



## **LARGE WATER METER PROJECT PLAN REVIEW CHECKLIST**

### **INITIAL SUBMITTAL**

- Two sets of site plan drawings
- Electronic copy of site plan
- Completed Large Water Meter Questionnaire

### **SITE PLAN**

- Plan not greater than 1"=100' scale
- North arrow
- Location map
- Title block
  - Names, mailing addresses and telephone numbers of the owner of the property, the land developer, the engineer or consultant
  - Name of the project
  - Tax map number of the property
  - Spartanburg County Grid #
  - Scale
  - Date (also include revision dates)
- Legend for all symbols
- Street names with R/W limits
- Property line
- Easements labeled and dimensioned
- Building footprint(s) and Identification Numbers (if any)
- Any known conflicting utilities (existing storm drain, etc.)
- Proposed Large Water Meter enclosure location
  - Must be within ~10 feet of the property line on the owner's property and accessible to Spartanburg Water staff.
  - Must be located on the parcel that will be served by the large meter
  - Must serve only a single parcel, but may serve more than one structure on a single parcel of property.
- Plans are consistent with information provided in Large Water Meter Questionnaire