

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

**MEETING PLACE: 301 South Avenue
Spartanburg, SC 29306**

****Please note location change**

Tuesday, September 27, 2016, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted on the bulletin board, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 23, 2016**
- 3. MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SSSD expenditures and revenues for the one-month period ending August 31, 2016.

- 4. 2017 RETIREE SUPPLEMENTAL INSURANCE**

Current Spartanburg Water retirees who are 65 and over are covered on a Medicare Supplement Insurance Plan provided by United American that includes prescription coverage. The plan renews in January 2017, and the renewal rates are shown below.

There has been a 5.0% increase in the Medicare supplement from last year. SilverScripts bought the United American drug card. They proposed increasing the prescription drug plan 61%. As a result, Steinberg and Associates recommends that we change the Prescription plan to Express Scripts which would be a 4.8% increase.

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There would be an overall increase of the Medicare Supplement Insurance Plan of 4.9%.

United American Insurance Company (proposed)	\$162,046.24
United American Insurance Company (2016)	\$154,438.20

Management recommends staying with United American as the provider of over 65 retiree Medicare supplemental benefits and moving the Prescription Drug plan to Express Scripts, effective January 1, 2017. The approximate cost for each company is \$42,989 (SSSD) and \$119,046 (SWS).

5. REPLACEMENT OF VEHICLES AND EQUIPMENT FOR FY 2017

Management has evaluated the SSSD vehicle and equipment fleet for replacement needs for FY 2017. Of the items considered, eleven items have been selected for replacement. All vehicles and equipment selected meet the established depreciation replacement criteria, having in excess of 125,000 miles, being in service for 10 years, or are experiencing excessive repair needs and down time. Performance history is also factored into the recommendation.

Management proposes the following replacements for FY 2017:

- BC 41 – 2005 Bobcat Steer Loader
- BHL 19 – 2002 JCB Backhoe
- EJ 01 – 1990 Sewer Extenda Jet
- PGD 07 – 1996 John Deere Portable Generator
- UC 372 – Polaris Ranger Utility Cart
- #504 – 2007 Chevrolet Cargo Van
- #556 – 2008 Chevrolet Cargo Van
- #558 – 2008 Chevrolet Cargo Van
- #720 – 2008 Ford F150 4x4 Pickup Truck
- #753 – 2008 Ford F750 Dump Truck
- #772 – 2009 International VAC CON Combination Truck

Total Budget: \$856,000

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Where possible, vehicle and equipment replacement purchases will be completed through the South Carolina Materials Management Office Contracts. Applicable local dealers will be given an opportunity to meet the State Contract pricing.

Alternative fuel vehicle replacements will be evaluated based on application and the availability of electric/gasoline hybrids.

Management recommends approval of the vehicle and equipment replacement schedule to be funded from the SSSD depreciation fund.

6. RECLAIMED WATER TREATMENT STORMWATER POLLUTION PREVENTION PLAN (SWPPP) UPDATE PROFESSIONAL SERVICES AGREEMENT

SCDHEC recently issued a draft NPDES (National Pollutant Discharge Elimination System) General Permit for Stormwater Discharges Associated with Industrial Activity. This draft general permit is scheduled to become effective on October 1, 2016. Based on stipulations contained within this draft permit, Wastewater Treatment Plants (WWTP) having a design flow of 1.0 MGD or facilities with a pretreatment program require permit terms coverage. One of the requirements of the permit terms is the preparation or updating of each facility's Stormwater Pollution Prevention Plan (SWPPP).

The requirements of the permit would necessitate updating SWPPPs at the following five SSSD facilities: Page Creek WWTP, South Tyger WWTP, Lower North Tyger WWTP, Cowpens WWTP, and Fairforest WWTP.

During the last SWPPP update, staff utilized the services of the Spartanburg office of S&ME. Professional services for the development of these required Stormwater Pollution Prevention Plans will be funded by operational funds.

Due to their expertise and proven experience in these type plans, management recommends the Commission authorize the approval of a new professional services agreement with S&ME for the development of updated SWPPP's for a cost not to exceed \$15,000.

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7. MARYLAND AVENUE WATERLINE AND SEWERLINE REPLACEMENT

Spartanburg Water staff is replacing 475 feet of deteriorated 8" Concrete Sewer Pipe and 6" Cast-Iron Water Pipe on Maryland Avenue. The lines are located within the roadway of the section of Maryland Avenue between Hillcrest Boulevard and Hillview Street.

These projects were prioritized and expedited to be completed prior to the planned road repaving by the City of Spartanburg. Advancing the schedule for the work will minimize future road cuts and exclude paving costs for the project. Maryland Avenue is closed to through traffic during working hours for the duration of the project. The project began on August 29, 2016, and is expected to be complete by September 30, 2016. Projected budget for the sewer line is \$30,000. Funding will be provided by the collection system rehab funds.

The above is provided as information to the Commission.

8. CRESCENT AVENUE SEWERLINE RELOCATION (SCDOT NEW BRIDGE INSTALLATION)

SCDOT's bridge replacement schedule in the Spartanburg, SC area is proposed to begin in November 2017. Spartanburg Water will have to relocate existing water and sewer lines due to SCDOT's construction of a new bridge on Crescent Avenue over Fairforest Creek. Design and Construction of the sewer line will need to take place before SCDOT demolishes the bridge.

This project was not on the CIP provided during the budget process. Funding will be provided by the capital fund. An agenda item for this relocation project will be provided to Commission after bids are received.

The above is provided as information to the Commission.

9. INSURANCE CLAIM FOR THE PCB DAMAGE

Management will update the Commission.

10. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS