.
- (18) **William T. Kaufman, Myra D. Kaufman**, dock replacement, shoreline stabilization, and soft pathway on Lake Bowen.
- (19) **John J. Linnerud and Julie A. Linnerud**, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (20) **Henderson Lake House, LLC**, dock replacement and soft pathway on Lake Bowen.

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- (21) **Private Investors, LLC**, dock replacement and shoreline stabilization on Lake Bowen.
- (22) **Clyde H. McCrary**, dock replacement on Lake Bowen.
- (23) **Charles A. Meana and Rita Mae Meana**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (24) **Michael C. Mitchell**, dock replacement and shoreline stabilization on Lake Bowen.
- (25) **James Nolan and Lee Ann Nolan**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (26) **Thomas L. Owens and Julie S. Owens**, dock replacement and soft pathway on Lake Bowen.
- (27) **Robert W. Phillips**, hard pathway on Lake Blalock.
- (28) **Frank J. Prehoda**, boat ramp and shoreline stabilization on Lake Bowen.
- (29) **N.M. Properties**, shoreline stabilization on Lake Bowen.
- (30) **Henry Burton Senn, Jr., and Michele D. Senn**, personal watercraft lift on Lake Bowen.
- (31) **Mary Christina Revis Shealy**, boat ramp on Lake Bowen.
- (32) **Clifton Simmons Jr., and Leah G. Simmons**, boat ramp on Lake Bowen.
- (33) **David G. Smith**, dock replacement, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (34) **Dwight G. Smith**, dock replacement and shoreline stabilization on Lake Bowen.
- (35) **Sherry L. Smith**, shoreline stabilization on Lake Bowen.

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- (36) **Kaye H. Spencer**, dock replacement and personal watercraft lift on Lake Bowen.
- (37) **KCW Family Limited Partnership**, boat lift, boat ramp, dock replacement, hard pathway, and personal watercraft lift on Lake Bowen.
- (38) **Cameron A. Stober**, dock replacement and hard pathway on Lake Bowen.
- (39) **Russell L. Storrs and Michelle Storrs**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (40) **Joan Ellison Strong**, hard pathway on Lake Bowen.
- (41) **Nathan H. Tapp**, shoreline stabilization on Lake Bowen.
- (42) **Gary E. Vanover and Betsy B. Vanover**, boat lift and dock replacement on Lake Bowen.
- (43) **Larry J. Weaver and Miriam M. Weaver**, shoreline stabilization on Lake Bowen.
- (44) **Martin Wildeman and Emily W. Wildeman**, dock replacement on Lake Bowen.
- (45) **Philipp D. Wilson and Allison C. Wilson**, boat lift and boat ramp on Lake Bowen.

13. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS

14. PUBLIC COMMENT