

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, December 5, 2017, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
 - 2. APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 24, 2017**
 - 3. MONTHLY FINANCIAL REPORT**
- Newt Pressley will present a financial summary of SSSD expenditures and revenues for the four-month period ending October 31, 2017.
- 4. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING JUNE 30, 2017**

McAbee, Schwartz, Halliday & Company will review the Comprehensive Annual Financial Report and communication letter for SSSD.

- 5. COMMUNITY BENEFIT PROGRAM REPORT**

Management will provide a 2017 report on the Community Benefit Program.

- 6. MWBE REPORT**

Management will provide a 2017 report on the MWBE Program.

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7. MONTHLY BILLING PROJECT

Management will provide a monthly billing project update.

8. PROPOSED 2018 COMMISSION MEETING SCHEDULE

January 23	February 27
March 27	April 24
May 22	June 26
July – No Meeting	August 28
September 25	October 23
November – No Meeting	December 4

9. WATERSHED ECOLOGY CENTER GRANT PROPOSAL

The Watershed Ecology Center's mission is to collect, analyze, and disseminate sound scientific information on the ecology of the region. Special emphasis is placed on water conservation, watershed education, water quality, and the study of organisms living in the area encompassed by a watershed. All of the Watershed Ecology Center's educational programming meets state standards and incorporates hands-on learning activities. Last year, programs that focused on water served 19,800 K-8 students and 1,500 adults with presentations throughout Spartanburg County.

Watershed Ecology Center's annual goal for 2018 is to reach 21,000 students through watershed based educational programming and they continue to focus many of their efforts around Spartanburg Water reservoirs. In addition to the many classroom programs, the Watershed Ecology Center offers public participation programs. Watershed Ecology Center's public participation programs include offering certification in Adopt-A-Stream program basics as well as a program aimed to develop certified trainers. The hands-on portion of the Adopt-A-Stream program is being enhanced for Spartanburg County citizens this year through specialized training and the development of teams for basic water quality analyses. The Adopt-A-Stream program will enhance hands-on learning in Spartanburg County schools plus encourage community volunteers to take an active role in stream monitoring and clean-up.

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Management recommends the approval of targeted funding for the aforementioned K-8 educational programs offered by the Watershed Ecology Center in the amount of \$18,000, with an equal allocation of \$9,000 of the funding from SSSD and \$9,000 of the funding from SWS. Funding will be allocated from SSSD and SWS operating funds.

10. LAWSON FORK PUMP STATION GREASE AND GRIT PROJECT – PROFESSIONAL SERVICES

During the data-gathering effort related to the planned Lawson Fork Force Main Pigging Project, Spartanburg Sanitary Sewer District (SSSD) determined that grease and grit entering the Lawson Fork Pump Station was the likely cause of increased maintenance of the pumps and clogging of the air release valves on the force main.

SSSD recently requested a proposal from Goldie Associates of Seneca, South Carolina, to perform a comprehensive evaluation of the grease and grit problems and develop detailed recommendations, including costs, for various options to address the situation.

Goldie Associates is one division of a multi-disciplined organization that includes Greenstone Construction, LLC and JACABB Utilities. SSSD was very pleased with the recent work done by Greenstone Construction in completing the upgrade of the Peters Creek Wastewater Pump Station. As information was obtained regarding the capabilities of the other divisions, which included engineering design and utility operations, it was apparent that Goldie Associates was uniquely qualified to help address the problems at the Lawson Fork Pump Station.

Management recommends the approval of a professional services contract with Goldie Associates in the amount of \$41,800. This project will be funded through the wastewater collection system rehabilitation fund.

11. STRATEGIC PLAN

Management will update the Commission on the company's Strategic Planning activities.

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12. REQUEST FOR ANNEXATION – CJN, LLC

CJN, LLC has requested annexation of 45.43 acres of property (Tax Map #2-36-00-119.00, 120.00, and 121.00), located at 0 Highway 9, Inman, SC 29349, 0 Bible Church Road, and 4450 Highway 9, Boiling Springs, SC 29316. The property is adjacent to the District boundaries and can be annexed by the Commission under authority granted in its enabling legislation.

Management recommends the Commission approve the annexation request, adopt the attached resolution giving 90 days' notice to subdistricts, and annex the property effective March 5, 2018.

13. OWNERSHIP AGREEMENT – PEACHTREE PARK

Shoals Road Land Holdings, LLC proposes to construct approximately 4,994 linear feet of 8-inch gravity sewer line to provide service to Peachtree Park, a development of single family and townhomes on Shoals Road in Duncan, SC. The sewer line will connect to existing Spartanburg Water infrastructure. The domestic waste will be treated at the Lower North Tyger River Reclaimed Water Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Shoals Road Land Holdings, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

14. OWNERSHIP AGREEMENT – THE ORCHARDS AT REIDVILLE, PHASE 2

BOEX, LLC proposes to construct approximately 3,132 linear feet of 8-inch gravity sewer line to provide service to 86 lots in an additional phase of The Orchards at Reidville, located on Reidville Road. This project had previously

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been submitted to the Commission, but construction did not start prior to the expiration of the original Agreement. The sewer line will connect to existing Spartanburg Water infrastructure. The domestic waste will be treated at the South Tyger River Reclaimed Water Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been approved by the District's attorney and executed by BOEX, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

15. OWNERSHIP AGREEMENT – NORTH VILLAGE SEWER EXTENSION

Upstate Land Investments, Inc., proposes to construct approximately 1,200 linear feet of 8-inch gravity sewer line to provide service to the North Village development (14 residential lots) and an attached commercial tract located between Old John Dodd Road and Asheville Highway in Spartanburg. The sewer line will connect to existing Spartanburg Water infrastructure. The domestic waste will be treated at the Fairforest Reclaimed Water Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Upstate Land Investments, Inc. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

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16. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS