

## **AGENDA**

### **THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C.**

**Meeting Place: 301 South Avenue  
Spartanburg, SC 29306**

### **REGULAR MEETING**

**Tuesday, December 7, 2021, 3:00 p.m.  
(or immediately following SSSD meeting)**

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. OATH OF OFFICE**
- 2. ELECTION OF OFFICERS**
- 3. APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 26, 2021  
AND RETREAT OF NOVEMBER 17, 2021**

**4. MONTHLY FINANCIAL REPORT**

Newt Pressley will present a financial summary of SWS expenditures and revenues for the four-month period ending October 31, 2021.

- 5. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING  
JUNE 30, 2021**

Halliday, Schwartz & Company will review the Comprehensive Annual Financial Report and communication letter for SSSD.

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**6. PROPOSED 2022 COMMISSION MEETING SCHEDULE**

January 25	February 22 *UMC Feb 21-24
March 22	April 26
May 24	June 28
July – No Meeting	August 23
September 27	October 25
November – No Meeting	December 6

**7. WATER QUALITY REPORT**

Management will provide an update to the Commission on water quality.

**8. REPORT ON DRINKING WATER RESERVOIRS**

Management will provide an update to the Commission on activities with the drinking water reservoirs.

**9. WATERSHED ECOLOGY CENTER GRANT PROPOSAL**

The Watershed Ecology Center's mission is to encourage watershed awareness through education, experience, and community outreach. Special emphasis is placed on water conservation, watershed education, water quality, and the study of organisms living in the area encompassed by a watershed. All of the Watershed Ecology Center's educational programming meets state standards and incorporates hands-on learning activities. Last year, programs that focus on water served thousands of students in both (limited) classroom and virtual formats for students throughout Spartanburg County. The success of last year, despite the second year of COVID-19 restrictions, showcase the resilience and adaptability of programmatic efforts of the Watershed Ecology Center to reach children and adults through multi-media formats.

Watershed Ecology Center's annual goal for 2022 is to reach 22,000 K-8 students through watershed based educational programming. In addition to expanding the virtual classroom, the Watershed Ecology Center endeavors to promote other programs related to watershed awareness by expanding

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monitoring in the upper regions of the Pacolet River Watershed through the Adopt-A-Stream program, a credentialed citizens monitoring network. Building on the success of their program to promote watershed learning for educators, they will continue to facilitate teacher success in the classroom by providing tools to incorporate both virtual formats, individual student supplies, and more hands on education of science and math. This will enhance their teacher education program in elementary schools and will provide teachers an in-depth understanding of the natural world and provide them guidance on the use of STEM tools to support their curriculum for students. The continuation of this watershed focused education initiative will expand teacher knowledge and equip them to explain it to their students.

The Watershed Ecology Center plans to continue to leverage technological innovations with the enhancement of a virtual reality curriculum that supplements student’s learning and understanding of the natural world. With this technology, the Watershed Ecology Center continues to bring interactive programs and concepts into the classroom such as virtual water and wastewater treatment plant tours, and “virtual field trips” for various watershed ecosystems in South Carolina.

Management recommends the approval of targeted funding for the aforementioned K-8 educational programs and watershed based program initiatives offered by the Watershed Ecology Center in the amount of \$16,000, with an equal allocation of \$8,000 of the funding from SWS and \$8,000 of the funding from SSSD. Funding will be allocated from SWS and SSSD operating funds.

**10. UPSTATE CORPORATE PARK INTERGOVERNMENTAL AGREEMENT**

Management will provide an update to the Commission.

**11. BIDS FOR FREIGHT ELEVATOR REPAIR**

Bids were received on November 17, 2021 from vendors for the repair of the freight elevator at the R.B. Simms Drinking Water Treatment Facility. The elevator pit at the facility flooded causing extensive water damage to the elevator equipment. The elevator was in operation creating water intrusion into critical motors and pumps.

