

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, October 24, 2017, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF SEPTEMBER 26, 2017**
- 3. MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SSSD expenditures and revenues for the three-month period ending September 30, 2017.

- 4. LAWSON FORK LARGE LINE CLEANING AND CCTV PROJECT – PHASE 6**

Proposals were received on October 9, 2017, for the contract cleaning and CCTV/Sonar inspection of 4,800 linear feet of 48-inch sewer main along Lawson Fork Creek. The project extends from Lake Forest Drive to the Lawson Fork Pump Station site. The scope of work calls for the contractor to provide cleaning, disposal, and inspection services. Removal of 100% of loose debris and 95% of hardened debris is required of the contractor. Disposal fees will be paid by the District at pre-established contract rates.

There have been no known issues with sanitary sewer overflows (SSO's) along this section of pipe; however, a capacity assessment indicates that sections of the line are shown to be capacity limited.

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Proposals were solicited from contractors requiring them to address submittal requirements pertinent to the scope of work. These requirements were scored as part of the evaluation criteria by a three person evaluation team. Requirements included: the contractor’s approach and strategy to the project, technical competency and experience, cost, MWBE utilization, community benefit program, and work schedule.

Invitations were forwarded to prospective contractors and advertised in the local media, with three submitting proposals. A tabulation of the costs is listed below:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Hydrostructures Pittsboro, NC	\$185,600
Bio-Nomic Services, Inc. Charlotte, NC	\$219,800
Compliance EnviroSystems (CES) Baton Rouge, LA	\$262,600

Management recommends an award to Hydrostructures with a cost of \$185,600 based on their highest scoring proposal. The project will be funded from the SSSD collection system rehab fund.

**5. LITTLE SHOALLY CREEK SEWER EXTENSION PROJECT SUMMARY
CHANGE ORDER**

The Little Shoally Creek Sewer Extension Project is complete. This project consisted of approximately 3,750 LF of 12-inch gravity sewer extending from an existing sewer main in the Ferndale Subdivision to the Ravenwood Subdivision. This project enabled the District to eliminate the Ravenwood Pump Station and will also provide the opportunity for further extensions into currently un-sewered areas of the District.

SCDHEC’s Final Approval to Place into Operation was issued on February 8, 2017. Final closeout of the project was delayed due to remaining site restoration requirements.

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The Summary Change Order to the contract with L-J, Inc., reflects additions and deletions to the unit quantities based on the actual work done. The majority of the increase was due to the large amount of rock that was encountered on the project. The Summary Change Order also includes additions based on changing site conditions, and the need for additional erosion control measures identified during construction.

A financial summary is listed below:

<i>Original Construction Contract Amount:</i>	\$519,674.50
<i>Change Order No. 1 (SUMMARY)</i> net increase for adjustment to the unit quantities based on the actual work done and based on changing site conditions and the need for additional erosion control measures identified during construction.	\$32,532.87
<i>Final Contract Amount</i>	\$552,207.37

Management recommends the Commission approve the above Summary Change Order in the amount of \$32,532.87.

6. REQUEST FOR ANNEXATION – OAKLAND FARMS

Mark III Properties, Inc., has requested annexation of approximately 42.03 acres of property located at 211 Mud Creek Road, Inman, SC 29349. The property is adjacent to the District boundaries and can be annexed by Commission under authority granted in its enabling legislation.

Management recommends the Commission approve the annexation request, adopt the attached resolution giving 90 days’ notice to sub-districts, and annex the property effective January 22, 2018.

7. OWNERSHIP AGREEMENT – GENTRY PLACE

Albert Francis Development, LLC proposes to construct approximately 641 linear feet of 8-inch gravity sewer line to provide service to 26 lots in Gentry Place located off Mabry Street. The sewer line will connect to the District’s

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existing infrastructure. The domestic waste will be treated at the Fairforest Reclaimed Water Treatment Facility. The developer will bear all costs. The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Albert Francis Development, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

**8. OWNERSHIP AGREEMENT – SPARTANBURG SCHOOL DISTRICT 7 NEW
ELEMENTARY SCHOOL SEWER RELOCATION PROJECT**

Spartanburg School District 7 proposes to relocate and replace approximately 1,209 linear feet of existing 6-inch gravity sewer with new 8-inch gravity sewer as part of the New Elementary School Project located on Skylyn Drive at Carney Street in Spartanburg. The relocated sewer line will connect to the District's existing infrastructure. The domestic waste will continue to be treated at the Fairforest Reclaimed Water Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Spartanburg School District 7. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

9. OWNERSHIP AGREEMENT – TRADITIONS SUBDIVISION

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Holly Drive Properties, Inc., proposes to construct approximately 2,050 linear feet of 8-inch gravity sewer line to provide service to 62 lots in the Traditions Subdivision located off Vinyard Road. The sewer line will connect to the District's existing infrastructure. The domestic waste will be treated at the Fairforest Reclaimed Water Treatment Facility. SSSD will participate in the cost in accordance with the Sewer Extension Policy adopted December 17, 1996.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Holly Drive Properties, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

10. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS