

AGENDA

THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, S.C.

MEETING PLACE: 200 Commerce Street

REGULAR MEETING

**Tuesday, June 24, 2025, 3:00 p.m.
(or immediately following SSSD meeting)**

This is a regular meeting of The Commissioners of Public Works of the City of Spartanburg, S.C. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

1. CALL TO ORDER

2. PUBLIC HEARING FOR PROPOSED FY2025-2026 OPERATING BUDGET

A public hearing will be held by the Commission to allow input regarding the proposed FY2025-2026 Operating Budget.

3. DISCUSSION/APPROVAL OF PROPOSED FY2025-2026 OPERATING BUDGET

Management requests approval of the proposed FY2025-2026 Operating Budget.

4. APPROVAL OF MINUTES OF REGULAR MEETING OF MAY 27, 2025

5. AUDIT REVIEWER

The Commission will select one member of the Commissioners of Public Works of the City of Spartanburg, SC to serve as the Audit Reviewer for FY 2025-2026.

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6. DISCUSSION/APPROVAL OF PROPOSED MISSION/VISION/PURPOSE STATEMENTS

Management will present the proposed Mission/Vision/Purpose Statement to the Commission for review and approval.

OLD BUSINESS – NONE

AGENDA ITEMS 7-9 FINANCE AND PROCURMENT

7. MONTHLY FINANCIAL REPORT

A financial summary of SWS expenditures and revenues for the eleven-month period ending May 27, 2025, will be reviewed by the Chief Financial Officer.

8. APPROVAL OF REVENUE BOND REFUNDING

A. Brad Love of Haynsworth Sinkler Boyd, SWS bond counsel developed the resolution authorizing the Series 2025 bond refunding, as follows:

A RESOLUTION OF THE COMMISSIONERS OF PUBLIC WORKS OF THE CITY OF SPARTANBURG, SOUTH CAROLINA, PROVIDING FOR THE TERMS AND CONDITIONS OF THE ISSUANCE OF A SERIES OF WATER SYSTEM REFUNDING REVENUE BONDS, SERIES 2025 OF THE CITY OF SPARTANBURG, SOUTH CAROLINA, IN AN AGGREGATE PRINCIPAL AMOUNT NOT EXCEEDING TWENTY-SIX MILLION FIVE HUNDRED THOUSAND DOLLARS (\$26,500,000), AND OTHER MATTERS RELATING THERETO.

Management requests Commission approval of the resolution.

9. FOREST MANAGEMENT PLAN

Proposals were received on June 3, 2025, from qualified consultants for the development of a forest management plan. The plan will serve as a guiding document for the sustainable management, conservation, and utilization of forest resources for approximately 1,450 acres owned by Spartanburg Water.

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An evaluation team was created to review and score the proposals received. The evaluation criteria consisted of the responder's qualifications, approach and strategy, cost information, MWBE utilization, and Community Benefit Program. Each proposal was evaluated using a weighted score matrix, with the successful contractor being selected for the highest scoring proposal. The solicitation drew responses from four consultants.

Based on the results of the bid evaluations, and recommendation from the evaluation team, the CEO has approved awarding the contract for consulting services to Land Resources, Inc., in the amount of \$17,400. Funding will be provided by operating funds, with \$12,180 provided by SWS and \$5,220 provided by SSSD.

The above is provided as information to the Commission.

AGENDA ITEMS 10-12 OPERATIONS

10. WATER QUALITY REPORT

Management will provide the Commission with an update on Water Quality.

11. WATER TAP IMPROVEMENTS

Management will provide the Commission with an overview of the water tap process improvements that have been made over the previous nine months.

12. VARIANCE REQUEST – 696 BROWN ARROW CIRCLE – LAKE BOWEN

On May 7, 2025, the adjoining property owner applied for a rotating PWC lift to be attached to the stationary walkway of the marine structure associated with 696 Brown Arrow Circle.

The addition of a PWC lift would be in violation of SWS Policies and Procedures for Lake Bowen. Lake Bowen Policies and Procedures require changes to an existing marine structure to be constructed so that the structure is a minimum of 28 feet from neighboring marine structures on either side.

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In its current configuration, the existing marine structure is approximately 21 feet away from one neighboring marine structure, and approximately 16 feet from the other adjacent marine structure.

The property owner has requested permission to install a dock-mounted, rotating PWC lift that would lift the PWC up out of the water and rotate so that the vessel would be stored upon the adjoining shoreline area.