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The scope of work includes cleaning of the elevator pit, removing water and oil from hydraulics, replacing the power unit for the elevator, and installing pumps in the elevator pit with flood controls to prevent future issues. The request for bid was advertised in the local media and forwarded to prospective vendors. The solicitation drew responses from three bidders. A tabulation of cost is listed below.

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Otis Elevator Company Greenville, SC	NON-RESPONSIVE
Metro Elevator Charlotte, NC	\$49,980.00
TK Elevator Corporation Greer, SC	\$69,921.33

Management recommends awarding the contract to the lowest responsive and responsible bidder, Metro Elevator at a total cost of \$49,980.

Funding will be provided from a combination of SWS depreciation funds.

**12. AGREEMENTS EXECUTED BY THE CHIEF EXECUTIVE OFFICER ON BEHALF OF THE COMMISSION**

The following agreements have been executed on behalf of the Commission by the Chief Executive Officer in accordance with the resolution adopted by the Commission on March 28, 1989.

**A. Outside City Private Fire Service Agreement**

**(1) Duke Energy – Spartanburg Operations Center FS**

Duke Energy - Spartanburg Operations Center, located at 580 Mount Pleasant Road in Spartanburg, wishes to connect a 12-inch water line to the Commission's 12-inch water line along Mount Pleasant Road to serve a private fire protection system, including four private hydrants, for the above-mentioned electric utility

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operations center. Duke Energy Carolinas, LLC wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$2,273.84

**(2) Spartanburg County Emergency Operations Center**

The Emergency Operations Center, located at 175 Community College Drive in Spartanburg, wishes to connect a 6-inch water line to the Commission's 36-inch water line along Fairforest Road to serve a private fire protection system, including one private hydrant, for the above-mentioned county governmental facility. Spartanburg County wishes to enter into an agreement for this service.

Annual Stand-by Revenue - \$446.32

**B. Lake Agreements**

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

- (1) **Christopher S. Joyner and Susan Rene Joyner**, desire to construct a hard pathway on Lake Blalock.
- (2) **Thomas C. Manoski and Barbara E. Manoski**, desire to construct a dock and hard pathway on Lake Blalock.
- (3) **Michael J. Diemer**, desires to construct a dock and hard pathway on Lake Bowen.
- (4) **Charles A. Meana and Rita Mae Meana**, desire to replace a dock on Lake Bowen.
- (5) **SRFG Properties, LLC**, desires to construct a boat lift on Lake Bowen.

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- (6) **David K. and Melissa C. Dunn**, desire to replace a dock on Lake Bowen.
- (7) **Erin Torres**, desires to construct a personal watercraft lift on Lake Bowen.
- (8) **Andrew D. Hartley and Jessica M. Hartley**, desire to stabilize the shoreline on Lake Bowen.
- (9) **Brady J. Barnett and Sarah C. Barnett**, desire to construct a dock and personal watercraft lift on Lake Bowen.

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

- (1) **Stephen R. Moss**, soft pathway and dock replacement on Lake Blalock.
- (2) **John M. McMillan and Millicent Leigh Stepp Ray**, personal watercraft lift and shoreline stabilization on Lake Bowen.
- (3) **Ivan L. Roberts**, hard pathway, dock replacement, and shoreline stabilization on Lake Bowen.
- (4) **Sarah M. Long**, boat lift and dock replacement on Lake Bowen.
- (5) **Kyndran Hilton**, soft pathway, dock replacement, and shoreline stabilization on Lake Bowen.
- (6) **Ann M. Johnson, as Trustee of the Ann M. Johnson Revocable Trust Agreement**, dock replacement, boat ramp, boat lift, and hard pathway on Lake Bowen.
- (7) **Chris Monkaitis**, hard pathway, dock replacement, and shoreline stabilization on Lake Bowen.
- (8) **Tanya P. Watson and Jason Millard Watson**, dock replacement and shoreline stabilization on Lake Bowen.

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**C. Encroachment Agreements**

All paperwork, surveys, etc., have been completed and the encroachment agreement has been recorded.

(1) **David L. Steven**, dwelling encroachment on Lake Bowen.

**13. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS**