

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C.

**Meeting Place: 301 South Avenue
Spartanburg, SC 29306**

REGULAR MEETING

**Tuesday, August 25, 2020, 3:00 p.m.
(or immediately following SSSD meeting)**

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

1. APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 23, 2020

2. MONTHLY FINANCIAL REPORT

Newt Pressley will present a financial summary of SWS expenditures and revenues for the twelve-month period ending June 30, 2020, and the one-month period ending July 31, 2020.

3. CITY OF SPARTANBURG – ECONOMIC DEVELOPMENT PARTICIPATION AGREEMENT

Spartanburg City Manager, Chris Story, will provide an update to the Commission on the Economic Development Participation Agreement.

4. COMPANY-WIDE WASTE COLLECTION SERVICES

Bids were received on August 4, 2020, for company-wide waste collection services for the Spartanburg Water System. The scope of services requires having a sufficient amount of personnel and equipment to provide waste receptacle dumpsters, transportation, and disposal services for various facilities located throughout Spartanburg County for a 12-month period with two optional renewal terms.

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The request for sealed bid was advertised in the local media and forwarded to prospective vendors. The solicitation drew responses from three bidders. A cost tabulation of the responses is listed below and represents annual totals:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Republic Services Greenville, S.C.	\$12,480.00
Waste Management Wellford, S.C.	\$14,665.44
Waste Connections, Inc. Duncan, S.C.	\$15,612.00

Management recommends an award to Republic Services, based on their lowest responsive, responsible bid of \$12,480.00 annually. The service will be funded from the SWS operating budget.

5. PARTNERSHIP WITH THE SPARTANBURG COUNTY FOUNDATION

Spartanburg Water has been invited to participate in the creation of the Robert Hett Chapman III Center for Philanthropy. This project was announced in November 2018 and will be the first center for philanthropy in the state of South Carolina. It will be a collaboration space for nonprofits, donors, and the community.

Spartanburg Water has the opportunity to partner with the Spartanburg County Foundation and invest in the community by providing funds for a pergola, which would create an outdoor room for meetings and community gatherings.

The cost for the pergola and installation is \$46,000. The cost would be shared 50-50 by SWS and SSSD for the amount of \$23,000 each. These funds would come from the operating budget. Management recommends the Commission approve \$23,000 towards the pergola at the Robert Hett Chapman III Philanthropy Center.

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6. REPLACEMENT OF VEHICLES AND EQUIPMENT FOR FY 2021

Staff has evaluated the SWS vehicle and equipment fleet for replacement needs for FY 2021. Of the items considered, ten items have been selected for replacement. All vehicles and equipment selected meet the established depreciation criteria, having in excess of 125,000 miles, being in service for 10 years, or are experiencing excessive repair needs and down time. Performance history is also factored into the recommendation.

Management proposes the following replacements for FY 2021:

- 2012 Ford E250 Cargo Van
- 2014 Ford F150 4WD
- 2014 Ford F250 4WD
- 2006 Sterling Boom Truck
- 1996 Hudson Trailer
- 1993 Hudson Trailer
- 1993 Hudson Trailer
- 2013 Ford E250 Cargo Van
- 2012 JCB Mini Backhoe 4WD
- 2012 JCB Mini Backhoe 4WD

Total budget: \$632,000

Where possible, vehicle and equipment replacement purchases will be completed through the South Carolina Materials Management Office Contracts. Applicable local dealers will be given the opportunity to meet the State Contract pricing.

Alternative fuel vehicle replacements will be evaluated based on application and the availability of gasoline/electric hybrids.

Management recommends approval of the vehicle and equipment replacement schedule to be funded from the depreciation fund.

7. NOTIFICATION OF ENACTMENT OF EMERGENCY PROCUREMENT – UNION STREET WATER MAIN FAILURE

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On July 16, 2020, a 14-inch water main located near the intersection of Union Street and Marion Avenue failed causing extensive damage to the pavement and sidewalk. On the same date an 8-inch water main failed near the intersection Union Street and Nelson Avenue causing extensive damage to the traveled roadway. The impacted areas of asphalt and concrete exceeded the capability of Spartanburg Water staff to repair. Due to SCDOT requirements to get all lanes of the roadway reopened in a timely manner, staff initiated and received management approval to execute an Emergency Procurement Request.

Staff sought to obtain quotes and schedules from multiple paving contractors. However, Bennett Paving was the only responsive contractor who could mobilize to complete the job within the required timeframe and Bennett Paving was awarded the work based on a quote of \$72,180.

Funding for this emergency repair was provided through the SWS distribution rehab fund.

The above is provided as information to the Commission.

8. WATER QUALITY REPORT

Management will provide an update on water quality.

9. REPORT ON DRINKING WATER RESERVOIRS

Management will provide an update on activities with the drinking water reservoirs.

10. RECEIPT OF BIDS – LAKE BOWEN LANDING STORM WATER IMPROVEMENT PROJECT

Bids were received on August 11, 2020, for the Lake Bowen Landing Storm Water Improvements Project. Planned improvements include additional parking for both vehicles and boat trailer, improvements to the boat ramps and access points, controlling the direction of vehicular traffic around Anchor Park, and associate storm water controls. The improvements will also mitigate disturbed areas along the shoreline.

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Five contractors obtained the bid documents for the project and three contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
HDH Construction Group, LLC Seneca, SC	\$917,773
Daniel Gibson Construction, LLC Spartanburg, SC	Non-Responsive
Sossamon Construction Co., Inc. Gaffney, SC	Non-Responsive
Engineer's Estimate	\$800,000

Management recommends awarding the contract to the lowest responsive bidder, HDH Construction Group, LLC, of Seneca, SC for the amount of \$917,773. This project will be funded by capital funds.

11. PARTICIPATION PROJECT CONSISTENT WITH OUTSIDE CITY WATER MAIN EXTENSION POLICY – DOVE HILL ROAD PHASE 2

Recently management received a request from a property owner on Dove Hill Road concerning the possibility of obtaining water service. Dove Hill Road is west of I-26 and north of Sundyl Drive.

The water main extension consists of approximately 410 linear feet of 6-inch water main and is consistent with the SWS Water Main Extension Policy. It will be billed at the outside city rate plus surcharge until such time as the full local share is recovered.

The water main extension necessary to provide domestic service plus fire protection and also provide for future growth, are the same size and quantity, and therefore, the project estimate is \$14,600. The property owner's participation cost is based on this estimate.

Management recommends Commission approve the above.

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12. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

A. Inside City Private Fire Service Agreement

(1) Wofford College-Burwell (Dining) Hall

Wofford College, located at 429 North Church Street in Spartanburg, SC, wishes to connect an 8-inch water line to the Commission's 8-inch water line along an unnamed roadway between Wofford's campus and Memorial Auditorium to serve a private fire protection system, including one private hydrant, for the above-mentioned dining hall. Wofford College wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$465.76

B. Outside City Private Fire Service Agreement

(1) SRHS Hwy 29 PEDS

SRHS Hwy 29 PEDS located at 8311 Warren H. Abernathy Highway in Spartanburg, SC wishes to connect a 6-inch water line to the Commission's 12-inch water line along Warren H. Abernathy Highway to serve a private fire protection system, including one private hydrant, for the above-mentioned health care facility. The Spartanburg Regional Healthcare System wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

C. Outside City Water Main Extension Agreements

(1) Hampshire Heights

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Mark III Properties, Inc., is developing Hampshire Heights Subdivision off of East Blackstock Road on the westside of Spartanburg. This development will consist of 192 residential lots, approximately 3,868 linear feet of 6-inch water main, 2,765 linear feet of 4-inch water main, and three hydrants. The developer will bear all costs.

D. Lake Agreements

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) **James M. Cox** desires to construct a boat lift and a personal watercraft lift, and replace a dock on Lake Bowen.
- (2) **SRFG Properties, LLC** desires to construct a boat lift on Lake Bowen.
- (3) **Ronald L. Grigsby** desires to stabilize the shoreline on Lake Bowen.
- (4) **Freddie S. Jones** desires to construct a personal watercraft lift on Lake Bowen.
- (5) **J. Warren Snead and Cynthia H. Snead** desire to replace a dock on Lake Bowen.
- (6) **Karen Workman** desires to construct a boat lift, dock, and personal watercraft lift on Lake Bowen.
- (7) **Jason and Jessica Brown** desire to construct a personal watercraft lift on Lake Bowen.
- (8) **Peter Kea Kang and Maureen Kang** desire to construct a personal watercraft lift on Lake Bowen.
- (9) **Billy J. Israel, Jr. and Susan R. Israel** desire to construct a boat lift on Lake Bowen.

