

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, September 24, 2019, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 27, 2019**
- 3. MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SSSD expenditures and revenues for the two-month period ending August 30, 2019.

- 4. 2020 RETIREE SUPPLEMENTAL INSURANCE**

Current Spartanburg Water retirees who are 65 and over are covered on a Medicare Supplement Insurance Plan provided by United American that includes prescription drug plan coverage. The plan renews in January 2020. Spartanburg Water pays 85% of the cost of the supplemental insurance for retirees and they contribute 15% as shown below. The 2020 monthly rate will increase from \$363.70 to \$382.74, which is an increase of 5.2%.

Management recommends staying with United American as the provider of over 65 retiree Medicare supplemental benefits effective January 1, 2020. The approximate net cost for each company is \$70,271.06 (SSSD) and \$144,446.08 (SWS) based on the number of retirees for each company.

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5. 2020 HEALTH INSURANCE CONSULTANT/BROKER RENEWAL

Since October 2009, Steinberg and Associates has been acting as Spartanburg Water’s consultant/broker of record for health, dental, disability, and voluntary life plans. (This includes vision, prescription drug cards and reinsurance as applicable).

During these past several years, the value of having Steinberg & Associates as our agent has been demonstrated by their attention to details that resulted in savings and significant reimbursement to the company from our re-insurer. Their knowledge and oversight provides the expertise needed in the complicated medical insurance industry.

Steinberg and Associates submitted a renewal proposal for their professional services of \$30,000 for the 2020 calendar year. This represents no increase in cost from the previous year.

Management recommends renewing the agent/broker agreement with Steinberg and Associates. The allocation between companies is \$7,500 for SSSD and \$22,500 for SWS.

6. MELODY LANE CREEK CROSSING

Bids were received on September 10, 2019, for the Melody Lane Aerial Creek Crossing project. The aerial crossing is over Lawson Fork Creek near the Melody Creek Subdivision off Highway 9. The scope of work called for the contractor to replace the existing pipeline crossing and to connect the new crossing to the existing collection system. All six pre-qualified contractors were invited to attend a mandatory pre-bid meeting to submit bids. Two of the six pre-qualified contractors attended the mandatory meeting.

A tabulation of the responses is listed below.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
North American Pipeline Management, Inc. Columbia, SC	\$176,000

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Envirowaste Services Group, Inc. Miami, FL	\$201,040
Pipetek Infrastructure Services, Inc. Livonia, MI	\$245,250
Gulf Coast Underground, LLC Theodore, AL	\$285,615
North American Pipeline Management, Inc. Columbia, SC	\$348,930
Cajenn Construction & Rehabilitation Services, Inc. Hoboken, GA	\$563,650

Hydrostructures, P.A. received the highest score from the proposal review team and also submitted the lowest price. Management recommends the award of the contract for the Mary Black Interceptor Basin Sewer System Evaluation Study to Hydrostructures, P.A. of Cayce, South Carolina in the amount of \$196,065. The project will be funded by the capital fund.

8. RECEIPT OF BIDS – LAWSON FORK FACILITY IMPROVEMENTS PROJECT

Bids were received on September 10, 2019, for the Lawson Fork Facility Improvements Project. This project will include the following work at the facility:

- Rehabilitation of the headworks concrete influent channels and replacement of the existing mechanical bar screens and solids-handling equipment;
- Removal and closeout of the existing grit system including associated piping and structural channel rehabilitation and improvements;
- Modifications to the wastewater holding capacity at the transfer pump station using the facility's available concrete structures;

Eight contractors received the bid documents for the project and two contractors submitted a bid. The bids were as follows:

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<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Greenstone Construction, LLC Seneca, SC	\$797,350
Harper Corporation, Inc. Greenville, SC	\$1,205,000
Engineer's Estimate	\$950,000

Management recommends awarding the contract to the lowest responsive bidder, Greenstone Construction, LLC of Seneca, SC, for the amount of \$797,350. This project will be funded by capital funds.

9. OWNERSHIP AGREEMENT – CHESTERFIELD SUBDIVISION

Holly Drive Properties, Inc., proposes to construct approximately 1,185 linear feet of 8-inch gravity sewer line to provide service to 36 lots in the Chesterfield Subdivision located off Seay Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Holly Drive Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**10. OWNERSHIP AGREEMENT – ELMWOOD COTTAGES OFF-SITE SEWER
EXTENSION**

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Mark III Properties, LLC. proposes to construct approximately 810 linear feet of 8-inch gravity sewer line to provide service to 165 lots in Elmwood Cottages Subdivision located on property adjacent to the Elmwood Cottages Off-site Sewer Extension on Old Furnace Road in Boiling Springs. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted December 17, 1996.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Mark III Properties, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

11. OWNERSHIP AGREEMENT – RESTORATION AT WESTGATE

SC Spartanburg Blackstock, LLC. proposes to construct approximately 376 linear feet of 12-inch gravity sewer line to provide service to Restoration at Westgate, an 82-room assisted living facility, located on West Blackstock Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by SC Spartanburg Blackstock, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

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12. OWNERSHIP AGREEMENT – THE VILLAS AT WOODFIN RIDGE

Obsidian Management, LLC. proposes to construct approximately 490 linear feet of 8-inch gravity sewer line to provide service to The Villas at Woodfin Ridge, a 17 lot subdivision, located near Lake Bowen Dam Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Obsidian Management, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

13. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS