

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

BUDGET WORK SESSION MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, April 26, 2022, 10:00 a.m.

This is a budget work session meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

This work session will be held to discuss the proposed FY 2022-2023 budget.

AGENDA

SPARTANBURG SANITARY SEWER DISTRICT COMMISSION

REGULAR MEETING

MEETING PLACE: 200 Commerce Street

Tuesday, April 26, 2022, 2:15 p.m.

This is a regular meeting of the Spartanburg Sanitary Sewer District Commission. Written notice of the date, time, and place for this meeting, along with the agenda, has been posted in the lobby and on the Spartanburg Water website, and copies have been forwarded to local and nearby news media (including Spartanburg Herald-Journal, The Spartan Weekly, Greenville News, The Greer Citizen, Hometown News, WSPA-TV 7, WYFF-TV 4, WLOS-TV 13, WHNS Fox Carolina, WORD News Radio, WOLT-FM Radio, Tribune Times, and the Times Examiner) at least 24 hours prior to this meeting.

- 1. PRAYER**
- 2. APPROVAL OF MINUTES OF REGULAR MEETING OF MARCH 22, 2022**
- 3. PUBLIC COMMENT**
- 4. FACILITY EXCELLENCE AWARDS**

SSSD received SCDHEC Facility Excellence Awards for eight of its wastewater treatment plants at the S.C. Environmental Conference sponsored by WEASC and AWWA's South Carolina Section. On March 14, 2022, SCDHEC presented their 2021 Facilities Excellence Awards for the following wastewater treatment facilities:

- A. Manning Lynch
- Clifton- Converse
- Cowpens
- Fingerville
- Lower North Tyger River
- Pacolet Mills
- Page Creek
- South Tyger River

**AGENDA – Spartanburg Sanitary Sewer District Commission, Regular Meeting
Tuesday, April 26, 2022**

These awards are presented to facilities that demonstrate excellence in facility operations, maintenance and management, and the protection of the environment while meeting or exceeding customer expectations.

5. MONTHLY FINANCIAL REPORT

Newt Pressley will present a financial summary of SSSD expenditures and revenues for the nine-month period ending March 31, 2022.

6. EXECUTIVE SESSION

The Commission will meet to discuss personnel matters.

**7. PROFESSIONAL SERVICES – SCDOT COUNTRY CLUB ROAD
IMPROVEMENTS WATER AND SEWER RELOCATIONS**

At the March 2020 meeting, the Commission approved the award of a professional services contract to Summit Engineering Group to assist Spartanburg Water with the identification of conflicts, development of water and sewer relocation plans for the conflicts, coordination with the SCDOT, and necessary permitting. The professional services contract was based on an hourly rate schedule with a not to exceed amount of \$30,000 for SSSD and \$40,000 for SWS for total of \$70,000.

An amendment to the professional services contract is needed to change the professional services contract from an hourly rate, with a not to exceed amount, to a lump sum amount. The change is needed due to the need for additional design services and to add construction administration services. The amendment increases the total reimbursement for services and is based on the amounts included in the Memorandum of Agreement between the Commission of Public Works of the City of Spartanburg and the SCDOT. The amounts are based on a percentage of the total construction cost estimates and completed construction plans. Based on the Memorandum of Agreement with the SCDOT, the professional services will be partially reimbursed by the SCDOT.

AGENDA – Spartanburg Sanitary Sewer District Commission, Regular Meeting
Tuesday, April 26, 2022

Management recommends the approval of the amendment of the professional services contract with Summit Engineering Group to a Lump Sum amount of \$36,800 to SSSD and \$116,600 to SWS for a total amount of \$153,400. Funding for this project is from capital funds.

8. OWNERSHIP AGREEMENT – ASHWOOD MEADOWS

Deep River South Development, LLC proposes to construct approximately 3,150 linear feet of 8-inch gravity sewer line to provide service to 105 residential lots in the Ashwood Meadows subdivision located off of Old Furnace Road and Asheville Highway. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the A. Manning Lynch Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Deep River South Development, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

9. OWNERSHIP AGREEMENT – CHUMLEY ESTATES

Lyonjay, LLC proposes to construct approximately 3,762 linear feet of 8-inch gravity sewer line to provide service to 84 residential lots in Chumley Estates located off of Lightwood Knot Road in Reidville. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the South Tyger River Regional Wastewater Treatment Facility. The developer will bear all costs.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

**AGENDA – Spartanburg Sanitary Sewer District Commission, Regular Meeting
Tuesday, April 26, 2022**

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by Lyonjay, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

10. OWNERSHIP AGREEMENT – CLEVELAND MEADOWS SUBDIVISION

ECS Development, LLC proposes to construct approximately 2,290 linear feet of 12-inch gravity sewer line, and 11,900 linear feet of 8-inch gravity sewer line; 5,206 linear feet of 8-inch force main; and 522 GPM pump station to provide service to 407 residential lots in the Cleveland Meadows subdivision located off of Hope Road. The force main will discharge to the existing SSSD infrastructure. The domestic waste will be treated at the Lower North Tyger River Wastewater Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted December 17, 1996.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District’s attorney and executed by ECS Development, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

11. OWNERSHIP AGREEMENT – REIDVILLE TOWN CENTER

Reidville Road Properties II, LLC proposes to construct approximately 11,373 linear feet of 8-inch gravity sewer line to provide service to 290 residential lots in Reidville Town Center located off of Reidville Road in Reidville. The sewer line will connect to the existing SSSD infrastructure. The domestic waste will be treated at the South Tyger River Regional Wastewater

AGENDA – Spartanburg Sanitary Sewer District Commission, Regular Meeting
Tuesday, April 26, 2022

Treatment Facility. SSSD will participate in the off-site sewer construction cost in accordance with the Sewer Extension Policy adopted December 17, 1996.

The line will be constructed according to District-approved plans and specifications, with District inspection provided. The owner will provide all necessary right-of-way and easement agreements for this project.

The form of the agreement transferring ownership of the gravity sewer to the District has been reviewed by the District's attorney and executed by Reidville Road Properties II, LLC. Under the terms of the resolution adopted by the Commission on May 29, 1990, this agreement has been executed on behalf of the Commission by the Chief Executive Officer.

The above is provided as information to the Commission.

12. NEGOTIATIONS AND MISCELLANEOUS ADMINISTRATIVE MATTERS