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- (10) **Luis H. Nunez** desires to construct a soft pathway on Reservoir 1.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) **Robert J. Andrews, Sr. and Melissa Andrews**, shoreline stabilization on Lake Bowen.
- (2) **Johnny Babb and Jane R. Babb**, boat ramp, dock replacement, and shoreline stabilization on Lake Bowen.
- (3) **Janice Logan Baker**, shoreline stabilization on Lake Bowen.
- (4) **Joy J. Ballenger**, dock replacement and shoreline stabilization on Lake Bowen.
- (5) **Paul Barker and Angela Barker**, dock replacement and personal watercraft lift on Lake Bowen.
- (6) **Joshua B. and Stephanie M. Barnhill**, boat lift on Lake Bowen.
- (7) **Joseph Bartkowiak**, boat lift, hard pathway, and personal watercraft lift on Lake Bowen.
- (8) **Cynthia B. Bell**, hard pathway on Lake Bowen.
- (9) **Donna G. Birch**, dock replacement on Lake Bowen.
- (10) **Kathryn Ann Black**, boat ramp, dock replacement, and shoreline stabilization on Lake Bowen.
- (11) **Clarence T. and Yoskhiko Bordner**, hard pathway on Lake Bowen.
- (12) **Charles R. Branan and Linda M. Branan, as Trustees of the Charles R. Branan Revocable Trust U/A dated December 20, 2012**, dock replacement on Lake Bowen.

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- (13) **Allison L. Braswell**, boat ramp and personal watercraft lift on Lake Bowen.
- (14) **Jason and Jessica Brown**, boat lift, dock replacement, and shoreline stabilization on Lake Bowen.
- (15) **Ashley M. and Lynn Bullington**, boat ramp and dock replacement on Lake Bowen.
- (16) **Paul B. Burnett, Eric Liles**, boat ramp, dock replacement, shoreline stabilization, and soft pathway on Lake Bowen.
- (17) **Scott A. Butterbaugh and Deborah L. Butterbaugh**, boat ramp and shoreline stabilization on Lake Bowen.
- (18) **Seth Caldwell, Mercedes Caldwell**, dock replacement and shoreline stabilization on Lake Bowen.
- (19) **Bradford J. Calloway and Jennifer L. Calloway**, boat lift, dock replacement, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (20) **David G. and Linda M. Campbell**, hard pathway and shoreline stabilization on Lake Bowen.
- (21) **Eleanor R. Campbell**, boat lift, dock replacement, and hard pathway on Lake Bowen.
- (22) **Thomas E. Case**, dock replacement on Lake Bowen.
- (23) **A. Timothy Cash**, dock replacement on Lake Bowen.
- (24) **Nan B. Cleveland and Timothy L. Cleveland**, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (25) **Hubert Collin**, dock replacement and soft pathway on Lake Bowen.

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- (26) **Dallas S. Cone, III and Debbie T. Cone**, dock replacement, shoreline stabilization, and soft pathway on Lake Bowen.
- (27) **Jeffery A. and Robin R. Countryman**, soft pathway on Lake Bowen.
- (28) **Freda V. Crews**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (29) **Daniel L. Cunningham, Jr., Trustee under the Daniel L. Cunningham, Jr. Living Trust and Lynda C. Cunningham, Trustee, under the Lynda C. Cunningham Living Trust**, boat ramp and hard pathway on Lake Bowen.
- (30) **Francis E. Cyr, Sr. and Michael J. Reynolds, Michelle E. McMahan, Francis E. Cyr, Jr., and Tina M. Cyr**, boat lift and shoreline stabilization on Lake Bowen.
- (31) **Luci W. Daley**, shoreline stabilization on Lake Bowen.
- (32) **Richard W. and Barbara H. Davenport**, dock replacement and hard pathway on Lake Bowen.
- (33) **Raife Davis and Melinda Davis**, hard pathway on Lake Bowen.
- (34) **Barry S. Decker**, soft pathway on Lake Bowen.
- (35) **Randall B. Dill**, dock replacement on Lake Bowen.
- (36) **Kent C. Easler**, dock replacement and shoreline stabilization on Lake Bowen.
- (37) **Southgate Enterprises, LLC**, dock replacement and shoreline stabilization on Lake Bowen.
- (38) **James B. and Rebecca M. Finch**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (39) **Roger D. Fisher**, shoreline stabilization on Lake Bowen.

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- (40) **Wayne Floyd**, boat lift and shoreline stabilization on Lake Bowen.
- (41) **Richard Thomas Forrest**, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (42) **William R. Foster and Nancy R. Foster**, boat lift, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (43) **William P. Gee**, hard pathway on Lake Bowen.
- (44) **Doris L. Ghionis**, dock replacement on Lake Bowen.
- (45) **David M. Glenn**, hard pathway and shoreline stabilization on Lake Bowen.
- (46) **Larry W. Gore**, dock replacement and shoreline stabilization on Lake Bowen.
- (47) **Daniel E. and Sandra N. Grayshock**, dock replacement and shoreline stabilization on Lake Bowen.
- (48) **Louis J. Guzzo, Jr. and Elizabeth A. Guzzo**, hard pathway on Lake Bowen.
- (49) **Richard D. and Elizabeth M. Hammond**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (50) **Patricia L. Haney**, hard pathway on Lake Bowen.
- (51) **Andrew D. Hartley, Jessica M. Hartley**, dock replacement and personal watercraft lift on Lake Bowen.
- (52) **Timothy Henderson, Catherine Henderson**, dock replacement on Lake Bowen.
- (53) **Monica G. Hill**, dock replacement and shoreline stabilization on Lake Bowen.

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- (54) **Chi S. Ho, Jan Ho, Jessica L. Ho, Benjamin P. Ho**, boat ramp, dock replacement, and shoreline stabilization on Lake Bowen.
- (55) **Donald M. Icenhower and Sandra O. Icenhower**, boat ramp, hard pathway, and personal watercraft lift on Lake Bowen.
- (56) **Robin Clubb Ingle**, dock replacement and shoreline stabilization on Lake Bowen.
- (57) **Randall Clint Johnson**, boat ramp on Lake Bowen.
- (58) **Maureen E. Kattner and Robin Chambers**, shoreline stabilization on Lake Bowen.
- (59) **Larry E. Kibler**, shoreline stabilization on Lake Bowen.
- (60) **John E. Knox, Jeanette T. Knox**, boat ramp and soft pathway on Lake Bowen.
- (61) **Dan and Darlene Kosco**, dock replacement on Lake Bowen.
- (62) **Alois Krussig**, hard pathway on Lake Bowen.
- (63) **Tony Lister**, dock replacement and hard pathway on Lake Bowen.
- (64) **BSCAC, LLC**, dock replacement on Lake Bowen.
- (65) **Sandra L. Madgar**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (66) **B. Scott Marlowe and Cathy M. Marlowe**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (67) **Stanley J. McDowell**, shoreline stabilization on Lake Bowen.
- (68) **Michael G. McGuire**, hard pathway on Lake Bowen.

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- (69) **Joseph R. McMillin and Jeanette R. McMillin**, dock replacement and hard pathway on Lake Bowen.
- (70) **Lawrence G. Miller, Jr., Adrienne B. Miller**, boat ramp, dock replacement, shoreline stabilization, and soft pathway on Lake Bowen.
- (71) **Mary B. Nodine**, dock replacement on Lake Bowen.
- (72) **Sarah Kerr Overcash**, dock replacement on Lake Bowen.
- (73) **William H. Owens and Pamela R. Owens**, dock replacement, hard pathway, and shoreline stabilization on Lake Bowen.
- (74) **Richard A. and Teresa N. Page**, dock replacement and soft pathway on Lake Bowen.
- (75) **Gary R. Painter**, dock replacement, shoreline stabilization, and soft pathway on Lake Bowen.
- (76) **Daniel L. Philbeck and Deborah Philbeck**, hard pathway and shoreline stabilization on Lake Bowen.
- (77) **Prince Family Lake House LLC**, dock replacement and shoreline stabilization on Lake Bowen.
- (78) **Patsy M. Ravan**, dock replacement and hard pathway on Lake Bowen.
- (79) **Jack D. Reel and Jennifer Evans Reel**, dock replacement and hard pathway on Lake Bowen.
- (80) **William Ridings and Elizabeth M. Kluza**, dock replacement on Lake Bowen.
- (81) **Ernest T. Rood**, dock replacement and hard pathway on Lake Bowen.

