

**NEW DOCK PERMIT APPLICATION**

**Refer to Spartanburg Water System Policies and Procedures for Use of Water Supply Reservoirs, Revised March 2006, for details.**

Provide a detailed description of the proposed project and impacts on SWS property (attach additional sheets as necessary). If applicable, attach plans for the proposed project:

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Project location (include a copy of a deed and plat of the property and a location map):

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**Permit Number:** \_\_\_\_\_

## Fees

The following fees have been established to offset administrative and legal costs incurred in processing of specific permits.

Landowner's Access Permit	\$5.00
New Dock and Walkway	\$235.00
Dock Replacement	\$35.00
Boat Lift	\$25.00
Irrigation Pump	
New Permit Fee	\$115.00
Annual Permit Renewal Fee	\$40.00

The above fees include SWS staff time to provide routine verification of ownership of property, to ensure encroachments will not destroy protected species, to prepare and record a structure agreement, and to issue the permit. If additional legal work is necessary by SWS attorneys, the applicant is asked to pay these costs. If additional legal costs are to be incurred, the applicant will be notified.

1. The permitting process includes property owner verification, preparation and recording of a structure agreement, and issuance of the permit.
2. Please send a copy of the deed and plat of the property, along with an executed copy of this form, to Lake Warden, Spartanburg Water System, 1925 Sandy Ford Road, Chesnee, SC 29323 (or hand deliver to the Lake Blalock Warden's Office – 864-578-5442).
3. After the property verification is completed, the structure agreement will be returned for the applicant to properly execute and notarize.
4. The applicant should return the executed agreements, along with the applicable fees, to the Lake Blalock Warden's Office or mail the executed agreement to Lake Warden, Spartanburg Water System, 1925 Sandy Ford Road, Chesnee, SC 29323. When received, the agreement will be executed by the SWS General Manager on behalf of the Commissioners of Public Works. Upon receiving a notice of approval, the applicant may pick up the construction permits at the Lake Blalock Warden's Office.
5. In order to maintain safety and the aesthetic quality of the lakes, standard specifications for structures have been developed for your use. These may be obtained from the Lake Blalock Warden's Office. The Commissioners of Public Works must approve any deviations from the standard specifications.

6. An executed encroachment agreement will be necessary for any existing encroachment on SWS property before a new structure permit will be issued.
7. A minimum shoreline distance of 40 feet will be required in order to obtain a structure permit in a non-cove area. The shoreline frontage is determined by extensions of the property's sidelines to a point where they intersect the normal water elevation (710 feet or full pool). The Lake Warden is authorized to limit the size of a proposed dock and walkway or other structure if it is determined to be inappropriate, too congested, or otherwise unacceptable for the proposed location. Additionally, if the proposed location of the structure will result in an unsafe condition, then a permit will be denied. A Lake Warden will visit each site before any structure agreement is issued.
8. Requirements for structures placed in a cove will be determined on a case-by-case basis.
9. If SWS denies a permit or agreement, SWS will, upon request, furnish the applicant with a written response for the denial. Such written response shall be sent to the address provided on the application. The owner has five days from the date shown on SWS's certified return receipt to appeal the denial by mail. An appeal request should be sent to the Commissioners of Public Works, c/o General Manager, P.O. Box 251, Spartanburg, SC 29304.
10. This application is not transferable and is valid up to one year from the date the application was received.

**Note: No part of the structure may be placed on property owned by Spartanburg Water System until a construction permit has been issued by authorized SWS Representative.**