

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, October 28, 2025, 12:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. APPROVAL OF MINUTES OF REGULAR MEETING OF SEPTEMBER 23, 2025**

OLD BUSINESS

NONE

AGENDA ITEMS 4-6 FINANCE AND PROCUREMENT

- 4. MONTHLY FINANCIAL REPORT**

A financial summary of SSSD expenditures and revenues for the three-month period ending September 30, 2025, will be reviewed by the Chief Financial Officer.

The above is provided as information to the Commission.

- 5. RED FLAGS**

Spartanburg Water adopted the Red Flags Program in 2009 in response to federal legislation aimed at protecting consumers against identity theft.

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C.J. Armour, Customer Experience Manager, will provide an annual update on the program status.

6. PROPOSED 2026 COMMISSION MEETING SCHEDULE

All monthly Commission meetings will be held the 4th Tuesday of the Month except as noted below.

January 27	February 24
March 24	April 28
May 26 *Monday is Memorial Day	June 23
July – No Meeting	August 25
September 22	October 27
November – No Meeting	December 8 *2 nd Tuesday

The Commission will review dates and individual calendars, and the proposed schedule will be voted on at the December 2, 2025, meeting.

AGENDA ITEM 7 OPERATIONS

7. PACOLET MILLS WASTEWATER TREATMENT FACILITY (WWTF) – INFLUENT AUGER SYSTEM REPLACEMENT

The influent auger system at the Pacolet Mills WWTP is used to remove solids that are not biodegradable from the influent stream, preventing these materials from reaching the lagoon basins and clogging the aerators. The auger system presently in service has reached the end of its useful life and is in need of replacement.

The Lakeside Raptor[®] Micro Strainer auger system will replace the current system and will be provided by Clearwater Inc., at a cost of \$100,900. Clearwater, Inc., is the sole source vendor for the Lakeside equipment. The Spartanburg Water Above Ground Maintenance Wastewater Treatment Team will install the auger system.

Management recommends the purchase of the Lakeside Raptor[®] Micro Strainer auger system at a cost of \$100,900. Funding will be provided through the depreciation fund.

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AGENDA ITEMS 8-10 ENGINEERING

8. OWNERSHIP AGREEMENT – EASLER FARMS

Easler Farms GSP LLC proposes to construct approximately 7,046 linear feet of 8-inch gravity sewer line; 2,936 linear feet of 4-inch sewer force main; and one pump station to provide service to 178 residential lots in Easler Farm located off Bible Church Road. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Easler Farms GSP LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

9. OWNERSHIP AGREEMENT – VALLEY FALLS TOWNHOMES

4th Street Townhomes, LLC proposes to construct approximately 900 linear feet of 8-inch gravity sewer line to provide service to 43 residential units in Valley Falls Townhomes located off Valley Falls Road and 4th Street in Boiling Springs. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted January 26, 2023.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

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The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by 4th Street Townhomes, LLC. Under the terms of the resolution adopted by the Commission on January 26, 2023, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

10. ECONOMIC DEVELOPMENT REPORT

Management will provide the Commission with an economic look back at “our 2025 fiscal year in review: July 1, 2024 through June 30, 2025”, which includes the economic impact of development activity and projects that have been undertaken by Spartanburg Water during that time period.

The above is provided as information to the Commission.

11. CHIEF EXECUTIVE OFFICER REPORT

12. REFERRALS

13. JOINT EXECUTIVE SESSION

Both Commissions will enter into a joint executive session to discuss personnel matters.

14. ACTION ITEM FROM JOINT EXECUTIVE SESSION

Both Commissions may vote on matters discussed in joint executive session.

15. ADJOURNMENT