The requested variance would not comply with SWS Policies and Procedures for Lake Bowen in that it would incorporate an additional component to an already non-conforming marine structure and increase the possibility of safety concerns within the area.

Management does not recommend approval of the variance request associated with the installation of a rotating PWC lift.

AGENDA ITEMS 13-15 ENGINEERING

13. RECEIPT OF BIDS – YARD ROAD WATERLINE INSTALLATION PROJECT

Bids were received on June 17, 2025, for the Yard Road Waterline Installation Project. The project consists of the installation of approximately 5,100 linear feet of 8" ductile iron pipe along Yard Road.

Seven contractors obtained the bid documents for the project and five contractors submitted a bid. The bids were as follows:

<u>BIDDER</u>	<u>AMOUNT OF BID</u>
Long & Sons Utility Co., Inc. Simpsonville, SC	\$444,713
Two Brothers Utilities Shelby, NC	\$474,556
Bradley Contracting, Inc. Inman, SC	\$489,700

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B. Outside City Water Main Extension Agreements

(1) Anderson Village

Anderson Mill Road, LLC is developing Anderson Village located off Anderson Mill Road on the westside of Spartanburg. This development will consist of 38 residential lots, approximately 500 linear feet of 6-inch water main; 290 linear feet of 4-inch water main; and one hydrant. The developer will bear all costs.

(2) Blossom Park

East Coast Holdings, LLC is developing Blossom Park located off Bible Church Road in Boiling Springs. This development will consist of 166 residential lots, approximately 3,965 linear feet of 6-inch water main; 50 linear feet of 4-inch water main; 65 linear feet of 2-inch water main; and three hydrants. The developer will bear all costs.

(3) Hastings Place

Mark III Properties, LLC is developing Hastings Place located off Carolina Country Club Road on the southside of Spartanburg. This development will consist of 138 residential lots, approximately 5,310 linear feet of 6-inch water main; 705 linear feet of 4-inch water main; 520 linear feet of 2-inch water main; and five hydrants. The developer will bear all costs.

15. CAPITAL PROJECTS UPDATE AND REVIEW

Management will provide the Commission with an update on Capital Projects.

16. PERMITS ISSUED AT THE RESERVOIR

Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with new construction and replacement.

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LAKE BOWEN RESERVOIR

- (1) **Kenneth W. Allison, Jr. and Ileana Sunei**, desire to install new irrigation on Lake Bowen.
- (2) **William D. Cooke and Lori L. Hilbig as Co-Trustees and Successors in Trust, under the William D. Cooke Revocable Trust**, desire to dredge on Lake Bowen.
- (3) **Cove Point, LLC**, desires to construct a dock on Lake Bowen.
- (4) **LeeAnn Egolf**, desires to construct a hard pathway on Lake Bowen.
- (5) **Curtis Tyrone Gilmore, Jr.**, desires to replace a dock on Lake Bowen.
- (6) **Joseph C. Marzouca**, desires to construct a hard pathway on Lake Bowen.
- (7) **Kennon P. and Mitzi G. Vise**, desire to construct a boat lift on Lake Bowen.

LAKE BLALOCK RESERVOIR

- (1) **Christopher H. Anderson and Melissa Anderson**, desire to construct a dock on Lake Blalock.
- (2) **Jason S. Cobb and Sarah C. Stafford**, desire to install new irrigation on Lake Blalock.

MUNICIPAL RESERVOIR 1

NONE

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Applications have been submitted and all fees have been paid on the following Lake Agreements, associated with acknowledgement of ownership.

LAKE BOWEN RESERVOIR

- (1) **LeeAnn Egolf**, dock replacement and shoreline stabilization on Lake Bowen.
- (2) **Grace Estates, LLC**, boat ramp and dock replacement on Lake Bowen.
- (3) **LOO Investments, LLC**, boat ramp, dock replacement, and hard pathway on Lake Bowen.
- (4) **Michael C. Winkler and Karen Winkler**, dock replacement and personal watercraft lift on Lake Bowen.

LAKE BLALOCK RESERVOIR

NONE

MUNICIPAL RESERVOIR 1

NONE

17. CHIEF EXECUTIVE OFFICER REPORT

18. REFERRALS

19. EXECUTIVE SESSION

The Commission will enter into Executive Session to discuss personnel matters.

20. ACTION ITEM FROM EXECUTIVE SESSION

Commission may vote on matters discussed in executive session.

21. ADJOURNMENT