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- (82) **James C. Sanders**, dock replacement, hard pathway, shoreline stabilization, and soft pathway on Lake Bowen.
- (83) **George A. Sanford and Stacey D. Sanford**, boat ramp, hard pathway, and shoreline stabilization on Lake Bowen.
- (84) **Dean Schaper and Rae L. Schaper**, hard pathway and personal watercraft lift on Lake Bowen.
- (85) **Frank Joachim Schmitt**, dock replacement, personal watercraft lift, shoreline stabilization, and soft pathway on Lake Bowen.
- (86) **Mary B. Schrieffer**, shoreline stabilization on Lake Bowen.
- (87) **George W. and Betty S. Scott**, hard pathway and shoreline stabilization on Lake Bowen.
- (88) **Stephen R. Scott**, dock replacement, personal watercraft lift, and shoreline stabilization on Lake Bowen.
- (89) **Joseph L. Sill**, dock replacement and shoreline stabilization on Lake Bowen.
- (90) **Ronald G. Silver and Pamela E. Fine**, shoreline stabilization on Lake Bowen.
- (91) **Dorothy B. Sinclair**, hard pathway and personal watercraft lift on Lake Bowen.
- (92) **Steve A. and Karen J. Skinner**, boat lift, boat ramp, dock replacement, and personal watercraft lift on Lake Bowen.
- (93) **Alice W. and James W. Smith**, shoreline stabilization on Lake Bowen.
- (94) **David A. Smith**, dock replacement on Lake Bowen.

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- (95) **Milton A. Smith, as Trustee of “The Smith Family Revocable Trust”**, boat lift, boat ramp, and dock replacement on Lake Bowen.
- (96) **Cynthia H. Southers**, shoreline stabilization on Lake Bowen.
- (97) **Simeon Stoilkov and Jerri Stoilkov**, shoreline stabilization and soft pathway on Lake Bowen.
- (98) **Kevin F. and Joanne Y. Sullivan**, dock replacement on Lake Bowen.
- (99) **Jane H. Surratt**, shoreline stabilization on Lake Bowen.
- (100) **Matthew R. Thompson and Jill L. Thompson**, boat lift, dock replacement, hard pathway, and personal watercraft lift on Lake Bowen.
- (101) **Roger L. and Lynne V. Tinsley**, boat ramp and shoreline stabilization on Lake Bowen.
- (102) **Max B. Trout**, dock replacement and shoreline stabilization on Lake Bowen.
- (103) **Charles F. Turner (LE) and Louise G. Turner (LE) and Sheryl A. Turner-Watts and Charles Scott Turner**, hard pathway and shoreline stabilization on Lake Bowen.
- (104) **Derek and Jenny Van Veen**, boat ramp and dock replacement on Lake Bowen.
- (105) **Neal L. Vestal and Phyllis D. Vestal**, shoreline stabilization on Lake Bowen.
- (106) **Kennon P. and Mitzi G. Vise**, personal watercraft lift on Lake Bowen.
- (107) **Kenneth W. Wells**, shoreline stabilization and soft pathway on Lake Bowen.

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(108) Stephen Mitchell Wheeler and Louise Wheeler, dock replacement, hard pathway, personal watercraft lift, and shoreline stabilization on Lake Bowen.

(109) Whippoorwill Investors LLC, dock replacement on Lake Bowen.

(110) Randy C. Woods, dock replacement on Lake Bowen.

(111) Michael P. Young and Heather L. Young, boat lift on Lake Bowen.

13. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS