

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C.

Meeting Place: 301 South Avenue, Spartanburg, SC 29306

REGULAR MEETING

**Tuesday, August 26, 2025, 3:00 p.m.
(or immediately following SSSD meeting)**

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 24, 2025**

OLD BUSINESS

NONE

- 3. CITY OF SPARTANBURG – ECONOMIC DEVELOPMENT PARTICIPATION AGREEMENT**

Spartanburg City Manager, Chris Story, will provide the Commissioners with a written report/presentation of the use of transfer payments during Fiscal Year 2025 from the Commissioners of Public Works of the City of Spartanburg, to the City of Spartanburg.

AGENDA ITEMS 4-7 FINANCE AND PROCUREMENT

- 4. MONTHLY FINANCIAL REPORT**

A financial summary of SWS expenditures and revenues for the twelve-month period ending June 30, 2025, and the one-month period ending July 31, 2025, will be reviewed by the Chief Financial Officer.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

5. REVENUE BOND REFUNDING

The Chief Financial Officer will provide the Commission with an update on the Refunding of the 2015A Water Revenue Bonds and issuance of the 2025 Water Revenue Bonds, including closing date and expected savings.

6. RENEWAL OF HEALTH INSURANCE CONSULTING SERVICES

Marsh & McLennan Agency provides Spartanburg Water with guidance in connection with employee health insurance and benefit solutions.

Marsh & McLennan services include:

- design assistance with benefit plans
- identify cost savings and cost recoveries
- claim problem resolution
- negotiate annual renewals
- assist with compliance and benefit laws
- coordinate RFP processes
- implementation of plan renewal
- semi-annual review and analysis of plan performance
- assist with benefit summaries for employee communication

Management requests Commission approval of the professional services agreement with Marsh & McLennan Agency for 2026 in the amount of \$30,000. The service agreement cost will be allocated as follows: SWS (\$18,000) and SSSD (\$12,000). The professional services amount of \$30,000 has not changed since 2015.

7. NATIONAL LEAGUE OF CITIES (NLC) WARRANTY PROGRAM BY HOMESERVE

The NLC Service Line Warranty Program by HomeServe was created to educate property owners about their service line responsibilities and to help residents avoid the out-of-pocket expense for unanticipated and potentially costly service line repairs and replacements. The NLC Service Line Program will utilize Spartanburg Water's logo to brand the materials used to educate our customers about the repair service plans. Program marketing literature clearly discloses that the NLC Program and Spartanburg Water are separate

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

entities and that the program is voluntary for customers of Spartanburg Water. The NLC Service Line Warranty Program will create all marketing materials with input from Spartanburg Water and will submit all marketing/communication materials to Spartanburg Water for final approval before sending any information out to our customers.

There will be no cost for Spartanburg Water to participate in this program, and Spartanburg Water will receive 10% of payments received in the form of a royalty, paid annually. In addition, Spartanburg Water will receive a license fee of \$60,000 paid over three years.

Management requests approval to partner with NLC Service Line Warranty Program for Spartanburg Water residential customers.

Management is also recommending that any royalty received from this program is credited to the Spartanburg Water Good Neighbor Program that is used to assist customers who are struggling financially with paying their Spartanburg Water, water &/or sewer bills.

AGENDA ITEM 8 OPERATIONS

8. WATER QUALITY REPORT

Management will provide the Commission with a water quality report update and a status on lake levels and drought conditions.

AGENDA ITEMS 9-13 ENGINEERING

9. POLICY ON NON-SPARTANBURG WATER LOGO ON ELEVATED OR GROUND WATER STORAGE TANKS

The Commissioners of Public Works of the City of Spartanburg SC shall consider a formal policy that addresses the placement of non-Spartanburg Water accessories, fittings, extensions, appurtenances including but not limited to antennae, lighting, and logos on Spartanburg Water elevated or ground water storage tanks, that are deemed to have a non-Spartanburg Water business function.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

10. GEOGRAPHIC INFORMATION SYTEM MAPPING (GIS) SOFTWARE MIGRATION/UPGRADE – PROFESSIONAL SERVICES

GIS software is used for tracking, storing and distributing asset management of Spartanburg Water's water and sewer infrastructure and used throughout the company. This data is used by multiple departments to help with managing operations of Spartanburg Water and for planning and managing daily tasks. The GIS software is close to end of support life by the vendor and needs to be upgraded. The latest version of the software will require additional effort to upgrade and migrate to the latest version.

Staff requested a proposal from ESG Engineering, of Macon, GA to perform services for GIS software upgrade/migration, training, and support. ESG Engineering has performed these upgrades and migration with Spartanburg Water in the past. They have the most knowledge of our system and setup which will greatly help with this project. The scope of work for the project includes the following:

- Database design workshops for migration
- Migration of data from geometric network to utility network
- Migration of existing scripts and utilities to the new platform
- Upgrade client software from ArcGIS Desktop to ArcGIS Pro
- Upgrade SQL server and databases to the latest platform supported by ArcGIS Enterprise
- Upgrade ArcGIS server to latest platform
- Migration of existing applications and web services to new platform
- Training and support for migration and use of new platform

Management recommends the approval of the proposal with ESG Engineering, with a not to exceed amount of \$62,500. This project will be funded by operating funds, with \$31,250 provided by SWS and \$31,250 provided by SSSD.

11. RECEIPT OF BIDS – HIGHWAY 9 – RAINBOW LAKE ROAD WATERLINE INSTALLATION PROJECT

Bids were received on August 12, 2025 for the Highway 9 – Rainbow Lake Road Waterline Installation Project. The project consists of the installation of

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

approximately 5,850 linear feet of 12-inch ductile iron pipe along Highway 9 and Rainbow Lake Road.

Four contractors obtained the bid documents for the project and four contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Two Brothers Utilities, LLC Shelby, NC	\$867,078
McClam & Associates, Inc. Little Mountain, SC	\$1,039,767
Long and Sons Utility Co., Inc. Simpsonville, SC	\$1,045,913
HRH Engineering Services, LLC Chesnee, SC	\$1,081,875
Engineer's Estimate	\$1,020,000

Management recommends awarding the contract to the lowest responsive bidder, Two Brothers Utilities, LLC, of Shelby, NC for the amount of \$867,078. This project will be funded by SWS Participation Policy and SWS capital funds.

**12. RECEIPT OF BIDS – LAKE BOWEN/RESERVOIR #1 STORMWATER
OUTFALLS CONSTRUCTION SERVICES**

Bids were received on August 7, 2025, for the construction of three stormwater outfalls on Lake Bowen and Reservoir #1. The stormwater outfall locations were identified in the 319 Grant, which was awarded to Spartanburg Water to improve stormwater quality. The project will address erosion and impervious surface run off that negatively impacts the lakes and includes installation of a water quality catch basin, pipe culvert, and engineered rip-rap swales designed for best management practice (BMP) to eliminate erosion.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

Eight contractors obtained the bid documents for the project and five contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Performance Construction Group, LLC Spartanburg, SC	\$231,520
Crescent Industries, LLC Pauline, SC	\$286,000
Renew Land Management, LLC Greenville, SC	\$318,982
HRH Engineering Service, LLC Chesnee, SC	\$372,800
L-J, Inc. Cayce, SC	\$400,903
Engineer's Estimate	\$277,826

Management recommends awarding the contract to the lowest responsive bidder, Performance Construction Group, LLC, of Spartanburg, SC for the amount of \$231,520. This project will be funded in part by the 319 Grant and by capital funds.

13. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on January 26, 2023.

A. Inside City Private Fire Service Agreements

(1) Country Club Townes FS

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

Country Club Towns, located at 2201 Country Club Road, in Spartanburg, wishes to connect a 6-inch water line to the Commission's 12-inch water line along Country Club Road to serve two private hydrants for the above-mentioned multi-family townhome complex. Lat Purser & Associates, Inc., wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.28

B. Outside City Private Fire Service Agreements

(1) Green River Cottages FS

Green River Cottages, located at 1070 South Shamrock Avenue in Landrum, wishes to connect a 6-inch water line to the Commission's 8-inch water line along South Shamrock Avenue to serve a private fire protection system for the above-mentioned log cabin manufacturing facility. Green River Cottages, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$223.16

(2) Mt. Pleasant Road IOS FS

Mt. Pleasant Road IOS, located at Mount Pleasant Road in Spartanburg, wishes to connect an 8-inch water line to the Commission's 8-inch water line along Stan Perkins Road to serve a private fire protection system, including one private hydrant, for the above-mentioned Fortiline supply house. Mount Pleasant Road Investors, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$698.68

C. Outside City Water Main Extension Agreements

(1) Anderson Farms

Meritage Homes of South Carolina, Inc. is developing Anderson Farms located off Anderson Mill Road. This development will consist of 420

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

residential lots, approximately 13,952 linear feet of 8-inch water main, and 13 hydrants. The developer will bear all costs.

(2) Arcadia Heights

ECS Development, LLC is developing Arcadia Heights located off West Cleveland Street in Arcadia. This development will consist of 91 residential lots, approximately 2,243 linear feet of 6-inch water main; 812 linear feet of 4-inch water main; and three hydrants. The developer will bear all costs.

(3) Arcadia Village

ECS Development, LLC is developing Arcadia Village located off Old Greenville Highway in Arcadia. This development will consist of 175 residential lots, approximately 5,068 linear feet of 6-inch water main; 535 linear feet of 4-inch water main; and four hydrants. The developer will bear all costs.

(4) Williams Acres

Kimberly D. Cash is developing Williams Acres located off Sandy Ford Road in Chesnee. This development will consist of one residential lot, approximately 59 linear feet of 6-inch water main, and 517 linear feet of 2-inch water main. The developer will bear all costs.

14. PERMITS ISSUED AT THE RESERVOIR

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

LAKE BOWEN RESERVOIR

- (1) Margaret S. Blanton**, desires to stabilize the shoreline on Lake Bowen.
- (2) Rebecca L. Call and Timothy Robert Call**, desire to replace a dock on Lake Bowen.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

- (3) **Robert Ernst and Laura A. Ernst**, desire to construct a watercraft lift on Lake Bowen.
- (4) **Carolyn M. Fast**, desires to construct a personal watercraft lift on Lake Bowen.
- (5) **William R. Foster and Nancy R. Foster**, desire to construct a personal watercraft lift on Lake Bowen.
- (6) **Richard A. Genoble, Janet Cash Genoble, Thomas H. Genoble, and Mary Pacolette Genoble**, desire to stabilize the shoreline on Lake Bowen.
- (7) **Russell D. Gray**, desires to construct a hard pathway and shoreline stabilization on Lake Bowen.
- (8) **Gary C. Grigsby and Barbara D. Grigsby**, desire to replace a dock on Lake Bowen.
- (9) **Robert Stephen Harley and Elizabeth H. Harley**, desire to construct a personal watercraft lift on Lake Bowen.
- (10) **Clyde Harriger, Jr., and Donna Harriger**, desire to construct a personal watercraft lift on Lake Bowen.
- (11) **Albert A. Lacour, III and Laura L. Lacour**, desire to stabilize the shoreline on Lake Bowen.
- (12) **Stephen Douglas Noblin and Wanda Clack Noblin**, desire to stabilize the shoreline on Lake Bowen.
- (13) **Randel Roberts and Nancy Roberts**, desire to construct a personal watercraft lift on Lake Bowen.
- (14) **Frank Joachim Schmitt and Melissa Eileen Schmitt**, desire to replace a dock on Lake Bowen.
- (15) **Beverly G. Stigall and Edward David Stigall**, desire to construct a personal watercraft lift on Lake Bowen.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

LAKE BLALOCK RESERVOIR

- (1) **William David Bledsoe**, desires to construct a hard pathway on Lake Blalock.
- (2) **Charles Lea Center**, desires to construct a hard pathway on Lake Blalock.
- (3) **Randall S. Conway and Sheila E. Conway**, desire to construct a dock on Lake Blalock.
- (4) **James D. and Renae R. Loesch**, desire to replace a dock on Lake Blalock.

MUNICIPAL RESERVOIR 1

NONE

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

LAKE BOWEN RESERVOIR

- (1) **James Roger Grace and Chrystal Heather Libby**, dock replacement and hard pathway on Lake Bowen.
- (2) **Ryan Frederick McCarty and Christine A. McCarty**, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (3) **Donald Noble and Kelly Noble**, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (4) **Randel Roberts and Nancy Roberts**, dock replacement and shoreline stabilization on Lake Bowen.
- (5) **Cindy Coley Yarborough**, dock replacement on Lake Bowen.

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

LAKE BLALOCK RESERVOIR

- (1) **Edward Andriychuk**, dock replacement and hard pathway on Lake Blalock.
- (2) **Philip Buchanan and Elaina Buchanan**, dock replacement on Lake Blalock.
- (3) **Corbin White and Allison Schweickert**, dock replacement and hard pathway on Lake Blalock.

MUNCIPAL RESERVOIR #1

NONE

15. CHIEF EXECUTIVE OFFICER REPORT

16. REFERRALS

17. EXECUTIVE SESSION

The Commission will enter into Executive Session in discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property.

I Call to Order

Chairman John D. Montgomery

II Executive Session

- A. Discussion of negotiations incident of proposed sale or purchase of property
- B. Discussion of negotiations incident to proposed contractual arrangements regarding wholesale water service

III Adjourn

AGENDA – Commissioners of Public Works of the City of Spartanburg, SC, Regular Meeting, held at 301 South Avenue, Tuesday, August 26, 2025

18. ACTION ITEMS FROM EXECUTIVE SESSION

The Commission may take action on items discussed in Executive Session regarding discussions of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property.

19. ADJOURNMENT